



Marion County Board of Education

Scott Reider
Treasurer

1516 Mary Lou Retton Drive
Fairmont, WV 26554

Telephone (304) 367-2100 Ex. 119
Fax (304) 367-2184

PAY FREQUENCY FORM

2017-18 SCHOOL YEAR

If you are a **current employee** and wish to **change** your current pay options or if you a **new employee**, please indicate your choice below:

CHOOSE ONE:

_____ I prefer to have my salary in 20 payments (Paydays on the 15th and 30th of the month, September through June.)

_____ I prefer to have my salary in 24 payments (Paydays on the 15th and 30th of the month, September through August.)

If you are a **new employee hired after August 30, 2017**, please select one of the following options:

CHOOSE ONE:

_____ I prefer to have my salary spread out in equal payments through June 30, 2018.

_____ I prefer to have my salary spread out in equal payments through August 30, 2018.

Date

Signature

Employee ID Number

Place of Employment