

Official Proceedings
February 02, 2015
6:00 P.M.
Central Office

The Marion County Board of Education met in regular session on Monday, February 02, 2015 at 6:00 P.M. at Marion County Board of Education, 200 Gaston Ave., Fairmont, West Virginia 26554.

Members Present: Mr. Thomas Dragich, Mr. Richard Pellegrin, Dr. Babette Simms, and Mrs. Mary Jo Thomas. Mrs. Janet Crescenzi participated via phone.

President Richard Pellegrin called the meeting to order.

Mr. Pellegrin gave the invocation and Mrs. Vera Sansalone the Pledge of Allegiance.

Lauren Prinzo, Marion County Families and Health Extension Agent presented to the Board information on the Bright Futures Field trip held on Sept 12th, 2014. Over 377 8th grade students participated and a lot of positive feedback was received.

Michelle Martin, president of the Fairmont Senior High Lacrosse Boosters, talked to the Board about the proposed "Organization of Club Sports within a School Policy".

President Pellegrin told Mr. Baker that they would hold an executive session after the 5,000 series to meet with him. Mr. Baker agreed.

Mrs. Thomas made a motion, seconded by Dr. Simms, to approve the following:

2363 Minutes

The approval of the minutes for January 20, 2015.

2364 WVDE Simulated Workplace – Pilot Application - EFHS

The approval of the West Virginia Department of Education Simulated Workplace pilot application for East Fairmont High School. Simulated Workplace has not only enhanced instructional delivery of career education, but has created a more engaged career and technical student.

2365 Payment - MSES Architects – EFMS Football Field

The approval for payment to MSES Architects, in the amount of \$72,406.17, for professional services rendered for East Fairmont Middle School football field. Funding: County Budget

2366 Payment - MSES Architects – EFMS Gym

The approval for payment to MSES Architects, in the amount of \$10,561.31, for professional services rendered for East Fairmont Middle School Exterior Gym Renovations. Funding: County Budget

2367 Payment - MSES Architects – Office Renovations – Armory

The approval for payment to MSES Architects, in the amount of \$6,375.00, for professional services rendered for Office Renovations at the armory. Funding: Carryover money

2368 Payment - MSES Architects – EFMS

The approval for payment to MSES Architects, in the amount of \$12,689.65, for professional services rendered at East Fairmont Middle School. Funding: County Budget

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- 2369 Payment - City Construction Company, Inc. –EFMS Football Field**
The approval for payment to City Construction Company, Inc., in the amount of \$9,853.00, for additional drainage for East Fairmont Middle School Football Field. Funding: County Budget
- 2370 Agreement between Marion County Schools and City Construction Co., Inc.**
The approval for the agreement between the Marion County Schools and City Construction Co., Inc. for Marion County Board of Education Office renovations at the former National Guard Armory.
- 2371 Chaperone for the NMHS Spanish Class Trip**
The approval for Holly Rinehart as a chaperone for the North Marion High School Spanish class trip to San Diego CA February 5-10, 2015. Mrs. Rinehart is paying her own portion of the trip. The trip was Board approved on November 03, 2014.
- 2372 Payment - North Central Community Action – Head Start – Invoice**
The approval for payment to North Central West Virginia Community Action, in the amount of \$163,340.00, as per collaborative agreement. Funding: County Budget
- 2373 Payment - City Construction Company, Inc. - EFMS Football Field**
The approval for payment to City Construction, in the amount of \$58,776.51, for East Fairmont Middle School Football Field. This payment also includes certified payroll. Funding: County Budget
- 2374 Payment - City Construction Company – EFMS**
The approval for payment to City Construction, in the amount of \$77,354.02, for East Fairmont Middle School. This payment also includes certified payroll. Funding: County Budget
- 2375 Payment - Precision Services, Inc. – Digital Database – Student Records**
The approval to engage Precision Services, Inc., in the amount of \$46,035.60, for scanning and creating a digital database of student records in the Special Services Department. This would allow us to shred five-year out graduated student's records, and have an archive. Funding: County/IDEA
- 2376 Stipend Approval**
The approval of the stipend for county employees, in the amount of \$1,225.00, of be distributed March 30th payday. Funding: Excess Levy
- 2377 WVDE Simulated Workplace – Pilot Application - MCTC**
The approval of the West Virginia Department of Education Simulated Workplace pilot application for Marion County Technical Center. Simulated Workplace has not only enhanced instructional deliver of career education, but has created a more engaged career and technical student.
- 2378 ITG – Adaptive Technologies Equipment – Special Education**
The approval for the purchase from Integration Technologies Group, Inc. in the amount of

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\$16,130.00, for new Adaptive Technology equipment for visually impaired students.
Funding: Special Education Funds

2379 McKenzie Taylor Company, LLC – Web Based Program – Special Education

The approval for the purchase from McKenzie Taylor Company, LLC, in the amount of \$6750.00, for a web-based program for behavioral support. Funding: Special Education Funds

Yeas: Crescenzi, Dragich, Pellegrin, Simms, Thomas

Nays: 0

Mr. Dragich made a motion, Mrs. Thomas, to approve the following:

3038 Out of County Transfer Requests

The approval of requested student transfers deemed to be in the best interest of the child.

3039 Volunteer - Coaches

The following:

North Marion

Christopher Hillberry	Track	SSAC
Ray Shadrick	Softball	SSAC

East Fairmont

Bryan Spizer	Baseball	SSAC
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3040 Use of School Bus

The following:

The WV Lions Club requests permission to use a school bus to transport students to Timberline Ski Resort. The Lions Club will be responsible for all costs incurred.

