Mr. Pellegrin gave the invocation and Mr. Norman led the Pledge of Allegiance.

The Marion County Board of Education met in a Regular Session on Monday, June 3, 2019 at 6:00 pm.

Ms. Thomas called the meeting to order at 6:02 pm.

MEMBERS PRESENT: Mr. Dragich, Mr. Richard Pellegrin, Dr. Costello and Ms. Mary Jo Thomas

ABSENT: Mr. Montgomery

52-1000 INFORMATION – RECOGNITIONS – RECOMMENDATIONS – REPORTS
N/A

Mr. Pellegrin made a motion, seconded by Mr. Dragich to approve the following:

52-2000 MINUTES – AGREEMENTS – CONTRACTS
2507 MINUTES
The approval of the Official Proceedings for the Regular meeting on May 20, 2019.

2508 MINUTES
The approval of the Official Proceedings for the Regular meeting on May 23, 2019.

2509 FIELD TRIP – OUT OF STATE – COUNTY BUS
The approval of the following:
Trinity Church Group, granted permission to use a County Bus to travel to Gore, VA to Church Camp, July 12, 2019
Approximate number of students: 45
Approximate Cost: $1,000.00
Source of funds: Trinity Church
Number of school days lost: N/A

2510 BOOSTERS – PTO – MONONGAH ELEMENTARY
The approval of the PTO Boosters for Monongah Elementary for the 2019-2020 SY.
2511 MIDDLETOWN TRACTOR SALES – PURCHASE UTILITY TRACTOR
The approval of the quote from Middletown Tractor Sales to purchase a utility tractor to support the Ag Program and FFA, in the amount of $15,988.00.
FUNDING: Perkins WVDE Grant
OTHER BIDS: Bridgeport Equipment & Tool-$16,240.00
RK Tractors-$16,399.95

2512 TRUANCY DIVERSION APPLICATION/INITIATIVE
The Superintendent recommends approval of the application for the Truancy Diversion Initiative for the 2020-2021 SY, in the amount of $79,182.00 for the 2020-2021 SY. FUNDING: County-$39,591.00 WVDE $39,591.00

2513 CONTRACTED SERVICES – AMY HAYSLETTE – ORIENTATION/MOBILITY
The approval of the contracted service agreement with Amy Hayslette to provide Orientation and Mobility Services for the Extended School Year, in the amount of $150.00 per hour. FUNDING: County
YEAS: Dragich, Pellegrin, Costello & Thomas  NAYS: 0

Mr. Dragich made a motion, seconded by Mr. Pellegrin to approve the following:

52-3000 CONSENT
3054 OUT OF COUNTY TRANSFER GRANTED
The approval of the granted student transfers deemed to be in the best interest of the child.
YEAS: Dragich, Pellegrin, Costello & Thomas  NAYS: 0

Mr. Dragich made a motion, seconded by Mr. Pellegrin to approve the following:

52-4000 FINANCIAL
4051 Vendor List from May 14, 2019 through May 29, 2019.

4052 Budget as of May 29, 2019.
YEAS: Dragich, Pellegrin, Costello & Thomas  NAYS: 0
Mr. Dragich made a motion, seconded by Mr. Pellegrin to approve the following:

52-5000 PERSONNEL

5620 EMPLOYMENT – SUMMER PROFESSIONAL PERSONNEL

The approval of the following:

P19 05 02 21
Paula Hatten  Scholastic Summer Lit Camp
            Counselor
            Watson
            July 1-3, 2019
            July 9-11, 2019
            July 15-18, 2019

5621 EMPLOYMENT – SUMMER SERVICE PERSONNEL

The approval of the following:

S19 05 01 T23
Roger Braham  Title I Summer Programs
            Custodian I/II (1/2 time)
            Monongah Elementary
            July 8-11, July 15-18, July 22-25, 2019

S19 04 11 03M
Ted Heldreth  Groundsman/General Maintenance
            June-17-21, 2019 (Excludes June 20, 2019) 8-hour days
            June 24-27, 2019 10-hour days
            July 1-5, 2019 (Excludes July 4, 2019) 8-hour days
            July 8-11, 2019 10-hour days
            July 15-16, 2019 8-hour days

S19 05 01 T19
Jennifer Hamrick  Title I Summer Programs
            Custodian I/II (1/2 time)
            Blackshear
            July 8-11, 2019
            July 15-18, 2019
            July 22-25
PULLED S19-05-01 T21
Dave Reynolds  Title I Summer Programs  
Custodian I/II (1/2 time)  
Jayenne  
July 8-11, 2019  
July 15-18, 2019  
July 22-25

S19 05 17 21
Pam Martin  21st Century Community Learning Center Summer Program  
Bus Operator (1/2 Time)  
East Park  
June 10-July 18, 2019  
Excluding June 20 and July 4, 2019

S19 05 20 01
Mary Sue Miller  Special Ed Extended Summer Program  
Special Ed Aide  
WFMS  
July 8-11, 2019  
July 15-18, 2019

S19 05 17 20
Gordon Myers  21st Century Community Learning Center Summer Program  
Boys & Girls Club  
Custodian I/II (1/2 time)  
East Park  
June 10-July 18, 2019  
Excluding June 20 and July 4, 2019

