OFFICIAL PROCEEDINGS  
Marion County Board of Education  
Regular Session  
Monday, March 4, 2019  
Central Office  
6:00 pm

Mr. Pellegrin gave the invocation and Ms. Hinzman led the Pledge of Allegiance.

The Marion County Board of Education met in a Regular Session on Monday, March 4, 2019 at 6:00 pm.

Mr. Dragich called the meeting to order at 6:01 pm.

MEMBERS PRESENT: Mrs. Costello (By Phone), Mr. Dragich, Mr. Montgomery, Mr. Pellegrin, and Ms. Thomas (By Phone)

38-1000 INFORMATION – RECOGNITIONS – RECOMMENDATIONS – REPORTS

To address the Board Members, you MUST Sign-in no later than five minutes prior to the meeting.

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to approve the following:

38-2000 MINUTES – AGREEMENTS – CONTRACTS

2359 MINUTES
The approval of the Official Proceedings for the Calendar meeting on February 18, 2019.

2360 MINUTES
The approval of the Official Proceedings for the Regular Session meeting on February 18, 2019.

2361 MINUTES
The approval of the Official Proceedings for the Regular Session meeting on February 25, 2019.

2362 CHAPERONE LIST – NMHS WRESTLING
The approval of the Chaperone list for North Marion High School wrestling, for the 2018-2019 SY.
2363 CHAPERONE LIST – LAUREL CAVERNS FIELD TRIP - FAIRVIEW
ELEMENTARY
The approval of the Chaperone list for the 2nd Grade at Fairview Elementary
Field Trip to Laurel Caverns on May 22, 2019.

2364 THRASHER ENGINEERING – NMHS SEWER PROJECT
The approval of the invoices for Thrasher Engineering for the North Marion
Sewage Improvement Project, in the amounts of $19,800.00 and $300.00
totaling 20,100.00. FUNDING: Maintenance

2365 TATE COMMUNICATIONS – PAGING EQUIPMENT – EFHS
The approval to pay the invoice from Tate Communications for replacement
Paging Equipment, Master Clock and Installation/supplies for East Fairmont High
School, in the amount of $6,504.63. FUNDING: Technology
OTHER BIDS: N/A

2366 TATE COMMUNICATIONS – PHONE SYSTEM – NMHS/MCTC
The approval of the quote from Tate Communications for a phone system for
North Marion High School and Marion County Technical System, in the amount
of $44,988.87. FUNDING: Technology
OTHER BIDS: N/A

2367 TATE COMMUNICATIONS – PHONE SYSTEM – FSHS
The approval of the quote from Tate Communications for a phone system for
Fairmont Senior High School, in the amount of $23,107.21. FUNDING:
Technology
OTHER BIDS: N/A

2368 FIELD TRIP – OVER NIGHT – PRIVATE AUTO
The approval of the following:
NMHS Wrestling, granted permission to use private auto to travel to
Huntington February 21-22, 2019 to participate in the state wrestling
tournament.
Approximate number of students: 6
Chaperone(s): D. Hays, Mike Hays, Russell Brooks and approved parent list
provided in item 2262
Approximate Cost: $200.00
Source of funds: Wrestling Boosters
Number of school days lost: 2
2369 **FIELD TRIP – OUT-OF-STATE – COUNTY BUS**
The approval of the following:
**BARRACKVILLE 8th GRADE**, granted permission to use Marion County School Bus to travel to Laurel Caverns in Farmington, PA May 24, 2019, to learn about geology first hand.
Approximate number of students: 40
Chaperone(s): Amelia Mullens and S. Halpenny
Approximate Cost: $720.00
Source of funds: Parents
Number of school days lost: 1

2370 **FIELD TRIP – OUT-OF-STATE – COUNTY BUS**
The approval of the following:
**FAIRVIEW ELEMENTARY 2nd GRADE**, granted permission to use Marion County School Bus to travel to Laurel Caverns in Farmington, PA May 22, 2019, for enrichment and extension of our Earth Science Unit and Animal Habitats.
Approximate number of students: 60
Chaperone(s): June Haught, Mandy James, and approved Chaperone list in item 2363
Approximate Cost: $13.00 per student
Source of funds: PTO, School, and Parents
Number of school days lost: 1

2371 **FIELD TRIP – OVER NIGHT – PRIVATE AUTO**
The approval of the following:
**NMHS GIRLS BASKETBALL**, granted permission to use private auto to go to Charleston, WV to participate in the State Basketball Tournament March 5-9, 2019.
Approximate number of students: 25
Chaperone(s): M. Parrish, D. Brown, S. Harbert and approved Chaperones
Approximate Cost: $1,500.00
Source of funds: Girls Basketball tournament
Number of school days lost: 3

2372 **DOUGLAS EQUIPMENT – PURCHASE DISHWASHER – FAIRVIEW ELEM**
The approval of the bid from Douglas Equipment for the purchase of a Hobart Dishwasher for Fairview Elementary, in the amount of $18,538.15. FUNDING: Child Nutrition
OTHER BIDS: C&T Design Inc for $18,977.28
2373 **STOUT COMPANY, INC. – PURCHASE DELFIELD SALAD BAR - NMHS**

The approval of the bid from Stout Company, Inc. for the purchase of a Delfield Cold Food Serving Counter (Salad Bar) for North Marion High School, in the amount of $8,000.00. Funding: Child Nutrition

OTHER BIDS: C&T Design Inc. for $8,757.27

2374 **FIELD TRIP – OVER NIGHT - PRIVATE AUTO**

The approval of the following:

**FSHS GIRLS BASKETBALL**, granted permission to use private auto to go to Charleston, WV to participate in the State Basketball Tournament March 7-9, 2019.

Approximate number of students: 30
Chaperone(s): Coach Hines, Coach Boddy, Coach Sevier, Trainer Trevor Lotz, Matt Bartic, Olivia Bartic, Scott Beresford, Brandi Beresford, Amy Blasher, Todd Blasher, Oleta Bolyard, Gene Faulkner, Patty Hanning, Jeff Jenkins, Amanda Lopez, Lori Lilley, Latasha Linear, Rick Nuzum, Tina Nuzum, Jason Paugh, Ronda Paugh, Ami Starn, Brian Starn, David Vincent, Toni Vincent, Frankie Washenitz, Terri Washenitz, Crystal Wilfong

Approximate Cost: $1,000.00
Source of funds: Parents/Boosters
Number of school days lost: 2

2375 **FIELD TRIP – OVER NIGHT - COUNTY BUS**

The approval of the following:

**FSHS GIRLS BASKETBALL**, granted permission to use a county bus to go to Charleston, WV to participate in the State Basketball Tournament March 6-7, 2019.