3041 Professional Leave

The following:

Stacey Spadafore	East Park	April 28-May 1	no sub needed
Sally Morgan	Central Office		no sub needed
Boost Conference, Palm Springs, CA			
expenses paid by 21st Century Community grant			

Melissa DeWitt	East Dale	February 27-March 2	no sub needed
Diana Zelenak	East Dale		sub needed 2 days
Reasoning Mind Conference, Houston TX			
expenses/subs paid by FY 2015 Title II Teacher Quality Grant			

Yeas: Crescenzi, Dragich, Pellegrin, Simms, Thomas

Nays: 0

No items in 4,000 series

Dr. Simms made a motion, seconded by Mr. Dragich, to approve the following:

5193 Retirement - Professional Personnel

The following:

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Martha Jane Linger - Instructor, Fairview Elementary
Effective: 6/30/2015

Elizabeth Nestor - Instructor, North Marion
Effective: 6/30/2015

Yvonne Parker - Instructor, White Hall
Effective: 6/30/2015

Frances Straight - Instructor, North Marion
Effective: 6/30/2015

Thomas Straight - Instructor, North Marion
Effective: 6/30/2015

5194 Resignation - Coaches

The following resignations effective pending replacement:

Steve Naternicola Baseball Fairmont Senior

5195 Resignation - Professional Personnel

The following:

Kristen Irvine - Special Ed Gifted, Itinerant (HB East Dale)

Effective: pending replacement

5196 Employment - Professional Personnel

The following employment(s) are endorsed by the Superintendent, the School Principal, and Faculty Senate Designee(s):

Gladine Barner - Science Department Chairperson, North Marion

Effective: Immediately

5197 Employment - Coaches

The following coaching positions effective with the 2014-15 season:

Joshua Mason	Boys Tennis	NMHS	Sub permit
Daniel Trowbridge	Asst Girls Track	NMHS	SSAC
Jeremy Gouzd	Asst Boys Track	NMHS	SSAC
CW Moore	Asst Baseball	EFHS	SSAC
John Postlethwait	Softball	EFHS	SSAC
Tim Mayle	Asst Softball	EFHS	SSAC
Vicky Jones	Asst Girls Track	EFHS	SSAC
Ken Beerbower	Softball	WFMS	Sub permit
Amanda Durborow	Girls Track	WFMS	Prof employee
Cindy Shipley	Asst Girls Track	WFMS	Prof employee
David Ricer	Asst Baseball	FSHS	Prof employee
Mark Giorcelli	Boys Tennis	FSHS	SSAC
Mark Giorcelli	Girls Tennis	FSHS	SSAC
Corey Hines	Girls Track	FSHS	Sub permit
Zachary Wilmoth	Boys Track	FSHS	SSAC

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5198 Employment - Substitute Teachers

The pending WV certification and CIB verification:

Mendi Cummins	Elementary, Reading
Barbara Donini	Permit
Mary Finkel	Elementary, English
Mandy Hatfield	Elementary
Marlisa Lake	Permit
Jacob Moales	English

5199 Retirement - Service Personnel

The following:

Betty Wilson - Cafeteria Manager/Cook, Pleasant Valley
Effective: 6/30/2015

5200 Resignation - Service Personnel

The following:

Delmas Thorne - Custodian (half time), East Park
Effective: 6/30/2015

5201 Resignation - Substitute Service Personnel

The following:

John Stewart - Substitute Bus Driver
Effective: Immediately

5202 Rescind Employment - Service Personnel

The employment of Johanna Whiteman, Supervisor of Personnel, is rescinded.

5203 Employment - Service Personnel

The following:

Richard Clelland - Mid Day Gym Bus Run, Mannington Middle
Effective: 2/4/2015 (as needed, days school is in session only)

5204 Reassignment - Service Personnel

The following:

	<u>From</u>	<u>To</u>
<u>Crystal Crossland</u>	WFMS	Central Office
Effective: 2/4/2015	Secretary/Accountant	Supervisor of Personnel

5205 Contracted Services

The following is employed as enrichment instructor for the 21st Century After-School Program for the 2014-15 school year: Funding: 21st Century Community Learning Grant
East Park Alex Walter-Higgins

Yeas: Crescenzi, Dragich, Pellegrin, Simms, Thomas

Nays: 0

Mrs. Thomas made a motion, seconded by Mr. Dragich to go into executive session to discuss Personnel.

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Yeas: Crescenzi, Dragich, Pellegrin, Simms, Thomas

Nays: 0

Mrs. Crescenzi left the meeting at this time.

The Board went into executive session at 6:40 P.M. and returned to open session at 9:00 P.M.

The following item was passed to the second reading

**6008 New Policy – First Reading
5123.8 – Graduation with Modified Diploma**

The Superintendent reported on the following:

- Two dates were given for the public hearing for the 20015-20016 calendar. It will be held before the regular Board meeting at 5:00 P.M with the regular meeting to follow at 6:00 P.M.
- R.M. Huffman Company offer on floor maintenance plan for Fairmont Senior HS @ Armory and East Fairmont Middle School.
- Policy on Organization of Non-Sanctioned sports within a school with changes

Mr. Pellegrin appointed Mr. Tom Dragich as Vice-President of the Board.

Mrs. Thomas made a motion, seconded by Mr. Dragich, to adjourn.

Yeas: Dragich, Pellegrin, Simms, Thomas

Nays: 0

The meeting adjourned at 9:08 P.M.

