Mr. Pellegrin gave the invocation and Mr. Reider led the Pledge of Allegiance.

The Marion County Board of Education met in a Special session on Monday, March 19, 2018 at 6:00 pm.

Mr. Dragich called the meeting to order at 6:00 pm.

MEMBERS PRESENT: Mr. Dragich, Mr. Montgomery, Mr. Richard Pellegrin, and Ms. Mary Jo Thomas
Dr. Simms (Absent)

38- 1000 INFORMATION – RECOGNITIONS – RECOMMENDATIONS – REPORTS
MARION COUNTY BOE STATEMENT REGARDING THE SUPERINTENDENTS EVALUATION.

"Marion County Board of Education evaluated Superintendent Gary Price on Tuesday, February 20, 2018. He received a satisfactory evaluation.

Ms. Thomas made a motion, seconded by Mr. Montgomery to approve the following, except for ITEM 2273 that was voted on separately.

38- 2000 MINUTES – AGREEMENTS – CONTRACTS
2262 MINUTES
The approval of the Official Proceedings for the Emergency meeting scheduled for February 26, 2018.

2263 MINUTES
The approval of the Official Proceedings for the Special meeting scheduled for March 1, 2018.

2264 MINUTES
The approval of the Official Proceedings for the Calendar review meeting scheduled for March 6, 2018.

2265 MINUTES
The approval of the Official Proceedings for the Regular meeting scheduled for March 6, 2018.
2266 ASCENT CONSULTING AND ENGINEERING – EFHS-LIGHTING
The approval of the Lighting Project quote for EFHS Softball field from Ascent Consulting and Engineering, in the amount of $16,953.91. FUNDING: Carryover OTHER QUOTES: The Interlocal Purchasing System

2267 MUSCO LIGHTING – EFHS – LIGHTING PROJECT
The approval of the Lighting Project quote for EFHS Softball field from Musco Lighting, in the amount of $143,305.00. FUNDING: Carryover OTHER QUOTES: The Interlocal Purchasing System

2268 ROGER ELECTRICAL – EFHS – LIGHTING PROJECT
The approval of the Lighting Project quote for EFHS Softball field from Rogers Electrical Contracting Company, in the amount of $25,773.20. FUNDING: Carryover OTHER QUOTES: Not obtained

2269 FSU AGREEMENT- SCHOOL OF NURSING
The approval to contract agreement between Fairmont State University School of Nursing and Marion County Board Schools from August 1, 2018 thru May 31, 2020.

2270 ALPHA TECHNOLOGY – SUBSCRIPTION RENEWAL
The approval of the annual subscription renewal of the VMware from Alpha Technology, in the amount of $74,180.32. FUNDING: Technology

2271 WVU AGREEMENT- STUDENT PRE-SERVICE AND STUDENT TEACHERS
The approval to contract agreement between West Virginia University and Marion County Board Schools from August 15, 2019 thru June 30, 2019.

2272 HIGH SCHOOLS THAT WORK CONFERENCE
The approval for nineteen people to attend the High Schools that Work Conference, in the amount of 47,500.00. FUNDING: TITLE V and HSTW $15,000.00 Marion County #32,500.00
YEAS: Dragich, Montgomery, Pellegrin, & Thomas NAYS: 0

Ms. Thomas made a motion, seconded by Mr. Pellegrin to approve the following:

2273 SCHOOL CALENDAR 2018-19
The approval of the 2018-2019 Marion County School Calendar. ATTACHMENTS will be provided online Friday, March 16, 2018 by 5:00pm.
YEAS: Dragich, Montgomery, Pellegrin, & Thomas NAYS: 0
Mr. Montgomery made a motion, seconded by Ms. Thomas to approve the following:

**38-3000 CONSENT**

**3029 OUT OF COUNTY TRANSFER REQUEST**
The approval of the requested student transfers deemed to be in the best interest of the child.

**3030 OUT OF COUNTY TRANSFER REQUEST**
The approval of the requested student transfers deemed to be in the best interest of the child.

**YEAS:** Dragich, Montgomery, Pellegrin, & Thomas  
**NAYS:** 0

Ms. Thomas made a motion, seconded by Mr. Pellegrin to go into executive session at 6:24 for personnel matters.

**YEAS:** Dragich, Montgomery, Pellegrin, & Thomas  
**NAYS:** 0

Ms. Thomas made a motion, seconded by Mr. Pellegrin to return to regular session at 7:17.

