East Fairmont High School
Girls Soccer Chaperone List
2018-2019 School Year

Jody L. Arbogast
Katia Glasscock
Jessica Markley
Steve and Michelle Brock
Charlene Buckhnan
Ame Church
Louis Comas
Tiffany Cox
Andrea Elza
Rhonda Fitz
Jackie Fleming
Eric and Lorna Frederick
Lisa Freeman
Malissa Floyd
Shelley Gaskill
Corrina Grogg
Harold and Tricia Boyles
Dennis Knotts
Ron and Dana Lambert
Larry and Jill Lauvray
Renate Logue
Jason and Susan Miller
Cherie Cochran
Kristen Oates Mullenax
Darrin and Cindy Paul
Kenneth and Heather Rogers
Josh Starsick
Cynthia Watton
Dennis Robinson
COMMUNITY WORK EXPERIENCE PROGRAM (CWEP) CONTRACT BETWEEN WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES AND Marion County Board of Education

Addendum/Renewal

The CWEP Contract between the West Virginia Department of Health and Human Resources, Division of Family Assistance and/or Marion County Office, referred to as the "Department" and Marion County Board of Education referred to as "Contractor" is hereby revised effective as of July 1, 2018 to continue through June 30, 2019.

The revisions are as follows: (Indicate revisions and/or renewal of Contract in the space provided.)

No changes to current contract or job description.

Please indicate your acceptance by signing in the space provided below.

Department of Health and Human Resources Marion County Office

By: [Signature]
Community Services Manager
Title: [Title]
Date: [Date]

By: [Signature]
Contractor
Title: [Title]
Date: [Date]

This addendum shall be incorporated as part of the original Contract. All other aspects of the original Contract shall remain in effect.

DFA-CWEP-3A
(New 12/03, Replaced WT-CWEP-3A)
COMMUNITY WORK EXPERIENCE PROGRAM (CWEP) CONTRACT
BETWEEN
WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
AND
Marion County Board of Education

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Please indicate your acceptance by signing in the space provided below.

Department of Health and Human Resources
Marion County Office
Contractor

By: 
Signature
Community Services Manager
Title

Date

By: 
Signature
Title

Date

This addendum shall be incorporated as part of the original Contract. All other aspects of the original Contract shall remain in effect.

DFA-CWEP-3A
(New 12/03, Replaced WT-CWEP-3A)
COMMUNITY WORK EXPERIENCE PROGRAM (CWEP) CONTRACT
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Please indicate your acceptance by signing in the space provided below.

Department of Health and Human Resources Marion County Office

By: Signature
Community Services Manager Title 07/15/18

Contractor

By: Signature
Title
Date

This addendum shall be incorporated as part of the original Contract. All other aspects of the original Contract shall remain in effect.

DFA-CWEP-3A
(New 12/03, Replaced WT-CWEP-3A)
TO: Gary Price, Superintendent  
FROM: Jean Hinzman, Title I Director  
SUBJECT: Request for Board Approval  
DATE: June 25, 2018

Title I is requesting Board approval in the amount of **$11,400** for school supply kits from Geddes School Supplies for the Title I Transition to Middle School project. In the spring Title I schools started working with the middle schools their fourth grade students will be attending to work on transition activities in August that will involve both parents and students.

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<th>Quantity</th>
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<td>600</td>
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**Total:** $11,400.00

**Source of Funding:** Title I Funds
East Dale School-Demo Existing Wooden Deck & New Concrete Sidewalk Outside Science Lab

Cost Proposal 1 $10,350.00

Scope Includes:
- Demo Existing Wooden Deck
  - Disposal by Owner
- Demo Existing Concrete Steps
  - Disposal by Owner
- Excavation for Prep
- Form New Concrete Pad (Approx. 100 LF)
- Pour & Finish Concrete
- Complete Excavation
- Seed & Mulch around Sidewalk

Proposal Submitted by:

Tri-City Electrical Contracting, Inc. ~ 139 Wabash Street, Fairmont WV 26554 ~ 304-363-2643
Thanks for Considering Tri-City Electrical!
Please place on next agenda.

Get Outlook for iOS

From: Melissa DeWitt
Sent: Friday, June 22, 2018 6:20:19 AM
To: Gary Price
Cc: Erin Board
Subject: Projects for Consideration...

Good Morning, Mr. Price,

I have a couple of projects for your consideration. The first project will also require MCBOE approval. For safety reasons, I would like to replace the front wooden deck with a concrete sidewalk. Specifically, the deck is extremely slippery when wet, the decking screws are coming up, and the boards are warped. In addition to the safety concerns, the deck is simply an eyesore. I will be using funds from our General Account to fund this project. For the second project, one of my parents, Carolyn Priestly, has mustered some community support and would like to build a pavilion between the paved blacktop and the playground equipment. This would afford our learners to find some shade during recess as well as enable us to utilize our outside areas for classroom activities. The materials and labor are being donated to East Dale Elementary School. At the conclusion of the project, I would purchase some picnic tables and garbage cans for that area.

I am attaching the quote for the renovation to the front of our school.

