AGREEMENT

between

HEALTHWORKS REHAB and FITNESS

and

MARION COUNTY SCHOOLS

RE: Middle School Athletic Training Intern

This agreement, effective August, 1, 2017, is between HealthWorks Rehab and Fitness (hereinafter referred to as “HealthWorks”) and Marion County Schools.

WITNESSETH:

Whereas Marion County Schools wishes to contract for the services of a National Athletic Trainers Association-Board of Certification (NATA-BOC) certified athletic trainer to serve as the athletic trainer for the Marion Co. Middle Schools and,

Whereas HealthWorks is willing to provide the services of a NATA board certified and WV State Registered Athletic Trainer.

NOW THEREFORE the parties do mutually agree to the following:

1. HealthWorks will provide an athletic training intern to Marion County who is NATA board certified and WV State Registered.

2. The athletic training intern will provide those services deemed necessary by the Marion Co. Schools Administration in cooperation with HealthWorks Director, Athletic Training Services, not to exceed 23 hours a week.

3. The athletic training intern’s primary responsibility during the fall and winter sport seasons will be football and wrestling practice and game/match coverage. They will “float” between football/wrestling middle schools on a daily basis as the need to evaluate suspected concussions and musculoskeletal injuries is communicated and arises. Concussion management of Marion Co. middle school student-athletes will be the emphasis.

4. The athletic training intern’s primary responsibility during the spring sport season will be Fairmont Sr. High School boys and girls JV and varsity lacrosse teams. They will be responsible for the daily medical management of these teams which includes, but is not limited to practice and home game coverage as well as ImPACT baseline and follow-up neurocognitive testing.
5. HealthWorks will provide a NATA-BOC certified, WV State Registered Athletic Trainer from the HealthWorks – Fairmont clinic to provide supplemental coverage for middle school football games in which there may be a schedule conflict, putting the athletic training intern at another game site.

6. The athletic training intern’s responsibilities may cross over and into the three Marion Co. high schools as the need arises and deemed necessary by the Marion Co. administration and HealthWorks Director, Athletic Training Services during the fall, winter and spring sport seasons.

7. The athletic trainer will provide services beginning August 1, 2017 through May 31, 2018. Services will be consistent with the attached job description.

8. HealthWorks will provide ongoing supervision and professional interaction with the athletic training intern.

9. Extension or modification of the Agreement may be made by mutual agreement of the parties hereto and in such form as to constitute an addendum to this contract.

10. Day-to-day communications should be directed to Mike Casselman MS, ATC, CES Director, Athletic Training Services. Non-routine communications should be directed to both Mike Casselman MS, ATC, CES and John C. Spiker PT, ATC, President, HealthWorks Rehab and Fitness, 943 Maple Drive, Morgantown, WV 26505, (304) 599-2515.

Marion County Schools agrees to provide:

1. $2,000.00 expendable supply and capital equipment budget appropriate for the assurance that quality care be provided.

2. Thorough, timely, and effective communication with the athletic training intern from administrators and coaching staffs when injuries occur and during all aspects of the injury management process.

3. Administrative, coach, and community support to assure a quality athletic training program.

4. In consideration of the stated services, Marion County Schools will provide HealthWorks a $18,000 payment for a (10) month athletic trainer appointment. HealthWorks will submit an invoice annually for payment, which will be due no later than September 1st.

In witness whereof the parties do hereby cause this Agreement to be effective by the date of signatures of their duties authorized representatives.

John C. Spiker, President, CEO
HealthWorks Rehab and Fitness

Gary Price
Superintendent
Marion County Schools
HealthWorks/Marion Co. Athletic Training Internship Responsibilities

1. Work under the direction of HealthWorks Director, Athletic Training Services while performing assigned duties associated with the Marion Co. middle schools and high schools over the course of the fall, winter and spring sport seasons.

2. Administer first-aid and immediate care to injured middle and high school athletes.

3. Evaluate suspected concussions and other athletic injuries and coordinate follow-up referrals to the appropriate physician.

4. Administer the 6-Step Return to Play (RTP) Progression for each athlete diagnosed with a concussion by a licensed physician and has been cleared by the physician to begin the RTP progression.

5. Under physician supervision, coordinate rehabilitation of the injured athlete and determine readiness for return to activity.

6. Thorough, timely, and effective communicate with parents, coaches, physicians and administrators regarding the status of the athlete’s health and other information relevant to the athletic training program.

7. Properly fit, apply, maintain, and supervise the use of protective and injury preventive devices.

8. Assist with the management of pre-season physical exams and injury preventive musculoskeletal screenings.

9. Educate coaches, parents, and athletes with regard to concussion management, conditioning, diet, rest, exercise, and other pertinent health matters.

10. Keep and maintain accurate medical records for all athletes.

11. Develop an operating budget and inventory for the Marion Co. Middle School Athletic Training Program.

12. Conduct oneself in a professional manner at all times by abiding by the National Athletic Trainers’ Association Code of Ethics and HealthWorks Core Purpose and Core Values.
AGREEMENT

between

HEALTHWORKS REHAB and FITNESS

and

MARION COUNTY SCHOOLS

RE: EAST FAIRMONT HIGH SCHOOL ATHLETIC TRAINER

This agreement, effective July 31, 2017, is between HealthWorks Rehab and Fitness (hereinafter referred to as "HealthWorks") and Marion County Schools.

WITNESSETH:

Whereas Marion County Schools wishes to contract for the services of a National Athletic Trainers' Association-Board of Certification (NATA-BOC) certified athletic trainer to serve as the head athletic trainer at East Fairmont High School (hereinafter referred to as "EFHS"); and,

Whereas HealthWorks is willing to provide the services of NATA board certified and WV State Registered athletic trainer.

NOW THEREFORE the parties do mutually agree to the following:

1. HealthWorks will provide a graduate assistant athletic trainer to EFHS who is NATA board certified and WV State Registered.

2. The athletic trainer will provide those services deemed necessary by the Athletic Director/Principal at EFHS in cooperation with HealthWorks Director, Athletic Training Services, not to exceed 30 hours weekly.

3. The athletic trainer will provide services beginning July 31, 2017 through May 31, 2018. Services will be consistent with the attached job description.

4. HealthWorks will provide ongoing supervision and professional interaction with the assigned athletic trainer.

5. Extension or modification of the Agreement may be made by mutual agreement of the parties hereto and in such form as to constitute an addendum to this contract.
6. Day-to-day communications should be directed to Mike Casselman MS, ATC, CES Director, Athletic Training Services. Non-routine communications should be directed to both Mike Casselman MS, ATC, CES and John C. Spiker PT, ATC, President, HealthWorks Rehab and Fitness, 943 Maple Drive, Morgantown, WV 26505, (304) 599-2515

Marion County Schools agrees to provide:

1. A specifically designated athletic training facility that allows appropriate access (male and female), plumbing, ventilation, lighting, and appearance.

2. Expendable supply and capital equipment budget appropriate for the assurance that quality care be provided.

3. Administrative, coach, and community support to assure a quality athletic training program.

4. A team physician to be present at all home varsity football contests. The appointment of the team physician is a decision mutually agreed upon by EFHS and HealthWork's administration.

5. In consideration of the stated services, Marion County Schools will provide HealthWorks a $18,000 stipend for a (10) month, two semester, graduate assistant athletic trainer appointment. HealthWorks will submit an invoice annually for payment, which will be due no later than September 1st.

In witness whereof the parties do hereby cause this Agreement to be effective by the date of signatures of their duties authorized representatives.

John C. Spiker, President/CEO  
HealthWorks Rehab and Fitness

Gary Price  
Superintendent  
Marion County Schools
Responsibilities of the Athletic Trainer

1. Administer first-aid and immediate care to injured athletes.

2. Evaluate athletic injuries, including suspected concussions, and coordinate follow-up referrals to the appropriate physician.