**YEAS:** Dragich, Montgomery, Pellegrin, & Thomas  
**NAYS:** 0
Mr. Montgomery made a motion, seconded by Mr. Pellegrin to approve the following except for Items 5336, 5343, & 5344, which were voted on separately.

38 - 5000 PERSONNEL

5327 Field Trip – Marion County School Bus
The approval of the following:

*Fairmont Senior High School*, Boys Lacrosse, requests permission to travel to Freeport Area, PA, by school bus to participate in a Lacrosse Game.
Dates: April 21, 2018
Approximate number of students: 30
Chaperone(s): Tony Stingo, E. Shaw
Approximate Cost: $500.00
Source of funds: Boys Lacrosse Boosters
Number of school days lost: 0

5328 Field Trip – Commercial Carrier
The approval of the following:

*Fairmont Senior High School*, Basketball, requests permission to travel by T. A. Nelson, to Charleston, WV, to participate in Boys Basketball State Tournament.
Dates: March 13, 2018
Approximate number of students: 20
Chaperones: Brian Cole, Pepper Reasnover, Jason Morris, Frank Skubis, and David Retton
Source of funds: Boys Basketball
Number of school days lost: 3

5329 Field Trip – Private Auto
The approval of the following:

*East Fairmont High School*, Baseball Team, requests permission to travel to Myrtle Beach, SC, to participate in the Mingo Bay Baseball Tournament.
Dates: April 2 – 7, 2018
Approximate number of students: 25
Chaperone(s): Donna and James Kuroski, Amy and Todd Rundle, Tammy and Russell Boyce, Natalie and Larry Hissam, Lisa and Richard King, Lynn and Ray McElfresh, Alyson and Patrick Sarsfield, Joyce and Billy Wilkerson, Tammy and Greg Baker, Shawn and Nikki Casuccio, Stacey and Bill Harvey, Becky and Ronnie Nichols, Cheri and Adam Earls, Jamie and Alex Peschl, Devanna and Tony Corley, Stephanie Scott and Rich Rohrbaugh, Lana Swearingan and Martin Kincell.
Approximate Cost: $8000.
Source of funds: Friends of Fairmont East Baseball
Number of school days lost: 0
5330 **Field Trip – Private Auto**
The approval of the following:
*East Fairmont High School*, Softball Team, requests permission to travel to Myrtle Beach, SC, to participate in the Ripken Experience Spring Training Classic.
Dates: April 2 – 6, 2018
Approximate number of students: 15 - 18
Chaperone(s): Ron and Dana Lambert, Carolyn and John Bartholow, Lori Ennis, Debbie Criss, Jason and Michelle Corbin, Kris and Thelma Hershberger.
Approximate Cost: $8000.
Source of funds: Boosters/Parents
Number of school days lost: 0

5331 **Professional Leave**
The approval of the following:
Deanna Kiser  
Teacher  
FSHS
Requests permission to attend the Computer Science Professional Development Conference, in Atlanta, GA.
June 17, 2018 – June 22, 2018
Funding: Other

5332 **Employment – Paid Coaches**
The approval of the following paid coaching positions effective with the 2017-18 season pending sufficient participation for a team:
*North Marion High*
Ben Richardson  
Boys Track Coach  
SSAC
Ray Shadrick  
Softball Assistant  
SSAC

5333 **Employment – Substitute Teachers**
The approval of the following pending WV certification and CIB verification:
John Chicarelli  
Prof
Katherine Craig  
Student Teacher Permit
Shannon DeWitt  
Prof
Sheena Hershman  
Short Term Sub Permit
Allison Sanderbeck  
Student Teacher Permit

5334 **Leave of Absence – Professional Personnel**
The approval of the following:

April Phillips  Grade 6  West Fairmont Middle
Requests an extension of her maternity leave, unpaid after exhausting all sick leave, until June 30, 2018.

Emily Rohrbacher  Grade 4  East Dale elem
Requests a maternity leave of absence from April 9, 2018 through June 30, 2018, without pay after exhausting sick days.

Tiffany Schap  Grade 7/8 Art  West Fairmont Middle
Requests an extension of her medical leave (unpaid) returning April 16, 2018.

Carol Stephenson  Speech Therapist  Watson Elem
Requests an extension of her paid leave of absence, returning April 3, 2018.

Shawna Weikle  PK  Monongah Elementary
Requests a maternity from March 7, 2018 through June 30, 2018 without pay after using all but five sick days.

