OFFICIAL PROCEEDINGS
Marion County Board of Education
Regular Session
Monday, June 4, 2018
Central Office
6:00 pm

Mr. Pellegrin gave the invocation and Mr. Caputo led the Pledge of Allegiance.

The Marion County Board of Education met in a Regular Session on Monday, June 4, 2018 at 6:00 pm.

Mr. Dragich called the meeting to order at 6:00 pm.

MEMBERS PRESENT: Mr. Dragich, Mr. Richard Pellegrin, Dr. Simms and Ms. Mary Jo Thomas

ABSENT: Mr. Montgomery

49-1000 INFORMATION – RECOGNITIONS – RECOMMENDATIONS – REPORTS
Leigh Ann Hood – Library Specialist Presentation

Ms. Thomas made a motion, seconded by Mr. Pellegrin to approve the following:

49-2000 MINUTES – AGREEMENTS – CONTRACTS

2337 MINUTES
The approval of the Official Proceedings for the Regular meeting on May 22, 2018.

2338 MINUTES
The approval of the Official Proceedings for the Special meeting on May 23, 2018.

2339 STEPHEN MORGAN- PURCHASE 2004 BACKHOE
The approval to purchase a 2004 CASF 580M Turbo 4X4 Backhoe from Stephen Morgan, in the amount of $20,000.00. FUNDING: Transportation.

2340 URSE DODGE – PURCHASE 2018 4500 CREW CAB
The approval of the purchase of a 2018 4500 Crew Cab Truck from Urse Dodge for Marion County Technical Center, in the amount of $50,831.00. FUNDING: WV State Reimbursement - $36,598.32 and Transportation - $14,232.68.
OTHER BIDS: Corwin Ford & Wilson Ford.
2341 CONTRACT – HEALTHWORKS REHAB AND FITNESS – ATHLETIC TRAINER
The approval of the contract with Healthworks Rehab and Fitness to provide an athletic train for FSHS for the 2018-19 SY, in the amount of $20,000.00.
FUNDING: County

2342 CONTRACT – HEALTHWORKS REHAB AND FITNESS – ATHLETIC TRAINER
The approval of the contract with Healthworks Rehab and Fitness to provide an athletic train for EFHS for the 2018-19 SY, in the amount of $20,000.00.
FUNDING: County

2343 CONTRACT – HEALTHWORKS REHAB AND FITNESS – ATHLETIC TRAINER
The approval of the contract with Healthworks Rehab and Fitness to provide an athletic train for NMHS for the 2018-19 SY, in the amount of $20,000.00.
FUNDING: County

2344 ALPHA TECHNOLOGIES
The approval of the purchase of 185 HP Notebooks for the 2018 Teacher Laptop Exchange from Alpha Technologies, in the amount of $123,025.00. FUNDING: Technology

2345 BOOSTER – MONONGAH ELEMENTARY PTO
The approval of the Monongah Elementary PTO Booster Group for the 2018-19 SY.

2346 MOU-SOUTHERN EDUCATIONAL SERVICES COOPERATIVE
The approval of the Memorandum of Understanding with Southern Educational Services Cooperative for Bus Operator Training Services for the 2018-19 SY.

2347 STOUT COMPANY – PURCHASE SMALL EQUIPMENT
The approval to purchase small equipment to be divided between 19 schools, in the amount of $12,000.00. FUNDING: Child Nutrition

2348 MARION COUNTY HEALTH DEPARTMENT – PERMIT RENEWALS
The approval to pay Marion County Health Department for permit renewals for the 2018-19 SY, in the amount of $7,800.00. FUNDING: Child Nutrition.

2349 POMEROY – PURCHASE LAPTOPS
The approval of the purchase of 40 Dell Laptops from Pomeroy for the Marion County Technical Center, in the amount of $23,702.80. FUNDING: Federal Perkins Grant.

OTHER BIDS: CDW-G & Alpha Technologies

2350 MOU-WVDOE OFFICE OF CHILD NUTRITION
The approval of the Memorandum of Understanding with WV Department of Education Office of Child Nutrition for the 2018-19 SY.
2351 **CITY OF MANNINGTON-SEWER PROJECT REQUEST FOR PAYMENT**
The approval of the City of Mannington's request for payment of the sewer project, in the amount of $70,910.04. FUNDING: Maintenance.

2352 **CHAPERONE LIST – NMHS MARCHING BAND**
The approval for Chris Tennant and Matthew Morgan to chaperone the NMHS Marching Band to Hershey, PA to participate in the Performance in the Park

2353 **STAFF DEVELOPMENT FOR EDUCATORS – SHERRI STRATING**
The approval for Staff Development for Educators to provide three days of professional development July 10, 11, & 12, 2018 for teachers in the Title I summer program, in the amount of $10,400.00. FUNDING: Title I

2354 **FIELD TRIP – OUT OF STATE– MARION COUNTY SCHOOL BUS**
The approval of the following:
**FAIRMONT SENIOR HIGH SCHOOL BOYS BASKETBALL**, requests permission to travel to Ohio University, June 22 – 24, 2018, to participate in Team Camp.
Approximate number of students: 12
Chaperone(s): David Retton, Frank Skubis, and Jason Morris
Approximate Cost: $450.00
Source of funds: FSHS BOYS BASKETBALL
Number of school days lost: 0
**YEAS:** Dragich, Pellegrin, Simms & Thomas

N/A

49-3000 **CONSENT** 3040

Ms. Thomas made a motion, seconded by Mr. Pellegrin to approve the following:

49-4000 **FINANCIAL**

**YEAS:** Dragich, Pellegrin, Simms & Thomas

Ms. Thomas made a motion, seconded by Mr. Pellegrin to approve the following:

49- **PERSONNEL**
5441 **PROFESSIONAL LEAVE**
**Emily Helton** from East Fairmont Middle School requests permission to attend NAGT Conference in Lancaster, PA, from June 7 – 10, 2018.
Rebecca Spicher from North Marion High School requests permission to attend National Association of Geoscience Teachers at Millersville University of PA, from June 7 – 9, 2018.

5442 APPROVAL VOLUNTEER – COACHES / 2018-19 season

*Fairmont Senior*
- **Caleb Anselene**  
  Boys Soccer/Assistant  
  SSAC
- **Paul Kettering**  
  Football/Assistant  
  SSAC

*West Fairmont Middle*
- **Dana Davis**  
  Football/Assistant  
  SSAC
- **Jewel Ensminger**  
  Volleyball/Assistant  
  Pending

5443 EMPLOYMENT – COACHES / 2018-19 season

*Fairmont Senior*
- **Dayton McVicker**  
  Boys Cross Country/Coach  
  SSAC
- **Mark Offutt**  
  Girls Cross Country/Coach  
  SSAC

*West Fairmont Middle*
- **Joseph Bundy**  
  Football/Assistant  
  SSAC
- **Molly Greene**  
  7th Cross Country/Coach  
  Prof
- **Sean Hoskinson**  
  Football/Coach  
  Prof
- **Bob Raymond**  
  Volleyball/Coach  
  SSAC
- **Susie Raymond**  
  Volleyball/Assistant  
  SSAC
- **Tim Smith**  
  8th Cross Country/Coach  
  SSAC
- **Kristin Wilson**  
  8th Cheerleading/Coach  
  SSAC

5443 RESIGNATION – COACHES / Effective pending replacement:

*John Geary*  
Wrestling/Head  
Effective: May 25, 2018  
EFHS

*Cindy Uram*  
Girls Track/Coach  
Effective: May 25, 2018  
WFMS
5444 EMPLOYMENT – SUBSTITUTE TEACHERS 2018-19 school year
Barb Knotts                Prof
Tracey Linn                Prof
Brenda Moore               Prof

5445 RESIGNATION – SUBSTITUTE TEACHER(S)
Lori Miller                Effective: May 22, 2018
Derek Prunty               Effective: May 17, 2018

5446 EMPLOYMENT – PROFESSIONAL PERSONNEL
Michael Fortier            PE/Health        EFMS
                          200 days          Effective: 2018 – 19 school year

5447 LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
Carol Stephenson           Speech Therapist  Watson
Requests a continuation of her paid leave of absence from May 1, 2018 to June 15, 2018 utilizing sick days.