3. Conduct baseline ImPACT concussion testing early each season of athletes of those sports deemed necessary by the athletic director. Follow-up testing will be conducted of those athletes diagnosed with a concussion by a licensed physician.

4. Administer the 6-Step Return to Play (RTP) Progression for each athlete diagnosed with a concussion by a licensed physician and has been cleared by the physician to begin the RTP progression.

5. The athletic trainer will act only as a “first responder” when evaluating and treating middle school student-athletes and only during emergency and acute injury situations.

6. Under physician supervision, coordinate rehabilitation of the injured athlete and determine readiness for return to activity.

7. Communicate with parents, coaches, and physician regarding the status of the athlete’s health.

8. Apply, maintain, and supervise the use of protective and injury preventive devices.

9. Assist with the management of pre-season physical exams and injury preventive musculoskeletal screenings.

10. Work cooperatively with coaches in designing and implementing conditioning programs for athletes as well as educate coaches, parents and athletes with regard to concussion management, conditioning, diet, rest, exercise, and other pertinent health matters.

11. Keep and maintain accurate medical records for all athletes.

12. Develop an operating budget and inventory for the Athletic Training Program.

13. Within the confines of the physical plant, maintain a safe and sanitary training room environment.

14. Supervise and educate high school and WVU athletic training students.

15. Conduct oneself in a professional manner at all times by abiding by the National Athletic Trainers’ Association Code of Ethics and HealthWorks Core Purpose and Core Values.
AGREEMENT
between
HEALTHWORKS REHAB and FITNESS
and
MARION COUNTY SCHOOLS
RE: FAIRMONT SENIOR HIGH SCHOOL ATHLETIC TRAINER

This agreement, effective July 31, 2017, is between HealthWorks Rehab and Fitness (hereinafter referred to as “HealthWorks”) and Marion County Schools.

WITNESSETH:

Whereas Marion County Schools wishes to contract for the services of a National Athletic Trainers Association-Board of Certification (NATA-BOC) certified athletic trainer to serve as the head athletic trainer at Fairmont Senior High School (hereinafter referred to as “FSHS”); and,

Whereas HealthWorks is willing to provide the services of a NATA board certified and WV State Registered athletic trainer.

NOW THEREFORE the parties do mutually agree to the following:

1. HealthWorks will provide a graduate assistant athletic trainer to FSHS who is NATA board certified and WV State Registered.

2. The athletic trainer will provide those services deemed necessary by the Athletic Director/Principal at FSHS in cooperation with HealthWorks Director, Athletic Training Services, not to exceed 30 hours weekly.

3. The athletic trainer will provide services beginning July 31, 2017 through May 31, 2018. Services will be consistent with the attached job description.

4. HealthWorks will provide ongoing supervision and professional interaction with the assigned athletic trainer.

5. Extension or modification of the Agreement may be made by mutual agreement of the parties hereto and in such form as to constitute an addendum to this contract.
6. Day-to-day communications should be directed to Mike Casselman MS, ATC, CES Director of Athletic Training Services. Non-routine communications should be directed to both Mike Casselman MS, ATC, CES and John C. Spiker PT, ATC, President, HealthWorks Rehab and Fitness, 943 Maple Drive, Morgantown, WV 26505, (304) 599-2515

Marion County Schools agrees to provide:

1. A specifically designated athletic training facility that allows appropriate access (male and female), plumbing, ventilation, lighting, and appearance.

2. Expendable supply and capital equipment budget appropriate for the assurance that quality care be provided.

3. Administrative, coach, and community support to assure a quality athletic training program.

4. A team physician to be present at all home varsity football contests. The appointment of the team physician is a decision mutually agreed upon by FSHS and HealthWork's administration.

5. In consideration of the stated services, Marion County Schools will provide HealthWorks a $18,000 stipend for a (10) month, two semester, graduate assistant athletic trainer appointment. HealthWorks will submit an invoice annually for payment, which will be due no later than September 1st.

In witness whereof the parties do hereby cause this Agreement to be effective by the date of signatures of their duties authorized representatives.

John C. Spiker, President, CEO
HealthWorks Rehab and Fitness

Gary Price
Superintendent
Marion County Schools
Responsibilities of the Athletic Trainer

1. Administer first-aid and immediate care to injured athletes.

2. Evaluate athletic injuries, including suspected concussions, and coordinate follow-up referrals to the appropriate physician.

3. Conduct baseline ImPACT concussion testing early each season of athletes of those sports deemed necessary by the athletic director. Follow-up testing will be conducted of those athletes diagnosed with a concussion by a licensed physician.

4. Administer the 6-Step Return to Play (RTP) Progression for each athlete diagnosed with a concussion by a licensed physician and has been cleared by the physician to begin the RTP progression.

5. The athletic trainer will act only as a “first responder” when evaluating and treating middle school student-athletes and only during emergency and acute injury situations.

6. Under physician supervision, coordinate rehabilitation of the injured athlete and determine readiness for return to activity.

7. Communicate with parents, coaches, and physician regarding the status of the athlete’s health.

8. Apply, maintain, and supervise the use of protective and injury preventive devices.

9. Assist with the management of pre-season physical exams and injury preventive musculoskeletal screenings.

10. Work cooperatively with coaches in designing and implementing conditioning programs for athletes as well as educate coaches, parents and athletes with regard to concussion management, conditioning, diet, rest, exercise, and other pertinent health matters.

11. Keep and maintain accurate medical records for all athletes.

12. Develop an operating budget and inventory for the Athletic Training Program.

13. Within the confines of the physical plant, maintain a safe and sanitary training room environment.

14. Supervise and educate high school and WVU athletic training students.

15. Conduct oneself in a professional manner at all times by abiding by the National Athletic Trainers’ Association Code of Ethics and HealthWorks Core Purpose and Core Values.
AGREEMENT

between

HEALTHWORKS REHAB and FITNESS

and

MARION COUNTY SCHOOLS

RE: NORTH MARION HIGH SCHOOL ATHLETIC TRAINER

This agreement, effective July 31, 2017, is between HealthWorks Rehab and Fitness (hereinafter referred to as “HealthWorks”) and Marion County Schools.

WITNESSETH:

Whereas Marion County Schools wishes to contract for the services of a National Athletic Trainers Association-Board of Certification (NATA-BOC) certified athletic trainer to serve as the head athletic trainer at North Marion High School (hereinafter referred to as “NMHS”); and,

Whereas HealthWorks is willing to provide the services of a NATA board certified and WV State Registered athletic trainer.

NOW THEREFORE the parties do mutually agree to the following:

1. HealthWorks will provide a graduate assistant athletic trainer to NMHS who is NATA board certified and WV State Registered.

2. The athletic trainer will provide those services deemed necessary by the Athletic Director/Principal at NMHS in cooperation with HealthWorks Director, Athletic Training Services, not to exceed 30 hours weekly.

3. The athletic trainer will provide services beginning July 31, 2017 through May 31, 2018. Services will be consistent with the attached job description.

4. HealthWorks will provide ongoing supervision and professional interaction with the assigned athletic trainer.

5. Extension or modification of the Agreement may be made by mutual agreement of the parties hereto and in such form as to constitute an addendum to this contract.
6. Day-to-day communications should be directed to Mike Casselman MS, ATC, CES Director of Athletic Training Services. Non-routine communications should be directed to both Mike Casselman MS, ATC, CES and John C. Spiker PT, ATC, President, HealthWorks Rehab and Fitness, 943 Maple Drive, Morgantown, WV 26505, (304) 599-2515.

Marion County Schools agrees to provide:

1. A specifically designated athletic training facility that allows appropriate access (male and female), plumbing, ventilation, lighting, and appearance.

2. Expendable supply and capital equipment budget appropriate for the assurance that quality care be provided.

3. Administrative, coach, and community support to assure a quality athletic training program.

4. A team physician to be present at all home varsity football contests. The appointment of the team physician is a decision mutually agreed upon by NMHS and HealthWork's administration.

