

**Marion County Board of Education**  
**November 16, 2015**  
**6:00 PM**  
**NEW CENTRAL OFFICE**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. AGENDA ITEMS

**13- 1000 INFORMATION - RECOGNITIONS - RECOMMENDATIONS - REPORTS**

Names on the Clipboard \_\_\_\_\_

**Zak Hayden - Presentation of Immunizations in Children -**

Zak Hayden is a student at West Virginia University and he is working with the Health Department.

**Recognition - County Winner of "Bully Free Zone" poster - Presentation by Mr. Chad Norman**

In addition to Mr. Norman recognizing the county winner, Mr. Ron Schmuck, Transportation Supervisor and Buster will be present.

**Department Report for Curriculum and Instruction - Administrative Assistant, Randall Farley**

**Department Report for Human Resources - Administrative Assistant, Andy Neptune**

**Department Report for Technology - Administrative Assistant, Chad Norman**

**13- 2000 MINUTES - AGREEMENTS - CONTRACTS**

RECOMMENDATION: MOTION \_\_\_\_\_ YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_

Items Pulled \_\_\_\_\_

<b>2636</b>	<b><u>Minutes</u></b> The Superintendent recommends approval of the minutes for November 2 , 2015	<b>ATTACHMENT</b>	<b>2636</b>
<b>2637</b>	<b><u>Minutes</u></b> The Superintendent recommends approval of the minutes for November 3, 2015	<b>ATTACHMENT</b>	<b>2637</b>
<b>2638</b>	<b><u>Zides Sport Shop - Hurdles - NMHS</u></b> The Superintendent recommends approval of the purchase of hurdles for the North Marion Track from Zides Sport Shop, in the amount of \$24,600.00. FUNDING: County	<b>ATTACHMENT</b>	<b>2638</b>
<b>2639</b>	<b><u>City Construction - Change Order #004- Central Office Renovations</u></b> The Superintendent recommends approval for Change Order Number 004 in the amount of \$7,532.00. Funding: County	<b>ATTACHMENT</b>	<b>2639</b>

**2640 East Fairmont High School Foundation, Inc.** ATTACHMENT 2640  
The approval of the Insurance Policy for East Fairmont Senior High School Foundation, Inc. for the 2016-16 School year.

**2641 Lombardi Development - Request for Payment - MCTC** ATTACHMENT 2641  
The Superintendent recommends approval for payment to Lombardi Development, Co. for repairs and renovations of Marion County Technical Center, in the amount of \$138,946.48. FUNDING: County

**2642 EMCOR Services - Proposal for Heat Pump - EFHS** ATTACHMENT 2642  
The Superintendent recommends approval for the Proposal/Agreement from EMCOR Services for the Heat Pump Replacement for East Fairmont High School, in the amount of \$19,684. FUNDING: Maintenance

**2643 MSES - Request for Payment - MCTC Repair and Renovations** ATTACHMENT 2643  
The Superintendent recommends approval for the payment to MSES Architects for Professional Services for Marion County Technical Center Repairs and Renovations, in the amount of \$11,735.25. FUNDING: County

**2644 MSES - Request for Payment - EFMS Football Field** ATTACHMENT 2644  
The Superintendent recommends approval for the payment to MSES Architects for Professional Services for East Fairmont Middle School Football Field, in the amount of \$3,102.60. FUNDING: County

13- **3000 CONSENT**

**3108 Out of County Transfer Request**  
The approval of the requested student transfers deemed to be in the best interest of the child.

13- **4000 FINANCIAL**

**4090 Marion County Budget Statements November 6, 2015**  
**4091 Marion County Vendor List as of November 10, 2015**

13- **5000 PERSONNEL**

**5491 RECOMMENDATION: MOTION** \_\_\_\_\_ YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_  
Items Pulled

**5491 Volunteer - Coaches**

The Superintendent recommends approval of the following non paid coaches effective with the 2015-16 season:

*West Fairmont Middle*

<u>Anthony Osbourne</u>	Asst. 8th Grade Girls Basketball	pending SSAC
<u>Dana Davis</u>	Asst. Wrestling	SSAC
<u>Sean Hoskinson</u>	Asst. Wrestling	Professional