5448 RESIGNATION – PROFESSIONAL PERSONNEL
Elana Bravet-Morton        Special Education  EFMS
                          Effective Date: June 30, 2018

5449 RETIREMENT – PROFESSIONAL PERSONNEL
Barb Knotts                Kindergarten       Jayenne
                          Effective Date: June 30, 2018
David Nuzum                Principal          EFHS
                          Effective Date: June 30, 2018

5450 EMPLOYMENT – SUBSTITUTE BUS OPERATOR(S)
Pending completion of training and CIB results:
Cort Bennett

Larry Daft

5451 RESIGNATION – SUBSTITUTE SERVICE PERSONNEL
Amanda Currey              Substitute Aide
                          Effective: June 16, 2018
5452 EMPLOYMENT – SERVICE PERSONNEL

Larry Mays
Custodian I/II
Meadowdale/Barrackville
210 Days
3:00 pm – 10:30 pm
Effective: 2018-19 (1st day Custodians)

Richard Parrish
Custodian I/II (1/2 time)
EFMS
210 Days
8:00 pm – 11:30 pm
Effective: 2018-19 (1st day Custodians)

Rebecca Tennant
Custodian I/II
FSHS – Gym
210 Days
3:00 pm – 10:30 pm
Effective: 2018-19 (1st day Custodians)

5452 LEAVE OF ABSENCE – SERVICE PERSONNEL

John Haught
Custodian
Mannington Middle
Requests an unpaid medical leave of absence for May 17, 2018.

Ida Macias
Custodian
EFMS

5453 REASSIGNMENT – SERVICE PERSONNEL

From
To

John Ice
Custodian I/II
EFHS 1st Floor
East Dale
NMHS
210 days
210 days
3:00 pm – 10:30 pm
7:00 pm – 2:30 am
Effective: 2018-19 (1st day Custodians)

Robert Morley
Custodian I/II
EFHS 1st Floor
FHS
210 days
210 days
3:00 pm – 10:30 pm
3:00 pm – 10:30 pm
Effective: 2018-19 (1st day Custodians)

Melanie Myers
Autism Mentor
WFMS
200 days
8:00 am – 2:00 pm
Effective: 2018-19 (1st day Secretaries)
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Days</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frank Smith</td>
<td>Bus Operator #102</td>
<td>Transportation</td>
<td>200 days</td>
<td>2018-19 (1st day)</td>
</tr>
<tr>
<td>Nicole Vance</td>
<td>Autism Mentor</td>
<td>Rivesville</td>
<td>200 days</td>
<td>2018-19 (1st day)</td>
</tr>
<tr>
<td>Rebecca Boggs</td>
<td>ECCAT</td>
<td>East Park</td>
<td>200 days</td>
<td>2018-19 (June 30)</td>
</tr>
<tr>
<td>Karen Garrity</td>
<td>Cook – Café Manager</td>
<td>White Hall</td>
<td>200 days</td>
<td>2018-19 (June 30)</td>
</tr>
</tbody>
</table>

5455 **SUMMER EMPLOYMENT – SERVICE PERSONNEL**

<table>
<thead>
<tr>
<th>Club</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boys and Girls</td>
<td>Bus Operator</td>
</tr>
<tr>
<td>Pam Martin</td>
<td>Bus Operator</td>
</tr>
<tr>
<td>Becky Tennant</td>
<td>Custodian</td>
</tr>
<tr>
<td>Tammy Storms</td>
<td>Cook I/II</td>
</tr>
<tr>
<td>Glenda Hayhurst</td>
<td>Cook I/II</td>
</tr>
<tr>
<td>Dave Reynolds</td>
<td>Custodian</td>
</tr>
<tr>
<td>Tiffany Lee</td>
<td>Cook I/II</td>
</tr>
<tr>
<td>Dorothy Lint</td>
<td>Cook I/II</td>
</tr>
<tr>
<td>Tammy Myers</td>
<td>Cook I/II</td>
</tr>
<tr>
<td>Donna Stevens</td>
<td>Cook I/II</td>
</tr>
<tr>
<td>Special Education</td>
<td>Bus Operator</td>
</tr>
<tr>
<td>Gene Day</td>
<td>Bus Operator</td>
</tr>
<tr>
<td>Sandy Saco</td>
<td>Bus Aide</td>
</tr>
</tbody>
</table>
Maintenance – Painters
Steve Barta

Terry Markley
Bernie Faust
Karen Noechel
Kip Reeves

Maintenance – Custodians/General Maintenance
Tina Delaney

Paula Davisson
Kathy Higgins
Todd Melton
Denise Rice
Kris Pomp
Jackson Snider

Maintenance – Grounds man / General Maintenance
John Cavicchio

Bill Criado
Bill Harris
Harland Miller
Ted Heldreth

Jeff Henderson

YEAS: Dragich, Pellegrin, Simms & Thomas

N/A

49-6000 DISCUSSION – NEW POLICIES AND REVISIONS-6015

49-7000 SUPERINTENDENT’S REPORT
Dr. Simms made a motion, seconded by Mr. Pellegrin to approve the following:

**49-8000 MATTERS FROM THE BOARD**

**8014 STUDENT EXPULSION**

The of a student to be expelled for one calendar year for violation of the Safe Schools Act.

**49-9000 FUTURE MEETINGS**

<table>
<thead>
<tr>
<th>DATE</th>
<th>PURPOSE</th>
<th>TIME</th>
<th>PLACE</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 6</td>
<td>Wed Work Session</td>
<td>4:00 pm</td>
<td>Pierpont</td>
</tr>
<tr>
<td>June 18</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>July 2</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>July 16</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
</tbody>
</table>

**ADJOURNED**

Mr. Pellegrin made a motion, seconded by Ms. Thomas to adjourn at 6:48 pm.

**YEAS:** Dragich, Montgomery, Pellegrin, & Thomas  

**NAYS:** 0

_____________________________

*Thomas Dragich, President*

_____________________________

*Gary L. Price, Superintendent/Secretary*

_____________________________

*Robin Haught, Executive Secretary*
Marion County Schools – BOOSTER INFO / 2018-2019

School  North Marion

Booster Group  Cheerleaders

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: Cheer Booster Club

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

3) Date of the election of booster officers: 5-16-18

4) Name of booster President: Rose Cooper Phone # 304-657-7924

5) Name of booster Vice President: Bry Smith Phone # 304-681-4930

6) Name of booster Secretary: Anthony Bariumo Phone # 304-345-7362

7) Name of booster Treasurer: Sandy Den Phone # 304-612-1993

8) Booster fundraisers listed on school fundraiser calendar in the main office:

9) Proof of booster Liability Insurance to principal: Date submitted: 5-25-18
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: 

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: 

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. 

