Memorandum of Understanding
Fairmont State University
Professional Development School (PDS) Partnership

Fairmont State University and Marion County Schools

This memorandum of understanding is entered between the Fairmont State University School of Education Health and Human Performance and Marion County Schools for the 2017-2020 school years.

Vision of the Partnership

To create a sustained and dynamic school-university partnership that will promote the simultaneous renewal of both entities with a focus on student learning and educator preparation.

Mission Statement

The mission of the FSU/PDS Partnership focuses on student learning. While the partnership will have effects on all students, all aspects of our educator preparation programs are designed to positively impact student learning in a seamless, 21st century guided, public education system. A positive impact on student learning, innovative professional development among practicing educators, and rigorous, site-based educator preparation program are the professional outcomes we expect through the FSU/PDS Partnership program.

Core Values

- We are one community. All participants have equal rights, responsibilities, and goals with no one partner dominating.

- We foster an environment that furthers our goals and enables us to take on an active role in both local and global conversations.

- We are an open, ethical, highly engaged, and collaborative community based on trust, transparency, and mutual respect.

- We believe in the importance of equity, embracing diversity, and making a difference in the lives of children, families and communities.
• We actively and intentionally seek a range of perspectives and approaches to research, scholarship, and creative work. Together, we are able to make curricular changes and partnership decisions more creatively and effectively than we could independently.

• We value a collaborative governance structure with clearly delineated roles and responsibilities.

• We are dedicated to educating and nurturing a diverse group of students, faculty, and staff and we are committed to helping all members of our community to achieve to their fullest potential.

Goals

1. To build support for professional development among all stakeholders in the Partnership to ensure best teaching practices to meet the needs of all learners
2. To strengthen relationships and collaboration between Fairmont State University, public schools, and local and state communities to improve teacher education
3. To ensure all teacher education candidates are challenged to meet high standards in content preparation
4. To engage in research, assessment and evaluation that support teacher professional development and preparation
5. To foster common language and an understanding of the work of professional development schools across the Partnership
6. To develop resources to build and sustain the work of the Partnership

The University and Professional Development School (PDS) agree to the following expectations:

University

• Maintain a university commitment to a three-year partnership
• Identify a faculty member to serve as liaison to each Professional Development School
• Provide financial support for implementation objectives outlined in the PDS State Funding Proposal *Subject to change annually due to adjustments in state funding.
• Provide Partnership Director and staff to facilitate communication and collaboration between FSU, county level officials and partner schools
• Support opportunities for school and University faculty to implement and gather data on research-based practices to support instructional improvements
• Assess needs for and facilitate delivery of professional development across the Partnership
• Collaborate to determine the extent to which the Partnership is working and report annually to university, local and state stakeholders
• Provide orientation to new liaisons and hold monthly on-campus meetings for information and input

**Professional Development School**

• Maintain a school-wide commitment to a three-year Professional Development School partnership. This commitment includes a majority of eligible faculty willing to serve as host teachers for FSU teacher candidates and/or be involved in professional development initiatives.
• Educate school professionals and community on the strategic mission, goals and core values of the Partnership while incorporating the school's strategic plan.
• Ensure that the FSU liaison is integrated into the school culture (include in faculty meetings, invite to participate in professional development at the county, school, and/or grade levels, etc.).
• Facilitate diverse clinical experiences for teacher education candidates.
• Provide an identified PDS Coordinator (teacher or school leader) to help facilitate Partnership-related activities.
• Ensure that the PDS Site Coordinator adheres to the agreed upon responsibilities of the role, including activities such as assisting with placements, mentoring FSU teacher candidates and communicating with school and university faculty.
• Participate in the identification and implementation of action research projects.
• Support, supervise, and assess teacher candidates in clinical experiences throughout the educator preparation program.
• Collaborate to determine the extent to which the Partnership is working and report information, as requested, to the Partnership office.
• Encourage and allow teachers and teacher candidates to implement innovative practice to meet the needs of diverse learners in the school.

