

**Marion County Board of Education  
1516 Mary Lou Retton Drive  
Fairmont, WV 26554**

TO: Qualified Personnel  
FROM: Andy Neptune, Administrative Assistant  
SUBJECT: VACANCIES  
DATE: March 20, 2017

The following substitute service position is being considered:

**Five (5) Substitute LPNs S17 03 20 95**

Qualification:

1. High school diploma or equivalent
2. Ability to communicate, read and write, make basic calculations and follow written and oral communications. Competency examination will be administered.
3. Availability to accept substitute assignments when called during the school year (county policy)
4. **Applicants must possess a valid WV license as a Licensed Practical Nurse (LPN)**

Job Responsibilities:

1. To perform job-related duties as assigned to accommodate the individual needs of students
2. To assist feeding, medical needs, and personal hygiene to accommodate the individual needs of students.

Salary: As per 2016-17 Marion County Schools pay scale

**APPLICATIONS ARE AVAILABLE ONLY IN THE PERSONNEL OFFICE.**

**Posting numbers MUST be on all vacancy forms.**

Appointment will be made in accordance with West Virginia school law. Therefore, priority consideration will be given to those persons presently employed by Marion County Schools. Anyone interested in applying for the vacancies as posted, should submit an Application for Vacancy form to the Personnel Office, Marion County Schools, 1516 Mary Lou Retton Drive, Fairmont, WV 26554. All applications must be received by 4:00 p.m. on April 3, 2017.

*"No person in the United States shall, on the grounds of race, color or national origin, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."*