Mr. Pellegrin gave the invocation and Mr. Malnick led the Pledge of Allegiance.

The Marion County Board of Education met in a Regular Session on Monday, July 15, 2019 at 6:00 pm.

Ms. Thomas called the meeting to order at 6:00 pm.

MEMBERS PRESENT: Mr. Dragich, Mr. Montgomery, Mr. Pellegrin, Dr. Costello and Ms. Mary Jo Thomas

02-1000 INFORMATION – RECOGNITIONS – RECOMMENDATIONS – REPORTS N/A

Mr. Montgomery made a motion, seconded by Mr. Pellegrin to approve the following:

02-2000 MINUTES – AGREEMENTS – CONTRACTS

2027 MINUTES
The approval of the Official Proceedings for the Regular meeting on July 1, 2019.

2028 WV ADJUTANT GENERAL – MOUNTAINEER CHALLENGE ACADEMY – TUITION
The approval of payment to the WV Adjutant General for student tuition for the June 2019 Graduating Class at Mountaineer Challenge Academy for five students at the tuition rate of $3,172.63 with a total amount of $15,863.15. FUNDING: County

2029 BOOSTERS – BUSY BEE BAND – EFHS
The approval of the Busy Bee Band Boosters for EFHS for the 2019-2020 SY.

2030 BOOSTERS – CHEER – EFHS
The approval of the Cheer Boosters for EFHS for the 2019-2020 SY.
2040 BONNIE TOOTHMAN – LEASE RENEWAL – MINOR AVENUE – MAINTENANCE
The approval to renew the lease with Bonnie Toothman for property on Minor Avenue that is used by Maintenance from May 1, 2019 – April 30, 2020, with an annual amount of $57,600.00. FUNDING: Maintenance

2041 BONNIE TOOTHMAN – LEASE RENEWAL – MINOR AVENUE – TRANSPORTATION
The approval to renew the lease with Bonnie Toothman for property on Minor Avenue that is used by Transportation from May 1, 2019 – April 30, 2020, with an annual amount of $12,900.00. FUNDING: Maintenance

2042 FAIRMONT CHAMBER MUSIC SOCIETY – OUTREACH FUNDING
The approval to provide Fairmont Chamber Music Society with funding to support elementary and middle school outreach concert programming, in the amount of $2,100.00. FUNDING: County

2043 NCWVCAA – HEAD START PROGRAM AGREEMENT – E. GRAFTON RD
The approval of the agreement between North Central WV Community Action Association and Marion County BOE for the Head Start Program located on East Grafton Road for the 2019-2020 SY.

2044 NCWVCAA – EARLY HEAD START PROGRAM AGREEMENT – MCTC/EFHS
The approval of the agreement between North Central WV Community Action Association and Marion County BOE for the Early Head Start Programs operated at Marion County Technical Center and East Fairmont High School for the 2019-2020 SY.

2045 HMH –WE LEARN & WE TEACH SURVEYS – SCHOOL IMPROVEMENT
The approval of the agreement with Houghton Mifflin Harcourt for WE Learn and WE Teach Surveys for School Improvement for the 2019-2020 SY for all schools, in the amount of $64,134.00.
FUNDING Title IV and VI

2046 HMH –COMPREHENSIVE SCHOOL IMPROVEMENT SERVICES – WATSON
The approval of the agreement with Houghton Mifflin Harcourt for Comprehensive School Improvement Services for the 2019-2020 SY for Watson Elementary, in the amount of $120,932.00.
FUNDING: Comprehensive School Improvement Grant
YEAS: Dragich, Montgomery, Pellegrin, Costello & Thomas NAYS: 0
Ross Robinson  Sp Ed Mult-Cat w/Autism  
EFHS  
200 Days  
Effective: June 30, 2019

**5015 RETIREMENT – PROFESSIONAL PERSONNEL**
The approval of the professional retirements as follows:
**Charles T. Hlusko**  Attendance Director  
Central Office/Barnes  
261 Days  
Effective: July 31, 2019

**5016 EMPLOYMENT – PROFESSIONAL PERSONNEL**
The following employment(s) are endorsed by the Superintendent, the School Principal, and Faculty Senate Designee(s):

**P19 06 19 23**
**Anthony Barnhart**  Elementary ALC  
Watson  
200 Days  
Effective: 2019-2020 SY

**P19 06 19 18**
**Stephanie Cottrell**  Math Grade 6  
WFMS  
200 Days  
Effective: 2019-2020 SY

**P19 06 13 01**
**Amy Davis**  Library/Media  
Watson  
200 Days  
Effective: 2019-2020 SY

**P19 07 02 20**
**Kiersten Edens**  Grade 1  
Watson  
200 Days  
Effective: 2019-2020 SY
5017 REASSIGNMENT – PROFESSIONAL PERSONNEL
The following employment(s) are endorsed by the Superintendent, the School Principal, and Faculty Senate Designee(s):

From:     To:

**P19 06 19 22**
Ellen Costlow
Grade 2
Watson     Fairview Elementary
200 Days   200 Days
Effective: 2019-2020 School Year

**P19 06 19 28**
Jamie Knight II
Math
MCTC       NMHS
200 Days   200 Days
Effective: 2019-2020 SY

**P19 06 19 06**
Rebecca Starkey
SP ED Multi-cat/Autism
Monongah Middle
200 Days   200 Days
Effective: 2019-2020 SY

**P19 06 19 21**
Shanna Wilson
SP ED Multi-Cat/Autism
WFMS       Barrackville
200 Days   200 Days
Effective: 2019-2020 School Year

5018 CORRECTION 07-01-19 ITEM-5007 REASSIGNMENT EMPLOYMENT–
PROFESSIONAL PERSONNEL
The following employment(s) are endorsed by the Superintendent, the School Principal, and Faculty Senate Designee(s):

From:     To:

**P19 05 21 03**
Colleen Usary
Sp Ed—Multi-Cat/Autism
WFMS       Rivesville
200 Days   200 Days
Effective: 2019-2020 School Year
Mr. Dragich made a motion, seconded by Mr. Montgomery to go into executive session to discuss personnel matters at 6:36.
YEAS: Dragich, Montgomery, Pellegrin, Costello & Thomas  NAYS: 0

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to return to regular session at 7:33.
YEAS: Dragich, Montgomery, Pellegrin, Costello & Thomas  NAYS: 0

02-6000 DISCUSSION – NEW POLICIES, REVISIONS & DELETIONS 6014
N/A

02-7000 SUPERINTENDENT’S REPORT

02-8000 MATTERS FROM THE BOARD 8002
MEMORANDUM

TO: Mr. Randall Farley
   Superintendent
FROM: Steve Malnick
SUBJECT: Board Agenda
DATE: 07/24/19

Please request approval for the PowerSchool for Electronic Register Online Active Profiles for employees registering for CE hours. This is for the 2019-2020 school year.