**Terms of Agreement and Termination**

This agreement addresses participation in the Professional Development Schools Partnership between the undersigned Professional Development School and the School of Education, Health and Human Performance at Fairmont State University. This agreement is in effect for three years (2017-2018) and subject to annual review. Termination of the agreement may be initiated by either party through written notice at least 45 days prior to the end of the school district's academic year.

Gary Price
Superintendent, Marion Co. Schools

Date
Maria Rose
President, Fairmont State University

Carolyn Crislip-Tacy
Dean, School of Education, Health & Human Performance

Barbara J. Owens
Director, PDS Partnership
Mr. Pellegrin gave the invocation and Mr. Wade led the Pledge of Allegiance. The Marion County Board of Education met in Special Session on Monday, March 6, 2017 at 5:00 pm.

Mr. Dragich called the meeting to order at 5:03 pm.

Members Present: Mr. Thomas Dragich, Mr. Montgomery, Mr. Richard Pellegrin, Dr. Simms, and Ms. Mary Jo Thomas

COMMUNITY INPUT - SCHOOL CALENDAR

No votes were taken

9000 FUTURE MEETINGS

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<td>April 17</td>
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ADJOURNED

Ms. Thomas made a motion, seconded by Mr. Pellegrin to adjourn at 5:26 pm.

YEAS: Dragich, Montgomery, Pellegrin, Simms & Thomas

NAYS: 0

Thomas Dragich, President
The Marion County Board of Education met in regular session on Monday, March 6, 2017 at 6:00 pm.

Mr. Dragich called the meeting to order at 6:00 pm.

Members Present: Mr. Thomas Dragich, Mr. Montgomery, Mr. Richard Pellegrin, Dr. Simms, and Ms. Mary Jo Thomas

34- 1000 INFORMATION - RECOGNITIONS - RECOMMENDATIONS - REPORTS

Names on the Clip Board
Officer Neal
Danny Donlin

Ms. Thomas made a motion, seconded by Mr. Pellegrin to approve the following:

34- 2000 MINUTES - AGREEMENTS - CONTRACTS

2183 MINUTES
The approval of the minutes for the special meeting on February 20, 2017.

2184 HOOTEN EQUIPMENT
The approval to purchase a steamer and titling skillet for East Dale Elementary School from Hooten Equipment, in the amount of $22,545.00. FUNDING: Child Nutrition

2185 FSU-MOU-PDS
The approval of the Memorandum of Understanding between Fairmont State University and Marion County Board of Education for the Professional Development School Partnership for the 2017-20 school years.

2186 MOUNTAINEER HIGHLANDS COOPERATIVE
The approval of the change in Purchasing Procedures beginning July 1, 2017 for the Children Nutrition Office.

2187 MARION COUNTY EARLY CHILDHOOD INTERAGENCY
The approval of the agreement with Marion County Early Childhood Interagency Council Collaboration Agreement from February 2017 to July 2019.
The approval of the contract with Frontier Communications for local phone service from July 1, 2017 to June 30, 2020.

YEAS: Dragich, Montgomery, Pellegrin, Simms & Thomas  
NAYS: 0

Mr. Montgomery made a motion, seconded by Ms. Thomas to approve the following:

34- 3000 CONSENT
3045 Out of County Transfer Request
The approval of the requested student transfers deemed to be in the best interest of the child.

3046 Out of County Transfer Request
The approval of the requested student transfers deemed to be in the best interest of the child.

3047 Out of County Transfer Request
The approval of the requested student transfers deemed to be in the best interest of the child.

3048 Out of County Transfer Request
The approval of the requested student transfers deemed to be in the best interest of the child.

3049 Out of County Transfer Request
The approval of the requested student transfers deemed to be in the best interest of the child.

3050 Out of County Transfer Request
The approval of the requested student transfers deemed to be in the best interest of the child.