**5492 Field Trips - Out of State**

The Superintendent recommends approval of the following:  
Fairmont Senior High Varsity Baseball requests permission to travel to Myrtle Beach on March 26-

April 2, 2015 to participate in the Ripken Experience - Baseball Tournament  
 Approximate number of students: 25  
 Chaperones: Sean Hoskinson  
 Approximate Cost: \$10,000.00  
 Source of funds: Boosters  
 Number of school days lost: 0

**5493 Field Trips - Commercial Carrier**

**ATTACHMENT**

**5493**

The Superintendent recommends approval of the following:  
East Fairmont High School Band requests permission to travel to Pittsburgh, PA  
 on December 20, 2015 to perform for Pittsburgh Steeler game  
 Approximate number of students: 200  
 Chaperones: See Attachment  
 Approximate Cost: \$4,000.00  
 Source of funds: Boosters  
 Number of school days lost: 0  
 Transportation By: Central Cab  
East Fairmont High School Band requests permission to travel to Washington, D.C.  
 on April 28 - May 1, 2015 for spring trip  
 Approximate number of students: 200  
 Chaperones: See Attachment  
 Approximate Cost: \$15,000.00  
 Source of funds: Boosters  
 Number of school days lost: 2  
 Transportation By: Central Cab  
Fairmont Senior requests permission to travel to Beckley, WV on November 5-7, 2015  
 to participate in State Soccer Game  
 Approximate number of students: 40  
 Chaperones: Karen Decker, Brian Towns, Dean Shriver  
 Number of school days lost: 1  
 Pending results of regional tournament

**5494 Resignation - Professional Personnel**

The Superintendent recommends approval of the following:  
Ashley Davis Music Teacher East Fairmont Middle  
 Effective: December 13, 2016

**5495 Leave of Absence - Professional Personnel**

The Superintendent recommends approval of the following:  
Elana Bravet-Morton Instructor East Fairmont Middle  
 Requests an extension to her maternity leave of absence from November 16, 2015  
 to January 4, 2016 (without pay after exhausting sick leave)

Brooke Pethtel Instructor White Hall  
Requests a maternity leave of absence from November 5, 2015  
to March 1, 2016 (without pay after exhausting sick leave)

**5496 Employment - Part Time Professional Personnel**

The Superintendent recommends approval of the following:

Donna Cyr MCACEC Hours not to exceed 9 hours per week  
Effective: November 18, 2015

**5497 Employment - Coaches**

The Superintendent recommends approval of the following coaching positions  
effective with the 2015-16 season:

*Barrackville*

Marcia Powell Cheerleading SSAC

*Fairview Middle*

Jamie Toland Cheerleading Professional

**5498 Employment - Substitute Teachers**

The Superintendent recommends approval of the following pending  
WV certification and CIB verification:

Kandyce Bittinger Sub Permit

Michael Ray Social Studies

Kristine Urda Elementary/Secondary

**5499 Resignation - Substitute Service Personnel**

The Superintendent recommends approval of the following:

Lydia Degnegaard Sub Cook

Effective: October 28, 2015

**5500 Leave of Absence - Service Personnel**

The Superintendent recommends approval of the following:

Terasa Hibbs Café Manager NMHS

Requests a medical leave of absence from September 21, 2015  
to October 27, 2015 (without pay after exhausting sick leave)

**5501 Employment - Service Personnel**

The Superintendent recommends approval of the following:

Charles Lee Bus Operator Transportation

Effective: November 18, 2015 200 Days

**5502 Employment - Extra Curricular Service Personnel**

The Superintendent recommends approval of the following:

Ronda Hopkins LPN/Aide

Effective: November 18, 2015

Temporary position for the fall/winter season on 2015-16 school year only, as needed

Denise Rice Mid Day Bus Aide (Itinerant)

Effective: November 18, 2015

Temporary position for the remainder of 2015-16 school year only

Roger Stover Activity Run (Itinerant)

Effective: November 18, 2015

**5503 Employment - Substitute Service Personnel**

The Superintendent recommends the approval of the following as substitute service personnel pending completion of training and CIB results:

*Sub Bus Operator*

Rebecca Tennant

**5504 Reassignment - Service Personnel**

The Superintendent recommends approval the following:

	<u>From</u>	<u>To</u>
<u>Dennis Cyrankowski</u>	Foreman Maintenance 261 Days	Truck Driver/General Maint/Groundsman Maintenance 261 Days
Effective:	November 18, 2015	
<u>Deborah Villers</u>	year) East Dale 200 Days	Cook I 1/2 Time EFHS 200 Days
Effective:	November 18, 2015	
<u>Roberta Washington</u>	Custodian III Rivesville 210 Days	Custodian/Groundsman NMHS 210 Days
Effective:	November 18, 2015	
<u>Susan Raymond</u>	Secretary III 1/2 Time Central Office	Secretary II North Marion
Effective:	November 18, 2015 261 Days	240 Days

**5505 Extra-Curricular - Professional Personnel**

The Superintendent recommends approval the following to Cadre Leaders for 2015-16

Lee Anne Burton

Mary Adams

**5506 After School Tutoring - Professional Personnel**

The Superintendent recommends approval of the following as Tutors for Title 1

Michelle Talerico Reading/Math Tutor Stepping Stones

**13- 6000 DISCUSSION- New Policies and Revisions**

RECOMMENDATION: MOTION \_\_\_\_\_ YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_

**6017 Special Update** Reviewed 10-19-15 Reviewed 11-2-15

5330 Use of Medications Bylaws and Policies Vol.8-1

**Revised**

3122 Nondiscrimination and Equal Employment Opportunity Administrative Guidelines

3122 F2 Notice of Nondiscrimination and Complaint Procedures FORMS Vol.8-1

2623B F1 County Test Coordinator's Secure Materials and Test Procedures Agreement FORMS Vol.8-1

2623B F2 Principal's Secure Materials and Test Procedures Agreement FORMS Vol.8-1

2623B F3 Building Level Coordinator's/Secure Materials and Test Procedures Agreement FORMS Vol.8-1

2623B F4 Examiner's/Scribe's Secure Materials and Test Procedures Agreement FORMS Vol.8-1

2623B F5 County/School Personnel Secure Materials Agreement FORMS Vol.8-1

2623B F6 Verification of Training for Principals, Building Level Coordinators, County/School, RESA PERSONNEL FORMS Vol.8-1

7540.03 F1 Student Education Technology Acceptable Use and Safety Agreement FORMS Vol.8-1

**REPLACEMENT**

2623B F7 County Technology Coordinator or Technology Vendor Secure Materials and Test Procedures Agreement FORMS Vol.8-1

**NEW**

2623B F8 WVDE/School Technology Personnel Secure Materials FORMS Vol.8-1

84101 F1 Documentation Pertaining to Threat Assessment and Intervention FORMS Vol.8-1

**6018 Revised** Reviewed 11-2-15

5114 Nonimmigrant Students and Foreign-Exchange Programs Bylaws and Policies Vol. 8-1

**NEW DISCUSSIONS**

**6019 New Guideline**

84101 Threat Assessment and Intervention Administrative Guidelines Vol. 8-1

**Revised**

9160A	Accessibility of County Facilities, Activities, and Services	Administrative Guidelines Vol. 8-1
7540.04	Staff Education Technology Acceptable Use and Safety Agreement	Administrative Guidelines Vol. 8-1
7540.03	Student Education Technology Acceptable use and Safety	Administrative Guidelines Vol. 8-1
7540.04/F1	Staff Education Technology Acceptable Use and Safety Agreement	Forms Vol. 8-1

**Renumbered/New**

8390	Use of Service Animals	Administrative Guidelines Vol. 8-1
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**Delete**

9160B	Use of Service Animals	Administrative Guidelines Vol. 8-1
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**13- 7000 SUPERINTENDENT'S REPORT**

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**13- 8000 MATTERS FROM THE BOARD**

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**13- 9000 FUTURE MEETINGS**

<u>Date</u>	<u>Purpose</u>	<u>Time</u>	<u>Place</u>
November 17	Tues LSIC	6:00 PM	Fairmont Senior High
November 18	Wed LSIC	6:00 PM	North Marion High
December 7	Mon Regular Session	6:00 PM	<b>NEW CENTRAL OFFICE</b>
December 21	Mon Regular Session	6:00 PM	<b>NEW CENTRAL OFFICE</b>

**ADJOURNMENT**

RECOMMENDATION: MOTION \_\_\_\_\_ YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_  
 Time: \_\_\_\_\_

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