Approximate number of students: 30
Chaperone(s): Coach Hines, Coach Boddy, Coach Sevier, Trainer Trevor Lotz, Matt Bartic, Olivia Bartic, Scott Beresford, Brandi Beresford, Amy Blasher, Todd Blasher, Oleta Bolyard, Gene Faulkner, Patty Hanning, Jeff Jenkins, Amanda Lopez, Lori Lilley, Latasha Linear, Rick Nuzum, Tina Nuzum, Jason Paugh, Ronda Paugh, Ami Starn, Brian Starn, David Vincent, Toni Vincent, Frankie Washenitz, Terri Washenitz, Crystal Wilfong

Approximate Cost: $1,000.00
Source of funds: Parents/Boosters
Number of school days lost: 2

**YEAS:** Costello, Dragich, Montgomery, Pellegrin, & Thomas

Mr. Montgomery made a motion, seconded by Mr. Pellegrin to approve the following:

**38-3000 CONSENT**

**3035 OUT OF COUNTY TRANSFER REQUEST**

The approval of the requested student transfers deemed to be in the best interest of the child.
3036 OUT OF COUNTY TRANSFER REQUEST
The approval of the requested student transfers deemed to be in the best interest of the child.

YEAS: Costello, Dragich, Montgomery, Pellegrin, & Thomas

Mr. Montgomery made a motion, seconded by Mr. Pellegrin to approve the following:

38-4000 FINANCIAL
4036 Vendor List from February 12 through February 26, 2019.

4037 Budget Supplements & Transfers for February 26, 2019.


YEAS: Costello, Dragich, Montgomery, Pellegrin, & Thomas

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to approve the following:

38-5000 PERSONNEL
The Superintendent recommends approval of the following:

5405 Professional Leave
Thomas Myers, Teacher, North Marion High School, granted permission to attend the Big 12 Basketball Tournament (regarding sports medicine) in Kansas, March 11 – 15, 2019.
To be funded by: Self

Pending WV certification and CIB verification if needed:

Fairview Middle School
Robert McGinty Volunteer Assistant Track Coach SSAC Pending

5407 Employment – Professional Personnel
Michelle Childs Early Education / Preschool Special Needs
Jayenne at White School
200 Days
Effective: 2019 - 2020 School Year

Ryan DeMary Moderate/Severe Special Education
Barrackville School
200 Days
Effective: 2019 – 2020 School Year
Kirt Walters  General Science/Physics  
Fairmont Senior High School  
200 Days  
Effective: 2019-2020 School Year

5408 Reassignment – Professional Personnel

From: Carolyn Golden – Burrows  
Grade 4  
Watson  
200 Days  
Effective: 2019-2020 School Year

To: Grade 1  
Fairview Elementary  
200 Days

5409 Retirement – Professional Personnel

Marcia Westfall  Kindergarten Teacher  
Monongah Elementary School  
200 Days  
Effective: June 30, 2019

5410 Leave of Absence – Professional Personnel

Tiffany Schap, Art Teacher, West Fairmont Middle School, approved a non-paid medical leave for February 11, 2019.

Kelly Mittelmeier, School Psychologist, approved an extension of her non-paid leave of absence for January 17 – April 19, 2019.

5411 Employment – Service Personnel

Anthony Pollock  Custodian II  
Mannington Middle School  
210 Days  
Effective: March 6, 2019  
Until the resignation, retirement or return of employee

5412 Leave of Absence – Service Personnel

Crystal Reynolds, Bus Operator, Transportation is approved a non-paid medical leave of absence from February 5, 2019 – February 28, 2019.

Erika Wright, Special Education Aide, Jayenne, approved a maternity leave of absence from January 4, 2019 to March 29, 2019, without pay after exhausting sick days.

5413 Retirement – Service Personnel
Stephanie Ashcraft  Autism Mentor
Monongah Middle School
200 Days
Effective: June 30, 2019

Jack Tuttle  Foreman
Maintenance Department
261 Days
Effective: June 30, 2019

5414 Employment – Substitute Cook(s) for Boys/Girls Club
Tammy Berry

Barbara Efaw

Heather Efaw

Janet Plachta

Deborah Villers

5415 Resignation – Substitute Service Personnel
Bradley Vandevender  Substitute Bus Operator
Effective: February 21, 2019

Jackie Fitch  Substitute Cook
Effective: December 12, 2018

Dorothy Lint  Cook II
Boys and Girls Club – After School - ONLY
Effective: December 18, 2018
5416 Resignation – Paid Coach
North Marion High School
Daniel DeVaul Assistant Baseball Coach
Effective: February 27, 2019
YEAS: Costello, Dragich, Montgomery, Pellegrin, & Thomas

38-6000 DISCUSSION – NEW POLICIES, REVISIONS & DELETIONS
READINGS 03/04/19
6012 REVISION po2271 Dual Credit
6013 REVISION po0100 DEFINITIONS

38-7000 SUPERINTENDENT’S REPORT
Expulsions
National Board Certified Teachers
Presidential awards
Lost Time Forms – 4
Banked time – 2 days to make up at this point.

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to approve the following:

38-8000 MATTERS FROM THE BOARD
Mr. Montgomery – Article on National Board Certifications, Presentation on Grandfamilies – Marion County Schools should be the sponsoring agent, Juvenile Drug Court.
Mr. Dragich - Truancy diversion people need to be invited to participate in the OPIOID meetings.
Mr. Pellegrin - Congratulations to the Retirees
Mrs. Costello - Requested updates regarding eschools from Mr. Neptune, including the monitoring log to be provided at the March 18, 2019 board meeting.
Ms. Thomas - Congratulations to the Retirees

8018 STUDENT EXPULSION
The Superintendent recommends approval of a student to be expelled for one calendar year for violation of the Safe Schools Act.
YEAS: Costello, Dragich, Montgomery, Pellegrin, & Thomas
38-9000 FUTURE MEETINGS

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>PLACE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar 18</td>
<td>5:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td></td>
<td>(Will Recess and resume on April 16, 2019 6:00)</td>
<td></td>
</tr>
<tr>
<td>Mar 18</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Mar 25</td>
<td>6:00 pm</td>
<td>Central Office</td>
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<tr>
<td>April 1</td>
<td>6:00 pm</td>
<td>Central Office</td>
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<tr>
<td>April 8</td>
<td>6:30 pm</td>
<td>Central Office</td>
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<tr>
<td>April 15</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>April 16</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
</tbody>
</table>

ADJOURNED

Mr. Montgomery made a motion, seconded by Mr. Pellegrin to adjourn at 6:24 pm.