5. In consideration of the stated services, Marion County Schools will provide HealthWorks a $18,000 stipend for a (10) month, two semester, graduate assistant athletic trainer appointment. HealthWorks will submit an invoice annually for payment, which will be due no later than September 1st.

In witness whereof the parties do hereby cause this Agreement to be effective by the date of signatures of their duties authorized representatives.

John C. Spiker, President, CEO
HealthWorks Rehab and Fitness

Gary Price
Superintendent
Marion County Schools
Responsibilities of the Athletic Trainer

1. Administer first-aid and immediate care to injured athletes.

2. Evaluate athletic injuries, including suspected concussions, and coordinate follow-up referrals to the appropriate physician.

3. Conduct baseline ImPACT concussion testing early each season of athletes of those sports deemed necessary by the athletic director. Follow-up testing will be conducted of those athletes diagnosed with a concussion by a licensed physician.

4. Administer the 6-Step Return to Play (RTP) Progression for each athlete diagnosed with a concussion by a licensed physician and has been cleared by the physician to begin the RTP progression.

5. The athletic trainer will act only as a “first responder” when evaluating and treating middle school student-athletes and only during emergency and acute injury situations.

6. Under physician supervision, coordinate rehabilitation of the injured athlete and determine readiness for return to activity.

7. Communicate with parents, coaches, and physician regarding the status of the athlete’s health.

8. Apply, maintain, and supervise the use of protective and injury preventive devices.

9. Assist with the management of pre-season physical exams and injury preventive musculoskeletal screenings.

10. Work cooperatively with coaches in designing and implementing conditioning programs for athletes as well as educate coaches, parents and athletes with regard to concussion management, conditioning, diet, rest, exercise, and other pertinent health matters.

11. Keep and maintain accurate medical records for all athletes.

12. Develop an operating budget and inventory for the Athletic Training Program.

13. Within the confines of the physical plant, maintain a safe and sanitary training room environment.

14. Supervise and educate high school and WVU athletic training students.

15. Conduct oneself in a professional manner at all times by abiding by the National Athletic Trainers’ Association Code of Ethics and HealthWorks Core Purpose and Core Values.
TO:  Gary Price, Superintendent  
FROM:  John Hinzman, Title I Director  
        Karen Decker, Principal, Watson School  
DATE  July 18, 2017  
SUBJECT:  Request for Board Approval  

The Title I program at Watson School is requesting Board Approval for the following item. This presenter is part of their professional development plan for their Strategic Plan.

Dr. Marcia Tate  *Worksheets Don't Grow Dendrites*  Sept. 13 & 14, 2017  $15,200.00

**TOTAL:**  $15,200.00

**Source of Funding:** Watson School Title I Schoowide Program Budget for FY18

This training is part of Watson School's professional development plan for their Strategic Plan. Dr. Tate has done previous workshops for Marion County but not at the school level. Additional information on Dr. Tate and the particular area she will be assisting teachers with is attached.
Marcia L. Tate, Ed.D. is the former Executive Director of Professional Development for the DeKalb County School System, Decatur, Georgia. During her 30-year career with the district, she has been a classroom teacher, reading specialist, language arts coordinator, and staff development executive director. She received the Distinguished Staff Development Award for the State of Georgia, and her department was chosen to receive the Exemplary Program Award for the state. More importantly, Marcia has been married to Tyrone Tate for more than 30 years and is the proud mother of three wonderful adult children: Jennifer, Jessica, and Christopher; and the doting grandmother of two granddaughters, Christian and Aidan.

Marcia is currently an educational consultant and has taught more than 350,000 administrators, teachers, parents, and business and community leaders throughout the world, including Australia, Egypt, Hungary, Singapore, Thailand, and New Zealand. She is the author of the following five bestsellers: Worksheets Don’t Grow Dendrites: 20 Instructional Strategies that Engage the Brain; “Sit & Get” Won’t Grow Dendrites: 20 Professional Learning Strategies That Engage the Adult Brain; Reading and Language Arts Worksheets Don’t Grow Dendrites: 20 Literacy Strategies that Engage the Brain; Shouting Won’t Grow Dendrites: 20 Techniques for Managing a Brain-compatible Classroom; and Mathematics Worksheets Don’t Grow Dendrites: 20 Numeracy Strategies that Engage the Brain. Participants in her workshops refer to them as “some of the best ones they have ever experienced” since Marcia uses the 20 brain-compatible strategies outlined in her books to actively engage her audiences.

Marcia received her bachelor’s degree in psychology and elementary education from Spelman College in Atlanta, Georgia. She earned her master’s degree in remedial reading from the University of
Michigan, her specialist degree in educational leadership from Georgia State University, and her doctorate in educational leadership from Clark Atlanta University. Spelman College awarded her the Apple Award for excellence in the field of education.

The training that Dr. Tate will be doing for Watson is titled *Worksheets Don't Grow Dendrites*. She explains the workshop in the following way.

“...When your students are not learning the way you are teaching them, then you must teach them the way they learn! Experience 20 instructional strategies (based on brain research and learning style theory) that maximize memory and minimize forgetting. Increase learning for all students when strategies like drawing, metaphor, movement, music, and storytelling are used to teach curriculum objectives and meet international standards. Explore research that shows why these strategies are preferable to others. Ensure that brains retain key concepts, not only for tests, but for life! This workshop has been called both professionally and personally life-changing and lots of fun!”
TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: July 17, 2017

Please consider the following item for the upcoming Marion County Board Agenda.

Approval of a quote for $11,104.98 from IDEA federal funds to Precision Services, Inc., in Gassaway, WV, for scanning of special education records.

This company has been providing scanning services to the special services department to ensure the timely scanning and ready access of special education records.
Marion County Schools
1516 Mary Lou Retton Drive
Fairmont, WV 26554

Attn: Kathy Cyphers/Tanya

We are pleased to submit the following Job Estimate:

**JOB DESCRIPTION:** Image 30 Boxes of Special Education Files

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>96,600.00</td>
<td>Estimated # of Documents - Scanning *</td>
<td>0.0840</td>
<td>8,114.40</td>
</tr>
<tr>
<td>165.00</td>
<td>Estimated Document Preparation Hours</td>
<td>10.62</td>
<td>1,752.30</td>
</tr>
<tr>
<td>2.00</td>
<td>Estimated Master CD's</td>
<td>45.74</td>
<td>91.48</td>
</tr>
<tr>
<td>2.00</td>
<td>Estimated Duplicate CD's</td>
<td>15.52</td>
<td>31.04</td>
</tr>
<tr>
<td>103,040.00</td>
<td>Estimated # keystrokes - Indexing **</td>
<td>0.0090</td>
<td>927.36</td>
</tr>
<tr>
<td>30.00</td>
<td>Estimated Document Shredding</td>
<td>6.28</td>
<td>188.40</td>
</tr>
<tr>
<td>0.00</td>
<td>Transportation of Documents - per mile</td>
<td>0.64</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Total Estimated Cost** | **11,104.98**

**NOTES:**

This is only an estimate and the actual cost to image these records may be more or less.

* Estimated 96,600 documents, (est. 450" x 215 pages/inch)
** Estimated 103,040 keystrokes (est. 1610 files x 32 char/file x 2(for DBI))

483 Elk River Road - Gassaway, WV 26624 - (304) 364-3500, Fax (304) 364-3501
TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: July 17, 2017

Please consider the following item for the upcoming Marion County Board Agenda.

The Special Education Department requests approval of the purchase of two (2) Whiteboard Solution with TeachSmart by Hatch for Pre-K classrooms at Monongah Elementary East Dale Elementary. Total amount for both: $16,049.00.