S19 05 17 C1
Dave Reynolds  WV Extension Service Energy Express  
Custodian I/II (1/2 time)  
WFMS  
June 17-July 25, 2019  
Excluding June 20 and July 4, 2019
5622 EMPLOYMENT – PROFESSIONAL PERSONNEL
The following employment(s) are endorsed by the Superintendent, the School Principal, and Faculty Senate Designee(s):

**P18 01 02 07**
Courtney Brabham
To:
Grade 5
WFMS
200-Days
Effective: 2019-2020 School Year

**P19 05 09 01**
Jamie Knight
To:
Math
MCTC
200-Days
Effective: 2019-2020 School Year

**P19 05 08 01**
Kellie Hammond
To:
SP Ed – Multi-Cat with Autism
Pleasant Valley
200-Days
Effective: 2019-2020 School Year

5623 REASSIGNMENT – PROFESSIONAL PERSONNEL
The following employment(s) are endorsed by the Superintendent, the School Principal, and Faculty Senate Designee(s):

**P19 05 09 05**
Ruby Ann Morris
From:
Grade 4
Watson
200 Days
To:
Grade 1
Fairview Elementary
200 Days
Effective: 2019-2020 School Year

**P19 05 03 03**
Christina Zukowsky
From:
Grade 1
East Dale
200 Days
To:
Grade 2
White Hall
200 Days
Effective: 2019-2020 SY
5624 RETIREMENT – PROFESSIONAL PERSONNEL
The approval of the professional retirement as follows:
Joyce Evans
  K - Teacher
  Jayenne
  200 Days
  Effective: June 30, 2019

5625 RESIGNATIONS – PROFESSIONAL PERSONNEL
The approval of the professional resignations as follows:
Courtney Brunicardi
  Math Teacher
  NMHS
  200 Days
  Effective: June 7, 2019

Beverly Richards
  Title I Teacher
  East Park Elementary
  200 Days
  Effective: August 2, 2019

5626 RESIGNATIONS – SUBSTITUTE PROFESSIONAL PERSONNEL
The approval of the Substitute Professional Resignations as follows:
Krista Dixon
  Substitute Teacher
  Effective: June 30, 2019

5627 LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
The approval of the following:
Nathy Janes
  Teacher
  FSHS
  Granted a non-paid medical leave of absence from May 24, 2019.

Nathy Janes
  Teacher
  FSHS
  Granted a non-paid medical leave of absence from May 14, 15, 16, 17, and 20, 2019.

Tiffany Schaup
  Teacher
  WFMS
  Granted a non-paid medical leave of absence from May 23, 2019.
**Stephanie Tomana** Teacher  
WFMS  
Granted a non-paid medical leave of absence from May 20, 2019.

**Julie VanVolkenburg** Jayenne Teacher  
Granted a non-paid leave of absence from May 15-July 14, 2019.

### 5628 REASSIGNMENT – SERVICE PERSONNEL

The approval of the following:

<table>
<thead>
<tr>
<th>Code</th>
<th>From:</th>
<th>To:</th>
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</thead>
</table>
| S19 03 09 10 | Alicia Batson  
K  
Fairview Elementary  
200 Days  
2019-2020 SY | ECCAT Pre-K (Itinerant)  
Fairview Elementary  
200 Days  
2019-2020 SY |
| S19 05 17 15 | Glenn Beal  
Bus#87  
Transportation  
200 Days | Bus#51  
Transportation  
200 Days  
2019-2020 SY |
| S19 05 17 17 | Cynthia Darcus  
Cook (1/2 day)  
9:00-12:30  
NMHS  
200 Days | Cook II  
6:00 am – 1:30 pm)  
Watson  
200 Days  
2019-2020 SY |
| S19 05 03 01 | Kristina McDougal  
ECCAT-K  
East Dale  
200 Days | ECCAT-K  
Rivesville  
200 Days  
2019-2020 SY |
| S19 05 17 18 | Donna Yearsley  
Autism Mentor  
Monongah Elementary  
200 Days | Bus Aide#25  
Transportation  
200 Days  
June 5, 2019 |
5629 EMPLOYMENT – SERVICE PERSONNEL
The approval of the following:

S19 05 17 19
Stephen M. Larry       Bus Operator – (Mid Day)
Fairview Gym Run
200 Days
Effective: June 5, 2019

S19 05 08 04
Kristina Ervin            Sp Ed Aide (Itinerant)
Pleasant Valley
200 Days
Effective: 2019-2020 SY

5630 RESIGNATIONS – SUBSTITUTE SERVICE PERSONNEL
The approval of the Substitute Service Resignations as follows:
Rachel McQuain       Substitute Aide
Effective: May 29, 2019

5631 RESCIND 5608 - RENEWAL OF CONTRACTS – SERVICE PERSONNEL
The approval of the renewal contracts of the following Service Personnel for the 2019-2020 SY:
Watson, Tonquilla     Sign Language     Third

5632 CORRECTION -5593 RESIGNATIONS – PROFESSIONAL PERSONNEL
The approval of the professional resignations as follows:
Caitlin Kolar       Grade 2
Whitehall
200 Days
Effective: July 1, 2019 - Should be June 30, 2019

5633 LEAVE OF ABSENCE – SERVICE PERSONNEL
The approval of the following:
Cynthia Cole       Cook       East Park
Granted a non-paid medical leave of absence from May 23-24, 2019.

