

**Marion County Board of Education  
December 7, 2015  
6:00 PM  
NEW CENTRAL OFFICE**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. AGENDA ITEMS
- 16- 1000 **INFORMATION - RECOGNITIONS - RECOMMENDATIONS - REPORTS**

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**Department Report for Curriculum and Instruction - Administrative Assistant, Randall Farley**

**Department Report for Human Resources - Administrative Assistant, Andy Neptune**

**Department Report for Technology - Administrative Assistant, Chad Norman**

- 16- 2000 **MINUTES - AGREEMENTS - CONTRACTS**

RECOMMENDATION: MOTION \_\_\_\_\_ YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_

Items Pulled \_\_\_\_\_

- |             |  |                   |             |
|-------------|--|-------------------|-------------|
| <b>2645</b> | <b><u>Minutes</u></b><br>The Superintendent recommends approval of the minutes for November 16 , 2015  | <b>ATTACHMENT</b> | <b>2645</b> |
| <b>2646</b> | <b><u>Minutes</u></b><br>The Superintendent recommends approval of the minutes for November 17, 2015   | <b>ATTACHMENT</b> | <b>2645</b> |
| <b>2647</b> | <b><u>Minutes</u></b><br>The Superintendent recommends approval of the minutes for November 18, 2015   | <b>ATTACHMENT</b> | <b>2647</b> |
| <b>2648</b> | <b><u>American Fence Company, LLC - Armory</u></b><br>The Superintendent recommends approval for American Fence Company, LLC for fencing and gates in the amount of \$8,723.00. Funding: County  | <b>ATTACHMENT</b> | <b>2648</b> |
| <b>2649</b> | <b><u>West Virginia's Family Nutrition Program - Memorandum of Understanding</u></b><br>The approval of the memorandum of understanding between West Virginia's Family Nutrition Program and Marion County Board of Education for the 2016-16 School year.                                     | <b>ATTACHMENT</b> | <b>2649</b> |
| <b>2650</b> | <b><u>Sunbelt Rental -Rental of Atrium Man Lift- EFMS Gym</u></b><br>The Superintendent recommends approval for the rental of a '69 Atrium Man Lift for the installation of the fire alarm system at East Fairmont Middle School from Sunbelt in the amount of \$8,944.00 FUNDING: Maintenance | <b>ATTACHMENT</b> | <b>2650</b> |
| <b>2651</b> | <b><u>Potesta &amp; Associates - MCBOE-Construction Monitoring</u></b><br>The Superintendent recommends approval for the payment to Potesta & Associates for the Construction Monitoring of Marion County Board of Education Project, in the amount of \$10,219.85. FUNDING: County            | <b>ATTACHMENT</b> | <b>2651</b> |

**2652 Pcard Agreement with WV Auditor's Office** **ATTACHMENT** **2652**  
The Superintendent recommends approval of the participation of the Pcard Program, which is sponsored by the WV Auditors Office.

**2653 Zides Sport Shop- Track Equipment - NMHS** **ATTACHMENT** **2653**  
The Superintendent recommends approval of the purchase of Pole Vault Equipment from Zides Sport Shop for North Marion Track, in the amount of \$25,000.00

**16- 3000 CONSENT**

**3109 Out of County Transfer Request**

The approval of the requested student transfers deemed to be in the best interest of the child.

**3110 Out of County Transfer Request**

The approval of the requested student transfers deemed to be in the best interest of the child.

**16- 4000 FINANCIAL**

**4092** Marion County Vendor Report as of November 23, 2015

**4093** Marion County Treasurers Report through October 31, 2015

**4094** Marion County Budget Transfer December 1,2015

**16- 5000 PERSONNEL**

RECOMMENDATION: MOTION \_\_\_\_\_ YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_

Items Pulled

**5507 Field Trips - Out of State**

The Superintendent recommends approval of the following:

East Fairmont High Varsity Baseball requests permission to travel to Myrtle Beach, SC

on March 3 - April 2, 2015 to participate in Mingo Bay Classic Tournament

Approximate number of students: 20

Chaperones: Joe Price & Karen Morgan

Approximate Cost: \$5,000.00

Source of funds: Parents/Boosters

Number of school days lost: 0

North Marion Girls/Boys Basketball requests permission to travel to Orlando, FL

on December 26 - 31, 2016 to participate in basketball tournament at Disney World