Please let me know your thoughts or both projects.
Faithfully,

Melissa DeWitt
Principal
East Dale Elementary School
Fairmont, WV 26554
(305)367-2132

CONFIDENTIAL AND PRIVILEGED: This email is confidential and privileged, and intended only for the review and use of the addressee. Any unauthorized review, use, disclosure, distribution, or other dissemination of this email message and/or the information contained therein is strictly prohibited. If you are not the intended recipient of this email message, please contact the sender by reply email and destroy all copies of the original message.
MEMORANDUM

To: Mr. Gary Price
   Superintendent
From: Randy Farley
Subject: Board Agenda
Date: 6/18/2018

Please request approval to renew the Maintenance contract on the Library/Media system from Follett School Solutions, Inc. This is an annual fee to keep the system used for circulating library materials and tracking inventory updated.

Fund – County
Amount - $32,680.00
Dear Follett Customer:

Follett invests in providing regular updates each year for our Destiny® products. We recently introduced significant new capabilities in our Destiny 14.0 and 14.5 releases this school year. We also plan to make new classroom functionality available for the 2017–2018 school year as part of an upcoming Destiny Library Manager™ update.

In order to address your budgeting needs, we want to inform you in advance of a 5% increase in your annual Destiny renewal pricing, starting with periods beginning after July 1, 2017. This increase applies to the following products and services:

- Destiny Library Manager™
- Destiny Resource Manager™
- Destiny Textbook Manager™

Your next renewal quote or invoice, beginning July 1, 2017, will reflect the increase. If you’ve paid support renewals for a period beginning prior to July 1, 2017, please be aware that your increase will be reflected in your next renewal notice.

We will not be increasing renewal pricing on any other add-on subscriptions services that are available for Destiny, including TitlePeek, WebPath Express, Standards or Reading Program Services.

We are dedicated to continuous improvement of our products and this will ensure we can provide you with the best products and services that you have come to rely on from Follett.

Sincerely,

George Gatsis
Sr. Vice President of Technology Platforms

For additional renewal information in the US and Canada, please contact Customer Service: 888.511.1114, or 708.884.5000; Fax 800.852.5458
Select Option 4 (Customer Service) and then Option 3 (Software) 7:00am–6:00pm, CT, M-F
softwarecs@follett.com

For international customers with questions, please contact us at international@follett.com.
**RENEWAL QUOTE**

**Follett**

MARION CO BD OF ED
1516 MARY LOU RETTON DR
FAIRMONT WV 26554

Mail Payment (Check)
Follett School Solutions, Inc.
91826 Collection Center Drive
Chicago, IL 60693 USA

Mail Purchase Order
Follett School Solutions, Inc.
1340 Ridgeview Drive
McHenry, IL 60050 USA
Email: FSSorders@follett.com
Fax: 800-852-5458

**NOTICE OF PAYMENT DUE**

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**Site Total | $1,634.00**

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

Purchased Follett Technology products 24/7 on www.destinydirect.com
# RENEWAL QUOTE

**01-2006**

## Quote Details

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<td>08/31/2018</td>
<td>08/31/2019</td>
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<tr>
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<td>08/31/2018</td>
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<tr>
<td>49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL</td>
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<td>08/31/2018</td>
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</table>

**Site Total** | **$1,634.00**

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If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 706-884-5000 (Outside US/CAN)

To: Mr. Gary Price, Superintendent  
DATE: June 15, 2018  
SUBJECT: Recommend acceptance of bids  
2018-2019 Year

Bread/Buns:  
Recommend the acceptance of the bid from Nickles Bakery Inc.  

<table>
<thead>
<tr>
<th>Bakery</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nickles Bakery, Inc</td>
<td>$53,736.50</td>
</tr>
<tr>
<td>Flowers Baking</td>
<td>Incomplete Bid</td>
</tr>
<tr>
<td>Bimbo Bakeries</td>
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</table>

Milk/Dairy Products/Juice:  
Recommend the acceptance of the only bid received from Broughton Foods.  

<table>
<thead>
<tr>
<th>Company</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>Broughton Foods</td>
<td>$202,071.35</td>
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<tr>
<td>United Dairy</td>
<td>$204,998.20</td>
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<tr>
<td>Potomac Farms</td>
<td>No Bid</td>
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Food/Supplies:  
HPS Group Purchasing Organization

Terri Atha  
Supervisor of Child Nutrition
Marion County Schools – BOOSTER INFO / 2018-2019

School: North Marion High School

Booster Group: North Marion Golf Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: North Marion Golf Boosters

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED) Yes (were changed in 13 years)

3) Date of the election of booster officers: March 1

4) Name of booster President: Robert Hearn Phone # 304-986-3544

5) Name of booster Vice President: Billy Holbert Phone # 504-280-6001

6) Name of booster Secretary: Mark Morris Phone # 304-365-1566

7) Name of booster Treasurer: Meedy Holbert Phone # 304-564-1112

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: Yes Date submitted: May 15
MEMORANDUM

To: Mr. Gary Price
   Superintendent
From: Randy Farley
Subject: Bcard Agenda
Date: 6/14/2018

Please request approval to renew SafeSchools subscriptions from Vector Solutions for the 2018-2019 school year. This program supports the requirement for Confidentiality Training and other SafeSchools programs.

Fund – County
Amount - $6,006.00
Thank you for the opportunity to provide this customized quote. We look forward to working with you!

**Your SafeSchools Annual Subscription includes the following services:**

- Hosting and maintenance of your district's SafeSchools website.
- Free access to all new features.
- 24/7/365 access to your data.
- Service and support from the Vector Solutions Client Success Team.