Erica Gouty       Secretary       Rivesville
Granted a non-paid medical leave of absence from April 11-July 2, 2019.
Granted a non-paid leave of absence from May 28-August 14, 2019.

**5634 RENEWAL OF CONTRACTS – SERVICE PERSONNEL**

The approval of the renewal contracts of the following Service Personnel for the 2019-2020 SY:

Melanie Myers Secretary Continuing

**5635 EMPLOYMENT – SUMMER PROFESSIONAL PERSONNEL**

The approval of the following:

**S19 05 20 10**

Shanna Wilson Special Education Extended School Year
Multi-Cat Teacher
WFMS
July 8-11, 2019
July 15-18, 2019

*YEAS:* Dragich, Pellegrin, Costello & Thomas  
*NAYS: 0*

**52-6000 DISCUSSION – NEW POLICIES, REVISIONS & DELETIONS**  6014

N/A

**52-7000 SUPERINTENDENT’S REPORT**

**52-8000 MATTERS FROM THE BOARD**

Mr. Pellegrin made a motion, seconded by Mr. Dragich to approve the following:

**8027 STUDENT EXPULSION**

The approval of a student to be expelled for one calendar year for violation of the Safe Schools Act.

*YEAS:* Dragich, Pellegrin, Costello & Thomas  
*NAYS: 0*

Mr. Pellegrin made a motion, seconded by Mr. Dragich to approve the following:

**8028 STUDENT EXPULSION**

The approval of a student to be expelled for one calendar year for violation of the Safe Schools Act.

*YEAS:* Dragich, Pellegrin, Costello & Thomas  
*NAYS: 0*
52-9000 FUTURE MEETINGS

<table>
<thead>
<tr>
<th>DATE</th>
<th>PURPOSE</th>
<th>TIME</th>
<th>PLACE</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 17</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>July 1</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>July 15</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
</tbody>
</table>

ADJOURNED

Mr. Dragich made a motion, seconded by Mr. Pellegrin to adjourn at 6:24 pm.

YEAS: Dragich, Pellegrin, Costello & Thomas

NAYS: 0

________________________
Mary Jo Thomas, President

________________________
Gary L. Price, Superintendent/Secretary

________________________
Robin Haught, Executive Secretary
OFFICIAL PROCEEDINGS
Marion County Board of Education
Regular Session
Monday, June 10, 2019
Central Office
6:30 pm

Mr. Pellegrin gave the invocation and Mr. Neptune led the Pledge of Allegiance.

The Marion County Board of Education met in a Regular Session on Monday, June 10, 2019 at 6:30 pm.

Ms. Thomas called the meeting to order at 6:32 pm.

MEMBERS PRESENT: Mr. Montgomery, Mr. Richard Pellegrin, Dr. Costello and Ms. Mary Jo Thomas
ABSENT: Mr. Dragich

**NO VOTE ACTION TAKEN**

53-8000 EXPULSION HEARING
53-8000 MATTERS FROM THE BOARD
PULLED - 8029 STUDENT-EXPULSION
The Superintendent recommends approval of a student to be expelled for one calendar year for violation of the Safe Schools Act.

53-9000 FUTURE MEETINGS

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<td>Mon Regular Session</td>
<td>6:00 pm</td>
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</tr>
</tbody>
</table>

ADJOURNED

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to adjourn at 6:59 pm.

**YEAS:** Montgomery, Pellegrin, Costello & Thomas  **NAYS:** 0

Mary Jo Thomas, President

____________________
Gary L. Price, Superintendent/Secretary

____________________
Robin Haught, Executive Secretary
To: Gary L. Price, Superintendent
DATE: June 3, 2019
SUBJECT: Cafeteria Tables -WFMS

Request approval to purchase 9 cafeteria tables for West Fairmont Middle School from Tom Sexton & Assoc. in the amount of $10,962.00.

Tom Sexton & Assoc $10,962.00 (recommend)
School Specialty $10,999.89
Virco $13,090.68

Funding from Child Nutrition.
Marion County Schools – BOOSTER INFO / 2019-2020

School: Rivesville Elem/Middle School
Booster Group: PTO

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: Rivesville School PTO

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)

3) Date of the election of booster officers: 5/8/19

4) Name of booster President: Alison Eddy Phone # 304-678-4722

5) Name of booster Vice President: Jennifer Eddy Phone # 304-657-2984

6) Name of booster Secretary: Michele Weekley Phone # 304-841-8077

7) Name of booster Treasurer: Blair Speicher Phone # 304-376-9838

8) Booster fundraisers listed on school fundraiser calendar in the main office: YES

9) Proof of booster Liability Insurance to principal: YES Date submitted: 10/2019
10) Financial records submitted to the principal at the conclusion of the season: \textit{Yes}.

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: \textit{Yes}.

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: \textit{N/A}.

13) All items provided to athletes and coaches to be returned at the end of the year: \textit{N/A}.