Funding: Special Education PreK Funds
Order Agreement

Hatch
PO Box 11927
Winston-Salem, NC 27116

Account: Marion County Schools (WV)
200 Gaston Ave
Fairmont, WV 26554

Comments:

Marion County Schools (WV)
200 Gaston Ave
Fairmont, WV 26554

Stacey Oliver
Phone: (304) 367-2100 x147

<table>
<thead>
<tr>
<th>Item Description</th>
<th>SKU</th>
<th>Price</th>
<th>Quantity</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whiteboard Solution with TeachSmart by Hatch</td>
<td>691258-01</td>
<td>$7,295.00</td>
<td>2</td>
<td>$14,590.00</td>
</tr>
</tbody>
</table>

The Hatch® Whiteboard Solution is a 75" surface light wave interactive board with four touch points, a projector and includes over 1,100 pre-installed activities with the TeachSmart® by Hatch® software, a Hatch computer with Microsoft® Windows 7.0, a combination headset/microphone for child use, an additional microphone for continued professional development and online training with Hatch, an external optical drive, a hand pointer, a tennis ball, a keyboard with trackpad, and 8G USB drive.

As part of this purchase, a Hatch Classroom Integration Consultant will professionally install TeachSmart® by Hatch® and conduct the initial training to advise teachers on implementation and to ensure that the system becomes an active part of each classroom. Additionally, all customers will have 24/7 access to online learning courses. Customers can reach us by phone for support throughout the life of the product.

Internet connection is highly recommended to easily receive important and critical product updates.

NOTE: Hatch charges a Travel Fee for product installations in remote areas and/or locations in which we have no coverage by our Classroom Integration Consultant network. Fees are charged per trip. Areas include: IA, ID, ME, MN, MT, ND, OR, SD, VT, WA, WY, AK, HI, PR, VI, Canada and other international locations.

Subtotal: $14,590.00
Freight: $1,459.00
Total Cost: $16,049.00

This quotation does not include Sales Tax

Quoted By: Sandra Bush
Sales
sbush@HatchEarlyLearning.com
800.624.7968 ext.1125

This quotation is valid for a period of 30 days unless otherwise stated. In the event of technology changes, exchanges for like or better grade components may be possible in some units. Hatch, Inc. payment terms are net 30. Invoices not paid in full within 30 days are subject to late fees of the lesser of 1.5% / month or the maximum allowed by your state.

Approved By: Printed Name: Title: Date:
Signature: 

Date: 5/31/2017 At: 4:39:32PM Page 1 of 1 Initial:___
TeachSmart® by Hatch®

TeachSmart® software is available on an exclusive interactive whiteboard solution created by Hatch that enables teachers to provide young children with fun and purposeful activities. TeachSmart® features strategies and activities that reflect the latest scientific research for pre-literacy and mathematics skill acquisition in young children.

Features:
- Access more than 1,100 activities
- Develop a variety of cognitive skills: phonological awareness, alphabet knowledge, vocabulary, language, writing, number recognition, counting and more
- Follow step-by-step instructions recorded by a licensed speech pathologist
- Create and share individual portfolios for each child

Tools for Planning:
- Browse and select activities with intuitive navigation
- Search by category, keyword and national standard
- Schedule activities for individuals and groups
- Launch scheduled activities for each day
- Integrate your own custom activities

Customer Care Guarantee

Successful integration of TeachSmart® by Hatch® in early childhood classrooms requires proper installation, setup and staff development training. As part of this purchase, a Hatch Classroom Integration Consultant will professionally install TeachSmart and conduct the initial training to advise teachers on implementation and to ensure that the system becomes an active part of each classroom. Additionally, all customers will have 24/7 access to online learning courses. Customers can reach us by phone for support throughout the life of the product.

Hatch Interactive Whiteboard Specifications

<table>
<thead>
<tr>
<th>Board: 75&quot; Interactive whiteboard</th>
<th>Surface Light Wave technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projector: XGA 1024x768 resolution</td>
<td>3,600 ANSI lumens</td>
</tr>
<tr>
<td>6,000 hours of lamp life (Eco mode)</td>
<td>CPU: Intel® Core™ i5 4250U with Integrated Video</td>
</tr>
<tr>
<td>Projector: XGA 1024x768 resolution</td>
<td>4GB DDR3 1600 RAM</td>
</tr>
<tr>
<td>3,600 ANSI lumens</td>
<td>500GB 2.5&quot; SATA HDD</td>
</tr>
<tr>
<td>6,000 hours of lamp life (Eco mode)</td>
<td>DVD±R/RW Optical Drive</td>
</tr>
<tr>
<td>CPU: Intel® Core™ i5 4250U with Integrated Video</td>
<td>Integrated gigabit and Wi-Fi connections*</td>
</tr>
<tr>
<td>4GB DDR3 1600 RAM</td>
<td>Wireless keyboard with trackpad</td>
</tr>
<tr>
<td>500GB 2.5&quot; SATA HDD</td>
<td>OS: Microsoft Windows 7 Professional</td>
</tr>
<tr>
<td>DVD±R/RW Optical Drive</td>
<td>*Internet connectivity is required to receive product updates.</td>
</tr>
</tbody>
</table>

The Hatch® Warranty

The Hatch Whiteboard solution includes a three-year limited warranty on the Whiteboard, CPU, Projector and Projector Mount that covers any defects in workmanship and materials.

- The projector lamp, used under normal projector operating systems (not in excess of eight hours per day and 260 days per year), is covered by warranty for 250 hours or 90 days, whichever comes first.
- If an item proves defective within the first 90 days, Hatch will replace the defective item with a new one.
- User induced issues are not covered under the limited warranty.
- User induced issues include, but are not limited to: exposure to viruses/malware, electrical surges, improper use, abuse and neglect.
- The three-year warranty does not cover theft, vandalism or Acts of Nature (flood, earthquake, etc.).
- Hatch also offers a four-year warranty that must be purchased at the time of sale. If you would like to purchase an extended warranty, please contact your Hatch Sales representative.

Interactive Whiteboard Extended Warranty - Hatch will provide a one-year warranty extension that follows the same guidelines as the standard warranty, extending it by the specified time frame at the pricing below. This warranty can only be purchased at the time of sale.

One-year Extended: $729.00

Please note the software package is licensed for use on one (1) computer only and may not be reproduced on additional computers without express written consent from Hatch®, Inc. Unauthorized use may result in legal action.

800.624.1968 | HatchEarlyLearning.com
TeachSmart® training helps teachers bring these six essentials together with research-based content through:

- **Learning in a supportive social context.** Approaches are scaffolding, observing, pacing, modeling, questioning, commenting, and non-verbal cues such as gesturing.
- **Efficient development of memories.** Using “time windows” as children develop networks of associations with repeated learning experiences that are related in content.
- **Teacher planning that builds background knowledge.**
- **Balance of teaching strategies.** Example of direct and indirect instruction on teaching alliteration (Beginning sounds of words).
- **Flexible groupings of children for learning:**
  - **One-on-one:** Provides teacher opportunity to individualize instruction and meet special needs. **Small groups:** Allows children more opportunity for talking, provides teacher opportunity for scaffolding, encourages hands-on activities and child discovery.
- **Large groups:** Builds a sense of community, sets the stage for the introduction of theme, and provides opportunities for information about new concepts.

Through this comprehensive approach to integrating TeachSmart in the classroom, HATCH ensures your organization achieves success in the classroom for both your teachers and your students!

**TeachSmart®3.0 and TeachSmart® 3.0 English Language Learners (ELL) Spanish Solutions include the following:**

- Either Hatch Whiteboard Solution or Hatch Display Solution with TeachSmart® 3.0 Software
- Preinstalled and configured TeachSmart® software package
- Complete classroom installation of all components
- Hatch warranty
- Access to online courses available 24/7
- Access to live webinar trainings
- Toll-free technical support

**The HATCH Display Solution** is also designed and sold exclusively by HATCH. It features a 55” multi-touch, projector-free screen.