Richard Pellegrin, President

Gary L. Price, Superintendent/Secretary

POMEROY

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EDD353450

Customer PO #
Service Request #
Engineer
Total
Signature

Marion
EastDale ES
Wireless/Cabling/Electronics

JBC

\$38,244.26

Cabling/Electronics Bill of Materials List

WVItem	Description	MDF	Qty	Amount	Ext Price	Item Note
TCA-400-0120	Installation of Misc Cabling Equipment. Includes but is not limited to Power Poles, Rack Mount Accessories, Fan Trays Etc	3	3	\$79.50	\$238.50	
TCA-400-0135	Room Penetration. For drilling and sleeving walls that are not considered for Core Drill. Includes drilling, sleeving and fire stop.	10	10	\$39.00	\$390.00	
TCA-020-0115	3 to 14 CAT6 UTP Network Cabling Drops 1-2 to Faceplate	27	27	\$279.84	\$7,555.68	
TCA-060-0130	24 Port CAT6 UTP Patch Panel. Includes Freight and Installation.	1	1	\$202.46	\$202.46	
TCA-100-0100	2" J-Hooks with proper mounting coupler. Includes Freight. Does not include Installation.	60	60	\$4.23	\$253.80	
TCA-300-0100	Clear Plastic - Impact Resistant Access Point Cover	1	1	\$65.00	\$65.00	
TCA-130-0100	3' CAT6 Patch Cable Booted - Any Color	27	27	\$5.31	\$143.37	
TCA-130-0105	5' CAT6 Patch Cable Booted - Any Color	2	2	\$6.15	\$12.30	
TCA-130-0115	10' CAT6 Patch Cable Booted - Any Color	27	27	\$8.55	\$230.85	
TCA-130-0135	25' CAT6 Patch Cable Booted - Any Color	6	6	\$17.55	\$105.30	
TSV-030-0100	Access Point Installation	19	19	\$98.00	\$1,862.00	
TSV-030-0110	WLAN Controller Installation	1	1	\$400.00	\$400.00	
TSV-030-0120	Electronics Switch Installation	6	6	\$98.00	\$588.00	
THW-100-0740	1440VA/1440W 120V R/T 2U	1	1	\$694.00	\$694.00	
TWI-010-0208	802.11ac Ctrlr AP 4x4:3SS w/CleanAir; Int Ant; A Reg Domain	19	19	\$869.00	\$16,511.00	
TWI-025-0147	5 AP Adder License for the 5508 Controller	2	2	\$1,326.00	\$2,652.00	
TNW-100-0145	Catalyst 3750X 48 Port Full PoE IP Base	1	1	\$5,138.00	\$5,138.00	
TNW-105-0101	Catalyst 3K-X 10G Network Module Spare	1	1	\$904.00	\$904.00	
TNW-145-0130	1000BASE-T SFP - RJ-45 Connector on Copper	2	2	\$149.00	\$298.00	