\textbf{Signatures}

Principal \hspace{1cm} \underline{[Signature]}

(Submit to Superintendent prior to June 1)

Superintendent \hspace{2cm} \underline{[Signature]}

(To be approved by Board first meeting in July)

\textbf{FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.}
Marion County Schools – BOOSTER INFO / 2019-2020

School **North Marion High School**

Booster Group **Band**

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money **cannot be deposited** into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: **North Marion Band Boosters**

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)

3) Date of the election of booster officers: **5/7/19**

4) Name of booster President: **Chad Weaver** Phone # **304-280-7990**

5) Name of booster Vice President: **Michelle Burton** Phone #

6) Name of booster Secretary: **Shannon Barber** Phone # **304-674-1173**

7) Name of booster Treasurer: **Jennifer Beach** Phone # **304-986-1700**

8) Booster fundraisers listed on school fundraiser calendar in the main office: **✓**

9) Proof of booster Liability Insurance to principal: **✓** Date submitted: **5-24-19**
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: ✓

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: ✓

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: ✓

13) All items provided to athletes and coaches to be returned at the end of the year: ✓

Signatures

Principal

 Superintendent

(Submit to Superintendent prior to June 1)

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School: North Marion Golf

Booster Group: Golf

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: North Marion Golf Boosters

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED) Yes

3) Date of the election of booster officers: 4/1/19

4) Name of booster President: Robert Brown Phone # 986-3521

5) Name of booster Vice President: Billy Holbert Phone # 290-9654

6) Name of booster Secretary: Mark Morris Phone # 365-1566

7) Name of booster Treasurer: Merry Holbert Phone # 690-1217

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: Yes Date submitted: May 15
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: Yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: Yes

13) All items provided to athletes and coaches to be returned at the end of the year: Yes

Signatures

Principal ________________________________
(Russell)
(Submit to Superintendent prior to June 1)

Superintendent ________________________________
(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School North Marion HS

Booster Group Boys Basketball

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: Fans of Holy Basketball

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED) Yes

3) Date of the election of booster officers: Nov 15th 2018

4) Name of booster President: Angie Murphy Phone #304-657-0971

5) Name of booster Vice President: None Phone #

6) Name of booster Secretary: None Phone #

7) Name of booster Treasurer: Lisa Darden Phone #304-672-0727

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: Yes Date submitted: Nov 2018
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: YES

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: YES

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. YES - SAME AS LAST YR - DIDN'T GET ANYTHING NEW

13) All items provided to athletes and coaches to be returned at the end of the year. YES

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School: North Marion High School
Booster Group: Baseball

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: North Marion Baseball Boosters

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)

3) Date of the election of booster officers: 02/01/2018

4) Name of booster President: Tisha Rhoades Phone # 304-677-1460
5) Name of booster Vice President: Mike Tarley Phone # 304-325-1434
6) Name of booster Secretary: Michelle Clemens Phone # 304-296-4791
7) Name of booster Treasurer: Mary Rinehart Phone #304-612-1976

8) Booster fundraisers listed on school fundraiser calendar in the main office:

9) Proof of booster Liability Insurance to principal: Yes Date submitted: 5/24/19
10) Financial records submitted to the principal at the conclusion of the season: yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: coach supplied

13) All items provided to athletes and coaches to be returned at the end of the year: y

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School ________________________________
North Marion High

Booster Group ____________________________
Girls Basketball

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: ________________________________
North Marion Girls Basketball

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)
Yes

3) Date of the election of booster officers: ____________
Oct. 2018

4) Name of booster President: ________________________________
Lydia Buonamici Phone # 304-264-7738

5) Name of booster Vice President: ________________________________
Doug Toothman Phone # ________

6) Name of booster Secretary: ________________________________
Kristi Shriver Phone # 304-264-1789

7) Name of booster Treasurer: ________________________________
Stephanie Kereere Phone # 304-367-9586

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: Yes Date submitted: Sept. 2018
10) Financial records submitted to the principal at the conclusion of the season: ✓

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: ✓

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal.

13) All items provided to athletes and coaches to be returned at the end of the year. ✓

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School North Marion High School

Booster Group Cheerleaders

Aligning County Booster Organizations with WV State Accounting Procedures

• All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
• All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
• The date of the election of officers is to be submitted to the school principal.
• All booster fundraisers must be approved and placed on the school fundraiser calendar.
• All booster groups must have their own one million dollar liability insurance policy.
• Documentation of liability insurance policy must be submitted to school principal.
• Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
• Elimination dinner money cannot be deposited into school account.
• Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: North Marion Cheer Boosters

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED) 

3) Date of the election of booster officers: 8/2/18

4) Name of booster President: Kelly Watson Phone # (304) 612-8250

5) Name of booster Vice President: Jennifer Payton Phone # (304) 6141-6388

6) Name of booster Secretary: Shara Shell Phone # (304) 657-3929

7) Name of booster Treasurer: Sandra Dust Phone # (304) 612-1993

8) Booster fundraisers listed on school fundraiser calendar in the main office: ✓

9) Proof of booster Liability Insurance to principal: ✓ Date submitted: 9-10-19
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: √

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: √

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. √

13) All items provided to athletes and coaches to be returned at the end of the year. √

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: North Marion High School Girls Softball Boosters

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED) Yes

3) Date of the election of booster officers: 5/22/19

4) Name of booster President: Jana Owens Phone # 304-622-9671

5) Name of booster Vice President: Jennifer Maloney Phone # 304-866-8073

6) Name of booster Secretary: Carrie Mullens Phone # 304-365-0650

7) Name of booster Treasurer: Celeste Collins Phone # 304-365-0649

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: Yes Date submitted: 3/28/19
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: **Yes**

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: ____________________________ **Yes**