**HATCH TeachSmart® 3.0** bundled components and services are manufactured and distributed exclusively by HATCH. **TeachSmart® 3.0 is not available from any other vendor or company.**

Please retain a copy of this document for your records and feel free to submit copies to any authorizing agencies. If you require further information, please call HATCH at 800-624-7968.

Sincerely,

Ginny Norton
President
HATCH®
To Whom It May Concern:

This letter shall serve as documentation that the TeachSmart® 3.0 Solution and TeachSmart® 3.0 English Language Learners (ELL) Spanish Solution are sole source solutions, produced and distributed exclusively by HATCH®.

The TeachSmart® Solution is built around the TeachSmart® 3.0 Software Package [Copyrighted under TX00069154761/2008-09-08]. This package consists of over 1,100 research based activities reflecting the latest scientific research found in the newly released National Early Literacy Panel report, Developing Early Literacy and the National Research Council, Mathematics Learning in Early Childhood. The TeachSmart® 3.0 ELL Spanish Solution consists of over 1,650 activities. The activities are scaffolded from Foundational 1 to Beginning 2 to support the English acquisition in young children to help prevent the creation of learning gaps and develop strong school readiness skills for kindergarten. The activities are aligned with national learning standards and outcomes, such as CTB/McRel, Head Start Child Outcomes, NAEYC Accreditation Standards, and the ECERS Environmental Scale. In addition, another feature available with the touch of a finger is Teacher Talk. This feature provides the most current research findings to support literacy, mathematics, social and emotional development. The TeachSmart® is also correlated with state specific readiness standards for Prekindergarten as well as popular early childhood curriculum. Correlations are available upon request.

Both the TeachSmart® 3.0 Solution and TeachSmart® 3.0 English Language Learners (ELL) Spanish Solution professional development programs focus on the six key essentials that optimally support a young child’s cognitive and social development, including:

1. Rich language input:
   a) Use of labels for objects and actions
   b) Providing explanations and rationales
   c) Frequent book reading on many topics
2. Responsiveness to children’s signals
3. Maintaining and building on interests
4. Fewer restrictions
5. More choice when providing strategies
6. Adapting support to children’s changing needs
July 9, 2017

Mr. Gary Price, Superintendent
Marion County Board of Education
1516 Mary Lou Retton Dr.
Fairmont, WV 26554

Dear Mr. Price:

For the past several years, Marion County Schools have played a vital role, in conjunction with Fairmont State University, in the preparation of tomorrow’s instructional leaders. Working together we hope to continue to produce quality educators to fill vacant positions in your county’s school system. This collaborative work will also provide our clinical and field experience students with valuable opportunities to learn from your veteran teachers. These field experiences provide our students the opportunity to examine teaching in practice – observing teachers, interacting with students, and learning about themselves as professional educators. Most importantly, they gain valuable strategies for classroom management, discover new ways to present challenging material, and start building professional networks. We are extremely pleased about this professional Partnership.

Enclosed with this mailing, you will find an updated Memorandum of Understanding. It is a binding agreement between Fairmont State University and Marion County Schools. Once it is BOE approved, please sign and return one copy to us in the enclosed envelope and keep the second copy for your records.

Once again, please let us extend our heartfelt thanks for your county’s commitment to our teacher education program.

Sincerely,

Carolyn Crislip-Tacy,
Dean, School of Education, Health and Human Performance

Enclosures
Memorandum of Understanding for Fairmont State University Teacher Candidates and Student Teachers

This agreement made by and between Fairmont State University and the Marion County Board of Education is for the purpose of setting forth responsibilities of Fairmont State University and the County Board of Education, and shall be a continuing agreement between both parties until dissolved by written notice by one or both parties. The effective dates of this Agreement shall be August 1, 2017 thru May 30, 2018.

I. Fairmont State University

A. Affirms that all teacher candidates/student teachers are currently enrolled students of FSU-requesting placement in the county and are thereby covered by the university’s and/or insurance secured by the individual candidates.

B. Affirms that all teacher candidates/student teachers will be placed at schools by collaboratively following the county’s procedure for securing proper placement and selection of professionally certified host teachers.

C. Affirms that all teacher candidates/student teachers have met the minimum course work required at the level appropriate for the teacher candidate or student teaching experience(s).

D. Affirms that the teacher candidates/student teachers will be properly supervised by Fairmont State University personnel.

E. Affirms that FSU personnel will consult with proper county school administrators and teachers on the progress of teacher candidates and student teachers.

F. Will collaborate with and notify proper county school administrators and teachers, when withdrawal of a candidate/student teacher from placement due to performance becomes necessary.

G. Will ensure that all teacher candidates and student teachers are advised to maintain a clean background absent from any criminal arrests or convictions.

H. Will provide information to all teacher candidates and student teachers on how and where to obtain fingerprinting or student teacher permits as required by the WV State Board of Education.

I. Will direct teacher candidates and student teachers to present results of their TB and fingerprint screening to designated school administration or personnel.
II. **The County Board of Education**

A. Affirms that it will permit teacher candidates and student teachers to complete various clinical and field experiences at assigned schools.

B. Affirms that teacher candidates and student teachers may become collaboratively involved in other educational activities in the county to permit broadening the students’ experience. (Ex. Parent-Teacher conferences, extra-curricular activities, etc)

C. Affirms that the superintendent or designated party will sign the agreement thereby recognizing their official acceptance of Fairmont State University teacher candidates and student teachers in the county.

D. Will provide at the county or school level adequate in-service for clinical students and student teachers by addressing county and building policies to enhance the candidate’s knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.

E. Affirms that it will cooperate with personnel from Fairmont State University in the selection of the site(s) participating personnel for the clinical placements and student teaching experience.

F. Affirms that if a conflict shall arise during the teacher candidates or student teacher teaching experience, that appropriate Fairmont State University personnel will be contacted to resolve said problem in an amiable manner with minimal stress to public school students, the teacher candidate or student teacher, and the host teacher/school.

G. Will notify proper Fairmont State University administrators and supervisors and agree to withdraw candidates from placements when performance in the placement warrants.

________________________________________  
Superintendent, Marion County Schools  
Date

________________________________________  
President, Marion County Board of Education  
Date

________________________________________  
Dean, School of Education, Fairmont State University  
Date

Director, Clinical Experiences, Fairmont State University  
Date

Rev. 7/6/17
TO: Superintendent Gary L. Price
FROM: Mr. Richard Ott, Principal
DATE: July 17, 2017
SUBJECT: Replacement Windows at Mannington Middle School

I am requesting for Board Approval of the purchase and installation of replacement windows for Mannington Middle School. The quote provided by S & M Glass is $685.00 per window. Mannington Middle Schools needs to replace 48 windows, which will make the total cost of this project $34,320.00. Mannington Middle has saved $15,000.00 in our building fund to pay for the windows. However, this leaves a remaining balance of $19,320.00. I am requesting for Marion County Board of Education to pay the remaining balance. I am thankful that you are considering this request and hope it accepted.

FUNDING SOURCE: Mannington Middle $15,000.00 from account 108 school building fund; and MCBOE $19,320.00.

Thank you so much.

Sincerely, Richard Ott,
Principal MMS
# Proposal

S&M Glass Inc.
204 Morgantown Avenue
Fairmont, WV 26554
304-1302

**Proposal**

**S&GIES.00**

204 MORGANTOWN AVENUE
FAIRMONT, WV 26554
304-1602

---

We hereby submit specifications and estimates for:

<table>
<thead>
<tr>
<th>48 - Window Openings</th>
</tr>
</thead>
<tbody>
<tr>
<td>White Double Hung - Bottom Section</td>
</tr>
<tr>
<td>Clear Double Pane Glass</td>
</tr>
<tr>
<td>Fix Lite Top Section</td>
</tr>
<tr>
<td>Brake Metal Cover Existing Wood</td>
</tr>
<tr>
<td>White Grids 9&quot; over 9&quot; divides Bottom</td>
</tr>
<tr>
<td>Lite Pattern in Top - 1/2 Screen</td>
</tr>
<tr>
<td>Add 20% BTO Tax if required</td>
</tr>
</tbody>
</table>

---

**THIS QUOTE DOES NOT INCLUDE CLEANING OF GLASS OR FRAMING.**

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

- **$30,320.00**

Payment to be made as follows:

---

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Glass and metal cleaning not included.