Approximate number of students: 50

Chaperones: Dean Brown, Mike Parrish, Kelly Osborne, Heather Tuttle and Dave Trowbridge

Approximate Cost: \$14,000 per group

Source of funds: Boosters

Number of school days lost: 0

**5508 Field Trips - Commercial Carrier**

The Superintendent recommends approval of the following:

Fairmont Senior High School Boys Basketball Team requests permission to travel to WV State

University in Institute, WV on December 19, 2015 to participate in a basketball game  
 Approximate number of students: 24  
 Chaperones: David Retton  
 Approximate Cost: \$1,000.00  
 Source of funds: Boosters  
 Number of school days lost: 0  
 Transportation By: Fox Charter Service

**5509 Chaperone Approval:**

The Superintendent recommends approval of the following chaperones for Mrs. Pitrolo's Class:

Greg Apanowicz	Timothy Jessemar	Stephanie Pethtel
Amanda Apanowicz	Falon Scott	James Rooks
David Duke	Donnie Johnson	Heather Rooks
Dawn Duke	Cindy Howvalt	Michael Sammons
Ernest DuPont	Aaron Martin	Jodi Sammons
Amanda DuPont	Kim Martin	Christina Shuck
Lori Gibson	Evangeline Eden	Rhonda Cartwright
Barbara Stotler	Ryan Neal	James Spiker
Philip Grubb	Elise Neal	Staci Carl
Snadra Quirk	Gregory Nixon	Korey Stoner
Drew Hale	Renee Nixon	Meg Stoner
Shawna Hale	Tyler Percy	Cody Brabham
Elliot Harper	Adrainna Percy	Courtney Brabham
Jessica Harper	Kevin Pethtel	

**5510 Professional Leave**

The Superintendent recommends approval of the following:

Marion County Tech Center requests permission for the following to attend the Tech Centers That Work Leaders' Forum in Charleston, WV on February 1-5, 2015.

To be funded by:

Casey Hill	English Teacher	Marion County Tech Center
Joe Woods	Pro Start Teacher	Marion County Tech Center
Curt Boylen	Auto Technology Teacher	Marion County Tech Center

**5511 Resignation - Professional Personnel**

The Superintendent recommends approval of the following:

Christy Mullens-Shaw Spanish East Fairmont Middle  
 Effective: December 4, 2015

**5512 Leave of Absence - Professional Personnel**

The Superintendent recommends approval of the following:

Amy Jones Title 1 Jayenne  
 Requests a maternity leave of absence from October 30, 2015 to January 13, 2016  
 (without pay after exhausting all but 1 of her sick days)

**5513 Employment - Professional Personnel**

The Superintendent recommends approval of the following:

Terri Atha                      School Nutrition Program Director      Central Office  
Effective:                      December 9, 2016                      261 Days

**5514 Employment - Substitute Teachers**

The Superintendent recommends approval of the following pending WV certification and CIB verification:

Joyce Band                      Sub Permit  
Michelle Cottrill              Student Teacher Permit  
Bria Cross                      Student Teacher Permit  
Jodie Jones                      Student Teacher Permit  
Stacey Kisner                  Sub Permit  
Bradley Riffie                  Sub Permit  
Nicholas Rush                  Student Teacher Permit  
Noble Turner                  Music Elementary/Secondary

**5515 Resignation - Service Personnel**

The Superintendent recommends approval of the following:

Zachary Sapp                  Custodian I/II                      Fairmont Senior High  
Effective:                      November 19, 2015

**5516 Resignation - Substitute Service Personnel**

The Superintendent recommends approval of the following:

Debbie Holt                      Substitute Cook  
Effective:                      November 16, 2015

**5517 Leave of Absence - Service Personnel**

The Superintendent recommends approval of the following:

Terasa Hibbs                  Cafeteria Manager                  North Marion High  
Requests a medical leave of absence from October 27, 2015 to January 27, 2016  
(without pay after exhausting sick leave)  
Romy Michael                  Bus Operator                      Transportation  
Requests a medical leave of absence from November 8, 2015 to November 29, 2015  
(without pay after exhausting sick leave)