Fund – County
Total - $6,154.14
Prepared By: Joy Molina  
Customer Name: Marion Co School District  
Contract Term: 12 Months  
Start Date: 8/1/2019  
End Date: 7/31/2020

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<tr>
<th>Product Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Extended Price</th>
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<tr>
<td>Electronic Registrar Online (ERO) - Active Profiles</td>
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License and Subscription Totals: USD 6,154.14

| Year One Total | USD 6,154.14 |

On-Going PowerSchool Subscription/Maintenance & Support Fees are invoiced at then current rates & enrollment per terms of the Licensed Product and Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases.

Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order.

In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.

All invoices shall be paid within thirty (30) days of the date of invoice.

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable PowerSchool Licensed Product and Services Agreement.

This quote is subject to and incorporates the terms and conditions of the PowerSchool Licensed Product and Services Agreement found at [https://www.powerschool.com/customer-contract-terms-and-conditions-us-6-2-17/](https://www.powerschool.com/customer-contract-terms-and-conditions-us-6-2-17/); and the supplemental terms for the applicable product(s) in this quote located at: [https://www.powerschool.com/additional-documentation-for-peopledmin-talended-and-performance-matters/](https://www.powerschool.com/additional-documentation-for-peopledmin-talended-and-performance-matters/).
THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Signature: _________________________

Printed Name: Gregg Clevenger

Title: Chief Financial Officer
Date: 7-23-2019
PO Number: _________________________

Marion Co School District

Signature: _________________________

Printed Name: _________________________

Title: _________________________
Date: _________________________
MEMORANDUM

TO: Mr. Randall Farley
Superintendent

FROM: Steve Malnick

SUBJECT: Board Agenda

DATE: 07/24/19

Please request approval for the SmartFind Express Sub Management online system for employees. This is for the 2019-2020 school year.

Fund – County
Total - $11,176.20
Prepared By: Joy Molina
Customer Name: Marion Co School District
Contract Term: 12 Months
   Start Date: 8/1/2019
   End Date: 7/31/2020

Customer Contact:
   Title:
   Address: 1516 Mary Lou Retton Drive
   City: Fairmont
   State/Province: West Virginia
   Zip Code: 26554
   Phone #:

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License and Subscription Totals: USD 11,176.20

Year One Total | USD 11,176.20

On-Going PowerSchool Subscription/Maintenance & Support Fees are invoiced at then current rates & enrollment per terms of the Licensed Product and Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases.

Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order.

In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.

All invoices shall be paid within thirty (30) days of the date of invoice.

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable PowerSchool Licensed Product and Services Agreement.

This quote is subject to and incorporates the terms and conditions of the PowerSchool Licensed Product and Services Agreement found at https://www.powerschool.com/customer-contract-terms-and-conditions-us-2-2-17/; and the supplemental terms for the applicable product(s) in this quote located at: https://www.powerschool.com/additional-documentation-for-peeradmin-taled-and-performance-matters/.
THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE
BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC
Signature:  

Printed Name: Gregg Clevenger
Title: Chief Financial Officer
Date: 7-23-2019
PO Number:  

Marion Co School District
Signature:  

Printed Name:  
Title:  
Date:  

2-2049
**PowerSchool**

**Date**
07/01/2019

**Inv#**
INV186599

**Terms**
Net 30

**Due Date**
07/31/2019

**EIN#**
47-4429364

**Customer ID**
10017821

**Bill To**
Marion Co School District
1516 Mary Lou Retton Drive
Fairmont WV 26554
United States

**Ship To**
Marion Co School District
1516 Mary Lou Retton Drive
Fairmont WV 26554
United States

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**To pay by credit card, please click on this link:**

[https://app.suitesync.io/payments/acct_1DiqQtAVmOmIDIDk/cust_invoice/4164853?email=false](https://app.suitesync.io/payments/acct_1DiqQtAVmOmIDIDk/cust_invoice/4164853?email=false)

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**Customer Service:**

Email: a@powerschool.com

Telephone: 888-265-7641 (Toll-Free)

Fax: 916-288-1588

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Thank you for your business.

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This is your annual support/subscription/hosting renewal. To avoid cancellation of your phone support, product updates or hosted products, please work with your Director of Technology or appropriate business person to approve a purchase order and payment for this annual recurring invoice. If this support is not used, please FAX a written cancellation to 916-288-1588 or renewals@powerschool.com. If we don’t receive your cancellation 30 days before the start of your new term, your support/subscription/hosting will automatically renew.

Licensee shall be subject to a monthly charge of 1.5% on all amounts not paid when due (18% annually), or, if a lower maximum rate is established by law, then such lower maximum rate.
MEMO

TO: Mr. Randall Farley, Superintendent

FROM: Mr. Andy Neptune, Administrative Assistant
Mr. Brad Straight, Maintenance Supervisor

RE: Barnes Learning Center/Boiler Issues

DATE: July 22, 2019

Please submit for Board approval the necessary assessment and repairs to the boiler. Issues were found earlier this year, however, we were able to keep it running. Due to the necessity of having to weld lines and parts it could not be done with students present. Repairs were completed by Emcore Services in the amount of $16,080.00. FUNDING: Maintenance

MAN/DB5/cmg
Marion County Board of Education
1516 Mary Lou Retton Drive
Fairmont, WV 26554

ATTN: Kathy Cyphers, A/P

WORK ORDER  BLH19004  P.O. NUMBER

For services rendered:
Problem Description:
SV-190232 / 16,080
Bryan boiler repairs

Visit Resolution:

03/05/2019 - Scott Straight: Assessing boiler<–Tech Comments. Tech STRASC completed the visit on 03/05/2019.
05/20/2019 - Eric Sigley: Various boiler issues<–Tech Comments. Tech SIGLER completed the visit on 05/20/2019.
05/21/2019 - Eric Sigley: Various boiler issues<–Tech Comments. Tech SIGLER completed the visit on 05/21/2019.
05/21/2019 - Tylor Griffith: Boiler cleaning and repair<–Tech Comments. Tech GRIFTY completed the visit on 05/21/2019.
05/21/2019 - Tylor Griffith: Ran gas line<–Tech Comments. Tech GRIFTY completed the visit on 05/22/2019.
05/30/2019 - Eric Sigley: Various boiler issues<–Tech Comments. Tech SIGLER completed the visit on 05/30/2019.
05/31/2019 - Eric Sigley: Various boiler issues<–Tech Comments. Tech SIGLER completed the visit on 05/31/2019.