---

**SafeSchools - Annual Subscription(s)**

<table>
<thead>
<tr>
<th>Product</th>
<th>Quantity</th>
<th>Sales Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>SafeSchools Online Staff Training System - Annual Subscription</td>
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<td>$5.46</td>
<td>$6,006.00</td>
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*Total: $6,006.00*

*Total does not include any taxes that may apply. Any such taxes are the responsibility of the Customer.*

Confidential and Proprietary
Memorandum of Understanding for Alderson Broaddus University Teacher Candidates and Student Teachers

This agreement made by and between Alderson Broaddus University and the Marion County Board of Education is for the purpose of setting forth responsibilities of Alderson Broaddus University and the County Board of Education, and shall be a continuing agreement between both parties until dissolved by written notice by one of both parties. The effective dates of this Agreement shall be August 1, 2018 thru May 30, 2019.

1. Alderson Broaddus University
A. Affirms that all teacher candidates/student teachers are currently enrolled students of ABU requesting placement in the county and are thereby covered by the university's and/or insurance secured by the individual candidates.
B. Affirms that all teacher candidates/student teachers will be placed at schools by collaboratively following the county's procedure for securing proper placement and selection of professionally certified host teachers.
C. Affirms that all teacher candidates/student teachers have met the minimum course work required at the level appropriate for the teacher candidate or student teaching experience(s).
D. Affirms that the teacher candidates/student teachers will be properly supervised by Alderson Broaddus University personnel.
E. Affirms that Alderson Broaddus University personnel will consult with proper county school administrators and teachers on the progress of teacher candidates and student teachers.
F. Will collaborate with and notify proper county school administrators and teachers, when withdrawal of a candidate/student teacher from placement due to performance becomes necessary
G. Will ensure that all teacher candidates and student teachers are advised to maintain a clean background absent from any criminal arrests or convictions.
H. Will provide information to all teacher candidates and student teachers on how and where to obtain fingerprinting or student teacher permits as required by the WV State Board of Education.
I. Will direct teacher candidates and student teachers to present results of their TB and fingerprint screening to designated school administration or personnel.
II. The County Board of Education

A. Affirms that it will permit teacher candidates and student teachers to complete various clinical and field experiences at assigned schools

B. Affirms that teacher candidates and student teachers may become collaboratively involved in other educational activities in the county to permit broadening the student’s experience. (Ex. Parent-Teacher conferences, extra-curricular activities etc)

C. Affirms that the superintendent or designated party will sign the agreement thereby recognizing their official acceptance of Alderson Broaddus University teacher candidates and student teachers in the county

D. Will provide at the county or school level adequate in-service for clinical students and student teachers by addressing county and building policies to enhance the candidate’s knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.

E. Affirms that it will cooperate with personnel from Alderson Broaddus University in the selection of the site(s) participating personnel for the clinical placements and student teaching experience.

F. Affirms that if a conflict shall arise during the teacher candidates or student teacher teaching experience, that appropriate Alderson Broaddus University personnel will be contacted to resolve said problem in an amiable manner with minimal stress to public school students, the teacher candidate or student teacher, and the host teacher/school.

G. Will notify proper Alderson Broaddus University administrators and supervisors and agree to withdraw candidates from placements when performance in the placement warrants.

__________________________________________  ____________________________
Superintendent, Marion County Schools               Date

__________________________________________  ____________________________
President, Marion County Board of Education          Date

__________________________________________  ____________________________
Dean, College of Education and Music, Alderson Broaddus University   Date
2018-19
High Schools That Work

MEMORANDUM OF UNDERSTANDING
Between
Southern Regional Education Board
West Virginia Department of Education
Division of Technical Education and Governor's Economic Initiatives

And

[Signature]
(High School)

High Schools That Work (HSTW) is a collaborative effort involving the Southern Regional Education Board (SREB), the West Virginia Department of Education-Division of Technical Education and Governor's Economic Initiatives (WVDE-DTEGEI), county educational leadership and high schools. HSTW is a viable school improvement model if implemented with fidelity supported via a schoolwide commitment to college- and career-readiness for all students. The model is grounded in the belief that when states, districts, and schools create personalized, meaningful learning experiences and encourage students to succeed, students will make the effort needed to master complex academic and technical concepts.

This Memorandum of Understanding (MOU) outlines the goals and commitments of SREB, WVDE-DTEGEI and the county/school to improving student outcomes through participation in HSTW and reflects an acceptance of the current expectations of active West Virginia HSTW sites and the willingness to work toward implementation of the High Schools That Work School Improvement Framework.

HSTW School Improvement Framework ~ Design Principles

Design Principle #1: Prepare all students for college and/or careers. All students in all courses receive challenging assignments that align with grade-level readiness standards. Teachers use rich, literacy-based and project-based assignments and instruction to challenge students.

Design Principle #2: Redefine how time is used to connect academic, career pathway and workplace learning. Academic and career pathway teachers are provided time to co-plan instruction and design assignments that engage students in deeper learning.

Design Principle #3: Provide time and support for students to meet college and career readiness standards. Students are provided help to master academic, technical,
cognitive and personal skills needed to succeed in postsecondary education and the workplace through accelerated learning strategies, multiple tiers of instruction, and extended learning experiences.

**Design Principle #4: Execute career pathways and a redesigned senior year to erase the lines between secondary, postsecondary and workplace learning.** Empower students to make informed educational and career choices and provide opportunities for students to make progress towards earning a credible credential while in high school that advances college and career readiness.

**Design Principle #5: Provide students with school- and community-based learning experiences that help them set and work toward career and educational goals.** These experiences are progressive and assist students at all points in their preparation to explore career and educational options that reflect their interests and aptitudes.