5335 Retirement – Professional Personnel
The approval of the following:
Mary Ann Mullenax  English  North Marion High
   Effective: June 30, 2018

Melissa Sinisi  Science/Biology  East Fairmont High
   Effective: June 30, 2018

5337 Employment - Substitute Service Personnel
The approval of the following pending WV certification and CIB verification:
Paul Markley  Substitute Bus Operator

Leslie O’Dell  Substitute Bus Operator

William Rollins  Substitute Bus Operator

Jim Seccuro  Substitute Bus Operator

5338 Resignation – Substitute Service Personnel
The approval of the following:
Brittany McDonald  Substitute Custodian
   Effective: March 2, 2018
5339 Leave of Absence – Service Personnel
The approval of the following:
Shawna Orloff Café. Manager Rivesville
Requests an extension of her unpaid maternity leave of absence, returning to work on April 2, 2018.

Crystal Reynolds Bus Operator Transportation
Requests an extension of her unpaid medical leave of absence, returning to work on May 31, 2018.

Doug Tennant Multiclassification Maintenance
Requests an extension of his unpaid medical leave of absence through March 31, 2018.

5340 Reassignment – Service Personnel
The approval of the following:
FROM TO
Kevin Gump Bus 18 Bus 97
Transportation Transportation 200 Days 200 Days
Effective: March 21, 2018

Tiffany Lee Cook I/II Cook I/II
East Fairmont High East Fairmont Middle
200 Days 200 Days
5:00 am – 12:20 pm 6:00 am – 1:30 pm
Effective: 2018-19 School Year

Lisa Poling Secretary III A/P Supervisor
Central Office Central Office 261 Days 261 Days
8:00 am – 3:30 pm 8:00 am – 3:30 pm
Effective: March 21, 2018

Larry Snider Custodian I/II Custodian I/II
North Marion High Marion County Tech Center
210 Days 210 Days
3:00 pm – 10:30 pm 3:00 pm – 10:30 pm
Effective: March 21, 2018

5341 Correction – Service Personnel
The approval of the following corrections to the minutes:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Fenton Custodian I/II</td>
<td>Custodian I/II East Fairmont High Barrackville</td>
</tr>
<tr>
<td>3:00 am – 10:30 pm</td>
<td>3:00 pm – 10:30 pm</td>
</tr>
<tr>
<td>210 Days</td>
<td>210 Days</td>
</tr>
<tr>
<td>Effective: March 21, 2018</td>
<td></td>
</tr>
<tr>
<td>(Board Meeting Date: December 8, 2017)</td>
<td></td>
</tr>
</tbody>
</table>

5342 Correction – Professional Personnel
The approval of the following correction to the minutes:

<table>
<thead>
<tr>
<th>WAS</th>
<th>SHOULD BE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Harker Teacher</td>
<td>Assistant Principal</td>
</tr>
<tr>
<td>East Fairmont Middle</td>
<td>East Fairmont Middle</td>
</tr>
<tr>
<td>200 Days</td>
<td>220 Days</td>
</tr>
<tr>
<td>Effective: May 1, 2018</td>
<td></td>
</tr>
<tr>
<td>(Board Meeting Date: February 19, 2018)</td>
<td></td>
</tr>
</tbody>
</table>

YEAS: Dragich, Montgomery, Pellegrin, & Thomas  NAYS: 0

Mr. Montgomery made a motion, seconded by Ms. Thomas to approve the following

5343 Termination – MID-DAY BUS RUNS
The approval to terminate the mid-day bus runs for the 2018-2019 school year.
(Due to changes in the Pre K schedule) * Did not pick up registered letter

*Jeff Henderson Bus Operator
*Karen Noechel Bus Aide
John Boore Bus Operator
Chris Efaw Bus Operator
Tracey Kennedy Bus Aide
David Lemley Bus Operator
Terry Markley Bus Operator
Sandy Sago Bus Aide
Elva Swiger Bus Aide
Mr. Montgomery made a motion, seconded by Mr. Pellegrin to approve the following:

**5344 Retirement Incentive**
The approval of any eligible employee with at least 20 years of service receive a $500 retirement incentive if notification is received in Personnel Office by March 1st of the school year of retirement. The intent of this recommendation is to provide the incentive to employees who miss the state deadline.

YEAS: Dragich, Montgomery, Pellegrin, & Thomas  
NAYS: 0

Ms. Thomas made a motion, seconded by Mr. Pellegrin to approve the following:

**5336 Termination – Substitute Professional**
The approval to termination Cody W. Collins, Substitute teacher, due to failure to follow proper hiring procedures.