YEAS: Costello, Dragich, Montgomery, Pellegrin & Thomas  
NAYS: 0

Mary Jo Thomas, President

Gary L. Price, Superintendent/Secretary

Robin Haught, Executive Secretary
DATE: March 8, 2019
TO: Mr. Price
FROM: Chad A. Norman
RE: Board Agenda Item

Marion County Technology Department requests to pay CDW-G $25,230.54 for desktop computers to support the new School Gate Guardian project. Funding: Technology

I have three bids and CDW- G had the lowest.
See Attached.
Dear Tara Stanley,

Thank you for considering CDW*G for your computing needs. The details of your quote are below. To convert your quote to an order:

<table>
<thead>
<tr>
<th>QUOTE #</th>
<th>QUOTE DATE</th>
<th>QUOTE REFERENCE</th>
<th>CUSTOMER #</th>
<th>GRAND TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>KLTG636</td>
<td>3/5/2019</td>
<td>HP ALL IN ONE QTY 23</td>
<td>274458</td>
<td>$25,230.54</td>
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**Quote Details**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QTY</th>
<th>CDW#</th>
<th>UNIT PRICE</th>
<th>EXT. PRICE</th>
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<tbody>
<tr>
<td>1516 Mary Lou Retton Drive</td>
<td>23</td>
<td>5152956</td>
<td>$1,096.98</td>
<td>$25,230.54</td>
</tr>
<tr>
<td>Mfg Part #: 4HKOS5UTABA</td>
<td></td>
<td>43211150N</td>
<td></td>
<td></td>
</tr>
<tr>
<td>UNSPSC:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Purchaser Billing Info**

Billing Address:
MARION COUNTY SCHOOLS
ACCOUNTS PAYABLE
1516 MARY LOU RETTON DRIVE
FAIRMONT, WV 26554
Phone: (304) 367-2100
Payment Terms: NET 30 VERBAL

**Deliver To**

Shipping Address:
MARION COUNTY SCHOOLS
STANLEY
1516 MARY LOU RETTON DRIVE
FAIRMONT, WV 26554
Phone: (304) 367-2100
Shipping Method: UPS Ground (2-3 Day)

**RFP Information**

Robyn Muscari
(866) 773-7446
robyn.muscari@cdwga.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at

For more information, contact a CDW account manager.

*2019 CDW*G LLC, 280 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239
<table>
<thead>
<tr>
<th>Srl</th>
<th>SKU</th>
<th>Description</th>
<th>Unit Price</th>
<th>Qty</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SHM381</td>
<td>HP EliteOne 800 G4 All-in-One Computer - Intel Core i5 (8th Gen) i5-8500 3 GHz - 8 GB DDR4 SDRAM - 256 GB SSD - 23.8” 1920 x 1080 - Windows 10 Pro 64-bit (English) - Desktop - DVD-Writer - Intel UHD Graphics 630 Graphics - Wireless LAN - Bluetooth - English Keyboard - HDMI - 7 x Total USB Port(s) - USB Type-C - FHD Display - Light Blue</td>
<td>$1,111.00</td>
<td>23</td>
<td>$25,553.00</td>
</tr>
<tr>
<td>2</td>
<td>Q38907</td>
<td>HP Care Pack - 4 Year - Service - 9 x 5 Next Business Day - On-site - Maintenance - Parts &amp; Labor - Physical Service - TAA, ENERGY STAR Compliance - Headset Headphone</td>
<td>$69.15</td>
<td>23</td>
<td>$1,590.45</td>
</tr>
</tbody>
</table>

2 item(s)

Sub-Total $27,143.45

Tax @ 7% $0.00

Total $27,143.45

Comments

Terms and Conditions

This quotation has been prepared by Getronics based upon current product pricing and product availability as of the date of this quotation. The quotation provided herewith is subject to change if, after the issuance of this quotation, product pricing and/or product availability is affected as the direct result of a force majeure event or circumstance that is beyond Getronics's reasonable control.

For any questions regarding our returns policy please contact your Getronics sales associate or Click on the link below for a copy of our written policy. [Returns Policy]

Payment Details

Pay by: Company PO
Payment Term: 30 days

Prepared by: Andrea Myers

Email: Andrea.Myers@Getronics.com

Phone: 304-553-7833
## Hardware

<table>
<thead>
<tr>
<th>Description</th>
<th>Price</th>
<th>Qty</th>
<th>Exp. Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4HK05UT#ABA HP EliteOne 800 G4 All-in-One Computer - Intel Core i5 (8th Gen) i5-8500 3 GHz - 8 GB DDR4 SDRAM - 256 GB SSD - 23.8&quot; 1920 x 1080 - Windows 10 Pro 64-bit (English) - Desktop - DVD-Writer - Intel UHD Graphics 630 Graphics - Wireless LAN - Bluetooth - Engli</td>
<td>$1,125.00</td>
<td>23</td>
<td>$25,875.00</td>
</tr>
</tbody>
</table>

Subtotal: $25,875.00
# HP All In Ones

**Prepared by:**
Alpha Technologies  
Mike Ferrari  
304-721-8965  
mferrari@Alpha-Tech.us

**Prepared for:**
Marion County Schools  
1516 Mary Lou Retton Drive  
Fairmont, WV 26554  
Tara Stanley  
tastarle@k12.wv.us

**Quote #:** 1000830  
**Version:** 1  
**Delivery Date:** 03/08/2019  
**Expiration Date:** 04/05/2019

## Quote Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
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<td>Hardware</td>
<td>$25,875.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$25,875.00</strong></td>
</tr>
</tbody>
</table>

**Signature:**

**Name:** Mike Ferrari  
**Title:** Sales Manager  
**Date:** 03/08/2019

**Signature:**

**Name:** Tara Stanley  
**Date:**
HARDWARE SPECIFICATION

The Pro Operator software and the Self-Serve software are intended to be run on a district provided PC. Technical requirements are outlined below.

School Gate Guardian runs within a Microsoft Windows environment. MS SQL Server (Licensed or Express) is required. The Web-based reports must reside on the same Server/Machine as the Photo Share where visitor photos are stored.

For PRO and Self-Serve versions, the district PC should have a minimum of 3 USB ports. The Badge Printer and ID Scanner MUST be plugged directly into the PC. If there are less than 3 USB ports, a USB extender must be purchased by the customer. All other hardware components (web camera and barcode reader) can be plugged into a USB extender.

Minimum Recommended Specifications for the School Gate Guardian Visitor Check-In System

For School Gate Guardian Pro Workstation (Terminal/Admin) (Not All-In-One):

4 GB RAM
Intel i5 or better CPU
100 MB free hard drive space
Monitor that supports 1024x768 or higher resolution
Internet Connectivity (hard-wired or wireless
- if wireless, a consistent connection is needed)
4 open USB ports
Windows 7 or Higher
Microsoft .NET Framework 4.0 or higher

For School Gate Guardian Pro All-In-One Workstation (Terminal/Admin):

8 GB RAM
Intel i5 or better CPU
3 GB free hard drive space
Monitor that supports 1024x768 or higher resolution
Internet Connectivity (hard-wired or wireless
- if wireless, a consistent connection is needed)
Database: Web Reports and Shared Photo Folder must all be loaded/configured on the same kiosk/PC
SQL service required. If database is not on a dedicated server then SQL Express 2008 R2 or newer with Management Console may be used
4 open USB ports
Microsoft UAC must be disabled prior to installation
Windows 7 or Higher
Microsoft .NET Framework 4.0 or higher

For School Gate Self Service Workstation (Terminal):

4 GB RAM
Intel i5 or better CPU
100 MB free hard drive space
Monitor that supports 1024x768 or higher resolution
Internet Connectivity (hard-wired or wireless
- if wireless, a consistent connection is needed)
4 open USB ports
Windows 7 or Higher
Microsoft .NET Framework 4.0 or higher
DATE: March 6, 2019
TO: Mr. Price
FROM: Chad A. Norman
RE: Board Agenda Item

Marion County Technology Department requests to pay GEN-Mark $12,937.50 for Annual 1 year Ultra Service Plan for NOC Center. Funding: Technology
September 28, 2018

To Whom It May Concern:

Effective October 1, 2018 Renaissance Electrical Marketing dba Renmark will be operating as Gemco - Renmark Sales, LLC dba Gen-Mark.