Total \$38,244.26

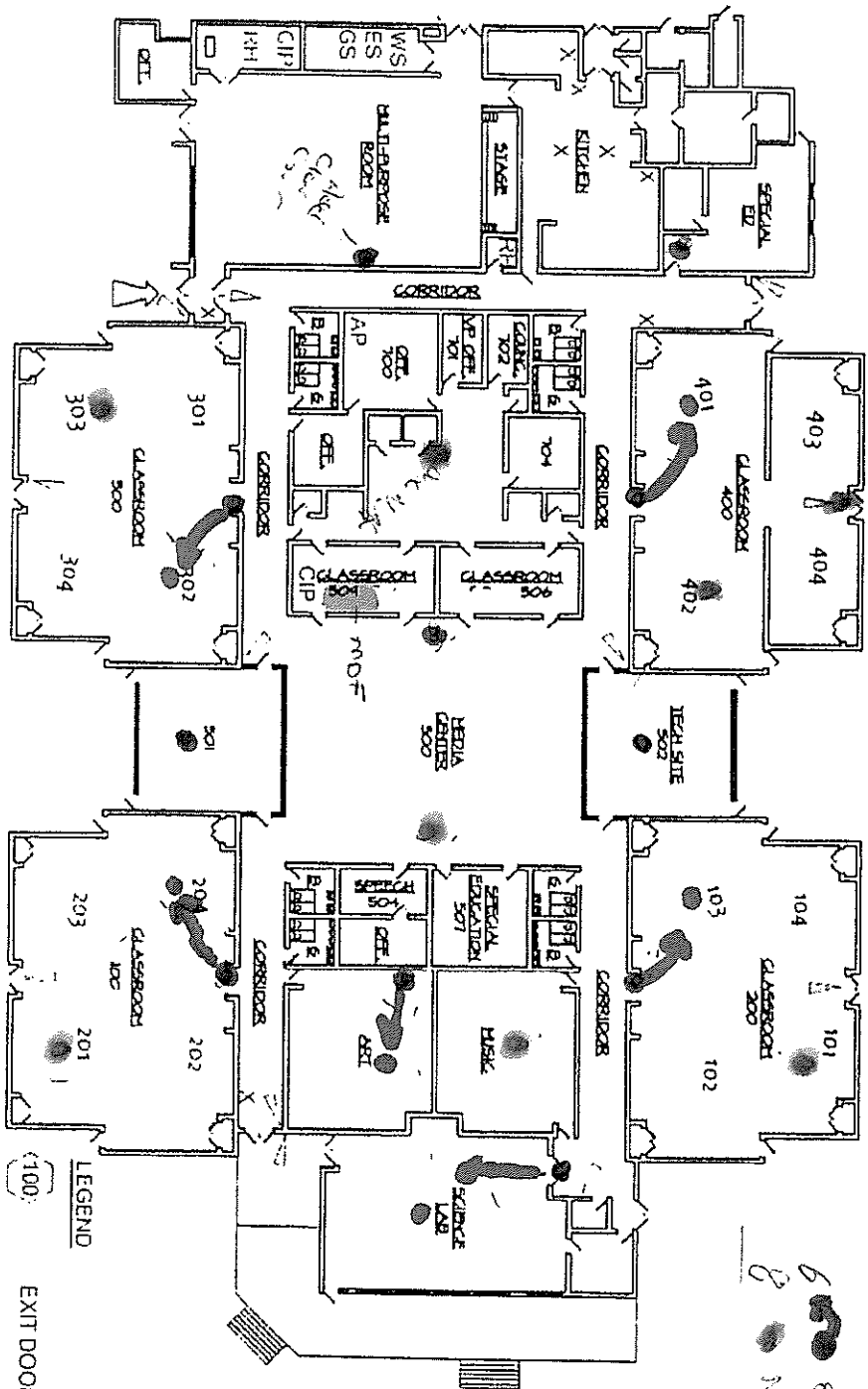
Ready to Submit

Wireless access points at East Dale

2381

East Dale Elementary School - First Floor

Not to Scale



LEGEND

- 100: EXIT DOOR NUMBER
- CTV CAMERA (DIRECTIONAL)
- GS SHUT-OFF
- ES ELECTRIC SHUT-OFF
- W/S WATER SHUT-OFF
- CIP CABLE/INTERNET/PHONE
- FH FIRE HYDRANT
- AP ALARM PANEL
- RH ROOF HATCH
- UAP UNDERGROUND ACCESS POINT
- EL ELEVATOR
- EMR ELEVATOR MACHINE ROOM
- BUG BACK-UP GENERATOR
- X FIRE EXTINGUISHER
- KB KNOX BOX
- ST STAGE
- SH SHOWER
- OS OIL SHUT-OFF

411 Deep Cuts
MSF
11 ● Existing
6 ● Extended into Cor.
8 ● New

MEMORANDUM

To: Mr. Gary Price
Superintendent
From: Randy Farley
Subject: Board Agenda
Date: 2/5/2015

Please request approval to purchase furniture for two computer labs at East Fairmont Middle School from R. M. Huffman Company.

Fund – County Furniture
Amount - \$22,852.00

huffman company

401 Fourth Ave.
P.O. Box 8277
South Charleston, WV 25303
Phone: 800.766.0367
304.746.0400
Fax: 304.746.5666
NC 70376
VA 2705 13554A
WV 001580

QUOTATION

Tables and Chairs

To: Ms. Heidi Kosik
Marion Co. BOE
304.367.2100 X 117
hkosik@k12.wv.us

Date: February 3, 2015
Quote No.: Q-4448-15 V2_NA
Project: EFMS
Terms: Net 30 Days

We are pleased to quote to furnish, with an option for installation, computer tables w/ chairs manufactured by Wisconsin Bench.

Qty.	Model Number/Description	Cost	Ext. Cost
14	Computer Table – Model number 878W7083-ADJ09	\$ 446.00	\$ 6,244.00
28	HON Task Chair – Model number HSSTK18BSLA	\$ 171.00	\$ 4,788.00

Qualifications:

Chairs are priced delivered and assembled
Tables require some assembly and the cost is shown separately above.

R.M. HUFFMAN CO.

Dan Huffman

Dan Huffman
Account Manager

The opportunity to submit this proposal is appreciated and we trust we may be privileged to receive your order

These prices are subject to acceptance within 30 days from the above date.

www.rmhuffman.com

huffman company

401 Fourth Ave.
P.O. Box 8277
South Charleston, WV 25303
Phone: 800.766.0367
304.746.0400
Fax: 304.746.5666
NC 70376
VA 2705 13554A
WV 001580

QUOTATION

Tables and Chairs

To: Ms. Heidi Kosik
Marion Co. BOE
304.367.2100 X 117
hkosik@k12.wv.us

Date: February 3, 2015
Quote No.: Q-4448-15 V1_NA
Project: EFMS
Terms: Net 30 Days

We are pleased to quote to furnish, with an option for installation, computer tables w/ chairs manufactured by Wisconsin Bench.

<u>Qty.</u>	<u>Model Number/Description</u>	<u>Cost</u>	<u>Ext. Cost</u>
15	Computer Table – Model number 878W7083-ADJ09	\$ 446.00	\$ 6,690.00
30	HON Task Chair – Model number HSSTK18BSLA	\$ 171.00	\$ 5,130.00

Qualifications:

Chairs are priced delivered and assembled
Tables require some assembly and the cost is shown separately above.

R.M. HUFFMAN CO.

Dan Huffman

Dan Huffman
Account Manager

The opportunity to submit this proposal is appreciated and we trust we may be privileged to receive your order
These prices are subject to acceptance within 30 days from the above date.

www.rmhuffman.com

2383

EDD353450

POMEROY
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Customer PO #
Service Request #
Engineer
Total
Signature