13) All items provided to athletes and coaches to be returned at the end of the year. 

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
United Security Agency, Inc.
PO Box 987
Fairmont, WV 26554

INSURED
North Marion Cheer Boosters
1 North Marion Dr.
Farmington, WV 26517

COVERAGES

<table>
<thead>
<tr>
<th>INSURANCE</th>
<th>CERTIFICATE NUMBER</th>
<th>REVISION NUMBER</th>
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</thead>
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<tr>
<td>COMMERCIAL GENERAL LIABILITY</td>
<td>Q133-6000049</td>
<td>09/10/2017 09/10/2018</td>
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<tr>
<td>AUTOMOBILE LIABILITY</td>
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<tr>
<td>WORKERS COMPENSATION AND EMPLOYER'S LIABILITY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CERTIFICATE HOLDER
Marion County Board of Education
1516 Mary Lou Retton Drive
Fairmont, WV 26554

AUTHORIZED REPRESENTATIVE

The ACORD name and logo are registered marks of ACORD
Marion County Schools – BOOSTER INFO / 2018-2019

School: North Marion High School
Booster Group: Boys Soccer

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: North Marion Boys Soccer Boosters
2) Booster Group by-laws submitted by September 1st of each year: (UPDATED) 8-1-17

3) Date of the election of booster officers: ____________________________

4) Name of booster President: Jim Jackson Phone # 304-976-9600
5) Name of booster Vice President: Bonnie Hare Phone # 304-612-5033
6) Name of booster Secretary: Rachael Frankhauser Phone # 304-699-1186
7) Name of booster Treasurer: Jessica Terlaskey Phone # 304-816-7790
8) Booster fundraisers listed on school fundraiser calendar in the main office: ____________________________
9) Proof of booster Liability Insurance to principal: ✔ Date submitted: 9-1-17
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: 

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: 

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. 

13) All items provided to athletes and coaches to be returned at the end of the year. 

Signatures

Principal: [Signature]

(Submit to Superintendent prior to June 1)

Superintendent: [Signature]

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
**CERTIFICATE OF INSURANCE**

- **THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY**
- **CERTIFICATE HOLDER COPY**

### NAME AND NUMBER OF AGENCY
- **UNITED SECURITY AGENCY**
- **1207 FARMINGTON AVE**
- **FARMINGTON, WV 26554-3584**
- **EE1212**

### DATE ISSUED
- **07/13/2017**

### NAME AND ADDRESS OF NAMED INSURED
- **NORTH MARION BOYS SOCCER**
- **1 N MARION DR**
- **FARMINGTON WV 26571-9717**

**This is to certify that policies, as indicated by Policy Number below, are in force for the Named Insured at the time that the certificate is being issued.**

<table>
<thead>
<tr>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
<th>POLICY EFFECTIVE DATE</th>
<th>POLICY EXPIRATION DATE</th>
<th>LIMITS OF INSURANCE</th>
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<td>G326700039</td>
<td>08/17/2017</td>
<td>08/17/2018</td>
<td><strong>T</strong></td>
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<tr>
<td><strong>COMMERCIAL GENERAL LIABILITY OCCURRENCE FORM</strong></td>
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<td><strong>EACH OCCURRENCE</strong></td>
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<td><strong>AGGREGATE LIMIT APPLIES PER POLICY</strong></td>
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<td></td>
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<td><strong>FIRE DAMAGE</strong> (Any one premises)</td>
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<td><strong>MED EXP (Any one person)</strong></td>
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<td><strong>PERSONAL &amp; ADV INJURY</strong></td>
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<td><strong>GENERAL AGGREGATE</strong></td>
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<td><strong>PRODUCTS-COMP/OP AGG</strong></td>
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<td><strong>BODILY INJURY (EACH PERSON)</strong></td>
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<td></td>
<td><strong>BODILY INJURY (EACH ACCIDENT)</strong></td>
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<td><strong>PROPERTY DAMAGE</strong></td>
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<td></td>
<td><strong>BODILY INJURY AND PROPERTY DAMAGE COMBINED</strong></td>
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<td></td>
<td></td>
<td></td>
<td><strong>EACH OCCURRENCE</strong></td>
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<td></td>
<td></td>
<td></td>
<td><strong>AGGREGATE</strong></td>
</tr>
</tbody>
</table>

### STATUTORY
- **BODILY INJURY**
  - **ACIDENT**
  - **INJURY**
  - **DISEASE**
  - **BY**
  - **DISEASE**
  - **EACH EMPLOYEE**

---

**ERIE INSURANCE**

SEE REVERSE SIDE

**AUTHORIZED REPRESENTATIVE**

[Signature]

---

**CANCELLATION:** SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**THIS CERTIFICATE IS ISSUED FOR INFORMATION PURPOSES ONLY AND CONFERS NO RIGHTS ON THE CERTIFICATE HOLDER. IT DOES NOT AFFIRMATIVELY OR NEGATIVELY LIST, AMEND, EXTEND OR OTHERWISE ALTER THE TERMS, EXCLUSIONS AND CONDITIONS OF INSURANCE COVERAGE CONTAINED IN THE POLICY(IES) INDICATED ABOVE. THE TERMS AND CONDITIONS OF THE POLICY(IES) GOVERN THE INSURANCE COVERAGE AS APPLIED TO ANY GIVEN SITUATION. LIMITS SHOWN MAY HAVE BEEN REDUCED BY CLAIMS PAID. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER AND CERTIFICATE HOLDER.**

UF-1504 06/12

CIF
Marion County Schools – BOOSTER INFO / 2018-2019

School North Marion HS

Booster Group North Marion Wrestling Association

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: North Marion Wrestling Association

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

3) Date of the election of booster officers: November 18, 2017

4) Name of booster President: Kenny Hayes Phone #304-694-5838

5) Name of booster Vice President: Kelly Marlanosi Phone #304-263-2277

6) Name of booster Secretary: Aimee Brandon Phone #304-657-9049

7) Name of booster Treasurer: Christy Conway Phone #304-290-7330

8) Booster fundraisers listed on school fundraiser calendar in the main office: #2018-19

9) Proof of booster Liability Insurance to principal: ✔ Date submitted: 01/11/18
10) Financial records submitted to the principal at the conclusion of the season: __

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: __

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: __

13) All items provided to athletes and coaches to be returned at the end of the year: __

Signatures

Principal ___________________________

(Submit to Superintendent prior to June 1)

Superintendent ___________________________

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
**DECLARATIONS**

**ERIE INS PROP/CAS CO**

**GENERAL LIABILITY POLICY**

**RENEWAL CERTIFICATE**

<table>
<thead>
<tr>
<th>Agent</th>
<th>ITEM 2. Policy Period</th>
<th>Policy Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>EE1212 UNITED SECURITY AGENCY</td>
<td>09/11/17 TO 09/11/18</td>
<td>Q33 61000045 W</td>
</tr>
</tbody>
</table>