QUOTED PRICE:

16,080.00

THANK YOU FOR YOUR BUSINESS!

Please make checks payable to:
SCALISE INDUSTRIES CORPORATION
P.O. Box 611
Lawrence, PA 15055

Payments will be made within thirty (30) days of the date invoiced. Late payments received after the date on which they are due will be subject to interest at a rate of one percent (1%) per month, or any part thereof until payment is received.

Total Invoice: 16,080.00
MEMORANDUM

TO: Mr. Randall Farley  
   Superintendent

FROM: Steve Malnick

SUBJECT: Board Agenda  

DATE: 07/29/19

Please request approval for the Virtual School Program payment for the 2018-2019 school year.

Fund – County  
Total - $15,400.00
West Virginia Department of Education

1900 Kanawha Blvd East Building 6 Room 620
Charleston, WV 25305-0330
304-558-5325
Attn: Deborah Justice

TO
Marion County Schools
Attn: Accounts Payable
1516 Mary Lou Retton Drive
Fairmont, WV 26554-2739

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<th>JOB</th>
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<th>DESCRIPTION</th>
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<td>Full-time Virtual School Program for the 2018-19 school year</td>
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TOTAL DUE

Make all checks payable to West Virginia Department of Education.
2019-Marion
5/28/2019

Marion County
High Schools

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<td>Savanah Bryon</td>
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Gloria Burdette
538 5325
TO: Mr. Farley

FROM: Gia Deasy, Administrative Assistant for Special Education

SUBJECT: Board Agenda Item

DATE: July 23, 2019

Please consider the following item for the upcoming Marion County Board Agenda.

Board approval is requested for the following contracted service:

**Music Therapy Services** (County Funds)
**Milestones & Music, LLC (Patricia Smith, MT-BC)**

Milestones & Music, LLC, will provide music therapy evaluations of students, re-evaluations of students, and consultation regarding those evaluations to the Marion County Board of Education for the 2019 – 2020 school year.
MARION COUNTY BOARD OF EDUCATION
1516 Mary Lou Retton Drive, Fairmont, WV 26554

Special Services Department
Gia Deasy, Administrative Assistant  gdeasy@k12.wv.us
304-367-2139   Fax: 304-367-8976

Contractual Agreement
2019 – 2020 School Year

This agreement made and entered into on this **21st day of August, 2019**, by and between the Marion County Board of Education, 1516 Mary Lou Retton Drive, Fairmont, West Virginia, and Milestones & Music, LLC (Patricia Smith, MT-BC), 140 Spring Hills Rd, Grafton, WV 26354.

WHEREAS, the Marion County Board of Education, (hereinafter “Board of Education”), desires to contract for Music Therapy; and

WHEREAS, Milestones & Music, LLC, (hereinafter “Music Therapist”) desires to provide this assistance to the Marion County Board of Education;

NOW, therefore, it is hereinafter agreed as follows:

1. Music therapist will provide music therapy evaluations of students, re-evaluations of students, and consultation regarding those evaluations to the Marion County Board of Education. Commencement of these activities may begin upon verification from the West Virginia Department of Education on the certification/licensure of the above named individual.

2. The Marion County Board of Education will compensate musical therapist:
   - at the rate of $650.00 per SEMTAP Assessment
   - at the rate of $150.00 per hour for direct service, consult services, and educational enrichment service
   - at the rate of $100.00 per hour for meetings
   - at the rate of $100 - $200/hour for presentations / in-services / professional development

3. Music therapist agrees to attend, upon request, educational meetings with respect to the students tested.

4. Music therapist will work in contact with and report all activities to the Board of Education Director of Special Services. Unless otherwise indicated, music therapist will supply a typewritten report on each student evaluation within a twenty (20) day period of time following the evaluation as stated within the current West Virginia Regulations for the Education of Exceptional Students. Reports shall give descriptions of student’s present level of educational performance and educational needs, but will in no way contain statements of final eligibility category or placement. Reports must be signed and dated.

Services will be paid from county funds upon submission of a monthly invoice.
5. Music Therapist will complete a daily log of students tested, to be submitted monthly with an invoice to the Director of Special Services.

6. Music Therapist agrees to abide by the West Virginia Regulations for the Education of Exceptional Students and the federal Individuals with Disabilities Education Act, and any revisions or modifications thereto.

7. Music Therapist will be responsible for maintaining appropriate confidentiality for all information. Breaches of confidentiality will be grounds for the immediate termination of this contract.

8. This contract shall terminate, by its terms, on June 30, 2020. This contract may also be terminated by either party upon thirty (30) days written notice. Further, the Board of Education reserves the right to immediately terminate this contract if Music Therapist breaches confidentiality; fails to timely evaluate students; fails to timely supply evaluation reports; fails to submit daily logs or schedule; or fails to attend meetings when requested to do so.

Patricia Smith, MT-BC
Milestones & Music, LLC

Gia Deasy
Director of Special Services

Randall D. Farley
Superintendent

Contracted services are funded through County Funds.
MEMO

TO: Mr. Randall Farley, Superintendent

FROM: Mr. Brad Straight, Maintenance Supervisor

RE: East Fairmont High School, Paving Project

DATE: July 16, 2019

Please submit for Board approval the paving of a specified area at East Fairmont High School. The lowest bidder is C. W. Stickley, Inc. in the amount of $57,670.00. Funding:

Maintenance: Wolfe’s Excavating $169,370.91
Bear Contracting LLC 90,000.00
Landscapes Plus 91,400.00
Asphalt Contractor & Site 109,981.00

cc: Mr. Andy Neptune, Administrative Assistant

DBS/cmn
**PROPOSAL**

C.W. Stickley, Inc.
Grading and Paving Contractors
119 Middletown Road
White Hall, WV 26554
Phone (304) 363-0830/ Fax (304) 363-0835
Cont. No. WV002296 / cwstickleyinc@comcast.net

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<td>City, State and Zip Code:</td>
<td>Job Location: EAST FAIRMONT HIGH</td>
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**ATTN: BRAD STRAIGHT**

We hereby submit specifications and estimates for: EAST FAIRMONT HIGH SCHOOL PAVING

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<tr>
<th>EAST FAIRMONT HIGH SCHOOL PAVING</th>
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<td>OVERLAY AREA WITH TACH COAT</td>
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All Proposals over $5,000.00 paid by Credit Card are subject to a 3% additional Premium.