All outstanding bills invoiced by Renmark should be paid to Renmark. Open purchase orders for Renmark will be billed by Renmark.

As of October 1, 2018 new purchase orders should be made out to Gen-Mark, respectively bills will come from Gen-Mark.

Our new address is as follows:

Sunset Building
2559A Brandt School Road
Suite #101
Wexford, PA 15090

Phone and fax numbers will remain the same.

Our new federal tax ID number is 83-1272669 (W9 attached).

All purchase orders and checks should be made out to Gemco - Renmark Sales, LLC or Gen-Mark. Payment terms are Net 30 unless other arrangements have been approved.

Please forward this letter and attachment to the proper department in your company to update our information.

Feel free to contact Mary (mary@gen-mark.com) or Marcy (marcy@gen-mark.com) with any account set up questions. We look forward to our continued relationship.

Thank you,

Mike Cuddy
Principal
412-491-6303
mcuddy@gen-mark.com

Phil Hollem
Principal
412-508-4770
phil@gen-mark.com

John Lype
Principal
412-589-0859
john@gen-markusa.com

Mike O'Shaughnessy
Principal
412-589-0827
mikeos@gen-mark.com
Contract Billing Frequency: N/A

- Semi Annual Invoicing: MGE shall invoice the contract amount as follows: (i) 50% upon Customer’s signature of this Proposal, and (ii) 50% on or about the middle of the 5th month of the Contract. If this invoicing option is chosen, add 5% to the total contract amount.
- Quarterly Invoicing: MGE shall invoice the contract as follows: (i) 25% upon Customer’s signature of this Proposal, (ii) 25% on or about the middle of the 2nd month, (iii) 25% on or about the middle of the 5th month and (iv) 25% on or about the middle of the 8th month. If this invoicing option is chosen, add 8% to the total contract amount.
- Monthly Invoicing: MGE shall invoice the contract monthly during the Term. If this invoicing option is chosen, add 10% to the total contract amount.

This Service and Order Summary Form, together with the Terms and Conditions located at http://www.apc.com/support/service/termsandconditions.pdf (the “APC Terms”), will constitute the entire agreement between the parties. Customer acknowledges and accepts that by referencing the aforementioned url, APC Sales and Services Corporation (“APC”) has officially fulfilled its obligation under any applicable law to inform Customer of the APC Terms. All references to substitution or addition of any other terms and conditions on this or any other document are hereby specifically and unequivocally rejected. The pricing above does not include taxes. Proposal is valid for ninety (90) days. By submitting a purchase order, Customer acknowledges that Customer has read, understands, and agrees to be bound by the APC Terms. Customer hereby authorizes APC to commence performance under this contract and approves payment to APC by the method listed above. If any legal action is initiated to collect past due amounts, APC shall be entitled to recover, in addition to all said past due amounts, any damages, legal interest, collection costs and a reasonable attorney’s fee.

CUSTOMER

Company Name: 黥包县 County Schools
Signature: 于
Date: 3/6/2019
Printed Name: 无头 Foster

Entitlement Number: 
Customer Bill To #: 
Customer Site #: 

APC by Schneider Electric

Sales RSSR: 
Address: 
Phone: 

Return Order to: APC Partner
Gen-Mark, c/o Mary Hollern
412-318-4579 (phone) 412-318-4901 (fax)
mary@gen-mark.com

Please make purchase order to: Gen-Mark (new company name)
Sunset Building
2559A Brandt School Rd Suite# 101
Wexford, PA 15090

Return to Mary @ Gen-Mark for order entry and processing.
W-9
*Request for Taxpayer Identification Number and Certification*

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

   Gemco - Renmark Sales, LLC
   2. Business name/disregarded entity name, if different from above

   Gen-Mark

3. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes:

   - Individual/sole proprietor or single-member LLC
   - C Corporation
   - S Corporation
   - Partnership
   - Trust/estate
   - Limited liability company. Enter the tax classification (C=S corporation, S=S corporation, P=Partnership)  S
   - Other (see instructions)

   Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4. Exemptions (codes apply only to certain entities, not individuals; see Instructions on page 3):

   - Exempt payee code (if any)
   - Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5. Address (number, street, and apt. or suite no.) See instructions

   Sunset Building, 2559A Brandt School Road, Suite #101
   City, state, and ZIP code

6. Wexford, PA 15090

7. List account number(s) here (optional)

   Requester's name and address (optional)

Part I  Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Social security number

or

Employer identification number

- 8 1 - 1 - 7 6 6 9

Part II  Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the Instructions for Part II, later.

Sign Here

Signature of U.S. person

Date

8-30-18

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.
**APC SERVICE AND ORDER SUMMARY FORM**

**Opportunity ID# OP-131017-7825846**

**PO #**

**Date: 02/06/2019**

**INVOICE TO:**

- **Company Name:** Marion Co School District
- **Street:** 1516 Mary Lou Retton Drive
- **City:** Fairmont
- **State:** WV
- **Zip:** 26554
- **Contact:** EDDIE A. NOLEN
- **PH:** (304) 317-8100 Ext. 134
- **EMAIL:** canfield@k12.wv.us

**EQUIPMENT LOCATION or SHIP TO ADDRESS**

- **Company Name:** West Fairmont Middle School
- **Street:** 110 10th Street
- **City:** Fairmont
- **State:** WV
- **Zip:** 26554
- **Contact:** Allen Canfield
- **PH:** 304-516-7955
- **EMAIL:** acanfield@alpha-tech.us

**Contract Start Date:** 02/15/2019  
**Contract End Date:** 02/14/2020  

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**Payment Terms:** Net 30  

**Shipping Options:**  
- Export Packaging  
- Air Freight

**FOB Freight/Shipping Terms:**  
- Factory = 3rd Party or Collect. Must supply Carrier Name & Account #.
- Destination = Prepay + Add. Freight charges will be added to invoice.