Marion
Barrackville ES
Wireless/Cabling/Electronics

JBC

\$6,886.05

Cabling/Electronics Bill of Materials List

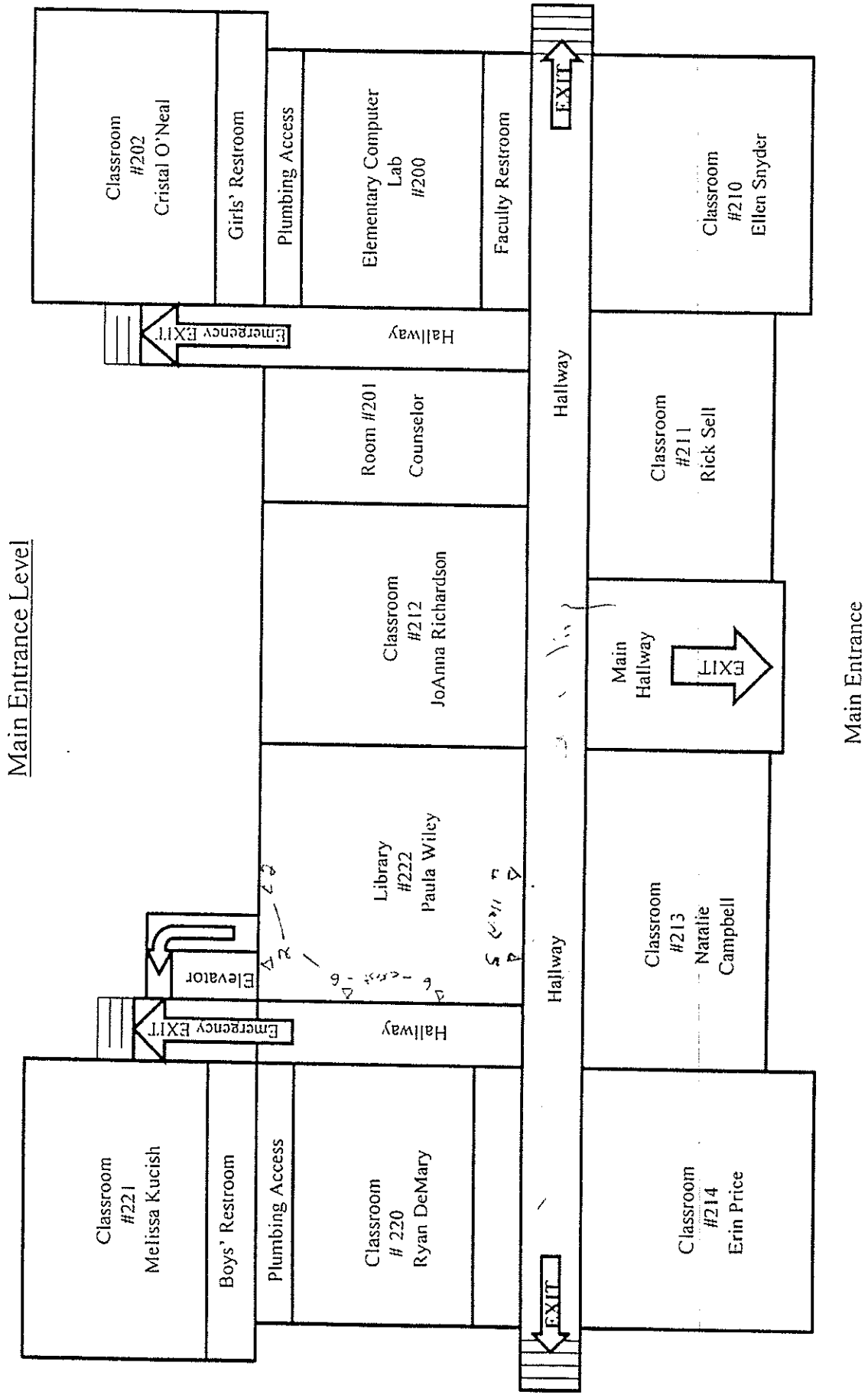
WVItem	Description	Unit	Qty	Amount	Ext Price	Item Note
TCA-400-0115	Core Drilling. Any size. Non-Asbestos only.	2	2	\$192.92	\$385.84	
TCA-400-0135	Room Penetration. For drilling and sleeving walls that are not considered for Core Drill. Includes drilling, sleeving and fire stop.	1	1	\$39.00	\$39.00	
TCA-400-0140	Surface Mount Double Gang Box - non Metallic.	4	4	\$21.00	\$84.00	
TCA-400-0160	Install a 6"x6" consolidation Box for Wireless APs	2	2	\$27.00	\$54.00	
TCA-020-0115	3 to 14 CAT6 UTP Network Cabling Drops 1-2 to Faceplate	15	15	\$279.84	\$4,197.60	
TCA-060-0130	24 Port CAT6 UTP Patch Panel. Includes Freight and Installation.	1	1	\$202.46	\$202.46	
TCA-100-0195	1" Thin Wall Conduit. Includes Boxes, Couplers, Connectors, Hangers and Wall Penetrations (Excluding Asbestos Areas). Includes Freight and Installation.	50	50	\$7.01	\$350.50	
TCA-100-0200	1 1/2" Thin Wall Conduit. Includes Boxes, Couplers, Connectors, Hangers and Wall Penetrations (Excluding Asbestos Areas). Includes Freight and Installation.	125	125	\$9.35	\$1,168.75	
TCA-130-0100	3' CAT6 Patch Cable Booted - Any Color	15	15	\$5.31	\$79.65	
TCA-130-0115	10' CAT6 Patch Cable Booted - Any Color	15	15	\$8.55	\$128.25	
TSV-030-0260	Rack Reconfiguration	2	2	\$98.00	\$196.00	