**5518 Employment - Service Personnel**

The Superintendent recommends approval of the following:

Melanie Gorman              PreK Aide                      East Dale  
Effective:                      December 9, 2016                      Remainder of 2015-16 school year  
Temporary position for the remainder of 2015-16 school year only  
Josh Beall                      Mechanic                      Transportation  
Effective:                      December 9, 2016                      261 Days

**5519 Employment - Substitute Service Personnel**

The Superintendent recommends the approval of the following as substitute service personnel pending completion of training and CIB results:

*Cook*

Tina Corwin

Dorothy Cutright

Liberty Glover

Jason Ramsey

Sherman Robinson Jr.

Rebecca Tennant

Nicole Vance

Kelsie Villers

**5520 Reassignment - Service Personnel**

The Superintendent recommends approval the following:

	<u>From</u>	<u>To</u>
<u>Michelle Garcia</u>	Cook I 1/2 Time WFMS 200 Days	Cook I Full Time WFMS 200 Days
Effective:	December 9, 2016	
<u>Dannette Tobin</u>	Aide (remainder of year) EFHS	Autism Mentor/Aide East Dale 200 Days
Effective:	2016-17 School Year	

**5521 Extended Work Day Aid Contract**

The Superintendent recommends approval of the following extended work day aide contracts for the 2015-16 school year

*East Dale*

<u>Mary Tennant</u>	Medical Needs	30 minutes
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**5522 Employment - Contracted Services**

The Superintendent recommends the approval of the following to be paid from Title 1 funds:

<u>Paula Amiano</u>	Reading Tutor	Fairmont Catholic
<u>Jill Childers</u>	Math Tutor	Fairmont Catholic

**5523 Suspension/Termination - Substitute Service Personnel**

The Superintendent recommends that \_\_\_\_\_, sub custodian, be terminated. The reason necessitating this termination is failure to report/failure to report on time.

**5524 Retirement Incentive**

The Superintendent recommends approval of the \$500 incentive for written notice for early notification of retirement for service personnel if given by January 15, 2016.

**5525 Suspension/Termination - Service Personnel**

The Superintendent recommends that \_\_\_\_\_, be suspended from November 2, 2015 to December 1, 2015. The reason necessitating this suspension is failure to follow appropriate procedures.

**16- 6000 DISCUSSION- New Policies and Revisions**

RECOMMENDATION: MOTION \_\_\_\_\_

YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_

**6018 Revised**      **Reviewed 11-2-15**      **Reviewed 11-16-15**  
 5114      Nonimmigrant Students and Foreign-Exchange Programs      Bylaws and Policies      Vol. 8-1

**6019 New Guideline**      **Reviewed 11-16-15**  
 8410I      Threat Assessment and Intervention      Administrative Guidelines Vol. 8-1

**Revised**  
 9160A      Accessibility of County Facilities, Activities, and Services      Administrative Guidelines Vol. 8-1

7540.04      Staff Education Technology Acceptable Use and Safety Agreement      Administrative Guidelines Vol. 8-1

7540.03      Student Education Technology Acceptable use and Safety      Administrative Guidelines Vol. 8-1

7540.04/F1      Staff Education Technology Acceptable Use and Safety Agreement      Forms      Vol. 8-1

**Renumbered/New**  
 8390      Use of Service Animals      Administrative Guidelines Vol. 8-1

**Delete**  
 9160B      Use of Service Animals      Administrative Guidelines Vol. 8-1

**16- 7000 SUPERINTENDENT'S REPORT**

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**16- 8000 MATTERS FROM THE BOARD**

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**16- 9000 FUTURE MEETINGS**

<u>Date</u>	<u>Purpose</u>	<u>Time</u>	<u>Place</u>
December 7	Mon Regular Session	6:00 PM	CENTRAL OFFICE
December 21	Mon Regular Session	6:00 PM	<b>WATSON ELEMENTARY</b>
January 4	Mon Regular Session	6:00 PM	CENTRAL OFFICE
January 18	Mon Regular Session	6:00 PM	CENTRAL OFFICE

**ADJOURNMENT**

RECOMMENDATION: MOTION \_\_\_\_\_

YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_

Time: \_\_\_\_\_