**ITEM 1. Named Insured and Address**

C/O DAVID T TENNANT
26 ROSEMARY DR
FAIRVIEW WV 26570-9395

**ITEM 3. Other Interest**

**POLICY PERIOD BEGINS AND ENDS AT 12.01 A.M. STANDARD TIME AT THE STATED ADDRESS OF THE NAMED INSURED.**

**TYPE OF POLICY - OCCURRENCE**

**BUSINESS TYPE - OTHER**

**COUNTY - MARION**

**THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW. THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.**

**LIMITS OF INSURANCE**

<table>
<thead>
<tr>
<th>Coverage Type</th>
<th>Limit</th>
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<tr>
<td>EACH OCCURRENCE LIMIT:</td>
<td>$1,000,000</td>
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<tr>
<td>DAMAGE TO PREMISES</td>
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<tr>
<td>RENTED TO YOU LIMIT</td>
<td>$1,000,000</td>
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<tr>
<td>ANY ONE PREMISES</td>
<td>ANY ONE PERSON</td>
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<tr>
<td>MEDICAL EXPENSE LIMIT:</td>
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<tr>
<td>PERSONAL &amp; ADVERTISING INJURY LIMIT:</td>
<td>$1,000,000</td>
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<tr>
<td>ANY ONE PERSON OR ORGANIZATION</td>
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<tr>
<td>GENERAL AGGREGATE LIMIT:</td>
<td>$2,000,000</td>
</tr>
<tr>
<td>PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT:</td>
<td>INCL IN GENERAL AGGREGATE LIMIT</td>
</tr>
</tbody>
</table>

**COVERAGES & PREMIUMS**

- **PREMISES/OPERATIONS**: $205.86 INCLUDED
- **PRODUCTS/COMPLETED OPERATIONS**: $1.13

**SURCHARGE IMPOSED BY THE ST OF WV**: $1.13
**TOTAL DEPOSIT PREMIUM**: $206.13

**APPLICABLE FORMS - SEE SCHEDULE OF FORMS**

See Reverse Side

VR0 07/05/17
Marion County Schools – BOOSTER INFO / 2018-2019

School  North Marion High School

Booster Group  North Marion Baseball Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group:  North Marion Baseball Boosters

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED) Yes

3) Date of the election of booster officers:  02/01/2018

4) Name of booster President:  Tisha Rhoades  Phone # 304-677-1464

5) Name of booster Vice President:  Mike Tarley  Phone # 304-315-0627

6) Name of booster Secretary:  Michelle Clemmons  Phone # 304-290-4791

7) Name of booster Treasurer:  Mary Rinehart  Phone # 304-612-1976

8) Booster fundraisers listed on school fundraiser calendar in the main office:  Yes

9) Proof of booster Liability Insurance to principal:  Yes  Date submitted:  3/16/2018
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. coach supplied

13) All items provided to athletes and coaches to be returned at the end of the year. Y

Signatures

Principal ____________________________

(Submit to Superintendent prior to June 1)

Superintendent ____________________________

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Policy Q27-7500032 Declaration effective 03/25/2018

ERIE INS PROP/CAS CO
GENERAL LIABILITY POLICY

RENEWAL CERTIFICATE
EE1212 UNITED SECURITY AGENCY
03/25/18 TO 03/25/19 Q27 7500032 W

NORTH MARION BASEBALL BOOSTERS
DONNA MALCOMB D/B/A
120 KELLYTOWN RD
FARMINGTON WV 26571-7511

POLICY PERIOD BEGINS AND ENDS AT 12:01 A.M. STANDARD TIME AT THE STATED ADDRESS OF THE NAMED INSURED.

TYPE OF POLICY - OCCURRENCE
BUSINESS TYPE - OTHER

COUNTY - MARION
THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW.
THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT $1,000,000

- DAMAGE TO PREMISES
  - RENTED TO YOU LIMIT $1,000,000 ANY ONE PREMISES
  - MEDICAL EXPENSE LIMIT $ 5,000 ANY ONE PERSON

- PERSONAL & ADVERTISING INJURY LIMIT $1,000,000 ANY ONE PERSON OR ORGANIZATION
- GENERAL AGGREGATE LIMIT $2,000,000

PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT INCL IN GENERAL AGGREGATE LIMIT

COVERAGES & PREMIUMS

PREMISES/OPERATIONS $ 205.
PRODUCTS/COMPLETED OPERATIONS INCLUDED

OPTIONAL COVERAGE -
SURCHARGE IMPOSED BY THE ST OF WV - - - - - $ 1.13
TOTAL DEPOSIT PREMIUM - - - - - $ 206.13

APPLICABLE FORMS - SEE SCHEDULE OF FORMS

SCHEDULE OF INSURED'S OPERATIONS
PREMISES/OPERATIONS AND PRODUCTS/COMPLETED OPERATIONS HAZARDS ARE INCLUDED OR EXCLUDED AS INDICATED BELOW.

LOCATION

INSURED OPERATIONS

1. 1 N MARION DR,
FARMINGTON, MARION CO, WV

* 048558A - SOCIAL GATHERINGS AND
  - MEETINGS-ON PREMISES NOT
    - OWNED OR OPERATED BY
    - THE INSURED - NOT-FOR-
      - PROFIT ONLY INCLUDING
      - PRODUCTS - COMPLETED
      - OPERATIONS

* 041670A - CLUBS - CIVIC, SERVICE OR
  - SOCIAL - NO BUILDINGS OR
  - PREMISES OWNED OR LEASED
  - EXCEPT FOR OFFICE PURPOSES
  - NOT-FOR-PROFIT ONLY
  - INCLUDING PRODUCTS -
    - COMPLETED OPERATIONS
Marion County Schools – BOOSTER INFO / 2018-2019

School: NMHS
Booster Group: Girls' Soccer

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: NMHS Girls' Soccer
2) Booster Group by-laws submitted by September 1st of each year: (UPDATED) Yes
3) Date of the election of booster officers: 8-1-17
4) Name of booster President: Leanna Eflaw Phone # (304)345-5675
5) Name of booster Vice President: Cassidy Wilson Phone # (304)606-1837
6) Name of booster Secretary: Becky Beatty Phone # (304)980-2878
7) Name of booster Treasurer: Celeste Collins Phone # (304)345-0419
8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes
9) Proof of booster Liability Insurance to principal: ✓ Date submitted: 5-25-18
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: Y

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Y

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: Y

13) All items provided to athletes and coaches to be returned at the end of the year: Y

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
CERTIFICATE OF INSURANCE
0-2171

- THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY -
CERTIFICATE HOLDER COPY

NAME AND NUMBER OF AGENCY
UNITED SECURITY AGENCY
1207 FAIRMONT AVE
FAIRMONT, WV 26554-3564
EE1212
304-363-1660

DATE ISSUED 08/12/2017

NAME AND ADDRESS OF CERTIFICATE HOLDER
MARION COUNTY BOARD OF EDUCATION
1516 MARY LOU RETTON DR
FAIRMONT WV 26554-

NAME AND ADDRESS OF NAMED INSURED
NORTH MARION HIGH & ENDT #1
C/O NICK REGILLO TREASURER
1 N MARION DR
FAIRMONT WV 26571-9717

This is to certify that policies, as indicated by Policy Number below, are in force for the Named Insured at the time that the certificate is being issued:

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<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
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<td>MED EXP (Any one person)</td>
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<td>EACH EMPLOYEE</td>
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DESCRIPTION OF OPERATIONS/Locations/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

EXCL-SPECIFIED OPERATIONS & ACTIVITIES

CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

THIS CERTIFICATE IS ISSUED FOR INFORMATION PURPOSES ONLY AND CONIFERS NO RIGHTS ON THE CERTIFICATE HOLDER. IT DOES NOT AFFIRMATIVELY OR NEGATIVELY LIST, AMEND, EXTEND OR OTHERWISE ALTER THE TERMS, EXCLUSIONS AND CONDITIONS OF INSURANCE COVERAGE CONTAINED IN THE POLICY(IES) INDICATED ABOVE. THE TERMS AND CONDITIONS OF THE POLICY(IES) GOVERN THE INSURANCE COVERAGE AS APPLIED TO ANY GIVEN SITUATION. LIMITS SHOWN MAY HAVE BEEN REDUCED BY CLAIMS PAID. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER AND CERTIFICATE HOLDER.