Ready to Submit
Total \$6,886.05

2/2/15
Wiring for 2 classrooms
at Barrackville.
classroom map attached
TP

BARRACKVILLE ELEMENTARY AND MIDDLE SCHOOL

= 2383

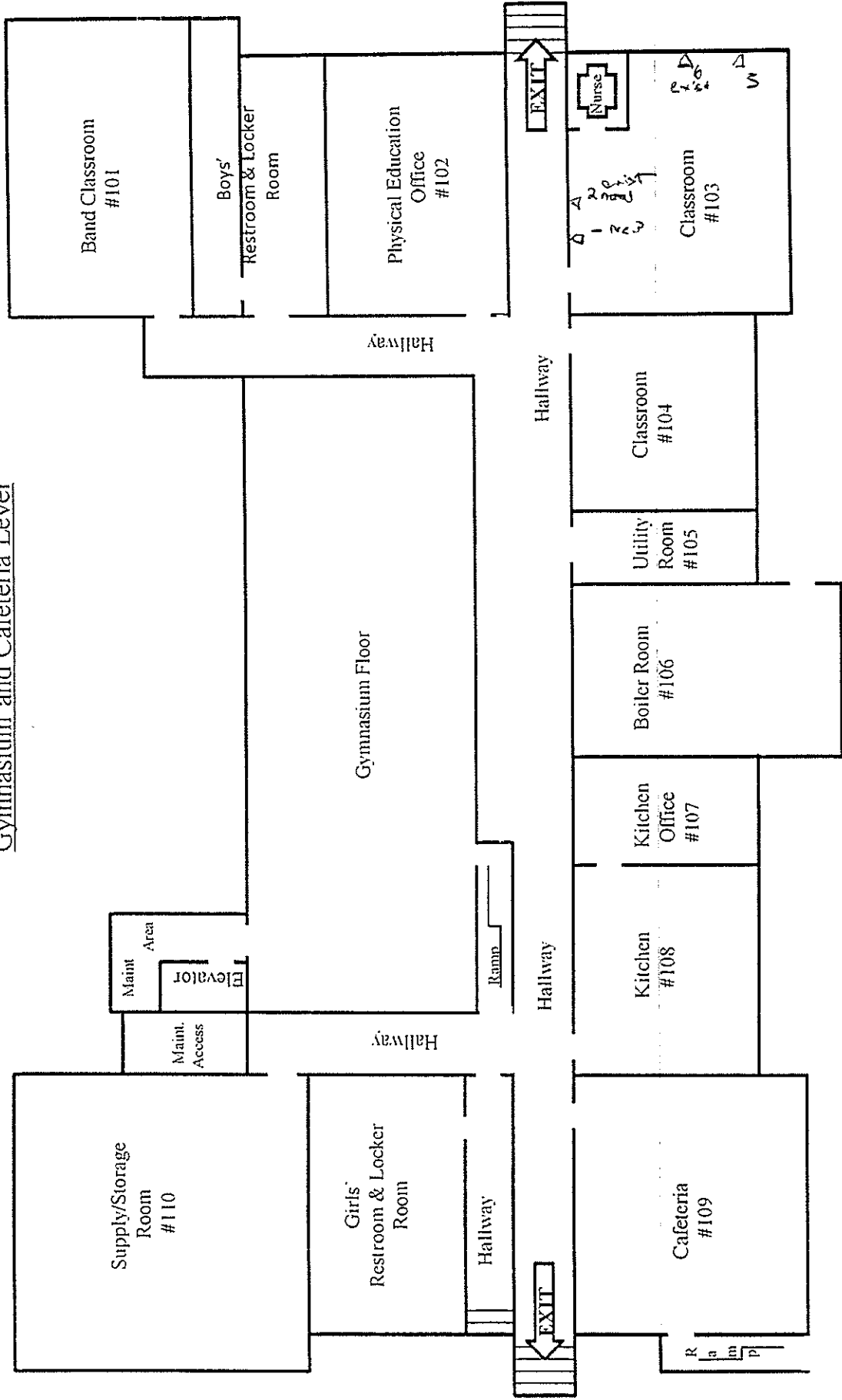


Oct 2011

C. Zick
2/2/2015

BARRACKVILLE ELEMENTARY AND MIDDLE SCHOOL

Gymnasium and Cafeteria Level



POMEROY

infrastructure. optimized.™

POMEROY
 500 Westmoreland Office Park
 Dunbar, WV 25064
 Phone: 800-227-8798 - 5789



Quote = 2384

Number: 9111819-1

Date: 01/29/2015

Bill To:
 Chad Norman
 Marion County Schools
 Marion County Schools,
 200 Gaston Ave.
 Fairmont, WV 26554

Phone: (304)367-2100
 Email: cnorman@k12.wv.us

Ship To:
 Chad Norman
 Marion County Schools
 Jayenne Elementary School,
 1504 Country Club Road
 Fairmont, WV 26554

Division:

Srl	Mfr. Part	Description	Price	Qty.	Extended
*1	HPT310	HP T310 Zero Client w/brackets	\$ 330.00	24	\$ 7,920.00
*2	TSV-010-0120	Desktop Thin Client Device Installation	\$ 20.00	24	\$ 480.00
		2 Item(s)		Sub-Total	\$ 8,400.00
				Freight:	\$ 0.00
				Tax @ 6%	\$ 0.00
				Total	\$ 8,400.00

(*) Tax exempted Part(s)

Terms and Conditions

This quotation has been prepared by Pomeroy based upon current product pricing and product availability as of the date of this quotation. The quotation provided hereon is subject to change if, after the issuance of this quotation, product pricing and/or product availability is affected as the direct result of a force majeure event or circumstance that is beyond Pomeroy's reasonable control.

For any questions regarding our returns policy, please contact your Pomeroy sales associate or Click on the link below for a copy of our written policy. <https://shop.pomeroy.com/CustomPages/CustomPage.aspx?PageId=3186>

Quote valid until: 02/28/2015

Payment Details

Company PO []
 Payment Term Due upon Receipt

Additional References

Customer Name
 Sales Consultant

Prepared by: Jessica Wolfe | jessica.wolfe@pomeroy.com | 800-227-8798 - 5789

Shipping Details and Delivery

Shipping Via Delivery
 Shipping Carrier Account No: SHIP

Replace old-outdated machines in basement lab - needed for testing

Alpha Technologies

2385

Transportation Server

Quote Number: 005409 v1

Prepared For
Marion County Schools
Chad Norman
200 Gaston Avenue
Fairmont, WV 26554-2739

This quote has not been approved. Please review the terms, and sign below.

Prepared By
Michael Sluss
Solutions Engineer
Direct: 3042017485
msluss@alpha-tech.us

Your available options

Quote Summary	Recurring	One-Time
Cisco Server Subtotal		\$4,743.36
Software Subtotal		\$2,814.93
Subtotal		\$7,558.29
Shipping		
Total Amount		\$7,558.29



Click Here to download a pdf that contains all the details for your options. You can sign and fax us this document if you are not comfortable submitting your confirmation over the internet.

[Update Options](#)

Order Confirmation

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

I accept the above conditions

E-Signature

Your Initials:
C. Norman

Your Email Address:
cnorman@k12.wv.us

Purchase Order Number:
953408

[Accept Order](#)

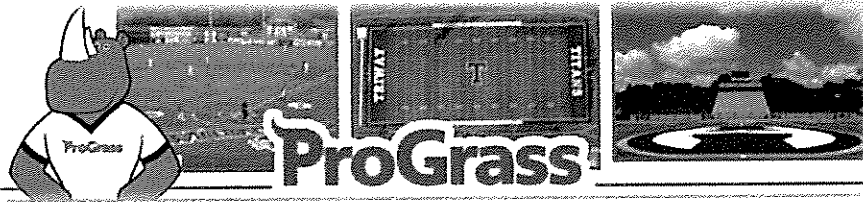
Purchase server for transfer at maintenance.