**Design Principle #6: Ensure school and instruction work for all students.** Create organizational structures and schedules that support: (a) instruction organized around students' interests and abilities and create engaging, standards-driven assignments; (b) personalized learning through effective use of technology and other strategies; and, (c) empower and support teachers to effectively facilitate student learning.

The HSTW Framework includes **Key Practices** that promotes these design principles and schools to cultivate a **culture of continuous improvement** in which teachers and leaders share the goal of helping at least 80 percent of students graduating college-ready, career-ready or both—with more than 60 percent of graduates earning a credential and/or degree by age 25.

**HSTW School Improvement Framework ~ Bold Goals**

High Schools, and their educational-system partners, that implement HSTW's Design Principles and Key Practices with fidelity will make progress toward the following achievement goals for West Virginia students:

- 90 percent or more of students entering grade nine are ready for high school;
- 95 percent or more of students graduate on time;
- 80 percent or more of students graduate college-ready, career-ready or both; and
- 60 percent or more of students earn a valued credential or degree by age 25.

**SREB agrees to:**

1. Assist the WVDE-DTEGEI in providing leadership and technical assistance to HSTW sites, including consultation with the state, and managing and/or leading technical visits/coaching to the network of schools.
2. Provide information and resources to support sites in their improvement efforts and communicate regularly with WVDE-DTEGEI regarding status of and advocacy for site efforts.
3. Monitor sites’ progress in implementing the HSTW design and measuring progress toward goals through correlation of biennial HSTW student and teacher surveys, needs assessment visits, and state performance measures.

4. Design, plan, and facilitate customized site-based, regional, state and national professional development opportunities including the College- and Career-Readiness Standards Networking Conference and/or the HSTW Staff Development Conference.

5. Assist sites on strategic planning, development and implementation of improvement efforts including, but not limited to:
   a. enhanced, project-based assignments that challenge students through authentic work and in-depth problem solving;
   b. adoption of SREB’s STEM-based, Advanced Careers program as part of a comprehensive career pathways offering;
   c. SREB’s Counseling for Careers and the 7 Essential Strategies;
   d. redesign of the senior year whereby more students can earn college credits and/or industry-valued credentials and certifications; and,
   e. provide continued support for deepening and sustaining the Gates Foundation Literacy Design and Mathematics Design Collaborative (LDC and MDC) College and Career Readiness practices, tools and resources.

6. Create and facilitate networking opportunities for sites to share effective practices, teaching and learning strategies and resources.

The WVDE-DTEGEI agrees to:

1. Assist SREB in identifying centers/schools as potential HSTW sites and promote SREB initiatives statewide.
2. Provide annual $5,000 grants to participating (as defined by MOU expectations) HSTW sites to support staff involvement in state and national program-of-work efforts, including professional development participation.
3. Communicate regularly with the SREB staff concerning priorities, needs and expectations for network schools.
4. Fund costs associated with the biennial HSTW student and teacher surveys for all participating sites.
5. Support schools to adopt SREB’s AC programs aligned with the state’s employment opportunities.
6. Provide opportunities for sites to share best practices that reflect HSTW Key Practices.
7. Collaborate on the collection and analysis of student performance data for use by sites in improvement planning.

The School agrees to:

1. Review and support the priorities, framework of Key Practices, and bold goals for HSTW and reflect a commitment to those within the school’s strategic improvement plan.
2. Organize school staff into focus teams/PLCs that:
   a. Work in coordination with school leadership on strategic improvement efforts;
   b. Address data-driven school improvement priorities;
   c. Meet on a regular basis to address student achievement issues and system challenges; and
   d. Are held accountable for productive meetings through agendas and minutes.
3. Maintain a system of data analysis and subsequent goal setting, examine and use multiple measures of data—including HSTW teacher and student survey results; and develop a strategic plan as a school community.
4. Participate in scheduled meetings between the school's leadership team and SREB staff to review progress in implementing HSTW priorities.
5. Administer the biennial HSTW student and teacher surveys and use the results in school improvement/strategic planning efforts.
6. Host an on-site Needs Assessment Visit (NAV) when agreed upon by the school and SREB staff.

Additional Specific Conditions:

1. Sign an MOU with the WVDE-DTEGEI and SREB to reflect a commitment to focus efforts on HSTW priorities and goals.
2. Identify one or more of the school improvement priorities from the new HSTW Framework of Design Priorities and Key Practices for focused work during the 2018-19 school year and commit to working with SREB staff in planning and implementation efforts.
3. Send a representative or delegation to the 2018 HSTW Staff Development Conference and/or College- and Career-Readiness Standards Networking Conference in July 2018.
4. Participate in an on-site status check visit with SREB staff, in the fall of 2018 or in the spring of 2019, to document and report on best practices, discuss challenges and highlight improvement efforts related to HSTW Key Practices.
5. Participate in a one-day HSTW Network Meeting in the fall of 2018 to share successes and discuss effective practices in implementing the HSTW design.
6. Follow SREB/West Virginia Department of Education, Department of Teaching and Learning guidelines for assessing 11th grade students to determine those in need of remediation in literacy and/or mathematics during their senior year and commit to offering literacy and mathematics readiness courses for these students during the 2018-19 school year.
7. Assess career counseling efforts and, based on needs/gaps, design and implement a Counseling for Careers Program—reflective of SREB's 7 Essential Elements—aiming for an increased emphasis on career counseling and preparation, reflective of workforce opportunities. Where applicable, this effort should be done in cooperation with partner career and technical centers.
8. When applicable, offer an applicable SREB Advanced Career program, based on industry demand and validated by an industry partner. SREB advocates offering academic teacher support in a "pocket academy" model.
9. Develop quality career pathways in high-demand, high-skill career fields and actively market the pathways to students and parents.
10. Explore redesigning the senior year for qualified students to allow them to acquire advanced credentials/college credit in high-demand, high-skill career fields.
11. Work with WVDE-DTEGEI and SREB to address Simulated Workplace protocols and embedded credit in CTE programs for those schools with CTE offerings.
AGREEMENT