**ANY AND/OR ALL PERMITS AND FEES RESPONSIBILITY OF PROPERTY OWNER**

TO ACCEPT PROPOSAL, SIGN AND RETURN ONE COPY TO BE PUT ON SCHEDULE

"ALL PROJECTS ARE TO BE PAID WITHIN 10 DAYS AFTER COMPLETION"

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications or involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman’s Compensation Insurance.

Authorized signature

Note: This proposal may be withdrawn by us if it is not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:

Signature

Signature
East Fairmont High School Milling & Paving
Brad with the Maintenance Department
1516 Mary Lou Retton Dr, Fairmont, WV 26554
304-367-2160 (P)

Wolfes Excavating, LLC would like to thank you for the opportunity in bidding East Fairmont High School Paving Project. Wolfe’s Excavating, LLC proposal for the project mentioned above is Total of: $169,370.91

Proposal Includes:
- Mobilization=$3,029.58
- Standard Milling 5.5” Deep @ 3.896 sy=$39,349.60
- Wearing Asphalt 1.5” Overlay-302 tons=$36,261.14
- Base II Asphalt 4” Deep-857 tons=$90,730.59

Due to Price of Asphalt changing with WV DOH liquid asphalt index. Our price will change along with the monthly asphalt index Wolfe’s Excavating, LLC will be implementing adjusted asphalt pricing in order to keep pace with the WV DOH liquid asphalt index. The July index is at $498.00. Please note that all quotations reflecting your standard pricing structure will be adjusted to new prices. All previously quoted jobs with discounted prices may also be affected by this increase. Please call in advance of starting any asphalt job quoted this year.

Clarification to Bid for East Fairmont High School Paving Project are as follows:
- No bonds, permits, and/or fees
- No engineering
- No testing – compaction
- No topsoil, rock picking, handwork, re-spread or topsoil borrow
- No spoils removal of other trades.
- No handling & disposing of hazardous or contaminated materials
- No additive is taken into account if soil is too wet to meet compaction standard.
- No rock hammering or processing of rock is reflected in the bid proposal.

Thank you,

Richard Davis (c) 304.290.0510
rdavis@wolfesexcavating.com
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Cost</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Parking Lot Reclamation</td>
<td>1.00</td>
<td>LS</td>
<td>$90,000.00</td>
<td>$90,000.00</td>
</tr>
</tbody>
</table>

**TOTAL**  
$90,000.00

Clarifications:
1. Quality control testing, if required, to be paid at $75.00 per hr.
2. No utility relocations included.
3. No B&O taxes or permitting included. All applicable fees to be paid by owner.
4. Pricing includes 1.5" overlay of entire parking lot and access road as outlined in walk through. Pricing includes base failure repairs by the dumpsters, at the rear of the building along the baseball field, and two locations in the back parking lot. Pricing also includes striping of thirty two (32) existing spaces throughout the parking lot. Milling to take place along all curbs and concrete entrances to maintain current curb height.
5. All utilities to be marked by the owner prior to project commencement.
6. Existing drainage issues were discussed at the storm sewer manhole next to the concession stand. Pricing does not include remediation of this area.
Location: East Fairmont High School

We propose the following estimate. All work will be professionally completed in a neat and timely manner.

- Mobilize equipment
- Repair pot hole areas
- Full depth repair to dumpster pad area approximately 1365 sq.ft.
- Place and compact 6” base course to dumpster pad area
- Mill approximately 1,000 lf around concrete curbs and concrete pads and road tie ins
- Export milling debris
- Prep gravel road area approximately 1,000 sq.ft.
- Prep area approximately 36,722 sq. ft. for 2” wearing course
- Apply tac coat to area 36,722 sq.ft
- Purchase, place and compact wearing course asphalt @ approximately 2” thick
- Clean area, demobilize equipment
- Line stripe parking areas

Estimate total $91,400.00

Thank you for considering Landscapes Plus, LLC. If you have any question, feel free to contact Rick @ 681-443-0302
Asphalt Contractors
& Site Work Inc.
P.O. Box 614, Caldwell, KY 41127
Office 304-997-2810
Fax 304-997-2810
998-997-2810

Contact: Attn. Brad
Location: East Fairmont High School
Fax: 304-367-2176
Phone: 304-367-2160

We will complete the following scope of work:

1. Mill out bad area 12" in depth. Approx. 350 Square Yards
2. Compact existing sub-grade in full depth excavated area
3. Place and compact 6 inches of stone in excavated area
4. Place and compact 6 inches of Base II asphalt in excavated area
5. Grade and compact stone in parking lot to be paved by the playground Approx. 640 Square Yards
6. Mill 4 areas of repair Approx. 131 Square Yards 6" in depth
7. Mill all tie-ins 1.5 inches in depth for smooth transitions
8. Clear loose debris and vegetation from area to be paved
9. Apply tack coat for bonding
10. Place and compact 6 inches of Base II in milled areas of repair
11. Place and compact leveling course where needed for added strength and drainage
12. Place and compact 1.5 inches of wearing II asphalt
13. Apply paint for parking stripes and decals as per existing pattern

Price: $109,981

Notes and Exceptions:

1. Asphalt Prices are based on the international fuel index and are good for 30 Days only
2. Sales and B&O Taxes are not included in this estimate (if applicable)
3. All permits, city fees and testing are the sole responsibility of the client
Accepted By: ____________________________

(authorized signature)

Dale McKinley: ____________________________
Asphalt Contractors and Site Work, Inc.