*C. Norman
2/9/2015
10:33am*

Comments or Questions?

If you have any comments or questions about this quote, please feel free to enter it here. Your comment will be logged and emailed to mschluss@alpha-tech.us.

[Submit Question / Comment](#)



2386

East-West Stadium
Mr. M. Andy Neptune
Fairmont, WV 26554

February 4, 2015

RE: East-West Stadium Men's and Women's LAX Tic Markings and paint

Dear Mr. Neptune,

ProGrass LLC has included in this proposal the removal/haul off of the old synthetic turf and will manufacture, deliver and install men's and women's lacrosse tic markings. Also will include one batch of paint for start up.

TOTAL PROPOSAL: **\$9,500.00 US DOLLARS**

Best Regards,

G. Aaron Klotz

G. Aaron Klotz
Vice President of Sales and Marketing
517-902-4453
aklotz@prograssturf.com

ProGrass

AKP
2/9/15

Marion County Board of Education
(please submit one field trip form per bus needed)

3046

Please follow the instructions in the Administrative Manual Section 2.115. All field trips requiring Board approval must be submitted at least two weeks prior to the regular Board meeting. All other requests must be in at least one week prior to the trip. All completed copies are to be submitted to the principal who will sign and forward to the county office for approval.

EFHS 2-3-15 Bean Yes
 School Date Submitted Sponsor Sub Needed

Banol 3-5-15 _____
 Group Date of Trip Chaperone(s) Sub Needed

186 Bahamas
 Total Number to be Transported Destination

Purpose of activity Spring Trip

Number of School Days Lost 3.5 Approximate Cost _____ Source of Funding Boosters

Transportation Information

Time bus to be loaded 10:00 am/pm Approximate time to return 11:00 am/pm

Type of Transportation _____ Private Auto
 Commercial Carrier List carrier Central Cab
 _____ Marion County School Bus # _____ Driver _____

Is School to pay driver? _____ Yes _____ No

Approved (granted/denied) Principal Dave Neff Date 2/3/2015
 Approved (granted/denied) Central Office _____ Date _____
 Approved (granted/denied) Transportation _____ Date _____

Driver's Trip Report

Bus # _____ Bus Capacity _____ Total Number Transported _____

Destination _____ Date of Trip _____ Day of Week _____

Times: Pre-trip _____ am/pm
 Bus Available to load students _____ am/pm
 Depart on trip _____ am/pm
 Bus return from trip _____ am/pm
 Completion of bus cleanup _____ am/pm

Office use only

Sponsor/Chaperon (signature verifies loading, departure and return times) _____ Driver's Signature _____

Name of substitute covering run _____ Mileage _____ Fuel _____
 ds/2011

The Busy Bee Band will be cruising to the Bahamas from March 6 – 9, 2015. We will leave East Fairmont High School Thursday March 5th and return to East Fairmont High School March 10th. The approximate cost of the trip with travel, lodging, cruise fees, tickets to Universal and Blue Man group is \$155,000.00 The boosters will be paying for transportation at \$32,000.00 and each student has paid \$650.00 to cover lodging, tickets and the cruise.

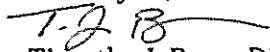
Along with myself and Mrs. Michael the following adults are traveling with the band as chaperones.

Akers	Andrew
Bradley	William
Bradley	Christine
Carr	Jacqueline
Carr, Jr.	Roger
Cormack	Diane
Cormack	James
Flohr	Cameron
Gibson	Stephanie
Gorman	Brenda
Hopkins	Alan
Hopkins	Ronda
Keefover	Barry
Keefover	Michele
Krantz-Nutter	Virginia
Kunce	Adrienne
Lehman	Trisha
Morris	Kevin
Nichols	James
Pethel	John
Rakosky	Crystal
Thorne	Pam
Utt	David
VanGilder	Paula
VanGilder	Jacob
Vincent	Frederick
Swisher	Michael

I will be absent from by duties at East Fairmont High School from Thursday March 5th - Tuesday March 10th. The students will miss 3.5 days of school. (Thursday, Monday & Tuesday be full days and Friday be an early release)

The purpose of the cruise is to provide the members of the band a lifetime opportunity and to perform twice. Once on the cruise and once in Nassau.

Thank you,



Timothy J. Bean, Director



2015 Nassau & CocoCay Itinerary

4 Days / 3 Nights

PASSPORT RECOMMENDED

THURSDAY 10:00 AM Depart EFHS Stopping for Lunch & Dinner. We will
Friday overnight in Savannah.

- 1:00 PM Arrive at Port Canaveral for embarkation and check-in. You will be greeted by a Cruise Festivals Representative (name and cell will be provided).
 Boarding begins for the *Enchantment of the Seas* - Welcome Aboard!
 Buffet Lunch is served in the Windjammer Café.
- 4:30 PM Mandatory Passenger Life Boat Drill.
- 5:00 PM *The Enchantment of the Seas* sets sail for the beautiful Nassau, Bahamas.
- TBA Mandatory information meeting for all Cruise Festival passengers.
- 5:45 PM Dinner is served in the My Fair Lady Dining Room. Your Travel Agent will be seated in the same dining room for each meal. You will be notified of your dining room assignment upon check-in at the port.
- 9:00 PM **Welcome Aboard Show** in the The Palladium Theater.
 All gift shops open!
 Entertainment and activities are scheduled for this evening. Please refer to the daily "Compass" for a complete schedule of events.