ERIE INSURANCE
SEE REVERSE SIDE

AUTHORIZED REPRESENTATIVE

UF-1506 06/12
CIF
Marion County Schools – BOOSTER INFO / 2018-2019

School: North Marion High School

Booster Group: Band

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: North Marion High School Band

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

   Yes

3) Date of the election of booster officers: Election Held New Officers Start

   4/10/18 10/11/18

4) Name of booster President: Chad Weaver Phone # 304-290-7490

5) Name of booster Vice President: Mary Jo Carpenter Phone # 304-612-3229

6) Name of booster Secretary: Shannon Barber Phone # 304-694-1173

7) Name of booster Treasurer: Jennifer Beach Phone # 304-534-0979

   Co-Treasurer: Chri or Tennant Phone # 304-612-8590

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: Yes Date submitted: 5-25-18
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season:  

11) Principal is to receive 2 copies of the annual financial statements by each school support organization:  

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal.  

13) All items provided to athletes and coaches to be returned at the end of the year.  

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

Important: If the certificate holder is an additional insured, the policy(ies) must have additional insured provisions or be endorsed. If subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

**Producer:**
United Security Agency, Inc.
PO Box 967
Fairmont, WV 26554

**Insured:**
North Marion Band Boosters
P.O. Box 91
Mannington, WV 26582

**Certification Number:**
Q33-8900033

**Revision Number:**
08/09/2017 09/09/2018

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<th>POLICY EFT</th>
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</table>

**Description of Operations/Locations/Vehicles:**
Evidence of Insurance

**Certificate Holder:**
Marion County Board of Education
1616 Mary Lou Ratten Drive
Fairmont, WV 26554

**Cancellation:**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

Authorized Representative

Joni L. Wilson

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The ACORD name and logo are registered marks of ACORD.
Marion County Schools – BOOSTER INFO / 2018-2019

School ________NMHS__________________________

Booster Group ________Boys Basketball__________________________

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: ________Fans of Husky Basketball__________________________

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED) ________Y es__________________________

3) Date of the election of booster officers: ________April 1st__________________________

4) Name of booster President: ________Annie Murphy__________________________Phone # 657-0971

5) Name of booster Vice President: ________________________________Phone # ________Pending________

6) Name of booster Secretary: ________________________________Phone # ________Pending________

7) Name of booster Treasurer: ________Lisa Darden__________________________Phone # 672-0727

8) Booster fundraisers listed on school fundraiser calendar in the main office: ________Y es__________________________

9) Proof of booster Liability Insurance to principal: ________Y es__________________________Date submitted: 5-25-18
10) Financial records submitted to the principal at the conclusion of the season: Y

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Y

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: Y

13) All items provided to athletes and coaches to be returned at the end of the year: Y

Signatures

Principal: [Signature]

(Submit to Superintendent prior to June 1)

Superintendent: [Signature]

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
# Certificate of Liability Insurance

**ACORD CERTIFICATE OF LIABILITY INSURANCE**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**PRODUCER**
United Security Agency, Inc.
PO Box 887
Fairmont, WV 26554

**INSURED**
Fans of Husky Basketball
c/o Chris Freeman
1 North Market Drive
Farmington, WV 26571

**COVERAGES**

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<tr>
<th>TYPE OF INSURANCE</th>
<th>ADDENDUM LIMITS</th>
<th>POLICY NUMBER</th>
<th>POLICY EXPIRATION</th>
<th>LIMITS</th>
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<tr>
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<td>033-6100643</td>
<td>09/11/2017 - 09/11/2018</td>
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**CERTIFICATEHOLDER**
Marion County Board of Education
1518 Mary Lou Repton Drive
Fairmont, WV 26554

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

*Signature*

The ACORD name and logo are registered marks of ACORD.
Marion County Schools – BOOSTER INFO / 2018-2019

School ____________________________

Booster Group _______________________

North Marion Girls Basketball

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
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- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: ____________________________________________________________________________

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED) _______________________________________________________________________

3) Date of the election of booster officers: ____________________________

4) Name of booster President: ____________________________ Phone # ____________________________

   Lytia Buonemini Phone # 365-7738

5) Name of booster Vice President: ____________________________ Phone # ____________________________

   Natalie Escrels Phone # 476-1509

6) Name of booster Secretary: ____________________________ Phone # ____________________________

   Kristi Shriver Phone # 268-1789

7) Name of booster Treasurer: ____________________________ Phone # ____________________________

   Stephanie Kerret Phone # 367-9580

8) Booster fundraisers listed on school fundraiser calendar in the main office: __________________________________________________________________

9) Proof of booster Liability Insurance to principal: ____________________________________________________________________________ Date submitted: __________
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: $6167.39

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: Yes

13) All items provided to athletes and coaches to be returned at the end of the year: Yes

Signatures

Principal: [Signature]
(Submit to Superintendent prior to June 1)

Superintendent: [Signature]
(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
## DECLARATIONS

<table>
<thead>
<tr>
<th>ITEM 1. Named Insured and Address</th>
<th>ITEM 2. Policy Period</th>
<th>ITEM 3. Other Interest</th>
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</thead>
<tbody>
<tr>
<td>NORTH MARION GIRLS BASKETBALL</td>
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<td>Q33 6100049 W</td>
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<td>C/O COACH MIKE PARRISH</td>
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<tr>
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<tr>
<td>FARMINGTON WV 26571-9717</td>
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**POLICY PERIOD BEGINS AND ENDS AT 12.01 A.M. STANDARD TIME AT THE STATED ADDRESS OF THE NAMED INSURED.**

**TYPE OF POLICY - OCCURRENCE**

**COUNTY - MARION**

THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW.

THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.