**Advantage Ultra Contract includes:**  
- One (1) Year Factory Direct Technical Support 7x24  
- One (1) Year On-Site Emergency Service with Guaranteed Next Business Day Response (upgrades available)  
- One (1) Full Module UPS/Battery PM Visit during normal business hours (5x8)  
- Two (2) InRow PM Visits for each unit during normal business hours (5x8)  
- All parts, labor, and travel expense (parts not included: batteries & proactive caps replacement)

**Sub Total:** $14,375.00  
**Multi-Unit Discount:** ($1,437.50)  
**PO Total:** $12,937.50
DATE:  March 5, 2019  
TO:    Mr. Price  
FROM: Chad A. Norman  
RE:    Board Agenda Item  

Marion County Technology Department requests to pay Alpha Technologies $74,180.32 for VMware support and 1-year annual subscription renewal. Funding: Technology
### Software

<table>
<thead>
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**Software Subtotal** $74,180.32

### Recap

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<tbody>
<tr>
<td>Software $74,180.32</td>
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<tr>
<td>Total $74,180.32</td>
</tr>
</tbody>
</table>

**Signature**

3/5/2019
## VMWare Quote Renewal

**Prepared For**  
Marion County Schools  
Chad Norman  
1516 Mary Lou Retton Drive  
Fairmont, WV 26554  
cnorman@k12.wv.us  
13046571224

**Prepared By**  
Mike Ferrari  
Phone: 304-721-6965  
Email: mferrari@Alpha-Tech.us

<table>
<thead>
<tr>
<th>Software</th>
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<td>VMware Support and Subscription Production - 1 Year - Service</td>
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**Software Subtotal**  
$74,180.32

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<tr>
<th>Recap</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Software</td>
<td>$74,180.32</td>
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<tr>
<td>Total</td>
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**Signature**  
Chad Norman  
2/27/2019

**Alpha Technologies**

Page 1 of 1  
February 22, 2019
Chad Norman  
Marion County School District  
1516 Mary Lou Rotton Drive  
Fairmont, WV 26554

2/28/2019 9:11:57 AM

Dear Chad,

Please see below the proposed equipment and financials we discussed.

**Equipment Proposed**

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<th>MODEL</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
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<tbody>
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<td>$58350</td>
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</table>

TOTAL PURCHASE PRICE BEFORE TAX  
$54,505.00

**Maintenance and Supplies**

You will receive 23 PC licenses, 23 Barcode scanners, 23 Webcams, 23 single stage thermal printers, 3 thermal badge rolls and two sheets of customer FOBs. Maintenance is free for the first year and priced at $465 per unit per year after that.

Thank you for this opportunity. If you have any questions, please contact me at (724) 628-9050 or pnace@buyfbm.com.

Sincerely,

Pete Nace  
Senior Territory Manager

Brittaney Tinkler  
Inside Sales Manager

Customer Acceptance: ________________________________

School Safe Guardian Visita Management  
This system is to be placed at each school. This system will identify any visitor who has completed any crime against a child.  

C. Z. F.  
3/1/2019
SECTION 1 - FREQUENTLY ASKED QUESTIONS

What is the standard process or procedure for checking a 1st time visitor into my SchoolGate Guardian software?
When a visitor enters a school, they must provide a state-issued photo ID to the receptionist. Any form of state-issued ID will work (driver’s license or non-driver’s ID) as well as three forms of Mexican ID’s. The receptionist places the ID in the ID scanner. We use a duplex scanner that simultaneously retrieves data from the two dimensional barcode on the back while optically scanning the front of the ID to capture the photo and back-up data in the event the 2D barcode is damaged or unreadable. Our software will actually alert the user if optical character recognition was used by highlighting the optically gathered field in a yellow background with red letters. While this is occurring, the system is looking at two databases. The software reaches out to www.familywatchdog.us for sex offender data while simultaneously looking at a local database of unwanted visitors. The local database is completely customizable and can include parents with custody issues, visitation rights, restraining orders, expelled students, etc. If any sex offender or unwanted visitor records are found, the user will be instantly notified. If a positive match occurs, the user has the option to hit the ‘send alert’ button which sends out an instant text message alerting school officials or security officers that there is a potential problem. If there is no background history, the user just needs to enter the visitor’s destination in the school and who they are there to visit. When this is completed, a badge can be printed. This sounds like a lengthy process, but in reality it only takes approximately 25 seconds from ID scan to badge print.

What if the visitor does not have an ID?
You can manually enter three required fields: first name, last name, and date-of-birth. Always remember to take a webcam photo when entering a visitor manually.

What if a visitor returns without an ID?
If they have already been scanned into any school in the district, their original visit will be stored in the central database software so they will exist in the system. A user can quickly find them by entering their last or first name into the ‘quick search’ field. In the event multiple matches occur, the names are displayed alphabetically. This procedure greatly reduces the check-in time. You can have a visitor checked in and have a badge printed in as little as 10 seconds. We have found that many of our customers use this feature when they know the visitor has already been scanned into the system.

Will out-of-state ID’s work with SchoolGate Guardian?
Yes. Any state-issued ID works.

Does the sex offender check cover the entire country?
Yes. Family Watch Dog has a direct interface written with every state’s criminal database. They perform a nightly query so the information is very up-to-date and accurate.

How fast is the standard check-in?
SchoolGate Guardian is the fastest system on the market. The standard check-in time is approximately 20 seconds from ID scan to badge print. By using a frequent visitor key tag or a quick name search, that time is reduced down to below 10 seconds.
Are all sex offender lists the same?
Definitely NOT! Though much research, we found there are sex offender lists that are 10 to 12 months out-of-date and have incorrect information listed such as the wrong current registered address of certain offenders.

Why does SchoolGate Guardian use www.familywatchdog.us?
Mainly because of the accuracy and how often they maintain and update their data. Also, they provide very detailed data. When a 'potential' match occurs, they provide us with a mug shot, height, weight, eye color, bodily markings such as scars or tattoos, current registered address, aliases, and crimes convicted. This detailed data helps prevent false positives. We also have a mapping feature built in to the software so a user can instantly compare the offender's current registered address to the facility they are in.

What if I am not sure a sex offender match is a positive?
The software will automatically move the user to the offender records tab once they acknowledge a 'potential' positive has been found. You can then compare side-by-side, the sex offender information and photo with the information and photo of your visitor. This is also the same screen where the 'send alert' button resides so in the event you are sure of a positive match, you can quickly send out an alert request for help.

Is there a way to send out a 'quick' alert in case I have an issue in my front office?
Yes. The main screen has a customizable 'send alert' button for any type of disturbance in the front office. This can be pre-populated with various reason codes such as: irate parent, suspicious visitor, unruly student, etc. This sends out the same type of instantaneous e-mail and text message to school officials or local law enforcement requesting assistance in the front office.

Why does SchoolGate Guardian use an SQL platform?
We use a centralized SQL Database hosted at the school or district because most districts want the security of the software residing on their own server, workstations, and network. Nothing is stored remotely such as student databases, visitor information, etc. The only thing the software needs is access to www.familywatchdog.us. Our platform also allows us to easily create customized automated imports of the student data on a nightly basis. A web-based solution requires manual export of student data by an district employee on a regular basis.