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. ____________________________ **Yes**

13) All items provided to athletes and coaches to be returned at the end of the year. **Yes**

Signatures

Principal ____________________________

(Submit to Superintendent prior to June 1)

Superintendent ____________________________

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School  North Marion

Booster Group  Soccer

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group:  North Marion Soccer

2) Booster Group by-laws submitted by August 1 st of each year: (UPDATED)  Yes

3) Date of the election of booster officers:  6-18-18

4) Name of booster President:  Leanna Efton  Phone # 365-5625

5) Name of booster Vice President:  Cassidy Wilson  Phone # 626-6773

6) Name of booster Secretary:  Autumn Nap  Phone # 612-5886

7) Name of booster Treasurer:  Nicole Showalter  Phone # 816-6286

8) Booster fundraisers listed on school fundraiser calendar in the main office:  Yes

9) Proof of booster Liability Insurance to principal:  Yes  Date submitted:  5-30-19

[Signature]
6/12/19
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: Yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. Yes

13) All items provided to athletes and coaches to be returned at the end of the year. Yes

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School: North Marion High School

Booster Group: Wrestling

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Ellmination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: North Marion Wrestling Association

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)

Yes

3) Date of the election of booster officers: Nov. 17, 2018

4) Name of booster President: Kenny Hayes Phone #: (304) 694-5583

5) Name of booster Vice President: Kelly Martonesi Phone #: (304) 203-2277

6) Name of booster Secretary: Aimee Bearden Phone #: (304) 657-9049

7) Name of booster Treasurer: Christy Conway Phone #: (304) 290-7330

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: ✓ Date submitted: 5-24
10) Financial records submitted to the principal at the conclusion of the season: Yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: Yes

13) All items provided to athletes and coaches to be returned at the end of the year: Yes

Signatures

Principal: [Signature]
(Submit to Superintendent prior to June 1)

Superintendent: [Signature]
(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: _____Polar Bear Wrestling Boosters__________

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)
   _______________Same as last year – no changes___________________________

3) Date of the election of booster officers: ____March 29, 2019__________

4) Name of booster President: __JL Abbott___________________Phone # .304-476-6637

5) Name of booster Vice President: ___Beth Richardson_______Phone # .304-627-8186

6) Name of booster Secretary: ___Kerri Toothman___________Phone # .304-672-7722

7) Name of booster Treasurer: ___Mit Abbott_________________Phone # .304-476-1153

8) Booster fundraisers listed on school fundraiser calendar in the main office: ___yes___

9) Proof of booster Liability Insurance to principal: ___yes___Date submitted: ___6/5/19___
10) Financial records submitted to the principal at the conclusion of the season: **YES**

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: **YES**

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: **YES**

13) All items provided to athletes and coaches to be returned at the end of the year: **YES**

Signatures

Principal ____________________________
(Submit to Superintendent prior to June 1)

Superintendent ____________________________
(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2017-2018

School
FSHS

Booster Group
Soccer

Aligning County Booster Organizations with WV State Accounting Procedures

• All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".

• All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.

• The date of the election of officers is to be submitted to the school principal.

• All booster fundraisers must be approved and placed on the school fundraiser calendar.

• All booster groups must have their own one million dollar liability insurance policy.

• Documentation of liability insurance policy must be submitted to school principal.

• Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.

• Elimination dinner money cannot be deposited into school account.

• Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: FSHS Polar Bear Soccer Boosters

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

3) Date of the election of booster officers: 12/31/19

4) Name of booster President: Phil Keefner Phone #: 304-451-1688

5) Name of booster Vice President: Heather Sabatino Phone #: 304-671-3627

6) Name of booster Secretary: Natalie Branch Phone #: 304-652-3304

7) Name of booster Treasurer: Johanna Sturgeon Phone #: 304-157-1328

8) Booster fundraisers listed on school fundraiser calendar in the main office: Feb 22, 2019

9) Proof of booster Liability Insurance to principal: Date submitted: Feb 22, 2019

(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: 

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: 

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: 

13) All items provided to athletes and coaches to be returned at the end of the year: 

6/17/19
Roll

54-2528
Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School  Fairmont Senior High School
Booster Group  Polar Bear Band Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group:  FSHS Polar Bear Band Boosters

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)  Provided

3) Date of the election of booster officers:  April 15, 2019

4) Name of booster President:  Stephanie Bennett  Phone #304-282-7693

5) Name of booster Vice President:  Mandy Tolliver  Phone #304-657-3099

6) Name of booster Secretary:  Mandy Fluharty  Phone #304-677-7461

7) Name of booster Treasurer:  Cheryl Van Horn  Phone #304-276-5771

8) Booster fundraisers listed on school fundraiser calendar in the main office:  Done

9) Proof of booster Liability Insurance to principal:  √ Date submitted:  06/05/2019
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: June 4, 2019

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Provided

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: Provided

13) All items provided to athletes and coaches to be returned at the end of the year. ✓

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School: Fairmont Senior
Booster Group: Madrigal Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: Madrigal Boosters

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED) [Yes]

3) Date of the election of booster officers: 6-14-18 (Next Election 6-25)

4) Name of booster President: Lana Smith Phone # 304-272-0442

5) Name of booster Vice President: Tracy Bunnell Phone # 304-276-3546

6) Name of booster Secretary: Vivian Strab Phone # 304-365-2618

7) Name of booster Treasurer: Barb Shaver Phone # 304-612-3817

8) Booster fundraisers listed on school fundraiser calendar in the main office: [Yes]