### LIMITS OF INSURANCE

<table>
<thead>
<tr>
<th>EACH OCCURRENCE LIMIT</th>
<th>$1,000,000</th>
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<tbody>
<tr>
<td>DAMAGE TO PREMISES</td>
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<tr>
<td>RENTED TO YOU LIMIT</td>
<td>$1,000,000 ANY ONE PREMISES</td>
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<tr>
<td>MEDICAL EXPENSE LIMIT</td>
<td>$5,000 ANY ONE PERSON</td>
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<tr>
<td>PERSONAL &amp; ADVERTISING INJURY LIMIT</td>
<td>$1,000,000 ANY ONE PERSON OR ORGANIZATION</td>
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<tr>
<td>GENERAL AGGREGATE LIMIT</td>
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<tr>
<td>PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT INCL IN GENERAL AGGREGATE LIMIT</td>
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### COVERAGES & PREMIUMS

<table>
<thead>
<tr>
<th>PREMISES/OPERATIONS</th>
<th>$205.</th>
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<tbody>
<tr>
<td>PRODUCTS/COMPLETED OPERATIONS</td>
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</table>

**OPTIONAL COVERAGES -**

SURCHARGE IMPOSED BY THE ST OF WV - - - - - $ 1.13
TOTAL DEPOSIT PREMIUM - - - - - $ 206.13

**APPLICABLE FORMS - SEE SCHEDULE OF FORMS**
Marion County Schools – BOOSTER INFO / 2018-2019

School: North Marion High School

Booster Group: Track & Field

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: NM Track

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

3) Date of the election of booster officers: Feb. 13, 2018

4) Name of booster President: Cindy Mays Phone # 304-694-0219

5) Name of booster Vice President: ___________________________ Phone #

6) Name of booster Secretary: Keri Richardson Phone # 304-694-1582

7) Name of booster Treasurer: Lisa McIntire Phone # 304-296-1587

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: Y Date submitted: 5-25-18
10) Financial records submitted to the principal at the conclusion of the season:  

11) Principal is to receive 2 copies of the annual financial statements by each school support organization:  

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal:  

13) All items provided to athletes and coaches to be returned at the end of the year.  

(Signatures)

Principal  

(Submit to Superintendent prior to June 1)

Superintendent  

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
### RENEWAL CERTIFICATE

<table>
<thead>
<tr>
<th>Agent</th>
<th>ITEM 2. Policy Period</th>
<th>Policy Number</th>
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<tbody>
<tr>
<td>EE1212</td>
<td>07/28/17 TO 07/28/18</td>
<td>Q31 7800051 W</td>
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</tbody>
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**ITEM 1. Named Insured and Address**

NORTH MARION TRACK & ENDT # 1  
C/O LORA MICHAEL  
217 AUGUSTA AVE  
MANNINGTON WV 26582-1039

**ITEM 3. Other Interest**

**POLICY PERIOD BEGINS AND ENDS AT 12.01 A.M. STANDARD TIME AT THE STATED ADDRESS OF THE NAMED INSURED.**

**TYPE OF POLICY - OCCURRENCE**

**BUSINESS TYPE - OTHER**

**COUNTY - MARION**

**THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW. THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.**

**LIMITS OF INSURANCE**

<table>
<thead>
<tr>
<th>Each Occurrence Limit</th>
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<tbody>
<tr>
<td>Damage to Premises</td>
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<tr>
<td>Rented to You Limit</td>
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<td>Medical Expense Limit</td>
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<td>Personal &amp; Advertising Injury Limit</td>
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<tr>
<td>Products/Completed Operations Aggregate Limit</td>
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**COVERAGES & PREMIUMS**

<table>
<thead>
<tr>
<th>Premises/Operations</th>
<th>$205.00 INCREASED</th>
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<tr>
<td>Products/Completed Operations</td>
<td>$205.00 INCLUDED</td>
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</table>

**OPTIONAL COVERAGES**

**SURCHARGE IMPOSED BY THE ST OF WV - $ 1.13**

**TOTAL DEPOSIT PREMIUM - $ 206.13**

**APPLICABLE FORMS - SEE SCHEDULE OF FORMS**

See Reverse Side
Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools in The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: NMHS Girls Softball

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED) Yes

3) Date of the election of booster officers: 5/10/18

4) Name of booster President: Jana Owens Phone # 304-612-9671

5) Name of booster Vice President: Jennifer Malnick Phone # 304-810-8693

6) Name of booster Secretary: Carrie Mullenaax Phone # 304-368-1992

7) Name of booster Treasurer: Celeste Collins Phone # 304-365-0649

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: √ Date submitted: 3/11/19
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: ☒ Yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: ☒ Yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: ☒ Yes

13) All items provided to athletes and coaches to be returned at the end of the year: ☒ Yes

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
DECLARATIONS

ERIE INS PROP/CAS CO
GENERAL LIABILITY POLICY

RENEWAL CERTIFICATE

<table>
<thead>
<tr>
<th>Agent</th>
<th>ITEM 2. Policy Period</th>
<th>Policy Number</th>
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<tbody>
<tr>
<td>EE1212</td>
<td>03/07/18 TO 03/07/19</td>
<td>Q27 5700044 W</td>
</tr>
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</table>

ITEM 1. Named Insured and Address
NORTH MARION GIRLS SOFTBALL
& ENDT #1 C/O ALICIA HARKER
PO BOX 364
FAIRVIEW WV 26570-0364

ITEM 3. Other Interest

POLICY PERIOD BEGINS AND ENDS AT 12.01 A.M. STANDARD TIME AT THE STATED ADDRESS OF THE NAMED INSURED.

TYPE OF POLICY - OCCURRENCE
COUNTY - MARION
THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW.
THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.

LIMITS OF INSURANCE

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<thead>
<tr>
<th>EACH OCCURRENCE LIMIT</th>
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<td></td>
</tr>
</tbody>
</table>

COVERAGES & PREMIUMS

| PREMISES/OPERATIONS | $ 205. |
| PRODUCTS/COMPLETED OPERATIONS | INCLUDED |

OPTIONAL COVERAGES -

SURCHARGE IMPOSED BY THE ST OF WV - - - - $ 1.13
TOTAL DEPOSIT PREMIUM - - - - $ 206.13

APPLICABLE FORMS - SEE SCHEDULE OF FORMS
Marion County Schools – BOOSTER INFO / 2018-2019

School  NORTH MARION HIGH SCHOOL
Booster Group  North Marion Football

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group:  North Marion Football Boosters-Friends of Husky Football

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

3) Date of the election of booster officers: May 11, 2018

4) Name of booster President:  Michael Hays  Phone # 304-657-7110

5) Name of booster Vice President:  Jamie Hall  Phone # 304-825-6595

6) Name of booster Secretary:  Stacy Hays  Phone # 304-641-0520

7) Name of booster Treasurer:  Vickie Starsick  Phone # 304-986-2072

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: Yes  Date submitted: 5/25/18
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: New Group

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: New Group

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: Pending

13) All items provided to athletes and coaches to be returned at the end of the year: X

Signatures

Principal: [Signature]

(Submit to Superintendent prior to June 1)

Superintendent: ____________________________

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
CERTIFICATE OF INSURANCE

--- THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY ---

NAME AND ADDRESS OF AGENCY
THE INSURANCE CONNEXION, LLC
4 LOCAL DR
FAIRMONT, WV 26554-2186

(304) 368-0566

AGENT'S NO. 5723062

NAME AND ADDRESS OF NAMED INSURED
NORTH MARION FOOTBALL BOOSTERS
204 MARSHALL ST
MANNINGTON, WV 26582

This certificate is issued for information purposes only and does not confer any rights on the certificate holder. It does not affect, alter, amend, extend, or otherwise affect the terms, conditions, and provisions of the policy or policies to which this certificate relates. The certificate holder is not a party to the insurance contract as set forth in the policy. No rights are granted hereunder to the certificate holder.

This certificate contains basic information concerning the insurance policy or policies to which it relates. It is the responsibility of the certificate holder to ensure that this certificate is transmitted to the insured to which it applies and that it is transmitted in the form received. The certificate holder is not authorized to make any changes to the policy or policies to which this certificate relates.