YEAS: Dragich, Montgomery, Pellegrin, Simms & Thomas  
NAYS: 0

Mr. Pellegrin made a motion, seconded by Ms. Thomas to approve the following:

34- 4000 FINANCIAL
4029 Vendor Report February 13, 2017 - February 27, 2017

4030 Supplements and Transfers February 24, 2017
YEAS: Dragich, Montgomery, Pellegrin, Simms & Thomas  
NAYS: 0

Ms. Thomas made a motion, seconded by Mr. Montgomery to approve the following:

5333 MUST BE VOTED ON SEPARATELY
34- 5000 PERSONNEL

5320 Volunteer - Coaches
The approval of the following non paid coaches effective with the 2016-17 season:

**EFMS**
Barry Rideout  Track  Professional

**FSHS**
Frank Munchin  Baseball  Sub Teacher

5321 Field Trips - Commercial Carrier
The approval of the following:
FSHS All State Chorus requests permission to travel to Charleston, WV on March 2-4, 2017 to participate in WVMEA All State Chorus
Approximate number of students: 7
Chaperones: Greg & Dani DeVito
Approximate Cost: $1,000.00
Source of funds: Boosters
Number of school days lost: 2
Transportation By: Private Auto

5322 Professional Leave
The approval of the following:
Stephanie Biafore, Bonita Hadox, Stephanie Walker requests permission to attend ASHA Schools Conference 2017 in New Orleans, LA from July 7-9, 2017.
To be funded by: Special Ed

5323 Retirement - Professional Personnel
The approval of the following:
Mary Adams  English  FSHS  Effective: June 30, 2017
Dannette DeVaul  Grade 5/Math  Barrackville  Effective: June 30, 2017
Jone Hersch  Grade 2  Blacksheire  Effective: June 30, 2017
Robert Moore  Art  Fairview Elem/Fairview Middle  Effective: June 30, 2017

5324 Resignation - Coaches
The approval of the following resignations effective pending replacement:
Debra Stanley  Asst Girls Track  FSHS

5325 Leave of Absence - Professional Personnel
The approval of the following:
Johanna Curry  Art  Barrackville
Requests a maternity leave of absence from March 13, 2017 to June 30, 2017 (without pay after exhausting sick leave)

Shauna Manzo Grade 6 WFMS
Requests FMLA leave of absences of 3 days per month for the remainder of the 2016-17 school year without pay

Marcia Pratt Music Mannington Middle
Requests a maternity leave of absence from February 27, 2017 to May 12, 2017 (without pay after exhausting all but 18 sick days)

5326 Employment - Coaches
The approval of the following coaching positions effective with the 2016-17 season:

EFHS
Mollee Brown Asst. Tennis SSAC

FSHS
Mark Offutt Asst. Girls Track SSAC

5327 Employment - Substitute Teachers
The approval of the following pending WV certification and CIB verification:

Jordan Alonso Sub Permit
Samantha Broadwater Elementary
Mary Dunn Music
Kennedy Durbin Sub Permit
Emily Harki Sub Permit
Emily Hartley Student Teaching Permit
Darrian Hill Sub Permit
Melissa McArthur Sub Permit
Rachel Ridgway Social Studies
Ryan Wise Student Teaching Permit

5328 Resignation - Substitute Service Personnel
The approval of the following:
Claude Morgan Substitute Custodian
Effective: February 19, 2017

5329 Employment - Service Personnel
The approval of the following:
Devynnee Ashcraft  Special Ed Aide  Fairview Elementary
Effective:  March 8, 2017
For the remainder of the 2016-17 School Year Only

John Ice  Custodian I/II  1/2 Time  Rivesville
Effective:  March 8, 2017

Virginia Starsick  Custodian I/II  1/2 Time  Monongah Middle
Effective:  March 8, 2017

5330 Employment - Substitute Service Personnel
The approval of the following as substitute service personnel pending completion of training and CIB results:

Substitute Aides
Hannah Eddy
Amanda Dobbins
Diane Hogan
Hannah Martin
Casey Pierce
Brittany Shutler
Beverly Smith
Jenny Snyder
DeAnna Spencer
Amber Walker