The undersigned have reviewed this Memorandum of Understanding and accept it as the basis for working together toward a common purpose through the High Schools That Work Framework of Design Principles and Key Practices for school improvement. This agreement is renewed annually with payment of consortium membership dues by the State of West Virginia to the Southern Regional Education Board.

SREB, the state, or school can dissolve their participation annually by notifying the other parties in writing.

__________________________________________
Dale Winkler, Vice President
Southern Regional Education Board

__________________________________________
Kathy J. D'Antoni, Associate State Superintendent
Division of Technical Education and Governor's Economic Initiatives
West Virginia Department of Education

__________________________________________
County Superintendent of Schools

__________________________________________
Administrator or School Principal

01-2012

6-14-18
Proposal Letter

Barrackville School Reroof
Fairmont, WV 26554
Kalkreuth Roofing & Sheet Metal, Inc. Estimate No. E18-1196
WV Contactor License #WV 000246

June 20, 2018

To: Brad Straight

We propose to provide all material, labor, equipment, and insurances necessary to perform the following scope of work:

**General Requirements**
1. Excluding the cost of bonds and building permits.
2. We exclude the cost of asbestos testing.
3. Owner must provide asbestos testing before our work begins.
4. Our proposal is based on entering into a contract based on the terms and conditions of the AIA 401 and is valid for a period of 30 days.
5. All asbestos abatement is excluded and available at an additional cost.
6. If Factory Mutual (FM) insures this project, they must approve the plans and specifications. If FM makes any changes, additional costs shall be the sole responsibility of the owner.

**Scope of Work – Approximately 12,400 square feet in area shown on page 2**

1. Remove the existing roof system down to the deck in all areas.
2. Provide and install 2 inch 20 psi. polyisocyanurate insulation.
3. Provide and install a new .060 reinforced mechanically fastened EPDM rubber roofing system.
4. We will inspect the existing structural decking and report any deficiencies to the owner. Should replacement be necessary it will be an additional cost of $12.00 per SF.
5. Flash watertight all existing roof penetrations.
8. Provide a 10 year manufacturer’s warranty upon completion of the project.
9. All work will be completed within strict accordance to the manufacturer’s specifications.
10. Organize and clean-up project at the completion of each day.
11. All debris will be removed from site and hauled to an approved landfill at the completion of the project.
12. We exclude any metal canopy work.

**Base bid ... $140,860.00**

Sincerely,

Eric Haverty
Estimator
Dear Andy Neptune,

In response to your request to install a boiler at Barrackville Elementary/Middle School proposal, we are pleased to submit for your review and consideration our proposal to supply all necessary Drawings, Engineering, Supervision, Labor, Material, and Equipment for a complete installation of the HVAC and Electrical work.

SCOPES OF WORK

Scope of Work:

- Remove existing cast iron sectional boiler
- Remove existing supply and return piping from boiler
- Remove existing pumps, expansion tanks, air separator, isolation valves
- Remove all electrical power from equipment
- Remove all control wiring from equipment
- Remove existing boiler breaching
- Demo existing equipment pads
- Install new equipment pads. (boilers, pumps, expansion tank)
- Place new equipment on pads. (boilers, pumps, chemical feeder, air separator, and expansion tank)
- Boilers are sized for 100% building redundancy
- Install new piping for redundant boiler and pump system. (building circulating pumps qty 2, boiler loop pumps qty 2)
- Install new isolation and flow valves along with connecting the expansion tanks, and chemical feed system
- All piping and equipment will be installed to engineered specifications with certified mechanical drawings by licensed WV mechanical engineer
• The existing chimney will be lined with two 10" PVC high efficiency liners. One for each boiler per Weil McLain manufacture specifications. (only one liner was in original estimate)

• The existing chimney will also be lined with 6" double wall flue for the exiting gas fired hot water heater that supplies the kitchen. (this was not included in the original estimate)

• Complete control package by JCI is included in this price. There will be new sensors located at multiple points through the school. There will also be increased monitoring of the boilers as new point will be added for the supply and return for individual boilers along with supply and return for the building loop. (this package was not included in the preliminary estimate with Bryan Boilers)

• Two 10’ fresh air ducts will be run to the front of the building where the existing makeup air damper resides. A new full length damper will be provided and replace the existing half window damper. (this was not included in the preliminary estimate with the Bryan Boilers)

• Start up and balancing will provided by EMCOR

• All cranes needed for chimney work will be provided by EMCOR

• EMCOR will provide disposal of all equipment

**PROPOSAL PRICING:

HVAC Work: $343,990.00

**Please note all applicable sales taxes not included will be added to all final invoice billings.

**Exclusions**

1. Accelerated Schedule
2. Architectural Demolition or Construction
3. Bid and Construction Bonds
4. Blocking
5. Dumpster
6. Hazardous Material Removal/Remediation and any Related Costs
7. Installation of Access doors
8. Liquidated Damages
9. MBE/WBE Requirements
10. Patching/Painting/Finishes
11. Premium Time
12. Site Access
13. Structural Reinforcing
14. Temporary heat
Our pricing is valid for thirty (30) days and is submitted contingent on mutually acceptable commercial terms and conditions. We do not agree to be obligated by the terms of any document not furnished to us. Please do not hesitate to call our office should you have any questions or comments.