This was only the second review of #6006

**38-6000 DISCUSSION – NEW POLICIES AND REVISIONS-**
REVIEWED 03-06-18, 03-19-18
6006 REVISION – 3120.12 Substitutes in areas of critical needs and shortage

**38- 7000 SUPERINTENDENT’S REPORT**
Letter from Mike Caputo
Request for donation from Marion County Senior Citizens.
Days to be made up
- Students June 15
- Teachers June 25
- Custodians June 26
Public Comments on work stoppage
Barrackville Sewage Line
MCPARC – request for $40,000
Upward Bound
Higher Education Work Session

**38- 8000 MATTERS FROM THE BOARD**
N/A
38- 9000 FUTURE MEETINGS

<table>
<thead>
<tr>
<th>DATE</th>
<th>PURPOSE</th>
<th>TIME</th>
<th>PLACE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr 3</td>
<td>Tue Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Apr 4</td>
<td>Wed WORK SESSION- FSU</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Apr 16</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Apr 17</td>
<td>Tue Budget Meeting Resumed</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
</tbody>
</table>

**FUTURE MEETING WITH FSU PRESIDENT AND PIERPONT

ADJOURNED

Mr. Pellegrin made a motion, seconded by Ms. Thomas to adjourn at 7:30 pm.

YEAS: Dragich, Montgomery, Pellegrin, & Thomas

NAYS: 0

Thomas Dragich, President

Gary L. Price, Superintendent/Secretary

Robin Haught, Executive Secretary
OFFICIAL PROCEEDINGS
Marion County Board of Education
WORK SESSION – Safe Schools
Wednesday, March 21, 2018
Central Office
6:00 pm

Mr. Pellegrin gave the invocation and Mr. Dragich led the Pledge of Allegiance.

The Marion County Board of Education met in a Work session on Wednesday, March 21, 2018 at 6:00 pm.

Mr. Dragich called the meeting to order at 6:02 pm.

MEMBERS PRESENT: Mr. Dragich, Mr. Montgomery, Mr. Richard Pellegrin, and Ms. Mary Jo Thomas
Dr. Simms (Absent)

39-1000 INFORMATION – RECOGNITIONS – RECOMMENDATIONS – REPORTS

Work Session – Safe Schools
Participating in the meeting were Steve Shine, Donnie Neal, J Frost, Doug Yost, Jimmy Riffle, Bill Bickerstaff, Joe Antolock, Ray Frazier, & Robin Gomez

NO VOTES WERE TAKEN

ADJOURNED
Mr. Pellegrin made a motion, seconded by Ms. Thomas to adjourn at 7:49 pm.
YEAS: Dragich, Montgomery, Pellegrin, & Thomas
NAYS: 0

Thomas Dragich, President

Gary L. Price, Superintendent/Secretary

Robin Haught, Executive Secretary
OFFICIAL PROCEEDINGS
Marion County Board of Education
EXPULSION HEARING
Monday, March 26, 2018
Central Office
11:00 am

The Marion County Board of Education met in a Special session on Monday, March 26, 2018 at 11:00 pm.

Mr. Dragich called the meeting to order at 11:11 am.

MEMBERS PRESENT: Mr. Dragich, Mr. Montgomery, Mr. Richard Pellegrin, and Ms. Mary Jo Thomas
Dr. Simms (Absent)

Mr. Pellegrin made a motion, seconded by Ms. Thomas to approve the following:
34-8000 EXPULSION HEARING
8009 STUDENT EXPULSION
The approval of a student to be expelled for once calendar year for violation of the Safe Schools Act.

ADJOURNED
Ms. Thomas made a motion, seconded by Mr. Pellegrin to adjourn at 11:53 am.
YEAS: Dragich, Montgomery, Pellegrin, & Thomas
NAYS: 0

____________________________
Thomas Dragich, President

____________________________
Gary L. Price, Superintendent/Secretary

____________________________
Robin Haught, Executive Secretary
Please place this item on the agenda for April 3.

Gary

----- Forwarded Message -----

From: "Eric Miker" <emiker@jewelcitychurch.org>
To: "raeneonme@yahoo.com" <raeneonme@yahoo.com>
Sent: Tue, Mar 27, 2018 at 11:14 PM
Subject: Fwd: Prevention week opportunity: Response Requested

Begin forwarded message:

From: Eric Miker <emiker@jewelcitychurch.org>
Subject: Prevention week opportunity: Response Requested
Date: March 21, 2018 at 8:47:44 PM EDT
To: Irshumak@k12.wv.us

Sent from my iPhone

Begin forwarded message:

From: Eric Miker <emiker@jewelcitychurch.org>
Date: March 15, 2018 at 5:51:30 PM EDT
To: Irshumak@k12.wv.us
Subject: Prevention week opportunity: Response Requested
My name is Eric Miker and I am the Student Pastor at Jewel City church in Meadowbrook, WV. I have a huge heart for the youth in our area as I grew up and went to school here before attending WVU and going on to travel the country/world being involved with youth ministry and music. My wife Donielle who teaches at Big Elm and myself now feel called to reach this area to the best of our abilities. We have been trying to find a way in addition to our normal activities here at the church to reach out to our community to help our Principals, Teachers, Parents, Law Enforcement Officers and students. With “Prevention Week” coming up May 13th-19th I have been talking to local law enforcement officers and have gotten a recommendation for a Law Enforcement trainer/Student Speaker named Phil Chalmers. He will speak to anyone and everyone who is willing to listen about choices, safety and prevention methods regarding substance abuse, bullying and many other destructive behaviors. The principals that I have talked to have expressed a greater need for information/education and communication surrounding this subject.

My plan is to pay for Phil to come into our area **May 16-19th**

He can do up to 3 school assemblies per day, if you have middle school/high schools in close proximity and could combine those for an assembly that would be great.

My ideal projected school groupings for three days of assemblies would be,

**Wednesday May 16th-**
- South Harrison
- Liberty
- Lincoln

**Thursday May 17th-**
- Grafton
- Bridgeport
- RCB

**Friday May 18th-**
- North Marion
- East Fairmont
- Fairmont Senior
WHAT I NEED FROM YOU- It wouldn’t cost you anything, I just need to know you are willing to allow Phil to speak at your school and could make that work for these dates. I realize the schedules may not work perfectly but I need to get a sense of who would want to utilize this so I can get Phil booked for the dates he would be needed.

- Please just respond to me and let me know either way if you are interested so I can get him booked, currently he is in Alaska May 10th and Utah May 22nd and adding dates quickly.

**Topics and issues covered include:**

- The dangers of drunk driving and drug use
- Photos of those who have used hard drugs and are now dead
- Before and after photos of crack and meth users
- The dangers of smoking cigarettes and marijuana
- Why using violence to solve your problems is a very bad decision
- A real-life description of prison life and why you don't want to live there
- The dangers of bullying and why we must stop it
- Signs and solutions for teen suicide
- The dangers of violent video games
- The truth about today’s teen music and movies
- Why self-abuse is destructive
- The dangers of Facebook and teen chat rooms online
- How to stay safe and survive a violent crime

**Links:**

[Philchalmers.com](http://Philchalmers.com)

[https://www.samhsa.gov/prevention-week](https://www.samhsa.gov/prevention-week)
DATE: March 26, 2018  
TO: Superintendent Gary Price  
FROM: Jim Green, Assistant Principal, FSHS  
SUBJECT: Chaperone List for FSHS Baseball; 2017-18 School year

I am requesting for the Board to consider approving the following chaperones for the 2017-18 school year for Baseball:

<table>
<thead>
<tr>
<th>Name</th>
<th>Last Name</th>
<th>Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson</td>
<td>Dale</td>
<td>Baseball</td>
</tr>
<tr>
<td>Anderson</td>
<td>Kim</td>
<td>Baseball</td>
</tr>
<tr>
<td>Ciarolla</td>
<td>Michelle</td>
<td>Baseball</td>
</tr>
<tr>
<td>Flowers</td>
<td>Tammy</td>
<td>Baseball</td>
</tr>
<tr>
<td>Hager</td>
<td>Angela</td>
<td>Baseball</td>
</tr>
<tr>
<td>Hager</td>
<td>Chad</td>
<td>Baseball</td>
</tr>
<tr>
<td>Johnson</td>
<td>John</td>
<td>Baseball</td>
</tr>
<tr>
<td>Morris</td>
<td>Scott</td>
<td>Baseball</td>
</tr>
<tr>
<td>Neal</td>
<td>Don</td>
<td>Baseball</td>
</tr>
<tr>
<td>Neal</td>
<td>Mandi</td>
<td>Baseball</td>
</tr>
<tr>
<td>Posey</td>
<td>Jason</td>
<td>Baseball</td>
</tr>
<tr>
<td>Posey</td>
<td>Kim</td>
<td>Baseball</td>
</tr>
<tr>
<td>Posey</td>
<td>Jason</td>
<td>Baseball</td>
</tr>
<tr>
<td>Posey</td>
<td>Kim</td>
<td>Baseball</td>
</tr>
<tr>
<td>Riggs</td>
<td>Shauna</td>
<td>Baseball</td>
</tr>
<tr>
<td>Runyan</td>
<td>Bill</td>
<td>Baseball</td>
</tr>
<tr>
<td>Runyan</td>
<td>Tracy</td>
<td>Baseball</td>
</tr>
<tr>
<td>Salai</td>
<td>Dan</td>
<td>Baseball</td>
</tr>
<tr>
<td>Salai</td>
<td>Robin</td>
<td>Baseball</td>
</tr>
<tr>
<td>Shipley</td>
<td>Denise</td>
<td>Baseball</td>
</tr>
<tr>
<td>Sivak</td>
<td>Phil</td>
<td>Baseball</td>
</tr>
<tr>
<td>Smith</td>
<td>David</td>
<td>Baseball</td>
</tr>
<tr>
<td>Smith</td>
<td>Vicky</td>
<td>Baseball</td>
</tr>
<tr>
<td>Smith</td>
<td>David</td>
<td>Baseball</td>
</tr>
<tr>
<td>Smith</td>
<td>Vicky</td>
<td>Baseball</td>
</tr>
<tr>
<td>Williams</td>
<td>Beverly</td>
<td>Baseball</td>
</tr>
<tr>
<td>Williams</td>
<td>Timothy</td>
<td>Baseball</td>
</tr>
</tbody>
</table>
March 14, 2018