9) Proof of booster Liability Insurance to principal: [Yes] Date submitted: 6-17-19

AIM Insurance Management # WV 19395-7
Issued 6/5/19 expires 6/5/20
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: ☑

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: ☑

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: ☑

13) All items provided to athletes and coaches to be returned at the end of the year: ☑

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: Friends of Polar Bear Golf

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)

3) Date of the election of booster officers: 5/9/19

4) Name of booster President: Don Downs Phone # 304-657-0690

5) Name of booster Vice President: Mary Craig Phone # 304-365-2138

6) Name of booster Secretary: Stacey Patterson Phone # 304-657-7242

7) Name of booster Treasurer: Steve Holbert Phone # 304-612-4850

8) Booster fundraisers listed on school fundraiser calendar in the main office:

9) Proof of booster Liability Insurance to principal: V Date submitted: 6/17/19
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: 

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: 

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. Players have their own 

13) All items provided to athletes and coaches to be returned at the end of the year.

Signatures

Principal

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School: Fairmont Senior High School

Booster Group: Polar Bear Football Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: Polar Bear Football Boosters

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED) Yes

3) Date of the election of booster officers: December 9, 2018

4) Name of booster President: Jeremy Laird Phone # 304.290.1263

5) Name of booster Vice President: Tony Stingo Phone # 304.612.2144

6) Name of booster Secretary: Jennifer Green Phone # 304.816.8694

7) Name of booster Treasurer: Teresa Pitman Phone # 304.288.5572

8) Booster fundraisers listed on school fundraiser calendar in the main office: 

9) Proof of booster Liability Insurance to principal: ✔ Date submitted: 1/1/19
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: \[\checkmark\]

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: \[Received\]

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. \[\checkmark\]

13) All items provided to athletes and coaches to be returned at the end of the year. \[\checkmark\]

Signatures

Principal  
Jamal Wamble  
(Submit to Superintendent prior to June 1)

Superintendent  
(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School ____________________ Fairmont Senior High School

Booster Group ____________________ Fairmont Lady Polar Bears Softball Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: ____________________ Fairmont Lady Polar Bear Softball Boosters

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED) see attached

3) Date of the election of booster officers: ____________________ May 14, 2019

4) Name of booster President: ____________________ Samantha O'Brien Phone #: 304-816-6543

5) Name of booster Vice President: ____________________ Dawn Murphy Phone #: 304-282-8243

6) Name of booster Secretary: ____________________ Nicola Shepherd Phone #: 304-365-0052

7) Name of booster Treasurer: ____________________ Lori Lilley Phone #: 304-657-9113

8) Booster fundraisers listed on school fundraiser calendar in the main office: ____________________ Noted

9) Proof of booster Liability Insurance to principal: __________ Date submitted: __________
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: \[\checkmark\]

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: \[\text{Yes}\]

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal.  

13) All items provided to athletes and coaches to be returned at the end of the year.  

Signatures

Principal  

[(Submit to Superintendent prior to June 1)]

Superintendent

[(To be approved by Board first meeting in July)]

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School: Fairmont Senior High School
Booster Group: Polar Bear Lacrosse Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: Polar Bear Lacrosse Booster

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)

3) Date of the election of booster officers: 5/12/19

4) Name of booster President: Wayne Cashion Phone # 304-224-2376

5) Name of booster Vice President: Cathy Shaw (girls) Phone # 304-224-2376 Kari Drennen (boys)

6) Name of booster Secretary: Geneva Goff Phone # 304-652-8062

7) Name of booster Treasurer: Catherine Cox Phone # 304-876-1243

8) Booster fundraisers listed on school fundraiser calendar in the main office: Mr. Green

9) Proof of booster Liability Insurance to principal: Date submitted: 4/19

(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: Yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: Yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: Yes

13) All items provided to athletes and coaches to be returned at the end of the year. Yes
Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School  Fairmont Senior High School

Booster Group  Lady Polar Bear Basketball Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group:  Lady Polar Bear Basketball Boosters

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)  NO UPDATES SHOULD BE ON FILE

3) Date of the election of booster officers: May 7, 2019

4) Name of booster President:  Jennifer Jenkins  Phone # 304-307-8912

5) Name of booster Vice President:  Matt Bartic  Phone # 304-9151

6) Name of booster Secretary:  Latasha Linear  Phone # 404-7069

7) Name of booster Treasurer:  Ami Starn  Phone # 304-474-4496

8) Booster fundraisers listed on school fundraiser calendar in the main office:

9) Proof of booster Liability Insurance to principal:  ✓ Date submitted: 6/4/19
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: ☑

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: ☑

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal.

13) All items provided to athletes and coaches to be returned at the end of the year.