To the extent this quotation/proposal includes materials and/or equipment that contain or are comprised of steel, the price set forth herein for such items is guaranteed for a period of (15) days from the date of this quotation/proposal. After such time, EMCOR Services Scalise Industries reserves the right to increase the price set forth herein for such items when the parties enter a contract for the work or when EMCOR Services Scalise Industries actually orders such items, whichever is later, to reflect the then-current price of such items, as such pricing may be affected by market conditions including, but not limited to, tariffs, quotas, and/or duties.

The parties agree that the pricing for such items in this quotation/proposal is guaranteed only for such time, and Customer assumes the risk of any such price increases for such items after such time.

If customer fails to sign this quotation/proposal within fifteen (15) days from the date of this quotation/proposal, this quotation/proposal shall be deemed void, withdrawn, and canceled.

Sincerely,

Brandi Hines
Sales Representative
SCALISE INDUSTRIES CORPORATION
Facilities Services

Acceptance of Proposal - The above, below & attached prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined below.

Signature of Acceptance ________________________________

Printed Name of Acceptance ________________________________

Date of Acceptance ________________________________
GENERAL TERMS AND CONDITIONS OF THE SCALISE INDUSTRIES FACILITIES AGREEMENT

1. Scope of Work. The service work to be performed by SCALISE INDUSTRIES ("SCALISE") for CUSTOMER under this Service Agreement (the "Work") will be as stated in the Scope of Work section of the Service Agreement, which Scope of Work is mutually agreed upon and accepted by CUSTOMER. Any work not specifically identified in the Scope of Work section is not included in this Service Agreement.

2. Basis of Work. The Work will be performed in accordance with the specifications, criteria, and standards listed in this Service Agreement.

3. Access, Temporary Services, and Cleanup. Unless otherwise stated in the Scope of Work, the following services and utilities will be furnished by CUSTOMER or others to provide safe and reasonable working conditions for the progress and completion of the Work: (a) timely access to and ingress throughout the site and the structures for the hoisting and placement of SCALISE's equipment and materials; (b) timely access to areas and equipment to allow SCALISE to install, start, and stop the equipment as necessary to perform required services; (c) sufficient quantities of the specified quality and type of fillers, fuels, lubricants, chemicals, water and any other solids, liquids and gases required to perform SCALISE's Scope of Work; and (d) placement and removal of a centrally located dumpster in which SCALISE will place debris generated by its Work.

4. Changes. At any time during the term of the Service Agreement, CUSTOMER may request changes in the Work within SCALISE's general scope. If such changes will involve changes in the Service Agreement Price and/or Schedule, SCALISE will submit a proposal regarding its requested changes to the Service Agreement Price and/or Schedule and CUSTOMER will issue a change order adjusting the Service Agreement Price and/or Schedule as mutually agreed. Unless CUSTOMER and SCALISE agree to the contrary, no work will be undertaken by SCALISE on any such change until the change order has been issued and signed by both parties. In the event an agreement on price is not reached, CUSTOMER may direct SCALISE to proceed with the change and such work will then be done on a time and material basis plus a percentage fee of thirty (30%) applied to all costs of labor, material, supervision, and subcontracts.

5. Payments. Payments will be made within thirty (30) days of the date invoiced. Late payments received after the date on which they are due will be subject to interest at a rate of one percent (1%) per month, or any part thereof until payment is received.

6. a) Warranty. SCALISE will repair or replace any construction work performed by it or its subcontractors that is found to be defective in materials or workmanship within one (1) year from the date installation, provided that SCALISE has been provided prompt written notice of any such defects. The foregoing repair or replacement will be the limit of SCALISE's liability for defects and will provide the exclusive remedy for CUSTOMER.

b) All parts provided by Scalise Industries will be warranted for a period of 90 days from the date of installation unless the parts manufacturer provides different warranty terms. The warranty covers parts only, labor will be charged at contracted rates.

c) With respect to all equipment within the Scope of Work that is procured by SCALISE from outside manufacturers or vendors, SCALISE will use its best good faith efforts to obtain similar warranties from these manufacturers or vendors. SCALISE will pass on for the benefit of CUSTOMER all such warranties. Further, SCALISE agrees to act on behalf of the CUSTOMER for purposes of enforcing such warranties with respect to equipment furnished by outside sources.

d) Repair or replacement of items not provided by SCALISE is excluded from this Warranty. This Warranty is conditioned upon proper operation and maintenance by CUSTOMER and will not apply if the failure is caused or contributed to by accident, alteration, abuse, misuse, failure to properly operate the system, or other causes beyond the control of SCALISE. Only SCALISE's personnel or agents will be permitted to perform the Warranty work. If a Warranty call is made and inspection indicates a condition that is not covered under this Service Agreement or this Warranty, SCALISE will be reimbursed for its services.

e) THIS WARRANTY IS THE EXCLUSIVE REMEDY FOR DEFECTS IN SCALISE'S WORK AND IS IN LIEU OF ANY OTHER WARRANTY OR GUARANTEE, EXPRESS OR IMPLIED, INCLUDING BUT NOT
LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR AN INTENDED USE.