Date: __________

Date: __________
MEMO

TO: Mr. Randall Farley, Superintendent

FROM: Mr. Brad Straight, Maintenance Supervisor

RE: East Park Elementary Roofing Project

DATE: July 16, 2019

Please submit for Board approval the complete roofing of all roofs on East Park Elementary. This project is being awarded to Sutter Roofing LLC in the amount of $267,750.00. FUNDING: Maintenance. Only other bidder was Tri-State Roofing & Sheet Metal Co. in the amount of $390,685.00.

cc: Mr. Andy Neptune, Administrative Assistant

DBS/cmg
Date: Wednesday, July 10, 2019

Sutter Roofing and Metal Co. Inc., (hereinafter referred to as “Contractor”) proposes to perform and furnish the labor, materials, insurance, supervision, equipment, and warranty (herein together referred to as the “Work”) described herein for:

ATTN: Brad Straight

PROJECT: EAST PARK ELEMENTARY
FAIRMONT, WV

A. SCOPE OF WORK: EPDM ROOF

1. Erect all safety barricades, fall protection, and personal protective equipment as required by Sutter Roofing Safety Guidelines
2. Provide all hoisting needed for our materials only
3. Remove existing roof system down to wood deck.
4. Install two layers of 2” poly iso insulation fastened every 4 sq ft
5. Fully adhere .060 EPDM to the prepared substrate
6. Install flashing in accordance manufacturer’s specifications.
7. Fabricate and install 24 ga. drip edge
8. Provide manufacturer’s 10-year warranty
NOTES / EXCLUSIONS:
Wood deck is 3.50 sq ft as needed

- Scope of work is to be completed in one-mobilization for roofing and (1) mobilization for Sheetmetal

- Due to the recent fluctuation of materials pricing, this price quoted is for acceptance within 30 Days and unless specified, is subject to change without notice after that date.

- We have excluded: permitting fees, roof ladders, performance bond, plywood sheathing, wood blocking, damp-proofing, lighting protection and flashings, metal trim not associated with roofing work, engineering, independent consultants and inspectors, flood testing, welding, mechanical work, electrical work, interior work or protection of any kind, vertical or cavity insulation, soffit, downspouts covers, sill flashing, prefabricated curbs, equipment supports, metal siding or panels not in scope above, patching and cutting of metal flashing not associated with our roofing work or custom metallic colors.

6. WE QUOTE:

**BASE BID**
_One Hundred Seventy-Five Thousand Nine Hundred Dollars .... $175,900.00_

**ALTERNATE #1**
_Twenty-Eight Thousand One Hundred Dollars .................. $28,100.00_

**ALTERNATE #2**
_Eleven Thousand Two Hundred Dollars .......................... $11,200.00_

**ALTERNATE #3**
_Nine Thousand Three Hundred Dollars ....................... $9,300.00_

**SHINGLE ROOF SECTIONS**
_Forty-Three Thousand Two Hundred Fifty Dollars .............. $43,250.00_
D. TERMS AND CONDITIONS:

1. Work Agreement. Please note that Sutter Roofing and Metal Co. Inc., does not agree to execute standard general contractor subcontracts without prior review. This proposal and contractual acceptance is based on the following:
   - A signed and dated Sutter Roofing and Metal Co. Inc., proposal.
   - Standard American Institute of Architect's contract or subcontract document, which may include AIA A-201 General Conditions. AIA contracts shall not be modified other than insertion of scope of work and contract sum.
   - A reviewed and mutually agreeable general contractor subcontract.

2. Nature of Work. Sutter Roofing and Metal Co. Inc., ("Sutter") shall furnish the labor and material to perform the work described herein or in the referenced contract documents. Sutter does not provide engineering, consulting or architectural services. It is the Owner's responsibility to retain a licensed architect or engineer to determine proper design and code compliance. If plans, specifications or other design documents have been furnished to Sutter, Customer warrants that they are sufficient and conform to all applicable laws and codes. Sutter is not responsible for any loss, damage or expense due to defects in plans or specifications or building code violations unless such damage results from a deviation by Sutter from the contract documents. Sutter is not responsible for location of roof drains, adequacy of drainage, ponding, energy regulations or structural conditions.

3. Deck Conditions. Customer warrants that the deck and structures on which Sutter is to work are in sound condition and capable of withstanding normal activities of roofing construction, equipment and operations and suitable for attachment of roofing materials. Sutter is not responsible for the construction, undulations or structural sufficiency of the roof deck or other trades' work or design, including whether deck construction complies with FMG criteria. If deck conditions are unsatisfactory, additional charges will apply.

4. Asbestos and Toxic Materials. This proposal is based on Sutter's not coming into contact with asbestos-containing or toxic materials. Sutter is not responsible for expenses, claims or damages arising out of the presence, disturbance or removal of asbestos-containing or toxic materials. Sutter shall be entitled to reasonable compensation for additional expenses incurred due to the presence of asbestos-containing or toxic materials at the work site. Customer agrees to indemnify Sutter against liability, damages, losses, claims, demands or citations arising out of the presence of asbestos or toxic materials at the work site.

5. Payment. Unless stated otherwise on the face of this proposal, Customer shall pay the contract price plus any additional charges for changed or extra work within ten (10) days of substantial completion of the Work. If completion of the Work extends beyond one month, Customer shall make monthly progress payments to Sutter by or before the fifteenth (15th) day of each month for the value of Work completed during the preceding month, plus the value of materials suitably stored for the project. Retention will be reduced to 5% after 50% completion of work. All sums not paid when due shall earn interest at the rate of 1% per month. Sutter shall be entitled to recover from Customer all costs of collection incurred by Sutter, including attorney's fees, resulting from Customer's failure to make proper payment when due. Sutter's entitlement to payment is not dependent upon criteria promulgated by Factory Mutual Global, including wind uplift testing.

6. Right to Stop Work. The failure of Customer to make proper payment to Sutter when due shall constitute a material breach of contract and entitle Sutter, at its discretion, to stop work, including furnishing warranty, until full payment is made. The time period in which Sutter shall perform the work shall be extended for a period equal to the period during which the Work was suspended, and the contract sum to be paid Sutter shall be increased by the amount of Sutter's reasonable costs of shut-down, delay and start-up.

7. Insurance. Sutter shall carry worker's compensation, automobile and commercial general liability and such other insurance as required by law. Sutter will furnish a Certificate of Insurance upon request. Customer shall purchase and maintain builder's risk and/or property insurance, covering fire, extended coverage, malicious mischief, vandalism and theft on the premises to protect against loss or damage to material and equipment and partially completed work until the job is accepted. Moneys owed to Sutter shall not be withheld by reason of any damage or claim against Sutter covered by liability or property damage insurance maintained by Sutter or claims covered under builder's risk insurance.

8. Additional Insured. If Customer requires and Sutter agrees to name Customer or others as an additional insured on Sutter's liability insurance policy, Customer and Sutter agree that the naming of Customer or other parties as an additional insured is intended to apply to claims made against the additional insured to the extent the claim is due to the negligence of Sutter and is not intended to make Sutter's insurer liable for claims that are due to the fault of the additional insured.