Do I need to purchase Ink cartridges or toner for my printer?
No. We use a thermal badge printer that only requires thermal paper stock.

How does the time expiring badge work?
When a visitor badge is issued, it has a small red stop sign on the lower right corner of the badge. Each roll of badges comes with a separate roll of small stickers that need to be placed over the stop sign before being issued. The stop sign is visible through the sticker in approximately 10 to 12 hours revealing the stop sign.

How often do sex offender checks occur?
Every single time a visitor enters one of your facilities, all sex offender look-ups are included with your SchoolGate Guardian system.

Can I install SchoolGate Guardian on a district-provided PC or laptop?
Yes. Most schools install right on the receptionist's desktop. Some of our customers use a dedicated PC or laptop on the counter.

Is SchoolGate Guardian PC or Mac based?
We currently run on a PC.

How many USB ports do I need for the SchoolGate Guardian peripherals?
4 total. ID scanner, barcode scanner, webcam, and printer.

Can I use a USB hub?
Yes. But we require that the ID scanner be plugged directly into the PC.

What do I do if the scanned ID photo is not clear or does not represent the visitor's image that day?
Click on the 'take webcam photo' button on the main screen. The user will see a live image of the visitor. After the visitor has centered themselves in the picture frame, click the 'take webcam photo' button. This will overwrite any previous photos that were taken or retrieved. We highly recommend this procedure. Many states have ID's that are good for up to 10 years. Many times the visitor does not look anything like they do on their photo ID. We always want to store a recent image if possible!

If an incident occurs, can I look at a historical record of my visitors?
Yes. Go to the view visitor report and enter the date or range-of-dates you want to view. A date and time sequential report can be generated. This report contains the photo of the visitor; time they entered the facility, destination in school, who they were there to visit, and time they exited the facility. This report is why it is so important to have an up-to-date image of your visitor.

Who do the alerts get sent to?
The alerts can get sent to anyone with an e-mail address or a cellular phone. Generally schools set up their two principals, the head of security, a school resource officer, and sometimes even local law enforcement. This is customizable by the school district on a per school basis.

Is the SchoolGate Guardian system customizable?
Yes. You can customize the Tardy Reasons, the Quick Alert messages, and who receives the Alerts. The customizable unwanted visitor registry can be completely customized to alert the user for any unwanted reason code. For instance:
Name: John Doe
Category: Custody Issue
Reason Code: Only has custody on Tuesdays and Thursdays.
Explanation: Court Document #1234 located in file cabinet B in drawer 2.

Can our student database be integrated with the SchoolGate Guardian software?
Yes. Because our database is located on the school's network, we can easily set up an automated import of student data on a nightly basis when network traffic is low.
Where is this data stored?
Visitor records are stored in the centralized database within the confines of your district’s secure server and network. No data is stored remotely! The license number is also encrypted on a local server securing that data internally.

Is there any data stored off-site?
No. We do not store any visitor or student data off-site.

What visitor information is transmitted over the Internet?
First name, last name, and date-of-birth. Nothing else.

How can I access reports?
From any SchoolGate Guardian terminal, you can view a limited number of reports. With the SchoolGate Guardian web reporting module, you can view all of the reports via any web-enabled computer or smart phone. You can also view these reports from the SchoolGate Guardian Administrative module that comes free with your system.

Can I run a range-of-date report?
Yes. You can specify a date and time range for any of your reports.

Can I instantly view a visitor report?
Yes, this report is also exportable as an Excel or PDF file in the event of a lockdown or emergency. This report lists everybody that is currently registered as a visitor in your facility. This can be very useful information when local law enforcement arrives on the scene. In the newest version, we have a ‘quick print’ button that instantly views and prints a current visitor report right from the daily overview tab.

How long are the SchoolGate Guardian reports stored?
Reports are dynamically displayed based on the parameters you select (Date, Time, Building, Student, Visitor, etc.) You can go back years and run reports, if desired. Psychological studies tell us that children can take weeks, months, or even years to report an inappropriate incident with an adult or authority figure so it is important that these reports not be purged.

Can I instantly view an approved pick-up report?
Yes. This is very important to parents who get their children on a regular basis.

Can a tardy student report be exported?
Yes. If there are additional files you need in the report, the report can be customized.

Can I instantly view tardy student totals?
Yes. Each student has two separate tardy accounts. One is excused tardy and the other is a non-excused tardy. The reason code for the tardy is customizable and hard-coded with an excused or non-excused flag. This prevents front office staff from allowing a non-excused tardy to become an excused tardy because of familiarity with a student.

Is the tardy student slip customizable?
Yes.

How many tardy student slips come on each roll?
Approximately 900 per paper thermal roll. 300 for the adhesive tardy stock.

How many time-expiring visitor badges come on each roll?
250

Where can I purchase paper stock?
Directly from SchoolGate Guardian or from your authorized SGG reseller. If you can find better pricing, we do not require you to purchase your consumables through us. You can purchase online at store.schoolgateguardian.com. This site does real time shipping and quantity discounts.

How do the SchoolGate Guardian frequent visitor key-tags work?
The frequent visitor key tag is a 1" x 3" bar-coded key tag. It can be quickly issued to any frequent visitor such as a volunteer, your postal carrier, a person that picks up their child on a regular basis, or a contractor that will be doing work in the building or district. Upon initial visit, the standard visitor check-in process must occur. After the background checks have been returned clean, the user tells the system they would like to issue a key tag to this visitor. They simply pull a key tag from their inventory and scan the bar code. Upon the next visit, the user simply scans the barcode on the back of the tag and the visitor’s information immediately appears on the screen. All appropriate sex offender and unwanted visitor checks are also performed automatically. If no alerts occur, they can quickly proceed with the badge process.

Where can I purchase ‘frequent visitor key tags’?
Directly from SchoolGate Guardian or from your authorized SGG reseller.

Do the ‘frequent visitor key tags’ come with a warranty?
Yes. A 5 year normal use warranty.

Am I able to fund the purchase of my SchoolGate Guardian system through the sale of key tags?
Absolutely! Many of our schools sell the convenience of the ‘frequent visitor’ key tags to parents, vendors, and contractors to help pay for their system. We have heard of schools charging between $1 and $5 a piece. Do the math and see how quickly you could fund your SchoolGate Guardian project.

Do the SchoolGate Guardian peripherals such as the ID scanner come with a warranty?
Yes: The standard warranties are as follows (*Note: the warranty lengths are subject to change):

- **Dymo 450 Turbo (Single or Dual)**: 2 years
- **ID Scanner**: 1 year
- **Barcode Scanner**: 5 years
- **USB WebCam**: 3 years

Some items have extendable warranties such as the ID scanner.

Do I own the SchoolGate Guardian software or am I leasing it?
You own it. This is not a subscription-based pricing model. It does come with the first year support and sex offender look-ups included. The annual fee to include unlimited toll-free telephone support, updates and enhancements, and sex offender look-ups.