This certificate is void if the insured changes the insurance company, as shown on the policy or policies to which this certificate relates.

This certificate is void if the insured changes the insurance company, as shown on the policy or policies to which this certificate relates.

The certificate of insurance does not state the limits of liability or the terms and conditions of the policy, and no endorsement of the policy is shown or implied. The certificate holder is responsible for reviewing the policy terms and conditions and any endorsements prior to making any insurance decisions.

CANCELLATION:
If any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

IMPORTANT:
If the certificate holder is an ADDITIONAL INSURED, the policy/ies must be endorsed. A SUBROGATION WAIVER, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

NAME AND ADDRESS OF CERTIFICATE HOLDER
MARION COUNTY BOE
1516 MARY LOU RIFTON DR
FAIRMONT, WV 26554

AUTHORIZED REPRESENTATIVE
Dane Dallesao

This certificate is void if the insured changes the insurance company, as shown on the policy or policies to which this certificate relates.
Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
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- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Eliminator - Other money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: East Dale PTO

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

3) Date of the election of booster officers: 5/17/18

4) Name of booster President: Ashley Carpenter Phone # 304-288-3845

5) Name of booster Vice President: Misti Brandli Phone # 304-348-1601

6) Name of booster Secretary: Carolyn Priestley Phone # 304-641-9855

7) Name of booster Treasurer: Jo Morey Phone # 304-348-1641

8) Booster fundraisers listed on school fundraiser calendar in the main office: Y

9) Proof of booster Liability Insurance to principal: ✔ Date submitted: 4/11/18
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: YES

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: YES

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. N/A

13) All items provided to athletes and coaches to be returned at the end of the year. N/A

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
ERIE INS PROP/CAS CO
GENERAL LIABILITY POLICY

RENEWAL CERTIFICATE
EE1212 UNITED SECURITY AGENCY 09/01/17 TO 09/01/18 Q33 5100128 W
EAST DALE ELEMENTARY
SCHOOL PTO
57 E DALE RD
FAIRMONT WV 26554-5984
POLICY PERIOD BEGINS AND ENDS AT 12.01 A.M. STANDARD TIME AT THE STATED
ADDRESS OF THE NAMED INSURED.

TYPE OF POLICY - OCCURRENCE BUSINESS TYPE - OTHER
COUNTY - MARION
THE ERIE'S LIMIT OF PROTECTION FOR EACH COVERAGE IS STATED BELOW.
THIS IS SUBJECT TO ALL APPLICABLE TERMS OF THE POLICY AND ATTACHED FORMS.

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT $1,000,000
DAMAGE TO PREMISES
RENTED TO YOU LIMIT $1,000,000 ANY ONE PREMISES
MEDICAL EXPENSE LIMIT $ 5,000 ANY ONE PERSON
PERSONAL & ADVERTISING INJURY LIMIT $1,000,000 ANY ONE PERSON OR ORGANIZATION
GENERAL AGGREGATE LIMIT $2,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT INCL IN GENERAL AGGREGATE LIMIT

COVERAGES & PREMIUMS

PREMISES/OPERATIONS $ 205.
PRODUCTS/COMPLETED OPERATIONS INCLUDED

OPTIONAL COVERAGES -
SURCHARGE IMPOSED BY THE ST OF WV - - - - $ 1.13
TOTAL DEPOSIT PREMIUM - - - - $ 206.13

APPLICABLE FORMS - SEE SCHEDULE OF FORMS

SCHEDULE OF INSURED'S OPERATIONS
PREMISES/OPERATIONS AND PRODUCTS/COMPLETED OPERATIONS HAZARDS
ARE INCLUDED OR EXCLUDED AS INDICATED BELOW.

LOCATION

1. 57 E DALE RD, FAIRMONT, MARION CO, WV

INSURED OPERATIONS

* 048558A - SOCIAL GATHERINGS AND MEETINGS-ON PREMISES NOT OWNED OR OPERATED BY THE INSURED - NOT-FOR-PROFIT ONLY INCLUDING PRODUCTS - COMPLETED OPERATIONS

* 041670A - CLUBS - CIVIC, SERVICE OR SOCIAL - NO BUILDINGS OR PREMISES OWNED OR LEASED EXCEPT FOR OFFICE PURPOSES NOT-FOR-PROFIT ONLY INCLUDING PRODUCTS - COMPLETED OPERATIONS
Policy Q33-5100128 Declaration effective 09/01/2017

LOCATION 1

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<td>PRODUCTS/COMPLETED OPERATIONS PREMIUM</td>
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ERIE INS PROP/CAS CO
GENERAL LIABILITY POLICY

RENEWAL CERTIFICATE
EE1212 UNITED SECURITY AGENCY 09/01/17 TO 09/01/18 Q33 5100128 W
EAST DALE ELEMENTARY
SCHOOL PTO
57 E DALE RD
FAIRMONT WV 26554-5984

SCHEDULE OF FORMS

<table>
<thead>
<tr>
<th>FORM NUMBER</th>
<th>EDITION DATE</th>
<th>DESCRIPTION</th>
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<tbody>
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<td>CGL</td>
<td>03/01</td>
<td>COMMERCIAL GENERAL LIABILITY POLICY</td>
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<tr>
<td>CG0001</td>
<td>04/13</td>
<td>COMMERCIAL GENERAL LIABILITY COVERAGE FORM</td>
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<td>GU42</td>
<td>06/09</td>
<td>WEST VIRGINIA - IMPORTANT NOTICE</td>
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<td>ULOW</td>
<td>06/14</td>
<td>COVERAGE FOR PUNITIVE DAMAGES (MD,NC,TN,VA, WI, WV)</td>
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<td>GU32</td>
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<td>EXCLUSION - LEAD LIABILITY</td>
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<td>NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT</td>
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<td>CG2147</td>
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<td>EMPLOYMENT-RELATED PRACTICES EXCLUSION</td>
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<td>EXCLUSION - PROFESSIONAL LIABILITY</td>
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<td>CG0099</td>
<td>11/85</td>
<td>CHANGES IN GENERAL LIABILITY FORMS FOR COMMERCIAL PACKAGE POLICIES</td>
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<td>EXCLUSION - ASBESTOS</td>
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<td>WEST VIRGINIA CHANGES - BINDING ARBITRATION</td>
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<td>CG2167</td>
<td>12/04</td>
<td>FUNGI OR BACTERIA EXCLUSION</td>
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<td>CG2170</td>
<td>01/15</td>
<td>CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM</td>
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<td>IL985E*</td>
<td>01/15</td>
<td>DISCLOSURE PURSUANT TO TERRORISM</td>
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<td>IL0017</td>
<td>11/98</td>
<td>RISK INSURANCE ACT</td>
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<td>03/08</td>
<td>COMMON POLICY CONDITIONS</td>
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<td>UP8385</td>
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<td>IMPORTANT NOTICE - POLICY SERVICE FEES</td>
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<td>UP6330*</td>
<td>08/09</td>
<td>IMPORTANT NOTICE: DO YOU USE SUBCONTRACTORS?</td>
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<td>CG2196</td>
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<td>SILICA OR SILICA-RELATED DUST EXCLUSION</td>
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<td>AMENDMENT OF MOBILE EQUIPMENT DEFINITION</td>
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<td>EXCLUSION-ACCESS OR DISCLOSURE OF CONFIDENTIAL OR PERSONAL INFORMATION AND DATA-RELATED LIABILITY- WITH LIMITED BODILY INJURY EXCEPTION</td>
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<td>CG2109</td>
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<td>ADDITIONAL INSURED - CLUB MEMBERS</td>
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<tr>
<td>ULQT</td>
<td>03/12</td>
<td>EXCLUSION - SPECIFIED OPERATIONS AND ACTIVITIES</td>
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</tbody>
</table>