9. Interior Protection. Customer acknowledges that re-roofing of an existing building may cause disturbance, dust or debris to fall into the interior. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. Sutter shall not be responsible for disturbance, damage, clean up or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold Sutter harmless from claims of tenants who were not so notified and did not provide protection.

10. Damages and Delays. Sutter is not responsible for damage done to Sutter's work by others. Any repairing of the same by Sutter will be charged as an extra. Sutter shall not be responsible for loss, damage or delay caused by circumstances beyond its reasonable control,
including but not limited to acts of God, accidents, fire, weather, vandalism, regulation, strikes, jurisdictional disputes, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor. In the event of these occurrences, Sutter's time for performance shall be extended.

11. Roof Projections. Sutter will flash all roof projections that are shown on the architectural plans provided to Sutter and that are in place prior to installation of roofing. Any penetrations through the roofing to be installed by Sutter not shown on the plans provided to Sutter prior to submittal of this proposal or required after installation of roofing shall be considered an order for extra work, and Sutter shall be compensated at its customary time and material rates for performing such additional work.

12. Safety/Site Access. Sutter is not responsible for the safety of persons on the roof other than its own employees. Owner agrees to indemnify and hold Sutter harmless, including attorney's fees, from claims for personal injury by persons or entities whom Owner has allowed or authorized to be on the roof.

13. Site Conditions. Sutter shall be provided with direct access to the work site for the passage of trucks and materials and direct access to the roof. Customer will assure that the material can be truck delivered to a point 25' from the roof and that Contractor's boom truck has access, when the material arrives, to lift the material onto the roof deck level. The following shall be supplied to Contractor at site of work: water, power, site security, and clear access to work area. Sutter shall not be required to begin work until underlying areas are ready and acceptable to receive Sutter's work and sufficient areas of roof deck are clear and available and free from water or debris to allow for continuous full operation. The expense of any extra trips by Sutter to and from the job as a result of the job not being ready for the work after Sutter has been notified to proceed will be charged as an extra. Sutter shall not be responsible for additional costs required due to the existence of wet insulation, deteriorated deck or other subsurface or Intent conditions. The raising, disconnection, re-connection or relocation of any mechanical equipment on the roof that may be necessary for Sutter to perform the roofing work shall be performed by others or treated as an extra, unless work is to be included in Sutter's proposal and scope of work.

14. Electrical Safety. Owner warrants that there will be no live power lines on or near the roof servicing the building where Sutter will be working and that Owner will turn off any such power supplies to avoid an electrocution risk to Sutter's employees. Sutter's price is based upon there not being electrical conduit or other materials embedded within the roof assembly or attached directly to the underside or topside of the roof deck upon which Sutter will be installing the new roof. Owner will indemnify Sutter from personal injury and other claims and expenses if Owner fails to turn-off power so as to avoid injury to Sutter's personnel or resulting from the presence of concealed electrical conduit and live electrical power. Sutter is not responsible for costs of repair or damages, including disruption of service, resulting from damage to undisclosed or concealed electrical or other utility lines.

15. Warranty. Sutter's work will be warranted by Sutter in accordance with its standard warranty, which is made a part of this proposal and contract and incorporated by reference. A facsimile of Sutter's standard warranty is attached or, if not, will be furnished upon request. Sutter SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. The acceptance of this proposal by the Customer signifies his agreement that this warranty shall be and is the exclusive remedy against Sutter. A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this proposal. It is expressly agreed that in the event of alleged defects in the materials furnished pursuant to this contract, Customer shall have recourse only against the manufacturer of such material.

16. Existing Conditions. Sutter is not responsible for leakage through areas of an existing roof that have not yet been reroofed or due to existing conditions simply because Sutter started work on the building. Sutter is not responsible for satellite dish recalibration unless specifically stated in the scope of work.

17. Mold. Sutter and Owner are committed to acting promptly so that roof leaks are not a source of potential interior mold growth. Owner will make periodic inspections for signs of water intrusion and act promptly including prompt notice to Sutter if Owner believes there are roof leaks, to correct the condition. Upon receiving notice, Sutter will make roof repairs. The Owner is responsible for monitoring any leak areas and for indoor air quality. Sutter is not responsible for indoor air quality. Owner shall hold harmless and indemnify Sutter from claims due to indoor air quality and resulting from a failure by Owner to maintain the building in a manner to avoid growth of mold. Customer agrees to indemnify and hold harmless Sutter from claims brought by tenants and third parties arising from mold growth.

18. Wind Loads or Uplift Pressures. Design Professional is responsible to design the work to be in compliance with applicable codes and regulations and to specify or show the work that is to be performed. Sutter is not responsible for design, including calculation or verification of wind-load design. To the extent minimum wind loads or uplift pressures are required, Sutter's proposal is based solely on manufacturer's printed test results. Sutter itself makes no representation regarding wind uplift capacity and assumes no liability for wind uplift.

19. Material Cost Escalation. Steel products, asphalt, polyisocyanurate and other roofing products are sometimes subject to unusual price volatility due to conditions that are beyond the control or anticipation of Sutter. If there is a substantial increase in these or other roofing products between the date of this proposal and the time when the work is to be performed, the amount of the contract may be increased to reflect the additional cost to the roofing contractor, upon submittal of written documentation and advance notice.

20. Material References. Sutter is not responsible for the actual verification of technical specifications of product manufacturers; i.e., R-value or ASTM or UL compliance, but rather the materials used are represented as such by the material manufacturer.
21. **Tolerances.** All labor and materials shall be furnished in accordance with normal industry standards and industry tolerances for uniformity, color, variation, thickness, size, weight, finish and texture. Specified quantities are intended to represent an average over the entire roof area.

22. **Backcharges.** No backcharges or claims for payment of services rendered or materials and equipment furnished by Customer to Sutter shall be valid unless previously authorized in writing by Sutter and unless written notice is given to Sutter within five (5) days of the event, act or omission which is the basis of the backcharge.

23. **Fumes and Emissions.** Customer acknowledges that fumes and vapors from roofing products will be released as part of the roofing operations to be performed by Sutter. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and vapors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Some people are more sensitive to these emissions than others. Customer shall hold Sutter harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.