Who do I call for support?
First, call your authorized SchoolGate Guardian reseller. If they can't rectify the problem, call SchoolGate Guardian directly at 800-805-3808.
Will I need additional personnel in my front office if we decide to use SchoolGate Guardian?
Absolutely not. The typical check-in time for a first time visitor is approximately 25 seconds. This is no longer than the traditional visitor check-in where the guest signs a book and the receptionist hand-writes a visitor pass. Once a person has been entered into the system once, most of our users choose to bypass the ID scan and use the ‘quick search feature’ which can reduce the 20 second check-in time down to 10 seconds.

We are just a little district in a small town where everyone knows everyone’s business.
I personally live in a small, close-knit community and I do not know the business of even my closest neighbors. People tend to keep personal matters like custody issues and restraining orders to themselves. It only takes one missing kid who was mistakenly given to a parent with a protection from abuse order to get a district in a whole bunch of legal trouble. Sex offender records are public information and seem to attract school administrators to our product, but warming front office staff about issues like limited custody are really what our software is all about. Here is an interesting statistic you can share with a concerned parent.

Here are some common and familiar threats to children – Same family abductions.
This includes parents with restraining orders, protection from abuse orders, and custody orders. According to the U.S. Department of Justice, an average of 350,000 same-family abductions occur every year—nearly 1,000 abductions every single day. Statistics tell us a child’s vulnerability for abduction exists for 4-5 years after a separation or divorce, so at any given moment, anywhere between 5 to 10 million children in this country are at risk. At some point, it is inevitable that your school will be violated.

Why an SQL platform over web-based?
We use a centralized SQL database hosted at the school or district because most districts want the security of the software residing on their own server, workstations, and network. Nothing is stored remotely such as student databases, visitor information, etc. The only thing the software needs is access to www.familywatchdog.us. Our platform also allows us to easily create customized automated imports of the student data on a nightly basis. A web-based solution requires manual export of student data by a district employee on a regular basis.

Our competitors sell on the convenience and ease of installation of a web-based product. What they do not talk about is the security of the software residing on their secure network and servers. Most districts you encounter will run away from a web-based solution when you ask them if they mind their student database residing on a remote server that they have no control of.

PARTNERSHIP.
Konica Minolta can help give shape to your ideas and partner with you to achieve your corporate objectives. Contact us to realize opportunities in:

INFORMATION MANAGEMENT
Enterprise Content Management (ECM)
Document Management
Automated Workflow Solutions
Business Process Automation
Security and Compliance
Mobility
eDiscovery Services

IT SERVICES
Application Services
Cloud Services
IT Security
Managed IT Services
IT Consulting & Projects

TECHNOLOGY
Office Multifunction Business Solutions
Commercial and Production Printers
3D Printers
Wide Format Printers
Laptops, Desktops and Computer Hardware
Servers and Networking Equipment
Managed Print Services (MPS)
Managed Enterprise Services

For complete information on Konica Minolta products and solutions, please visit: CountOnKonicaMinolta.com

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TO: Superintendent Gary L. Price
FROM: Mr. Richard Ott, Principal
DATE: February 18, 2019
SUBJECT: Window project at Mannington Middle School

I am requesting Board Approval for the purchase and installation of replacement windows at Mannington Middle School. The quote provided by S & M Glass is $108,600.00 covering 131 total window openings (see proposal attached). Mannington Middle has again saved $10,000.00 in our building fund to help pay for the windows. However, this leaves a remaining balance due of $98,600.00. I am requesting that the Marion County Board of Education pay the remaining balance. I am thankful that you are considering this request and hope it will be approved. With this installment, all wooden windows will be replaced with new modern windows. Our staff, students, and community are so excited and appreciative of your efforts to maintain and restore this historic school.

FUNDING SOURCE: Mannington Middle $10,000.00 from account #108 school building fund; and MCBOE $98,600.00.

Thank you so much.
Sincerely, Richard Ott,
Principal MMS

Richard Ott
2/18/19
131 - Total Window Units
White Double Hung
Low E Glass
1/2 Screen
Picture Window on top Low E Glass with grids
No B&O Tax Included

THIS QUOTE DOES NOT INCLUDE CLEANING OF GLASS OR FRAMING.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Revised 2-7-19

Payment to be made as follows:

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 60 days.

Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:
I am requesting for the Board to consider approving the following chaperones for the 2018-19 school year for the related sports:

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<th>First</th>
<th>Fall Sport</th>
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</thead>
<tbody>
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<tr>
<td>Carpenter</td>
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<tr>
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<td>Parent/Guardian of</td>
<td>Other</td>
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<tr>
<td>1.</td>
<td>Dale/Kim Anderson</td>
<td>Zach</td>
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<tr>
<td>2.</td>
<td>Ashley Blair</td>
<td>Gavin</td>
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<td>3.</td>
<td>Eric/Brenda Brubaker</td>
<td>Kyle</td>
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<td>4.</td>
<td>Selena Campbell</td>
<td>Iain</td>
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<td>5.</td>
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<td>Evan</td>
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<td>6.</td>
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<td>Richard Floyd</td>
<td>Ethan</td>
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<td>Georgeann Heston</td>
<td>Rhett</td>
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<td>9.</td>
<td>John Johnson</td>
<td>James</td>
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<td>Krzysztof Kolek</td>
<td>Krzysztof (Alex)</td>
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<td>Tanner</td>
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<td>Debbie Huffman</td>
<td>Connor Neal</td>
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<td>Don/Mandi Neal</td>
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<td>Dan Phares</td>
<td>Chris</td>
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<td>15.</td>
<td>Kim Posey</td>
<td>Elijah &amp; Exavier</td>
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<td>16.</td>
<td>Michael Nichols</td>
<td>Brandon</td>
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<td>17.</td>
<td>Shanna Miller</td>
<td>Caden</td>
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<td>18.</td>
<td>Christy Phillips</td>
<td>Gage</td>
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<td>19.</td>
<td>Shauna Riggs</td>
<td>Stan Apanowitz</td>
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<td>Robin Salai</td>
<td>Cary</td>
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<td>21.</td>
<td>Robert/Marcella Saunders</td>
<td>Connor</td>
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<td>22.</td>
<td>Bill Runyan</td>
<td>Will</td>
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<td>23.</td>
<td>Michael Viani</td>
<td>Dominic</td>
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<td>24.</td>
<td>Melissa Willis</td>
<td>Devon</td>
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<td>25.</td>
<td>Holly Yelch</td>
<td>Cam Hines</td>
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<tr>
<td>26.</td>
<td>Dave Blair</td>
<td></td>
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<tr>
<td>27.</td>
<td>Sean Hoskinson</td>
<td>Coach</td>
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<tr>
<td>28.</td>
<td>David Ricer</td>
<td>Coach</td>
</tr>
</tbody>
</table>
East Fairmont High School
Baseball Chaperone List Spring 2019
Updated as of March 6, 2019

*Natalie and Larry Hissam
*Lisa and Richard King
*Lynn and Ray McElfresh
*Alyson and Patrick Sarsfield
*Joyce and Billy Wilkerson
*Tammy and Greg Baker
*Nikki and Shawn Casuccio
*Stacey and Bill Harvey
*Becky and Ronnie Nichols
*Cherie and Adam Earls
*Jamie and Alex Peschl
*Devanna and Tony Corely
*Amy and Todd Rundle
*Stephanie Scott
*Rick Rohrbaugh
*Cathy and John Postlewait
Michelle Chewning (new)
Brian Corley (new)
Kevin Coleman (new)
Joseph Carpenter (new)
Kaylee and Brandon Vincent (new)
*Previously on list

***Students will be traveling with their parents to and from destinations and will not be traveling as a group. Insurance and copy of drivers licenses have been obtained.
Amendment #1 Between Marion County School District and Parchment Inc.