7. Safety. SCALISE will conduct the Work in strict accordance with its Safety Manual, the safety programs instituted by CUSTOMER, and all applicable OSHA safety regulations. CUSTOMER and SCALISE will make available to each other all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.

8. Hazardous Substances. SCALISE’s obligations under this Service Agreement do not include the identification, abatement or removal of any asbestos products or other hazardous substances. In the event such products or substances are encountered, SCALISE’s sole obligation will be to notify CUSTOMER of the existence of such products and materials. SCALISE will have the right thereafter to suspend its Work until such products or materials and the resultant hazards are removed. The time for completion of the Work will be extended to the extent caused by such a suspension, and the Service Agreement Price will be equitably adjusted.

9. Insurance. SCALISE will carry Commercial General Liability Insurance with limits of $2,000,000 and Automobile Insurance with limits of $1,000,000. CUSTOMER will carry all Risk Property Insurance or Builder's Risk Insurance, including extended coverage, without cost to SCALISE with limits equal to or greater than the value of the equipment being serviced and a deductible not greater than $10,000 per occurrence.

10. Indemnification. SCALISE agrees to indemnify CUSTOMER from and against any and all claims, losses, or liabilities for personal injury or property damage, as well as costs and expenses incurred in the defense thereof including attorney's fees, caused by SCALISE's negligence in the performance of the Work under this Service Agreement. CUSTOMER agrees to indemnify SCALISE from and against any and all claims, losses, or liabilities for personal injury or property damage, as well as costs and expenses incurred in the defense thereof including attorney's fees, caused by CUSTOMER's negligence or hazardous conditions in the CUSTOMER's facility.

11. Limitation of Liability. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY, OR OTHERWISE, WILL CUSTOMER OR SCALISE BE LIABLE OR RESPONSIBLE TO EACH OTHER FOR LOSS OF USE, LOSS OF PROFITS, OR ANY OTHER SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES.

12. Termination. This Service Agreement will be on a one (1) year term, which will automatically renew if not terminated within thirty (30) days of anniversary date by written notice by either party at any time for any reason.

13. Dispute Resolution. CUSTOMER and SCALISE agree to negotiate in good faith to resolve any and all disputes arising from or relating to this Service Agreement or any alleged breach of this Service Agreement. In the event that the dispute cannot be resolved, it will be referred up to the executive level required to reach a resolution. If CUSTOMER and SCALISE executives are unable to resolve a dispute, the dispute will then be submitted to non-binding mediation. If CUSTOMER and SCALISE are still unable to resolve the dispute in mediation, the dispute can then be submitted to binding arbitration under the Construction Industry Rules of the American Arbitration Association then in effect. Any such arbitration demand or any other legal action by CUSTOMER or SCALISE relating to this Service Agreement or any alleged breach of this Service Agreement must be commenced within two (2) years from the date of the successful Acceptance Test or the applicable statute of limitations, whichever is earlier.

14. Assignment. This Service Agreement cannot be assigned by one party to a third party without the express written consent of the other party to this Service Agreement. Either party may subcontract portions of its obligations to others, but that party will still be principally liable and responsible to the other party for the satisfactory performance of the Service Agreement.
Dear Andy Neptune,

In response to your request to install a rooftop at Mannington Middle School proposal, we are pleased to submit for your review and consideration our proposal to supply all necessary Supervision, Labor, Material, and Equipment for a complete installation of the HVAC and Electrical work.

Drawings: NA

SCOPES OF WORK

Scope of Work:

- Remove Existing 30 Ton Trane package Roof Top Unit (old unit has exceeded normal service life expectancy)
- Remove existing elevated side discharge curb. (curb is rusted and larger than new unit. Curb adaptor would further elevate new unit)
- Remove existing ductwork (rusted and leaking air and moisture)
- Remove existing electrical disconnect
- Remove existing gas piping
- Remove refrigerant from old unit
- Provide crane for removal of old unit and curb
- Transport old unit to scrap yard
- Provide crane for installation of new unit and curb
- Install new curb for unit that will be standard 14". (This will allow for easier serviceability)
- Kalkreuth will repair roofing for the installation of the new curb. (Kalkreuth will warranty the repair)
- Install new 30 Ton Carrier unit with power exhaust option. This will ensure adequate cooling, heating, and return of air.
- Install new gas piping to new unit
• Install new electrical feed to unit
• Install new exterior ductwork from unit to building and insulate
• Install new programmable local thermostat
• Provide start up and balancing of unit

PROPOSAL PRICING:
HVAC Work: $101,479.00

**Please note all applicable sales taxes not included will be added to all final invoice billings.

Note: Excludes removal of playground fencing for crane access. (1-2 post will need to be removed and fencing rolled back)

Exclusions

1. Accelerated Schedule
2. Architectural Demolition or Construction
3. Bid and Construction Bonds
4. Blocking
5. Dumpster
6. Hazardous Material Removal/Remediation and any Related Costs
7. Installation of Access doors
8. Liquidated Damages
9. MBE/WBE Requirements
10. Patching/Painting/Finishes
11. Premium Time
12. Site Access
13. Structural Reinforcing
14. Temporary heat
Our pricing is valid for thirty (30) days and is submitted contingent on mutually acceptable commercial terms and conditions. We do not agree to be obligated by the terms of any document not furnished to us. Please do not hesitate to call our office should you have any question or comments.

