MEMORANDUM OF UNDERSTANDING (MOU)

between

West Virginia's Family Nutrition Program

And

Marion County Board of Education (Name of Partner)

Together, the partners mentioned above enter into this MOU to mutually provide nutrition and physical activity programs for low-income families and/or children.

I. Mission

The West Virginia Family Nutrition Program (herein referred to as "FNP") is part of the West Virginia University Extension Service, Family and Community Development program unit. WVU Extension Service educators and volunteers build and help sustain collaborations and partnerships with people and organizations in West Virginia to improve their lives and communities. FNP provides nutrition, food, and physical activity programs to limited resource families and youth throughout the state.

II. Purpose and Scope

The purpose of this MOU is to clearly identify the roles and responsibilities of each partner as they relate to the activities of West Virginia's FNP. This MOU is set forth to define and ensure that the relationship is mutually advantageous and clearly understood.

III. Responsibilities of WV FNP

FNP will:

- Deliver nutrition and physical activity programming to low-income families and youth
- Create a learning environment that is conducive to positive health behavior change
- Treat partners and their facilities with dignity and respect
- Agree to maintain confidentiality with any information discussed during SNAP-Ed/EFNEP activities
- Evaluate nutrition education and physical activity programming to determine program effectiveness and feasibility, ensure that the appropriate audience is being reached, and validate that needs and expectations are fulfilled by both FNP and program participants
IV. Responsibilities of Partners
Partners will do one or more of the following:

- Provide a safe, secure space and learning environment for participants and staff
- Supply participant referrals
- Contribute other resources to FNP including but not limited to food and/or materials
- Agree to maintain confidentiality with any information discussed during SNAP-Ed/EFNEP activities
- Allow for the delivery of program evaluation through the use of 24 hour food recalls, pre/post tests, and teacher/parent/staff feedback questionnaires.

V. Terms of Understanding
The term of the MOU is for a period of one (1) year from the effective date of the contract and may be re-established or modified as needed upon written mutual agreement. Any problems encountered with this MOU shall be resolved between the two signing partners below. Should a determination be made regarding noncompliance of any responsibilities outlined in this MOU, or the MOU is no longer serving the best interests of each party, each agency shall have the authority to cancel the agreement with 14 days written notice to the signing party.

VI. Funding
This MOU does not require the transfer of funds between the two parties. Any funding provided to FNP should be for programmatic use. Accounting details and documentation of these funds will be available upon request.

VII. Effective Date and Signature
This MOU shall become effective upon the signatures of the partners. Partners indicate a joint commitment with this MOU by their signatures established on the signing date.

West Virginia’s Family Nutrition Program:

HE/NOI Name: Joeline Swann
Signature: 

Partner:
Printed Name: Gary Price
Signature: 
Agency Address: 
Agency Phone Number: 

FNP Local Partner MOU - 2017
To: Superintendent Gary Price

From: Richard Ott, MMS

RE: Room air conditioners

Date: 3/28/18

Dear Mr. Price,

After acquiring three price quotes from retail dealers for portable room air conditioners, I have found that the Lowes offer is unbeatable and want to pursue ASAP. I am asking that you review and accept the following:

Purchasing 14 air conditioner at a cost of $7,315.00 with tax exempt.

Requesting that you match funding with Mannington Middle School.

Mannington Middle School $3,657.50

Marion County BOE $3,657.50

Thank you,

Richard Ott

3/28/18
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<th>QTY</th>
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TOTAL FOR ITEMS 7315.00
FREIGHT CHARGES 0.00
TOTAL ESTIMATE 7315.00

This Quote is valid until 04/27/18.
THIS IS AN ESTIMATE ONLY. THIS ESTIMATE DOES NOT INCLUDE TAX, DELIVERY CHARGES OR ANY OTHER SPECIAL FEES THAT MAY BE APPLICABLE. DELIVERY OF ALL MATERIALS CONTAINED IN THIS ESTIMATE ARE SUBJECT TO AVAILABILITY FROM THE MANUFACTURER OR SUPPLIER. ALL OF THE ABOVE QUANTITIES, DIMENSIONS, SPECIFICATIONS AND ACCESSORIES HAVE BEEN VERIFIED AND ACCEPTED. I UNDERSTAND THAT THIS ORDER WILL BE PLACED ACCORDING TO THESE SPECIFICATIONS AND IS NON-REFUNDABLE.

Exempt

Richard Off
Approved
3/26/18
UNIT COST:

Home Depot $549.00
Walmart $549.00
Lowes $522.50

3/28/18

[Signature]