Mr. Price,

Sir, please find attached the booster club information for Fairmont Senior High School's softball booster program for BOE approval. As we have a new softball coach this year, and he has garnered great community support, he is in need of creating a booster organization for our program. We would like to have them approved as soon as possible to be in session for this spring season.

Respectfully,

James Green

Karen Finamore, Principal • James Green, Assistant Principal • Jamal Womble, Assistant Principal
Marion County Schools – BOOSTER INFO / 2017-2018

School

Fairmont Senior

Booster Group

The Friends of FSHS Lady Polar Bear Softball

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: The Friends of FSHS Lady Polar Bear Softball

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED) 3/12/18

3) Date of the election of booster officers:

4) Name of booster President: Susie Raymond Phone # 304-816-7561

5) Name of booster Vice President: Lisa Jenkins-Moore Phone # 304-534-0705

6) Name of booster Secretary: Mona Harris Phone # 304-657-0201

7) Name of booster Treasurer: Tracey Runyan Phone # 304-276-3566

8) Booster fundraisers listed on school fundraiser calendar in the main office: ✓

9) Proof of booster Liability Insurance to principal: ✓ Date submitted: 3/14/18
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: {signature}

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Not available as this is a brand new booster club.

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal.

13) All items provided to athletes and coaches to be returned at the end of the year.

__________________________
Principal

(Submit to Superintendent prior to June 1)

__________________________
Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Article I: Name

The name of this organization shall be The Friends of FSHS Lady Polar Bear Softball Booster Club. The organization will be a not-for-profit corporation under the laws of the State of West Virginia. It will have a 501(c)(3) tax-exempt status from the Internal Revenue Code and is subject to those regulations.

Article II: Mission Statement

The mission of this organization shall be:
- to unite the parents, students, faculty, alumni, and community in the common interest of supporting and encouraging participation in this interscholastic sports program, recognizing the integral role athletics play in the education and development of our students;
- to promote the mental, physical, emotional, and social benefits of interscholastic athletic competition at Fairmont Senior High School (referred to as FSHS for the remainder of this document);
- to instill a sense of school pride and school spirit in all of our athletes and the community at large;
- to provide financial support to the FSHS Softball athletic program; and
- to recognize and reward student athletes for participation in our athletic program.

Article III: Membership

Membership shall be open to all supporters of FSHS Softball.
- Membership shall run for the 12-month period beginning July 1st and ending June 30th of the following year.

Article IV: Organization/Officers

There shall be a Board of Directors for this organization (referred to as the Board for the remainder of this document), all of whom must be members in good standing.
- These officers shall consist of the following:
  1) President;
  2) Vice President;
  3) Treasurer/Fundraiser Lead;
  4) Secretary; and
  5) Concessions Lead.
- Officers will be nominated and elected by the General Membership.
- The Fairmont Senior High School Athletic Director will serve as an advisor to the Board.
  The term of service for the Board will be one year. All positions are open at the end of each fiscal year. Existing Officers may be re-elected annually.

Article V: Meetings

All general membership meetings shall be open to the public. All Board meetings are open to the membership.
- Meeting minutes and treasurer’s report shall be available to all members.
- At least 50% of the Board must be in attendance in order to have a voting quorum.
**Article VI: Spending Guidelines**

The Fiscal Year shall be July 1st to June 30th of the following year. Budgets shall be established by May 31st for the upcoming year.