24. **Oil-canning.** Metal roofing and especially lengthy flat-span sheet-metal panels often will exhibit waviness, commonly referred to as "oil-canning." The degree of oil-canning and the appearance of the panels will vary depending on factors such as the length and color of the panels, aliny, gauge, galvanizing process, substrate condition, and exposure to sunlight. Oil-canning pertains to aesthetics and not the performance of the panels and is not controlled by the roofing contractor. The type of metal roofing panels specified can affect the degree of oil-canning. Sutter is not responsible for oil-canning or aesthetics. Oil-canning shall not be grounds to withhold payment or reject panels of the type specified.

25. **Working Hours.** This proposal is based upon the performance of all work during Sutter’s regular work hours. Extra charges will be made for overtime and all premium time if required by Customer.

26. **Dispute Resolution.** If a dispute shall arise between Sutter and Customer with respect to any matters or questions arising out of or relating to this Agreement or the breach thereof, Sutter and Customer will seek to mediate the dispute. If mediation is not successful, arbitration shall be administered by and conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association unless the parties mutually agree otherwise. This Agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any Court having jurisdiction thereof. Collection matters may be processed through litigation or arbitration at the discretion of the Sutter.

E. This Proposal is subject to revision or withdrawal by Contractor for any reason until communication of acceptance, and may be revised after communication of acceptance where an inadvertent error by Contractor has occurred. This Proposal expires thirty (30) days after the date stated above if not earlier accepted, revised, or withdrawn.

By: **Terry Wright**

Cell (304) 709-2999  terry@sutterroofing.us

Title: **Estimator**

The undersigned hereby accepts this Proposal and, intending to be legally bound hereby, agrees that this writing shall be a binding contract and shall constitute the entire contract.

Owner/Customer: ____________________________  By: ____________________________

Title: ____________________________  Date: ____________________________
MEMORANDUM

To: Robin Haught  
From: Randall Farley  
Subject: Board Agenda  
Date: 7/23/2019  

Please request approval to renew and pay the student subscriptions for Imagine Learning for the 2019-2020 school year.

Fund – County - $26,740.00  
    Technology - $115,260.00  
Total - $142,000.00
Customer Registration

Thank you for considering Imagine Learning as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to you. To get started, please enter the information listed below at the following link:

Customer Registration

The following information will be requested to ensure a successful implementation:

1. Selected Quote Number - located in the upper right corner of the quote
2. Schools - List sites where the licenses will be utilized
3. Contact Information - Provide email and phone number for the following:
   - Implementation Contact - Who will be helping the sites implement the products?
   - Technical Contact - Who is responsible for reviewing technical specifications?
   - Rostering Contact - Who is responsible for rostering students?
   - Accounts Payable Contact - Who will be handling the financial aspect of the transaction?
4. Billing & Shipping Addresses
5. Target Launch Date - State the desired start date for student access
6. Technical Specifications - including:
   - Rostering Method
   - Device Type
   - Approximate number of students using licenses at each school
   - Review technical specifications at this website: Imagine Learning System Requirements

In order to achieve the desired success with student outcomes, customer agrees to implement and use the program(s) with fidelity in accordance with the minimum usage recommendations shown on the chart below:

<table>
<thead>
<tr>
<th>Product</th>
<th>Grades</th>
<th>Session Length</th>
<th>Number of Sessions per Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Imagine Language &amp; Literacy</td>
<td>PreK - K</td>
<td>15 minutes</td>
<td>Struggling Readers: 3+</td>
</tr>
<tr>
<td></td>
<td>1 - 2</td>
<td>20 minutes</td>
<td>Students on or above grade level: 2+</td>
</tr>
<tr>
<td></td>
<td>3+</td>
<td>25 - 30 minutes</td>
<td></td>
</tr>
<tr>
<td>Imagine Español</td>
<td>PreK - 1</td>
<td>15 - 20 minutes</td>
<td>All Students: 3</td>
</tr>
<tr>
<td>Imagine Math Facts</td>
<td>All</td>
<td>30 minutes</td>
<td>All Students: 1</td>
</tr>
<tr>
<td>Imagine Math</td>
<td>All</td>
<td>30 - 45 minutes</td>
<td>All Students: 2 +</td>
</tr>
<tr>
<td>Blueprint</td>
<td>PreK - 1</td>
<td>20 - 30 minutes</td>
<td>All Students: 3 - 4</td>
</tr>
<tr>
<td>STAAR Readiness</td>
<td>2 - 8</td>
<td>30 minutes</td>
<td>All Students: 2</td>
</tr>
</tbody>
</table>

Thank you for choosing Imagine Learning!

Any taxes, duties, and fees, included on this quote, are estimates only and are provided for planning purposes. Actual amounts will be invoiced. For information about Imagine Learning's License Agreement, Terms of Use, and Privacy Policy, please visit our website or email: privacy@imaginelearning.com.
Purchase Contract

Implementation, Training, and Support Information:

1. Implementation and Training Services. Your purchase of our software product(s) includes implementation and virtual training services. Any additional onsite training or professional development will be noted on your quote.

2. Support and Upgrades. As part of the license purchase, Imagine Learning will provide the following support services and software upgrades to you:
   a. Imagine Learning Customer Care is available by telephone at 1-866-ILSUPPORT (1-866-457-8776) Monday through Friday, 6:00 a.m.—6:00 p.m. MST or by email at: support@imaginelearning.com.
   b. Calls to Imagine Learning Customer Care by teachers, administrators, technicians, etc., are answered by a live support agent and handled immediately.
   c. Other communications to the support team, including emails and after-hour messages, are answered within one business day.
   d. Support services and upgrades are included at no additional charge for the duration of the contract’s license term.
   e. Imagine Learning will provide updates to the software on a regular basis; the district will be notified regularly by Imagine Learning of new content and will receive newly developed content when available for the duration of the contract’s license term.

Agreement Terms:

This purchase contract ("Agreement") documents a purchase made by Marion County Schools (WV) ("Customer") from Imagine Learning, Inc. ("Company"). In exchange for the consideration described on #QT66369, and subject to the terms listed thereon, Company will provide Customer access to the education software products as named on said proposal. The total cost of Customer’s subscription to the products and services listed on the quote referenced above.

This Agreement may be revoked by Imagine Learning if the conditions (including any deadlines for signature of this Agreement and receipt of a Customer-approved purchase order) outlined on #QT66369 are not met.

ACCEPTED AND AGREED:

Marion County Schools (WV)                                             Imagine Learning, Inc.