---

**Acceptance of Proposal** - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

---

**Date of Acceptance:**

---

Signature:

---

Authorized Signature:

---

Note: This proposal may be withdrawn by us if not accepted within 10 days.

---

Concord Press: (304) 365-6756
June 30, 2017

Mr. Gary Price, Superintendent  
Marion County Board of Education  
1516 Mary Lou Retton Drive  
Fairmont, WV 26554

RE: Locust Avenue/Field Street Parking Lot Lease – INVOICE

Dear Mr. Price:

Thank You for your recent notice of your intent to renew your lease of our parking facility located at 509 1/2 Locust Avenue across from the Marion County Adult & Community Education Center on Field Street. Per your request, this letter is to inform you of what the annual lease amount would be to rent the facility. For fiscal year 2017-2018, beginning on July 1, 2017 and continuing until June 30, 2018, the annual lease amount for the premises would be $10,874.01 (Ten Thousand Eight Hundred and Seventy-four Dollars and 01/100). Please consider this letter to be an invoice and please make the check payable to Arlene J. Viglianco.

I hope that this assists you in making your financial arrangements for the coming funding year. The existing lease document will remain in effect for the upcoming term. Again, thank you for your interest in our parking area. I look forward to our continuing relationship for years to come.

If for any reason you need to reach me, my cell phone number is (908) 246-6627 or my e-mail address is: michaelvwv@earthlink.net.

Sincerely,

Michael C. Viglianco,  
Agent for  
Arlene J. Viglianco, Owner

MCV/ncv  
CC: file
This is a contract entered into by WV Police Reserves and Marion County Board of Education on ______________, 2017.

Service Provider’s Address: West Virginia Police Reserves
Fairmont, WV 26554

Client/Agency Address: Marion County BOE
1516 Mary Lou Retton Dr.
Fairmont, WV 26554

The Client hereby engages the Provider to provide security services for the 2017-18 school year.

Services to be rendered by the Service Provider: West Virginia Police Reserves will provide security services to the Marion County Board of Education for county school activities. Activities include monitoring arrival/dismissal of schools, student activities during lunch periods, athletic contests, co-curricular/extra-curricular activities, and special projects as assigned by the Superintendent of Schools.

Payments for services rendered: The Client Shall pay the Provider for services rendered according to the discussed payment rate of $25.00 per hour for a team of security personnel. Payment would be paid from County Funding.

Additional Projects assigned by the Superintendent:

Security at varsity football games and graduation for East Fairmont High, Fairmont Senior High, and North Marion High.

Regular Security Assignments: Two (2) man teams are $25.00 per hour for the team.

North Marion High School – Arrival: one man, two (2) hours, one man, one (1) hour. Lunch: one man, two (2) hours. Dismissal: two men, one (1) hour each. Each evening: two men, four (4) hours each.

East Fairmont High School – Daily: two men, four (4) hours each. Each evening: two men, four (4) hours each.

Fairmont Senior High School – Lunch: three men, two (2) hours each. Dismissal: two men, one (1) hour each. Each evening: two men, four (4) hours each.

Gary L. Price, Superintendent
(CLIENT)
(Date)

WV Police Reserves, Representative
(PROVIDER)
(Date)

STATE OF WEST VIRGINIA,
COUNTY OF MARION, TO-WIT:

The foregoing instrument was acknowledged before me this _____ day of ______________, 2016, by Gary Price, Superintendent of the Board of Education of Marion County, West Virginia, on behalf of the Board of Education.

Notary Public

The foregoing instrument was acknowledged before me this _____ day of ______________, 2016, by ______________________, of West Virginia Police Reserves Provider.

Notary Public
CONTRACT FOR SERVICES RENDERED

This is a contract entered into by Marion County Police Reserves and Marion County Board of Education on ____________________, 2017.

Service Provider’s Address:  
Marion County Police Reserves  
PO Box 1871  
Fairmont, WV 26554

Client/Agency Address:  
Marion County BOE  
1516 Mary Lou Retton Dr.  
Fairmont, WV 26554

The Client hereby engages the Provider to provide security services for the 2017-18 school year.

Services to be rendered by the Service Provider: West Virginia Police Reserves will provide security services to the Marion County Board of Education for county school activities. Activities include monitoring arrival/dismissal of schools, student activities during lunch periods, athletic contests, co-curricular/extra-curricular activities, and special projects as assigned by the Superintendent of Schools.

Payments for services rendered: The Client Shall pay the Provider for services rendered according to the discussed payment rate of $25.00 per hour for a team of security personnel. Payment would be paid from County Funding.

Additional Projects assigned by the Superintendent:

Security at varsity football games and graduation for East Fairmont High, Fairmont Senior High, and North Marion High.

Regular Security Assignments: Two (2) man teams are $25.00 per hour for the team.

North Marion High School – Arrival: one man, two (2) hours, one man, one (1) hour. Lunch: one man, two (2) hours. Dismissal: two men, one (1) hour each. Each evening: two men, four (4) hours each.

East Fairmont High School – Daily: two men, four (4) hours each. Each evening: two men, four (4) hours each.

Fairmont Senior High School – Lunch: three men, two (2) hours each. Dismissal: two men, one (1) hour each. Each evening: two men, four (4) hours each.

Gary L. Price, Superintendent  
(CLIENT)  
(Date)

Marion County Police Reserves, Representative  
(PROVIDER)  
(Date)

STATE OF WEST VIRGINIA,  
COUNTY OF MARION, TO-WIT:

The foregoing instrument was acknowledged before me this _____ day of ____________, 2016, by Gary Price, Superintendent of the Board of Education of Marion County, West Virginia, on behalf of the Board of Education.

Notary Public  
The foregoing instrument was acknowledged before me this _____ day of ____________, 2016, by ______________________, of West Virginia Police Reserves Provider.

Notary Public
DATE: July 12, 2017

TO: Mr. Price

FROM: Chad Norman

RE: Board Agenda Item

I am requesting approval for RESA 7 for $12,225.00 for 2017-2018 yearly renewal for School Messenger Service. This is the parent notification system. Funding: Technology
<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>ITEM CODE</th>
<th>DESCRIPTION</th>
<th>PRICE EACH</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>MISC</td>
<td>2017-2018 Yearly Renewal for School Messenger Service, Unlimited notification service</td>
<td>12,225.00</td>
<td>12,225.00</td>
</tr>
</tbody>
</table>

**Total**

$12,225.00
MEMORANDUM

To: Mr. Gary Price
   Superintendent
From: Randy Farley
Subject: Board Agenda
Date: 7/10/2017

Please request approval to renew and pay the student subscriptions for Reasoning Mind for the 2017-2018 school year.