Signatures

Principal

(Signature)

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2019-2020

School: Fairview Elementary School
Booster Group: PTO

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: PTO

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED) ___

3) Date of the election of booster officers: May 8, 2019

4) Name of booster President: Rebecca Bowers Phone # 304-612-2882

5) Name of booster Vice President: Chasity Williams Phone # 304-290-1610

6) Name of booster Secretary: Shannon Batson Phone # 304-612-1820

7) Name of booster Treasurer: Tada Bell Phone # 304-612-6562

8) Booster fundraisers listed on school fundraiser calendar in the main office: Yes

9) Proof of booster Liability Insurance to principal: Yes Date submitted: 5/29/19
10) Financial records submitted to the principal at the conclusion of the season: yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: N/A

13) All items provided to athletes and coaches to be returned at the end of the year: N/A

Signatures

Principal

Superintendent

(Submit to Superintendent prior to June 1)

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the “Accounting Procedures Manual For The Public Schools In The State Of West Virginia”.
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: _____Jayenne PTO___________________________

2) Booster Group by-laws submitted by August 1st of each year: (UPDATED)
   ____________Yes___________________________________________________

3) Date of the election of booster officers: _____May 2019____________________

4) Name of booster President: _____Lauren Ranson_____Phone #14129163723

5) Name of booster Vice President: _Allison Paton___Phone # _3046806711__

6) Name of booster Secretary: _______________________________ Phone # __________

7) Name of booster Treasurer: ____Debbie VonSchmidt_____Phone # _3046123340__

8) Booster fundraisers listed on school fundraiser calendar in the main office: _Yes__

9) Proof of booster Liability Insurance to principal: _____Date submitted: _4/7/19__
10) Financial records submitted to the principal at the conclusion of the season: 
   yes

11) Principal is to receive 2 copies of the annual financial statements by each school 
    support organization: 
    yes

12) An inventory of all uniforms, equipment, and other team merchandise has been 
    submitted to the school 
    principal. NA

13) All items provided to athletes and coaches to be returned at the end of the year. 
    NA

Signatures

Principal

(Submit to Superintendent prior to June 1)

Superintendent

(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
MEMO

TO: Mr. Gary L. Price, Superintendent

FROM: Mr. Brad Straight, Maintenance Supervisor

RE: Custodial Supply Bid Awards 2019-2020 SY

DATE: June 3, 2019

Please submit for Board approval the custodial supply bid awards listed below. Awards were given to Vendors at the lowest prices that met our specifications. There were no other bidders.

All American Poly
Item: #35
$8220.00

Tri State Janitorial
Items: #3, #11, #12, #15, #16, #19, #20, #21, #22, #24, #28
40,269.90