- Receipts for all spending/payments shall be required. Including umpires.
- All spending shall be limited to funds available.
- The Board shall establish short and long range plans for spending based upon the needs of the sports teams, in conjunction with the Athletic Director.
- No part of net earnings of the organization shall inure to the benefit of, or be distributable to, its members or officers. The organization shall be authorized and empowered to make payments and distributions in furtherance of the purposes set forth in our mission statement.
- The treasurer shall deposit all funds of the organization in a bank or banks, or other depository of investment vehicle deemed adequate to meet the needs of the organization.
- All bills shall be paid only by checks signed by at least the Treasurer of the organization and the Concessions Lead, with amounts greater than $500 subject to the approval of the majority of Board.
- A thorough review of all the organization's financial transactions by a certified public accountant, or other qualified person, shall be made once each year. A full audit of the financial transactions will be performed for any year that revenues exceeds $250,000.

**Article VII: Acquisitions**

The organization may receive and accept donations by way of a gift, bequest, or devise from any person, firm, trust or corporation, to be held, administered, and disposed of in accordance with the provisions of these articles of the organization, but no gift, bequest or devise shall be received and accepted if it is conditioned or limited in such a manner that it would jeopardize the purposes of the organization and the federal income tax exemption pursuant to section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

**Article VIII: Duties of Officers**

The Board is responsible for the operation and management of the organization. The duties of the Officers are described as such:

1. **The President shall:**
   - Be the official representative of The Friends of FSHS Lady Polar Bear Softball Boosters Club;
   - preside at all meetings;
   - keep a roster of all active members; and
   - keep members informed of all matters pertaining to the affairs of the club.

2. **The Vice President shall:**
   - Preside over meetings in the absence of the President, and perform all duties as such.

3. **The Treasurer shall:**
   - Be the custodian of all funds of the organization;
   - supervise and accurately record all receipts and disbursements of funds;
   - report to the membership on all receipts, disbursements, and financial statements of the organization at each regular meeting;
   - be responsible for coordinating preparation of state and federal filing forms;
   - be responsible for coordinating all information for tax purposes; and
   - assist in the preparation of annual budgets.
4. The Secretary shall:
- Write and keep minutes of all regular, special and Board meetings;
- present and/or make available all such minutes at the regular monthly meetings;
- have full charge of all correspondence of the organization and of filings correspondence for future reference; and
- issue notification of all upcoming regular, special, and Board meetings.

5. The Concessions Lead shall:
- Oversee the Concession building and concession supplies;
- establish and maintain the concession price list;
- create and oversee the volunteer work schedule;
- present and/or make available concessions financial status at the regular monthly meetings;

Any Board Member may, by written instrument, signed and acknowledged by the Board, resign his/her office.

The Board Members shall serve in their positions without compensation, except for reimbursement of expenses incurred on behalf of the organization.

**Article IX: Removal of Board Members:**

Upon reasonable written notice, any Board member may be removed from office for cause by a two thirds or greater majority vote of the Board, subject to approval by a majority of the membership attending its next regularly scheduled meeting. Any such accused Board member shall not vote on the issue of his/her removal from office, although he/she shall be afforded an opportunity to be heard concerning the issue, both before the Board and the membership, and to be confronted by his/her accuser with evidence of wrongdoing.

**Article X: Liability of Directors, Officers, and Members**

1. No Board member shall be required to furnish bond or surety, or shall be liable or responsible for acts of omission or errors of the Board, or of any predecessors or counsel selected with reasonable care.

2. No Board member shall be personally liable to the organization of its members for monetary damages for breach of fiduciary duty as an officer or director, notwithstanding any provision of law imposing such liability: provided, however, that this provision shall not eliminate the liability of Board member, to the extent that such liability is imposed by applicable law, (1) for any breach of the Board member's duty of loyalty to the organization or its members (ii) for acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law, or (iii) for any transaction from which the Board member derived an improper personal benefit. No amendment to or repeal of this provision shall apply to or have any effect on the liability or alleged liability of any Board member for or with respect to any acts or omissions of such Board member occurring prior to such amendment or repeal.

3. Neither the Board, nor any member, shall have power to bind the members or the individual Board members or Officers of the organization, personally. All persons or corporations extending credit to, contracting with, or having claims against the organization, shall look only to the funds and property of the organization for the payment of any debt, damage, judgment, or decree, or of any money that may otherwise become due and payable to them from the organization.
THE FRIENDS OF FSHS LADY POLAR BEAR SOFTBALL Booster Club

organization, so that neither the members nor the Board, present or future, shall be personally liable therefore.