Saturday

- 7:30 AM **Breakfast** is served in the My Fair Lady Dining Room.
Breakfast Buffet in the Windjammer Cafe.
- TBA Performances/Adjudications will be held this morning in the Spotlight Lounge or The Palladium Theater, exact time and location to be determined. Clinics will be scheduled to follow each Travel Agent's performance.
- 12:00 PM *The Enchantment of the Seas* is scheduled to arrive in Nassau, Bahamas.
 When local authorities have cleared the vessel, all passengers may disembark at their leisure from the gangway located on the Main Deck.

Saturday
(continued)

3 046

There is a performance opportunity right here in Rawson's Square! With a partnership with the Minister of Tourism in the Bahamas, Performing Arts Consultants is allowed to have students perform at Rawson's Square.

Please note: There is no electricity available.

The Tourist Information Booth located in Rawson Square is the perfect place to get information on Nassau. You can also pick up a copy of "What-To-Do", a Bahamas Trailblazer Map and Dining Guide to help you get around for the day. Remember though, your meals are paid for aboard ship, and food in Nassau is very expensive.

Visit all the wonderful shops at the straw market and along Bay Street in Nassau.

12:00 NOON

Lunch is served in the My Fair Lady Dining Room.
Buffet Lunch is served in the Windjammer Café.

5:45 PM

Formal Dinner in the My Fair Lady Dining Room.

Please refer to the daily "Compass" for a schedule of entertainment and activities for this evening.

12:00 AM

Late night Buffet served on the Pool Deck (weather permitting).

Sunday

12:00 AM

Depart Nassau, Bahamas for CocoCay, for Royal Caribbean's private island!

7:30 AM

Breakfast is served in the My Fair Lady Dining Room.
Breakfast Buffet in the Windjammer Cafe.

8:00 AM

Arrive in CocoCay!

Enjoy your day today forgetting about life in the fast lane! Swim in the azure waters of the Atlantic Ocean or take a leisurely stroll on the pristine beaches of CocoCay. Once you've relaxed a bit, sign up for a water sport, play volleyball on the beach, and take part in all the fun of special games and contests. Around noon, lunch will be served on the beach in the covered pavilion area!

LUNCH

Hot-dogs, hamburgers, BBQ chicken, a beach party to remember!

5:00 PM

Depart CocoCay, for the journey back to Port Canaveral.

5:45 PM

Dinner is served in the My Fair Lady Dining Room.

TBA

Debarcation Meeting and Awards Ceremony will be held for all Groups who were adjudicated. (Exact times and location to be determined)

8:45 PM

Farewell Show in The Palladium Theatre.

Entertainment and activities are scheduled for this evening. Please refer to the daily "Compass" for a complete schedule of events.

Monday

- 7:00 AM The Enchantment of the Seas is scheduled to arrive at PORT Canaveral,
Florida.
- 7:30 AM BREAKFAST is served in the My Fair Lady Dining Room
BREAKFAST Buffet in the Windjammer Cafe
- 9:00 AM Disembark the *Enchantment of the Seas!*
- 12:00 PM *ARRIVE AT UNIVERSAL STUDIOS.*
*Students will spend the entire afternoon and be responsible for lunch and
dinner in the park.*
- 8:00 PM *BLUE MAN GROUP PERFORMANCE*
- 10:00 PM *Board Busses and head to Savannah GA.*

Tuesday

- 3:00AM *Arrive at Savannah Hotel*
- 10:00AM *Depart Savannah for EFHS*
Stops for Lunch and Dinner will be made.
- 10:00pm *Arrive at EFHS*

NEEDS 1500 APPROVAL
GML

Marion County Board of Education

(please submit one field trip form per bus needed)

3047

Please follow the instructions in the Administrative Manual Section 2.115. All field trips requiring Board approval must be submitted at least two weeks prior to the regular Board meeting. All other requests must be in at least one week prior to the trip. All completed copies are to be submitted to the principal who will sign and forward to the county office for approval.

EFHS 2/4/2015 Jana Graham yes
 School Date Submitted Sponsor Sub Needed

Hunting + Fishing Club 3/13/2015 Nathan Dillon yes
 Group Date of Trip Chaperone(s) Sub Needed

50 Columbus, Ohio (Deer & Turkey Expo)
 Total Number to be Transported Destination

Purpose of activity To provide students the opportunity to investigate careers in outdoor-related fields; and to explore conservation and management issues.

Number of School Days Lost 1/2 Approximate Cost \$750 Source of Funding Students

Transportation Information

Time bus to be loaded 11:00 am/pm Approximate time to return 9:00 am/pm

Type of Transportation _____ Private Auto
 _____ Commercial Carrier List carrier _____
 Marion County School Bus # _____ Driver _____

Is School to pay driver? _____ Yes _____ No

Approved (granted/denied) Principal [Signature] Date 2/4/15
 Approved (granted/denied) Central Office _____ Date _____
 Approved (granted/denied) Transportation _____ Date _____

Driver's Trip Report

Bus # _____ Bus Capacity _____ Total Number Transported _____

Destination _____ Date of Trip _____ Day of Week _____

Times: Pre-trip _____ am/pm
 Bus Available to load students _____ am/pm
 Depart on trip _____ am/pm
 Bus return from trip _____ am/pm
 Completion of bus cleanup _____ am/pm

Office use only

Sponsor/Chaperon (signature verifies loading, departure and return times) _____ Driver's Signature _____

Name of substitute covering run _____ Mileage _____ Fuel _____
 ds/2011

Ohio Deer and Turkey Expo Field Trip

EFHS Hunting and Fishing Club

Trip Itinerary

11:00 AM	Bus departs from EFHS
2:30 PM	Arrive at State Fairgrounds (Columbus, Ohio)
2:30-5:30 PM	Attend 2015 Ohio Deer and Turkey Expo
5:30 PM	Depart for EFHS
7:00 -7:30 PM	Stop for Dinner (St. Clairesville, Ohio)
9:30 PM	Arrive back at EFHS