

**Marion County Board of Education  
1516 Mary Lou Retton Drive  
Fairmont, WV 26554**

TO: Qualified Personnel  
FROM: Andy Neptune, Administrative Assistant  
SUBJECT: VACANCIES  
DATE: October 25, 2017

The following substitute service position(s) is being considered:

**(5) Substitute Sign Support Specialist S17 10 25 04**

Qualifications:

1. High school diploma or equivalent
2. Ability to communicate, read and write, make basic calculations and follow written and oral communications
3. Availability to accept substitute assignments when called during the school year (county policy)
4. Experience in working with hearing impaired students
5. Working toward a valid National Interpreter Certification (NIC)

Job Responsibilities:

1. To perform job-related duties as assigned to accommodate the individual needs of the student

Salary: As per 2017-18 Marion County Schools pay scale

**Posting numbers MUST be on all vacancy forms.**

Appointment will be made in accordance with West Virginia school law. Therefore, priority consideration will be given to those persons presently employed by Marion County Schools. Anyone interested in applying for the vacancies as posted, should submit an Application for Vacancy form to the Personnel Office, Marion County Schools, 1516 Mary Lou Retton Drive, Fairmont, WV 26554. All applications must be received by 4:00 p.m. on November 10, 2017.

*"No person in the United States shall, on the grounds of race, color or national origin, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."*