Substitute Bus Operators
Allen Perrine
Brian Pinn
James Roberts

5331 Reassignment - Service Personnel
The approval the following:

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<tr>
<td>Christie Casto</td>
<td>Cook I  1/2 Time</td>
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<tr>
<td>FSHS  200 Days</td>
<td>Watson  200 Days</td>
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<td>Effective:</td>
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Mark Frisenda  Custodian IV Day EFHS 210 Days Effective: March 8, 2017
William Harris  Custodian I/II WFMS 210 Days Effective: April 24, 2017
John Williams  Mechanic Transportation 261 Days Effective: March 8, 2017

5332 **Extra Curricular Contracts**

The approval of the following extra curricular contracts for the 2016-17 School Name Duty Time (Hrs.)
NMHS Mark Bartic After school detention 120

**YEAS:** Dragich, Montgomery, Pellegrin, Simms & Thomas  **NAYS:** 0

Mr. Pellegrin made a motion, seconded by Ms. Thomas to approve the following:

5333 **Termination - Substitute Service Personnel**

The approval of Chelsea Starsick, substitute aide, be terminated. The reason necessitating this termination is willful neglect of duty.

**RECOMMENDATION: MOTION**

34- **6000 DISCUSSION- New Policies and Revisions**

**N/A**

34- **7000 SUPERINTENDENT'S REPORT**

34- **8000 MATTERS FROM THE BOARD**

**YEAS:** Dragich, Montgomery, Pellegrin, Simms & Thomas  **NAYS:** 0

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to approve the following:

8015 **STUDENT EXPULSION**

The approval of a student to be expelled for one calendar year for violation of the Safe Schools Act.

**YEAS:** Dragich, Montgomery, Pellegrin, Simms & Thomas  **NAYS:** 0

Mr. Montgomery made a motion, seconded by Ms. Thomas to approve the following:
8016 STUDENT EXPULSION
The approval of a student to be expelled for one calendar year for violation of the Safe Schools Act.
YEAS: Dragich, Montgomery, Pellegrin, Simms & Thomas
NAYS: 0

Dr. Simms made a motion, seconded by Mr. Pellegrin to approve the following:

8017 STUDENT EXPULSION
The approval of a student to be expelled for one calendar year for violation of the Safe Schools Act.
YEAS: Dragich, Montgomery, Pellegrin, Simms & Thomas
NAYS: 0

34- 9000 FUTURE MEETINGS

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<td>Mar 13</td>
<td>SPECIAL SESSION</td>
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<td>Work Session - Principals Association</td>
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ADJOURNED
Ms. Thomas made a motion, seconded by Mr. Pellegrin to adjourn at 6:45 pm.
YEAS: Dragich, Montgomery, Pellegrin, Simms & Thomas
NAYS: 0

Thomas Dragich, President

Gary L. Price, Superintendent/Secretary

Robin Haught, Executive Secretary
The Marion County Board of Education met in regular session on Monday, March 13, 2017 at 9:00 am.

Mr. Dragich led the invocation and the pledge of allegiance.
Mr. Dragich called the meeting to order at 9:00 am.
Members Present: Mr. Thomas Dragich, Mr. Montgomery, Mr. Richard Pellegrin, Dr. Simms, and Ms. Mary Jo Thomas

WORK SESSION - Principal Association

Principal - Presentation
North Marion High School - Presentation

No votes were taken

Ms. Thomas made a motion, seconded by Mr. Pellegrin to go into executive session for personnel reasons at 10:49 am and returned at 11:19 am.

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ADJOURNED

Ms. Thomas made a motion, seconded by Mr. Montgomery to adjourn at 11:20 am.

YEAS: Dragich, Montgomery, Pellegrin, Simms & Thomas

NAYS: 0

Thomas Dragich, President

Gary L. Price, Superintendent/Secretary

Robin Haught, Executive Secretary