This Amendment #1 is made as of the date last signed below, by and between Marion County School District ("Member"), located at 1516 Mary Lou Retton Drive, Fairmont, West Virginia 26554, and Parchment Inc. ("Parchment"), located at 7001 N. Scottsdale Road, Suite 1050, Scottsdale, AZ 85253.

RECITALS

A. Member entered into an Order Form with Parchment for the Parchment Send: K12 service on March 29, 2016 (the "Agreement").
B. Member and Parchment wish to amend the Agreement with the following terms.

IN CONSIDERATION OF the Parties agreeing to amend their obligations in the Agreement, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, both Parties agree to keep, perform, and fulfill the promises, conditions and agreements held in the Agreement with the addition of the following amendment:

TERMS

The following terms and modifications are hereby agreed upon and incorporated as part of the Agreement:

1. The current term of the Agreement expires on March 28, 2019. Member and Parchment agree to renew the Agreement for an additional three (3) year term, commencing on March 29, 2019 and terminating on March 28, 2022 (the "Renewal Term"), at which point it will automatically renew for successive one (1) year terms unless either party provides notice of its intent not to renew at least thirty (30) days prior to the end of the then current term.

2. During the Renewal Term, Member and Parchment agree that the Record Owner will be billed a Record Request fee, per request, as follows:

$3,200 – Year 1 (March 29, 2019 – March 28, 2020);
$3,300 – Year 2 (March 29, 2020 – March 28, 2021); and

The Record Request fee includes electronic delivery.

3. All other terms, conditions, and fees in the Agreement shall remain unchanged and in full force and effect. In the event of a conflict between the Agreement and this Amendment #1, the terms of this Amendment #1 shall govern to the extent of the conflict. Capitalized terms not otherwise defined herein shall have the meaning set forth in the Agreement. This Amendment #1 may be executed in digital counterparts.

Parchment Inc. 

By: ____________________________
Name: Robert J. Colletti
Title: President and CFO
Date: __________________________

Marion County School District

By: ____________________________
Name: ____________________________
Title: ____________________________
Date: ____________________________
Proposal for Athletic Training Services in Marion County Schools
HealthWorks Rehab & Fitness

1. HealthWorks will provide four (4) full time athletic trainers, one (1) each to FSHS, EFHS, NMHS, and MCMS. Each athletic trainer will be NATA board certified and WV State Registered / Licensed.

2. The athletic trainers will provide those services deemed necessary by the Athletic Director / Principal at said schools in cooperation with HealthWorks, Athletic Training Services. The athletic trainers will provide services beginning August 1, 2019 through June 30, 2020. Services will be consistent with the attached job description.

3. HealthWorks will hire and provide ongoing supervision and professional interaction with the assigned athletic trainers, as well as management of the responsibilities and duties as outlined below.

4. HealthWorks will coordinate day-to-day logistical items pertaining to athletic trainer schedules (including rotating coverage as needed), team physician coverage, inventory and supply ordering, etc.

5. Sports medicine outreach event coverages that do not consist of regularly scheduled team activities (camps, tournaments, etc.) or where multiple athletic trainers are warranted for adequate coverage will not be included in this proposal and will be subject to the base sports medicine outreach rate as designated by HealthWorks.

6. Day-to-day communications will be directed to Tim Turner DPT, ATC, 1228 Country Club Rd. #15 Fairmont, WV 26554, (304) 366-0461. Non-routine communications should be directed to both Tim Turner DPT, ATC and Jack Brautigam PT, ATC, President, HealthWorks Rehab and Fitness, 943 Maple Drive, Morgantown, WV 26505, (304) 599-2515

Marion County Schools agree to provide:

1. A specifically designated athletic training facility that allows appropriate access (male and female), plumbing, ventilation, lighting, and appearance.

2. Administrative, coach, and community support to assure a quality athletic training program.

3. Open communication regarding athletic trainer performance via school staff or potential issues that may arise from health care management of athletes.

4. In consideration of the stated services, Marion County Schools will provide HealthWorks with payment for four (4) athletic trainers each on an (11) month appointment. The cost per athletic trainer is $45,837. This includes a salary of $32,900, payroll taxes cost of 9.15%, benefits cost of 12%, and overhead costs of 15% for each of the four (4) athletic trainers. This is a total of $183,348. Marion County Schools will also pay a supply budget of $2,500 for each facility for a total of $10,000. HealthWorks will submit an invoice payable quarterly for services rendered.
Responsibilities of the Athletic Trainer

1. Administer first-aid and immediate care to injured high school athletes.

2. Evaluate athletic injuries, including suspected concussion, and coordinate follow-up referrals to the appropriate physician.

3. The athletic trainer will act only as a “first responder” when evaluating and treating middle school student-athletes and only during emergency and acute injury situations.

4. Under physician supervision, coordinate rehabilitation of the injured athlete and determine readiness for return to activity.

5. Communicate with parents, coaches, and physician regarding the status of the athlete’s health. Coordinate with supervisors regarding significant or catastrophic events or issues that may arise from work environment and/or interpersonal relationships.

6. Apply, maintain, and supervise the use of protective and injury preventive devices.

7. Assist with the management of pre-season physical exams and injury preventive musculoskeletal screenings.

8. Conduct baseline ImPACT concussion testing early each season of athletes of those sports deemed necessary by the athletic director. Follow-up testing will be conducted of those athletes diagnosed with a concussion by a licensed physician.

9. Work cooperatively with coaches in designing and implementing conditioning programs for athletes as well as educate coaches, parents and athletes with regard to concussion management, conditioning, diet, rest, exercise, and other pertinent health matters.

10. Keep and maintain accurate medical records for all athletes.

11. Develop an operating budget and inventory for the Athletic Training Program.

12. Within the confines of the physical plant, maintain a safe and sanitary training room environment.

13. As applicable, supervise and educate high school student athletic trainers.

14. Conduct oneself in a professional manner at all times by abiding by the National Athletic Trainers’ Association Code of Ethics and HealthWorks Core Purpose and Core Values.