

Marion County Schools Bylaws & Policies

2370.01 – Dual Credit Courses

Scope of Policy:

It shall be the policy of the Board of Education to establish procedures for the awarding of dual credits at the secondary level, as authorized by WVBE Policy 2510: Assuring the Quality of Education: Regulations for Education Programs, Section 5.4.f.1.C. The Board of education will allow students to earn credit for completion of college courses and other advanced courses, both inside and outside the school setting. It will be permitted to include dual credit courses to meet graduation requirements. The county policy must be reviewed by the WVDE and approved by the WVBE.

Definition:

A dual credit course provides students both high school and college credit. Such a course must meet both the specified course content standards and objectives for secondary offering and the college course requirements. Dual credit courses may be delivered at the high school, on the college campus, another site not located at the high school or college campus, in a virtual environment, or through a combination of these delivery methods.

Dual credit course development:

The development of dual credit courses will engage secondary and postsecondary teachers of the content area and administrators to determine alignment of the content standards and objectives for both the secondary and postsecondary course. The instructor of the dual credit course must also provide adequate opportunities for the secondary course content standards and objectives to be delivered in the dual credit course. The course syllabus must address both the secondary and postsecondary content.

The syllabus shall include the nature of the course, expectations and requirements, course prerequisites, admission requirements, course content, grading policy, attendance requirements, course completion requirements, information on adding and dropping courses, tuition and other costs associated with the dual credit course, and other relevant course information.

West Virginia Higher Education Policy Commission (WVHEPC) Series 19 (<http://tinyurl.com/m5q76r5>) must be consulted when developing dual credit courses to ensure compliance with HEPC requirements.

The dual credit course syllabus must provide for 180 days of instruction. The syllabus must also include clarification of the make-up of student assignments on dates when college may not be in session, if the course is offered on the campus of the college. If the course is offered on the secondary campus, the county policy 8220.01 "Recovery of Lost Time" will be followed to recover missed days of instruction.

If dual credit is not earned, the student may recover credit for a "traditional" course that has been approved for credit recovery. To recover college credit the course must be repeated as offered originally. High School credit will be assessed on the high school grading scale which follows WVDE Policy 2515 "Uniform Grading", while the college credit will be assessed on the college grading scale.

Students may earn a secondary credit for a required course for graduation pending approval from the Chief Instructional Leader. These courses may include, but are not limited to, English 12, a higher level math course, a science course, a history course, as well as elective courses.

Students will be responsible for any costs associated with tuition, books, and/or other required materials for the postsecondary course. Books and materials needed for the secondary course will be provided by the school/county. If the course is taught by the secondary teacher during the regular instructional day, the cost of the teacher provided by the postsecondary institution will be divided equally by the number of enrolled students to discount the cost of the course to the student.

Postsecondary education institutions, other than the one that will award the dual credit, may not recognize the dual credit on a student transcript.

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