To the extent this quotation/proposal includes materials and/or equipment that contain or are comprised of steel, the price set forth herein for such items is guaranteed for a period of (15) days from the date of this quotation/proposal. After such time, EMCOR Services Scalise Industries reserves the right to increase the price set forth herein for such items when the parties enter a contract for the work or when EMCOR Services Scalise Industries actually orders such items, whichever the later, to reflect the then-current price of such items, as such pricing may be affected by market conditions including, but not limited to, tariffs, quotas, and/or duties.

The parties agree that the pricing for such items in this quotation/proposal is guaranteed only for such time, and Customer assumes the risk of any such price increases for such items after such time.

If customer fails to sign this quotation/proposal within fifteen (15) days from the date of this quotation/proposal, this quotation/proposal shall be deemed void, withdrawn, and canceled.

Sincerely,

Brandi Hines
Sales Representative
SCALISE INDUSTRIES CORPORATION
Facilities Services

Acceptance of Proposal - The above, below & attached prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined below.

Signature of Acceptance ________________________________

Printed Name of Acceptance ________________________________

Date of Acceptance ________________________________
GENERAL TERMS AND CONDITIONS OF THE SCALISE INDUSTRIES FACILITIES AGREEMENT

1. Scope of Work. The service work to be performed by SCALISE INDUSTRIES ("SCALISE") for CUSTOMER under this Service Agreement (the "Work") will be as stated in the Scope of Work section of the Service Agreement, which Scope of Work is mutually agreed upon and accepted by CUSTOMER. Any work not specifically identified in the Scope of Work section is not included in this Service Agreement.

2. Basis of Work. The Work will be performed in accordance with the specifications, criteria, and standards listed this Service Agreement.

3. Access, Temporary Services, and Cleanup. Unless otherwise stated in the Scope of Work, the following services and utilities will be furnished by CUSTOMER or others to provide safe and reasonable working conditions for the progress and completion of the Work: (a) timely access to and ingress throughout the site and the structures for the hoisting and placement of SCALISE’s equipment and materials; (b) timely access to areas and equipment to allow SCALISE to install, start, and stop the equipment as necessary to perform required services; (c) sufficient quantities of the specified quality and type of filters, fuels, lubricants, chemicals, water and any other solids, liquids and gases required to perform SCALISE’s Scope of Work; and (d) placement and removal of a centrally located dumpster in which SCALISE will place debris generated by its Work.

4. Changes. At any time during the term of the Service Agreement, CUSTOMER may request changes in the Work within SCALISE’s general scope. If such changes will involve changes in the Service Agreement Price and/or Schedule, SCALISE will submit a proposal regarding its requested changes to the Service Agreement Price and/or Schedule and CUSTOMER will issue a change order adjusting the Service Agreement Price and/or Schedule as mutually agreed. Unless CUSTOMER and SCALISE agree to the contrary, no work will be undertaken by SCALISE on any such change until the change order has been issued and signed by both parties. In the event an agreement on price is not reached, CUSTOMER may direct SCALISE to proceed with the change and such work will then be done on a time and material basis plus a percentage fee of thirty (30%) applied to all costs of labor, material, supervision, and subcontracts.

5. Payments. Payments will be made within thirty (30) days of the date invoiced. Late payments received after the date on which they are due will be subject to interest at a rate of one percent (1%) per month, or any part thereof until payment is received.

6. a) Warranty. SCALISE will repair or replace any construction work performed by it or its subcontractors that is found to be defective in materials or workmanship within one (1) year from the date installation, provided that SCALISE has been provided prompt, written notice of any such defects. The foregoing repair or replacement will be the limit of SCALISE’s liability for defects and will provide the exclusive remedy for CUSTOMER.

b) All parts provided by Scalise Industries will be warranted for a period of 90 days from the date of installation unless the parts manufacturer provides different warranty terms. The warranty covers parts only, labor will be charged at contracted rates.

c) With respect to all equipment within the Scope of Work that is procured by SCALISE from outside manufacturers or vendors, SCALISE will use its best good faith efforts to obtain similar warranties from these manufacturers or vendors. SCALISE will pass on for the benefit of CUSTOMER all such warranties. Further, SCALISE agrees to act on behalf of the CUSTOMER for purposes of enforcing such warranties with respect to equipment furnished by outside sources.

d) Repair or replacement of items not provided by SCALISE is excluded from this Warranty. This Warranty is conditioned upon proper operation and maintenance by CUSTOMER and will not apply if the failure is caused or contributed to by accident, alteration, abuse, misuse, failure to properly operate the system, or other causes beyond the control of SCALISE. Only SCALISE’s personnel or agents will be permitted to perform the Warranty work. If a Warranty call is made and inspection indicates a condition that is not covered under this Service Agreement or this Warranty, SCALISE will be reimbursed for its services.

e) THIS WARRANTY IS THE EXCLUSIVE REMEDY FOR DEFECTS IN SCALISE'S WORK AND IS IN LIEU OF ANY OTHER WARRANTY OR GUARANTEE, EXPRESS OR IMPLIED, INCLUDING BUT NOT
LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR AN INTENDED USE.

7. Safety. SCALISE will conduct the Work in strict accordance with its Safety Manual, the safety programs instituted by CUSTOMER, and all applicable OSHA safety regulations. CUSTOMER and SCALISE will make available to each other all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA’s Hazard Communication Standard Regulations.

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