YOUR RATE FOR YOUR COMMERCIAL GENERAL LIABILITY POLICY IS DETERMINED BY USING ONE OF THE FOLLOWING BASES OF PREMIUM -
Policy Q33-5100128  Declaration effective 09/01/2017

A) AREA - RATES ARE PER 1000 SQUARE FEET OF AREA
B) PAYROLL - RATES ARE PER $1000 OF PAYROLL
C) SALES - RATES ARE PER $1000 OF SALES
D) ADMISSIONS - RATES ARE PER 1000 ADMISSIONS
E) COMMISSIONS - RATES ARE PER $1000 COMMISSIONS
F) COST - RATES ARE PER $1000 COST
G) EXPENDITURES - RATES ARE PER $1000 EXPENDITURES
H) OTHER - SEE PREMIUM BASES

ERIE INS PROP/CAS CO
GENERAL LIABILITY POLICY

RENEWAL CERTIFICATE
EE1212  UNITED SECURITY AGENCY  09/01/17 TO 09/01/18  Q33 5100128 W
EAST DALE ELEMENTARY
SCHOOL PTO
57 E DALE RD
FAIRMONT WV 26554-5984

EXCLUSION - SPECIFIED OPERATIONS OR ACTIVITIES
OPERATIONS AND ACTIVITIES EXCLUDED - ALL SPORTING OR STUDENT RELATED EVENTS,
TOURNAMENTS, COMPETITIONS OR EXHIBITIONS; STUDENT RELATED EVENTS REFERS TO ANY
SPORTS TEAM, COLLEGIATE TEAM, BAND, CHEER OR SPIRIT SQUAD OR THE GATHERING OF
THE SCHOOL BODY WHERE TICKETS ARE SOLD TO ANY EVENT, TOURNAMENT OR EXHIBITION
INCLUDING FROM, HOMECOMING OR CLASS REUNIONS
SEE FORM ULQT
Marion County Schools – BOOSTER INFO / 2018-2019

School: Pleasant Valley

Booster Group: PTO

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: PTO

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED) Attached

3) Date of the election of booster officers: 5/15/18

4) Name of booster President: Julie Albertson Phone # 304-612-2831

5) Name of booster Vice President: Jenny Molina Phone # 304-476-2380

6) Name of booster Secretary: Stephanie Floyd Phone # 304-476-2013

7) Name of booster Treasurer: Janet Zorik Phone # 304-282-5169

8) Booster fundraisers listed on school fundraiser calendar in the main office: yes

9) Proof of booster Liability Insurance to principal: ✔ Date submitted: 5/24/18
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: **yes**

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: **yes**

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. **NA**

13) All items provided to athletes and coaches to be returned at the end of the year. **NA**

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**Signatures**

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

**FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.**
CERTIFICATE OF LIABILITY INSURANCE

PRODUCER
United Security Agency, Inc.
PO Box 987
Fairmont, WV 26554

INSURED
Pleasant Valley Elementary PTO
1858 Valley School Rd.
Fairmont, WV 26554

COVERAGES

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<th>ADJESTMENT (NBW/DWDD)</th>
<th>POLICY NUMBER</th>
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance

CERTIFICATE HOLDER
Marion County Board of Education
1516 Mary Lou Retton Drive
Fairmont, WV 26554

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

JIM WILSON

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BY-LAWS
November 2016 Revision

PLEASANT VALLEY
ELEMENTARY SCHOOL

PARENT
TEACHER
ORGANIZATION
• The chairperson of each committee shall present a plan ahead of each event. No committee work requiring capital expenditures, shall be undertaken without the consent of the membership.

• The President of the P.T.O shall be an ex-officio member of all committees.

Officers and Elections:
Officers must be members of the organization.

• Officers consist of a president, vice president, secretary and treasurer. These four officers, school principal and the heads of committees form the executive committee.

• Nominations for officers shall be conducted at May meeting. If there is more than one nomination for any office, voting will occur at that time.

• Persons interested in holding an office should notify the executive committee prior to the scheduled meeting in May. Nominations for offices will be taken from the floor at the May meeting.

• Officers, shall assume their official duties following installation at the September Meeting and shall serve for a term of one (1) year or until their successors are elected with the exception of the president, who will serve a two (2) year term.

• A person shall be able to succeed themselves. This shall require Executive Board approval when service extends beyond three (3) years.

• Officers and committee members must attend all meetings unless notification of absence is given.

• Two (2) unexcused absences by officers or committee members will terminate their term of office.

• Officers can be removed from office with or without cause by a ⅔ vote of the Executive Committee. (Change made in November 2016)

• A vacancy occurring in any office, excluding the seat of president, shall be filled for the unexpired term by a person elected by majority vote of the executive committee, notice of such election having been given. In case of a vacancy occurring in the office of president, the vice president shall serve in the remaining term.

• Robert’s Rules of Order shall govern meetings when they are not in conflict with the organization’s Bylaws. (Change made in November 2016)

Duties of Officers

President:
1. Presides over monthly meetings.
2. May call executive sessions.
3. Prepares and carries out agenda for meetings.
4. Calls or cancels meetings.
5. May ask a member to serve as parliamentarian to see that a meeting follows Robert’s Rules if it becomes necessary.
6. Oversees all committees.
7. Encourages committee and individual participation with school functions.
8. Deposits all money in the bank approved by the executive committee of the organization, in the name of the Pleasant Valley Parent Teacher Organization.
9. Organization funds should not be deposited in the personal account of the treasurer.
10. Preserves all vouchers, receipts, bank statements, and canceled checks, and submits all of these to the reviewers.
11. All canceled checks, finance reports, receipts, and records must be turned in at the end of his/her term in office to be kept on file for seven years.

Executive Committee:
1. The executive committee will consist of the four elected officers and committee chairpersons and school principal.
2. The executive committee will be able to call special meetings of the P.T.O.
3. The executive committee may create committees as deemed necessary to fulfill the purposes of the Pleasant Valley Elementary School P.T.O.
4. A majority vote of the executive committee will fill the unexplored term of the elected officials.
5. The executive committee will be empowered to approve requested expenditures of not more than $200.00 (change made in April 2016). Approval of more than that must be given by the membership.

Nominations:
1. Nominations for officers from the floor may be made only by voting members of the organization. An eligible person may be nominated for more than one office, however, the individual must choose the one in which he/she prefers to serve.
2. Nominations may be closed by a motion and a two-thirds vote or by the chair. It is usually best to allow the presiding officer to close nominations when on one wishes to make additional ones. Nominations may be reopened by a motion and a majority vote, provided no votes have been cast.

Resignations:
Resignations are to be written and presented to the executive committee of the organization for the purpose of disclosure.

Amendments:
These bylaws may be amended at any regular meeting of the organization, provided that notice of the proposed amendment shall have been given at least thirty (30) days prior to the meeting at which the amendment is voted upon. Bylaws amendments require two-thirds (2/3) vote of the members present.