4. No Board member, or member, shall be personally liable to the organization or its members or guests in any maintenance or recreational activity. These activities consist of maintaining the landscaped common land areas; block parties; softball games; neighborhood yard sales; fundraising events; or the like. Board members, and members, make no claims as to the expertise of any of the members or their family members in such matters. Therefore, the organization bears no liability for any incident, accident or injury that may occur during or as the result of maintenance, recreational, or fundraising activity sponsored by or organized by the organization.

Article XI: Dissolution of the Organization

In the event that the Friends of FSHS Lady Polar Bear Softball Boosters Club should dissolve, all existing monies, after the payment of all outstanding bills, shall be distributed for one or more exempt purposes with the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

These are the by-laws of the Friends of FSHS Lady Polar Bear Softball Booster Club, as put forth herein, were ratified and accepted by the Board of Directors on the 17th day of March, 2018.

President

Secretary

This document is a complete and accurate copy of the By-laws of the Friends of FSHS Lady Polar Bear Softball Booster Club.

President

Secretary

The Friends of FSHS Lady Polar Bear Softball Booster Club does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, age, or disability.
**CERTIFICATE OF LIABILITY INSURANCE**

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**INSURED**
Fairmont Lady Polar Bear Softball
Susan Raymond, President
5 Woodcliff Drive
Fairmont WV 26554

**AUTHORIZED REPRESENTATIVE**
ACORD

**CONTACT**
Joni Wilson
PHONE (A/C, No, Ext): 304-363-1660
FAX (A/C, No): 304-363-5956
E-MAIL: joniwilson@unitedsecurityagency.com

**INSURER(S) AFFORDING COVERAGE**

<table>
<thead>
<tr>
<th>INSURER A</th>
<th>NAIC #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erie Insurance</td>
<td>26830</td>
</tr>
</tbody>
</table>

**COVERAGES**

<table>
<thead>
<tr>
<th>CERTIFICATE NUMBER: 738889586</th>
</tr>
</thead>
</table>

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

<table>
<thead>
<tr>
<th>INSR LTR</th>
<th>TYPE OF INSURANCE</th>
<th>ADDL SUBR INSD WVD</th>
<th>POLICY NUMBER</th>
<th>POLICY EF (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>COMMERCIAL GENERAL LIABILITY</td>
<td></td>
<td>Q27-6400035</td>
<td>3/14/2018</td>
<td>3/14/2019</td>
<td>EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) $1,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CLAIMS-MADE X OCCUR</td>
<td></td>
<td></td>
<td></td>
<td>AUTOMOBILE LIABILITY</td>
</tr>
<tr>
<td></td>
<td></td>
<td>GEN'L AGGREGATE LIMIT APPLIES PER: X</td>
<td>POLICY PROJ LOC</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>OTHER:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>OCCUR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>CLAIMS-MADE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

|          | UMBRELLA LIAB | | | | | | | |
|          | EXCESS LIAB | OCCUR | | | | | | | |
|          | DED | RETENTION $ | | | | | | | |

**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY**

<table>
<thead>
<tr>
<th>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?</th>
<th>N/A</th>
</tr>
</thead>
</table>

*If yes, describe under DESCRIPTION OF OPERATIONS below*

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Evidence of insurance

**CERTIFICATE HOLDER**
Marion County Board of Education
1516 Mary Lou Retton Drive
Fairmont WV 26554

**CANCELLATION**
Marion County Board of Education
1516 Mary Lou Retton Drive
Fairmont WV 26554

**AUTHORIZED REPRESENTATIVE**
Joni Wilson

© 1988-2014 ACORD CORPORATION. All rights reserved.
East Fairmont High School Softball Chaperone List
Coach: Steve Swiger
Assistant: Kirk Atha

Chaperones:
Ron and Dana Lambert
Carolyn and John Bartholow
Lori and Richard Ennis
Debbie and Robert Criss
Jason and Michelle Corbin
Kris and Thelma Hershberger
Krissy Six
Kristy and Kirk Atha
Jackie and Bryan Fleming
Marie Martin
Amanda Wilson-Makon
Amy May
Becky and Ronald Nichols
Cynthia Rush
Melissa and Jason Stewart
Shelly and Kevin Ashcraft
Susan and Steve Swiger
Jessica and Brian Markley
Jennifer and Greg Music

A West Virginia School of Excellence