By:                                                   By:   J. Brent Taylor

Print:                                                   Print:   Vice President, Finance

Title:                                                   Title:   

Date:                                                   Date:   

Privacy Policy: At Imagine Learning, we recognize our moral and legal responsibility to protect student privacy and ensure data security. We are compliant with COPPA and FERPA guidelines, and we have adopted security measures to protect PII from unauthorized disclosure. However, to achieve comprehensive protection, it is necessary for each school and district to use security practices as well.
<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item</th>
<th>Unit Price</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>District-wide Imagine Math (3-5)</td>
<td>$73,000.00</td>
<td>$73,000.00</td>
</tr>
<tr>
<td></td>
<td>All students have an Imagine Math license available for 12 months.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>District-wide Grade Level Licensing for Blueprint</td>
<td>$28,000.00</td>
<td>$28,000.00</td>
</tr>
<tr>
<td></td>
<td>Students have a Blueprint license available for 12 months</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Premiere District PD (37 PD Dates, Success Plan, Principals Workshop, Progress Monitoring and District Reporting)</td>
<td></td>
<td>$41,000.00</td>
</tr>
</tbody>
</table>

Include the quote number (#QT66969) and Accounts Payable email on all Purchase Orders.
Please fax, email or mail to:
Fax: (866) 507-9270
Email: PO@imaginelearning.com
Mail: Imagine Learning, Inc.
382 W. Park Circle, Ste 100
Provo, UT 84604

Subtotal $142,000.00
Total Tax $0.00
Total: $142,000.00

Thank you for choosing Imagine Learning!
Any taxes, duties, and fees, included on this quote, are estimates only and are provided for planning purposes. Actual amounts will be invoiced.
For information about Imagine Learning's License Agreement, Terms of Use, and Privacy Policy, please visit our website or email: privacy@imaginelearning.com.
Marion County Board of Education
Field Trip Request Form

If field trips requiring Board approval must be submitted at least two weeks prior to the regular Board Meeting. All other requests must be in at least one week prior to the trip. All completed copies are to be submitted to the principal who will sign and forward to county office for approval. Please submit one field trip form per bus needed.

School: EFHS
Date Submitted: 5-28-19
Sponsor(s): S. Eakle
Sub Needed: —

Group: Football
Date of Trip: 8/5/19 - 8/7/19
Coaches: —
Sub Needed: —

Chaperone(s): —

Number to be transported: TO Camp Kid, Tucker County
Destination:

Purpose of activity: Football Camp

Number of School Days Lost: 0
Approximate Cost: —
Source of Funding: Boosters

Drop off

Transportation Information

Time bus to be loaded: 8:00 am
Return to Marion Co.
Approximate time to return: 12:30 pm

Type of Transportation

Private Auto
Commercial Carrier
List Carrier
Marion County School Bus

Is School to pay driver?

Yes
No

Approval (granted/denied)

Principal: July 11
Date: 5-28-19
County Office: Joe
Date: 5-28-19
Transportation: Joe
Date: 5-28-19

Driver's Trip Report

Bus Number: —
Bus Capacity: —
Total Number Transported: —

Destination: —
Date of Trip: —
Day of Week: —

Times:

Pre-Trip: — am/pm
Bus available to load: — am/pm
Departure Time: — am/pm
Return Time: — am/pm
Completion of bus cleanup: — am/pm

Approval (granted/denied)

Sponsor/Chaperone: tb/2017
(Verify all times)

Driver Signature: —
Mileage: —
Fuel: —

White — Accounting
Yellow — Transportation Office
Pink — Driver
Gold — Driver
Marion County Board of Education
Field Trip Request Form

Field trips requiring Board approval must be submitted at least two weeks prior to the regular Board Meeting. All other requests must be in at least one week prior to the trip. All completed copies are to be submitted to the principal who will sign and forward to county office for approval. Please submit one field trip form per bus needed.

<table>
<thead>
<tr>
<th>School</th>
<th>Date Submitted</th>
<th>Sponsor(s)</th>
<th>Sub Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>EFHS Football</td>
<td>5-28-19</td>
<td>Coaches</td>
<td></td>
</tr>
<tr>
<td>Group</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date of Trip</td>
<td>8-7-19</td>
<td></td>
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<tr>
<td>Return From</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tucker Co. Camp</td>
<td></td>
<td>Destination</td>
<td></td>
</tr>
</tbody>
</table>

Number of School Days Lost

Purpose of activity

Number to be transported

Transportation Information

Time bus to be loaded: 1:30 am / pm
Approximate time to return: 4:30 am / pm

Type of Transportation

Marion County School Bus
Number: C-105

Is School to pay driver?

Approval (granted / denied)

Principal

County Office

Transportation

Drivers Trip Report

Bus Number

Bus Capacity

Total Number Transported

Destination

Date of Trip

Day of Week

Times:

Pre-Trip

Bus available to load

Departure Time

Return Time

Completion of bus cleanup

Sponsor/Chaperone (Verify all times)

Driver Signature

Mileage

Fuel

tb/2017 White – Accounting

Yellow – Transportation Office

Pink – Driver

Gold – Driver
Marion County Board of Education

(Final field trip form per bus needed)

Please follow the instructions in the Administrative Manual Section 2.115. All field trips requiring Board approval must be submitted at least two weeks prior to the regular Board meeting. All other requests must be in at least one week prior to the trip. All completed copies are to be submitted to the principal who will sign and forward to the county office for approval.

School: FOUNDATION
Date Submitted: MAY 21, 2019

Sponsor: DAVID PAUL

Group: FOUNDATION
Date of Trip: AUG 12-13

Chaperone(s): SIM. S. H. E. O. I.

Sub Needed: 

Total Number to be Transported: 34
Destination: CONCETTE COUNTY PARK WEST VIRGINIA

Number of School Days Lost: 0
Approximate Cost: $925.00
Source of Funding: S pecial Project

Transportation Information

Time the bus to be loaded: 8:00 AM
Approximate time to return: 8:00 AM

Type of Transportation:

Private Auto
Commercial Carrier
Marion County School Bus #

School to pay driver?: Yes

Driver's Trip Report

Bus Capacity: 

Pre-trip
Bus Available to load students: am/pm
Depart on trip: am/pm
Bus return from trip: am/pm
Completion of bus cleanup: am/pm

Chaperone (signature verifies loading, departure and return times): 

Driver's Signature: 

Name of substitute covering run: 

Mileage: 

Fuel: 

Date: 5/2/19.