Fund – County
Amount - $116,142.00
ReasoningMind
2000 Bering Dr, Suite 300
Houston, TX 77057
office: 281.579.1110
fax: 281.200.0416
www.reasoningmind.org

Quote

Diane Furman
Marion County Schools
200 Gaston Avenue
Fairmont, WV 26554

<table>
<thead>
<tr>
<th>Product</th>
<th>Sales Price</th>
<th>Quantity</th>
<th>Subtotal</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundations Student License - Grade 2</td>
<td>$39.00</td>
<td>627.00</td>
<td>$24,453.00</td>
<td>$24,453.00</td>
</tr>
<tr>
<td>Foundations Student License - Grade 3</td>
<td>$39.00</td>
<td>601.00</td>
<td>$23,439.00</td>
<td>$23,439.00</td>
</tr>
<tr>
<td>Foundations Student License - Grade 4</td>
<td>$39.00</td>
<td>604.00</td>
<td>$23,556.00</td>
<td>$23,556.00</td>
</tr>
<tr>
<td>Foundations Student License - Grade 5</td>
<td>$39.00</td>
<td>547.00</td>
<td>$21,333.00</td>
<td>$21,333.00</td>
</tr>
<tr>
<td>Foundations Student License - Grade 6</td>
<td>$39.00</td>
<td>599.00</td>
<td>$23,361.00</td>
<td>$23,361.00</td>
</tr>
</tbody>
</table>

Total Price                                      $116,142.00

Prices may vary by region and support services provided. This quote is based on current information provided by the customer regarding the project requirements. Quoted offer is for estimation purposes only and is not a guarantee of cost for services. Actual cost may change once all project elements are finalized. Customer will be notified of any changes in cost prior to them being incurred.

This quote is extended to the specific customer identified above, it is intended for that customer's sole consideration, and it is non-transferable. Quoted offer expires 90 days after the date specified on this document. For assistance, please contact the Reasoning Mind representative identified above.
Marion County Schools – BOOSTER INFO / 2016-2017

School  Monongah Elementary

Booster Group  PTO

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group:  Monongah Elementary  PTO

2) Booster Group by-laws submitted by September 1st of each year:  Yes

3) Date of the election of booster officers:  10/13/2017

4) Name of booster President:  Kristen Cunningham Phone #(304) 288-1998

5) Name of booster Vice President:  April Averson Phone # (304) 592-0053

6) Name of booster Secretary:  Jessica Eddy Phone # (304) 612-5271

7) Name of booster Treasurer:  Becky Getz Phone # (304) 657-0465

8) Booster fundraisers listed on school fundraiser calendar in the main office:  Yes

9) Proof of booster Liability Insurance to principal:  Date submitted:  10/13/2016

(COMPLETE BACK OF THIS FORM)
10) Financial records submitted to the principal at the conclusion of the season: Yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. NA

13) All items provided to athletes and coaches to be returned at the end of the year. Yes NA

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
TO: Gary Price, Superintendent
FROM: Jean Hinzman, Title I Director
SUBJECT: Request for Board Approval
DATE July 13, 2017

Title I, the Attendance Director, and the Home-School Liaison are requesting approval for the purchase school absence note pads for all elementary schools. This is being funded with both Title I and county funds. Each family will receive a pad of 25 sheets for each child they have in school and each time a child is absent, the parent is to complete and send back one of the notes to the school indicating why the child missed school.

This strategy has been utilized successfully at one of the Title I schools to help reduce chronic absenteeism by giving parents a visual reminder of how many days their children have missed. We would like to expand this strategy to all elementary schools next year. We also feel we would have more consistency with attendance reporting.

A child is considered chronically absent if they are missing more than 10% of the time.

A sample of the proposed note and additional information on attendance is attached.

**Op Shop**

<table>
<thead>
<tr>
<th>Cost:</th>
<th>Description</th>
<th>Funding</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2232</td>
<td>Attendance Excuse Pads—Title I Funding</td>
<td>$1,580.09</td>
<td></td>
</tr>
<tr>
<td>1368</td>
<td>Attendance Excuse Pads—County Funding</td>
<td>$968.45</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$2,548.54</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Source of Funding:** Title I, County
<table>
<thead>
<tr>
<th>Student Name</th>
<th>Grade</th>
<th>Lunch Number</th>
</tr>
</thead>
</table>

- My child was absent on (date/s) due to __________________________________________________________________________
  (Attach Dr.’s slip if applicable)
- My child is/was tardy on (date/s) due to ____________________________________________________________________________
- My child will be picked up early (time) ________.
  (Person signing student out must be on the Emergency procedure card.)
- My child will be riding Bus# ________ with __________________________________________________________________________
- My child will be picked up after school today at normal dismissal time.

Parent /Guardian Signature __________________________________________________________________________________________

---

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Grade</th>
<th>Lunch Number</th>
</tr>
</thead>
</table>

- My child was absent on (date/s) due to __________________________________________________________________________
  (Attach Dr.’s slip if applicable)
- My child is/was tardy on (date/s) due to ____________________________________________________________________________
- My child will be picked up early (time) ________.
  (Person signing student out must be on the Emergency procedure card.)
- My child will be riding Bus# ________ with __________________________________________________________________________
- My child will be picked up after school today at normal dismissal time.

Parent /Guardian Signature __________________________________________________________________________________________

---

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Grade</th>
<th>Lunch Number</th>
</tr>
</thead>
</table>

- My child was absent on (date/s) due to __________________________________________________________________________
  (Attach Dr.’s slip if applicable)
- My child is/was tardy on (date/s) due to ____________________________________________________________________________
- My child will be picked up early (time) ________.
  (Person signing student out must be on the Emergency procedure card.)
- My child will be riding Bus# ________ with __________________________________________________________________________
- My child will be picked up after school today at normal dismissal time.

Parent /Guardian Signature __________________________________________________________________________________________
Does attendance really matter?

1 or 2 days a week doesn’t seem much but ...

<table>
<thead>
<tr>
<th>If your child misses...</th>
<th>That equals...</th>
<th>Which is...</th>
<th>And over 13 years of school that’s...</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 day per fortnight</td>
<td>20 days per year</td>
<td>4 weeks per year</td>
<td>Nearly 1 ½ years</td>
</tr>
<tr>
<td>1 day per week</td>
<td>40 days per year</td>
<td>8 weeks per year</td>
<td>Over 2 ½ years</td>
</tr>
<tr>
<td>2 days per week</td>
<td>80 days per year</td>
<td>16 weeks per year</td>
<td>Over 5 years</td>
</tr>
<tr>
<td>3 days per week</td>
<td>120 days per year</td>
<td>24 weeks per year</td>
<td>Nearly 8 years</td>
</tr>
</tbody>
</table>

How about 10 minutes late each day? Surely that won’t affect my child

<table>
<thead>
<tr>
<th>He/She is only missing just...</th>
<th>That equals...</th>
<th>Which is...</th>
<th>And over 13 years of school that’s...</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 minutes per day</td>
<td>50 minutes per week</td>
<td>Nearly 1 12/ weeks per year</td>
<td>Nearly ½ year</td>
</tr>
<tr>
<td>20 minutes per day</td>
<td>1 hr. and 40 minutes per week</td>
<td>Over 2 ½ weeks per year</td>
<td>Nearly 1 year</td>
</tr>
<tr>
<td>30 minutes per day</td>
<td>Half a day a week</td>
<td>4 weeks per year</td>
<td>Nearly 1 ½ years</td>
</tr>
<tr>
<td>1 hour per day</td>
<td>1 day per week</td>
<td>8 weeks per year</td>
<td>Over 2 ½ years</td>
</tr>
</tbody>
</table>

Every Day Counts

If you want a child to be successful in school, then YES, attendance does matter!
Truancy Vs. Chronic Absence

**TRUANCY**
- Counts only unexcused absences
- Emphasizes compliance with school rules
- Relies on legal & administrative solutions

**CHRONIC ABSENCE**
- Counts all absences: excused, unexcused & suspensions
- Emphasizes academic impact of missed days
- Uses community-based, positive strategies

Vs.
Price Quotes on Note Pads

Total from Op Shop $2,548.54
Total from Fairmont Printing $2,799.00
Agreement between Marion County Schools and RESA 7

Effective Date: July 1, 2017 thru June 30, 2018

Regarding: Computer Technician

Service Provider: Mitchel Georg

Number of Contract Days: 240 contract days

Description of Services:

1. Keeps familiar on a systematic and continuing basis with the new trends, publications, and training in the fields of network and computer operating systems, printers, and Internet communication.
2. Installs, configures and services all computers, workstations, peripherals, software, and other technology related components as directed.
3. Responsible for the documentation, installation, configuration, service, maintenance, repairs, modifications, and upgrades on all computers, workstations, peripherals, operating systems, software and other technology related components within the schools.
4. Responsible for the documentation, installation, and configuration of all patches, service packs, and upgrades for all BIOS, operating systems, software and drivers.
5. Revises network documentation as changes occur.
6. Diagnose and repair all problems associated with all computers, workstations, peripherals, software, and other technology related components within the schools.
7. Determine and implement security policies and procedures.
8. Plan, test, and deploy networking products, software, and migrations.
10. Configure and manage anti-virus and risk management applications.
11. Implement, manage and provide routine maintenance to all computers within the schools.
12. Specify, install, and configure network versions of software.
13. Investigate and report inappropriate use and abuse of computer, network, or Internet privileges.
14. The service provider will be responsible for providing workers compensation and health care coverage if applicable.
15. All future unemployment costs associated with this agreement will be invoiced to Marion County Schools.
16. This agreement is null and void without the signed form WV-96 agreement addendum.
Location: Marion County BOE/Schools

<table>
<thead>
<tr>
<th>Total Cost:</th>
<th>Mitchel Georg</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>240 Day Contract</td>
<td>$ 27,861.91</td>
<td></td>
</tr>
<tr>
<td>FICA/WC</td>
<td>$ 2,270.75</td>
<td></td>
</tr>
<tr>
<td>Retirement</td>
<td>$ 2,089.64</td>
<td></td>
</tr>
<tr>
<td>PEIA</td>
<td>$ 3,607.00</td>
<td></td>
</tr>
<tr>
<td>RHBT</td>
<td>$ 2,470.00</td>
<td></td>
</tr>
<tr>
<td>Dental/Vision</td>
<td>$ 1,150.00</td>
<td></td>
</tr>
</tbody>
</table>

Total: $39,449.30 plus travel expenses

Funding Source/Project Code:

Purchase order number:

Marion County Superintendent

RESA 7/Executive Director
Agreement between Marion County Schools and RESA 7

Effective Date: July 1, 2017 thru June 30, 2018

Regarding: Computer Technician

Service Provider: Eric Georg

Number of Contract Days: 240 contract days

Description of Services:

1. Keeps familiar on a systematic and continuing basis with the new trends, publications, and training in the fields of network and computer operating systems, printers, and Internet communication.
2. Installs, configures and services all computers, workstations, peripherals, software, and other technology related components as directed.
3. Responsible for the documentation, installation, configuration, service, maintenance, repairs, modifications, and upgrades on all computers, workstations, peripherals, operating systems, software and other technology related components within the schools.
4. Responsible for the documentation, installation, and configuration of all patches, service packs, and upgrades for all BIOS, operating systems, software and drivers.
5. Revises network documentation as changes occur.
6. Diagnose and repair all problems associated with all computers, workstations, peripherals, software, and other technology related components within the schools.
7. Determine and implement security policies and procedures.
8. Plan, test, and deploy networking products, software, and migrations.
10. Configure and manage anti-virus and risk management applications.
11. Implement, manage and provide routine maintenance to all computers within the schools.
12. Specify, install, and configure network versions of software.
13. Investigate and report inappropriate use and abuse of computer, network, or Internet privileges.
14. The service provider will be responsible for providing workers compensation and health care coverage if applicable.
15. All future unemployment costs associated with this agreement will be invoiced to Marion County Schools.
16. This agreement is null and void without the signed form WV-96 agreement addendum.
Location: Marion County BOE/Schools

Total Cost: Eric Georg
240 Day Contract $ 46,886.63
FICA/WC $ 3,821.26
Retirement $ 3,516.50
Basic Life $ 24.00
Dental $ 1,150.00

Total $55,398.39 plus travel expenses

Funding Source/Project Code:

Purchase order number:

Marion County Superintendent

RESA 7/Executive Director

Barbour, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker and Upshur
Agreement between Marion County Schools and RESA 7

Effective Date: July 1, 2017 thru June 30, 2018

Regarding: Computer Technician

Service Provider: Richard Stanley

Number of Contract Days: 240 contract days

Description of Services:

1. Keeps familiar on a systematic and continuing basis with the new trends, publications, and training in the fields of network and computer operating systems, printers, and Internet communication.
2. Installs, configures and services all computers, workstations, peripherals, software, and other technology related components as directed.
3. Responsible for the documentation, installation, configuration, service, maintenance, repairs, modifications, and upgrades on all computers, workstations, peripherals, operating systems, software and other technology related components within the schools.
4. Responsible for the documentation, installation, and configuration of all patches, service packs, and upgrades for all BIOS, operating systems, software and drivers.
5. Revises network documentation as changes occur.
6. Diagnose and repair all problems associated with all computers, workstations, peripherals, software, and other technology related components within the schools.
7. Determine and implement security policies and procedures.
8. Plan, test, and deploy networking products, software, and migrations.
10. Configure and manage anti-virus and risk management applications.
11. Implement, manage and provide routine maintenance to all computers within the schools.
12. Specify, install, and configure network versions of software.
13. Investigate and report inappropriate use and abuse of computer, network, or Internet privileges.
14. The service provider will be responsible for providing workers compensation and health care coverage if applicable.
15. All future unemployment costs associated with this agreement will be invoiced to Marion County Schools.
16. This agreement is null and void without the signed form WV-96 agreement addendum.
**Location:** Marion County BOE/Schools

**Total Cost:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Stanley</td>
<td>$33,314.95</td>
</tr>
<tr>
<td>240 Day Contract</td>
<td>$2,959.66</td>
</tr>
<tr>
<td>Retirement</td>
<td>$2,723.62</td>
</tr>
<tr>
<td>PEIA</td>
<td>$3,607.00</td>
</tr>
<tr>
<td>RHBT</td>
<td>$2,470.00</td>
</tr>
<tr>
<td>Dental/Vision</td>
<td>$1,150.00</td>
</tr>
</tbody>
</table>

**Total** $49,225.23 plus travel expenses

**Funding Source/Project Code:**

**Purchase order number:**

---

Marion County Superintendent

RESA / Executive Director

---

Barbour, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker and Upshur
Agreement between Marion County Schools and RESA 7

Effective Date: July 1, 2017 thru June 30, 2018

Regarding: Network Administrator

Service Provider: Keith Davis

Number of Contract Days: 240 contract days

Description of Services:

1. Develop rapport with staff members utilizing technology.
2. Attends county, regional or state meetings
3. Keep familiar on a systematic and continuing basis with new trends, publications, and training in the fields of network and computers operating systems, printers and internet communication.
4. Install, configure and service all computer workstations, peripherals, software and other technology related components as directed.
5. Document and install and configure technology related components.
6. Revise network documentation as changes occur.
7. Determine and implement security policies and procedures.
8. Plan, test and deploy networking products, software and migrations.
10. Configure and manage anti-virus and risk management applications.
11. Specify and install network versions of software.
12. Plan, implement and manage all routine maintenance on computers within assigned work areas.
13. The service provider will be responsible for providing workers compensation and health care coverage if applicable.
14. All future unemployment costs associated with this agreement will be invoiced to Marion County Schools.
15. This agreement is null and void without the signed form WV-96 agreement addendum.

Barbour, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker and Upshur
Location: Marion County BOE/Schools

Total Cost:

Keith Davis
240 Day Contract $48,782.92
FICA/WC $3,975.80
Retirement $3,658.72
PEIA $9,425.00
RHBT $2,470.00
Dental $1,150.00

Total $69,462.44 plus travel expenses

Funding Source/Project Code:

Purchase order number:

Marion County Superintendent

RESA 7 Executive Director

Barbour, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker and Upshur