R.D. Wilson Sons & Co.
Items: #33, #34
14866.96

$63,356.86

DBS/cmg
<table>
<thead>
<tr>
<th>ITEM</th>
<th>QTY</th>
<th>UNIT</th>
<th>PRODUCT DESCRIPTION/SPECIFICATIONS</th>
<th>UNIT COST</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>12</td>
<td>Each</td>
<td>Ammonia Qt. Bottle</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>0</td>
<td>Each</td>
<td>Ajax or Equal (21 oz. can)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>120</td>
<td>Each*</td>
<td>Broom – Corn 5 tie -28 lbs.</td>
<td>3.39</td>
<td>406.80</td>
</tr>
<tr>
<td>4</td>
<td>0</td>
<td>Doz.*</td>
<td>Broom – Filling Polmetto-trim 4” Street fiber 24” w/brace &amp; handle</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>0</td>
<td>Each*</td>
<td>Brush – Counter 9” wood back, varnish finish 2 ½” (100% horsehair)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>0</td>
<td>Each*</td>
<td>Brush – Floor 24” (100% black horsehair fill).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>0</td>
<td>Each*</td>
<td>Brush – Scrub, White Tampico 9 ½ x 2 ½ block size</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>0</td>
<td>Case</td>
<td>Clorox or Equal 1 gal. bottle (6 per Case)</td>
<td></td>
<td>Tri State</td>
</tr>
<tr>
<td>9</td>
<td>500</td>
<td>Lbs.*</td>
<td>Dusting Cloths – Good white (approx. 6 cloths per lbs.)</td>
<td></td>
<td>Tri State</td>
</tr>
<tr>
<td>10</td>
<td>500</td>
<td>Lbs *</td>
<td>Dusting Cloths – Flanelette (approx. 6 cloths per lbs.)</td>
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<td>Tri State</td>
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<tr>
<td>11</td>
<td>750</td>
<td>Each*</td>
<td>Dust Mop – 18” x 5” – Mop only</td>
<td>3.61</td>
<td>2707.50</td>
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<tr>
<td>12</td>
<td>750</td>
<td>Each*</td>
<td>Dust Mop – 48” x 5” – Mop only</td>
<td>6.54</td>
<td>4905.04</td>
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<tr>
<td>13</td>
<td>0</td>
<td>Each*</td>
<td>Dust Mop – 18” x 5” – Frame only</td>
<td></td>
<td>Tri State</td>
</tr>
<tr>
<td>14</td>
<td>X</td>
<td>Each*</td>
<td>Dust Mop – 30” x 5” – Frame only</td>
<td>Discontinued</td>
<td>Tri State</td>
</tr>
<tr>
<td>15</td>
<td>24</td>
<td>Each*</td>
<td>Dust Mop – 48” x 5” – Frame only</td>
<td>3.67</td>
<td>88.08</td>
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<tr>
<td>16</td>
<td>48</td>
<td>Each*</td>
<td>Dust Mop – 62 ¾” Handle only</td>
<td>4.68</td>
<td>224.64</td>
</tr>
<tr>
<td>17</td>
<td>0</td>
<td>5Gal*</td>
<td>Dust Mop Treatment – Water Base</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>72</td>
<td>Each*</td>
<td>Dust Pans Metal #6 or Equal</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Sample Required with Quote
<table>
<thead>
<tr>
<th>ITEM</th>
<th>QTY</th>
<th>UNIT</th>
<th>PRODUCT DESCRIPTION/SPECIFICATION</th>
<th>UNIT COST</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>800</td>
<td>Each*</td>
<td>Mop Head – 20 oz. 8 ply 1&quot; band 2 sewn (gray/white cotton).</td>
<td>3.78</td>
<td>2.78</td>
</tr>
<tr>
<td>20</td>
<td>72</td>
<td>Each*</td>
<td>Mop Handle for 20 oz. Head Only</td>
<td>2.13</td>
<td>159.6</td>
</tr>
<tr>
<td>21</td>
<td>240</td>
<td>Each*</td>
<td>Mop Stick 16 oz. (8 ply wire ties – 48&quot; handle)</td>
<td>2.43</td>
<td>583.2</td>
</tr>
<tr>
<td>22</td>
<td>1800</td>
<td>Case*</td>
<td>Paper Towels – Multiple Fold 3 ½&quot; x 9&quot;</td>
<td>12.04</td>
<td>21.672</td>
</tr>
<tr>
<td>23</td>
<td>72</td>
<td>Each*</td>
<td>Sponge 7&quot; x 4 ½&quot; x 2 3/16&quot; (Dupont miracle #10A or Equal).</td>
<td>1.92</td>
<td>138.24</td>
</tr>
<tr>
<td>24</td>
<td>300</td>
<td>Case*</td>
<td>Toilet Tissue 4 ½&quot; x 4 ½&quot; – 1000 sheets per roll. 96 roll/case</td>
<td>21.43</td>
<td>6429.2</td>
</tr>
<tr>
<td>25</td>
<td>36</td>
<td>Each*</td>
<td>Water Pail – 10 qt.</td>
<td>4.92</td>
<td>177.12</td>
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<tr>
<td>26</td>
<td>0</td>
<td>Each*</td>
<td>Mop Bucket w/Casters Combo – 26 qt. with wringer.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>12</td>
<td>Each</td>
<td>Liquid Bowl Cleaner 1 qt. bottle (23% HCL-EPA reg.) Vanisol or Equal</td>
<td>20.83</td>
<td>249.6</td>
</tr>
<tr>
<td>28</td>
<td>500</td>
<td>Each*</td>
<td>Commode Swabs</td>
<td>0.55</td>
<td>275.5</td>
</tr>
<tr>
<td>29</td>
<td>0</td>
<td>Each*</td>
<td>Waste Paper Basket -28 qt. 11 5/8 x 15 ½ - Black.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>188</td>
<td>Pair*</td>
<td>Rubber Glove – Medium</td>
<td></td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>600</td>
<td>Pair*</td>
<td>Rubber Glove – Large</td>
<td></td>
<td></td>
</tr>
<tr>
<td>32</td>
<td>188</td>
<td>Pair*</td>
<td>Rubber Glove - XL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>33</td>
<td>72</td>
<td>5 Gal</td>
<td>Floor Finish/Sealer Combination- metal cross-linked acrylic polymer – min. 16% solids.</td>
<td>47.43</td>
<td>3414.96</td>
</tr>
<tr>
<td>34</td>
<td>350</td>
<td>5 Gal</td>
<td>Concentrated Disinfectant Germicidal Detergent Cleaner (LEMON)</td>
<td>32.72</td>
<td>11540.2</td>
</tr>
<tr>
<td>35</td>
<td>600</td>
<td>Case*</td>
<td>55 Gal Plastic Trash Can Liners 36 x 58 .00135 Black 100/case</td>
<td>13.70</td>
<td>8220.0</td>
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</table>

*Sample Required with Quote
# Contractor's Application for Payment No. 1

<table>
<thead>
<tr>
<th>Application</th>
<th>04/04/2019 - 05/21/2019</th>
<th>Application Date:</th>
<th>5/21/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Period:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>To</td>
<td>Marion County BOE</td>
<td>Via (Engineer):</td>
<td>The Thrasher Group</td>
</tr>
<tr>
<td>Owner:</td>
<td>1516 Mary Lou Retton Dr.</td>
<td>300 Association Dr.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fairmont, WV 26554</td>
<td>Charleston, WV 25301</td>
<td></td>
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<tr>
<td>Project:</td>
<td>North Marion High School Football Field Sanitary Sewer Collection System Improvements</td>
<td>Contract: North Marion High School Football Field Sanitary Sewer Collection System Improvements</td>
<td></td>
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<tr>
<td>Owner's Contract No.:</td>
<td></td>
<td>Contractor's Project No.:</td>
<td>101-020-1617</td>
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</table>

## Application For Payment

### Change Order Summary

<table>
<thead>
<tr>
<th>Number</th>
<th>Additions</th>
<th>Deductions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ORIGINAL CONTRACT PRICE</td>
<td>$156,950.00</td>
<td></td>
</tr>
<tr>
<td>2. Net change by Change Orders</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>3. Current Contract Price (Line 1 ± 2)</td>
<td>$156,950.00</td>
<td></td>
</tr>
<tr>
<td>4. TOTAL COMPLETED AND STORED TO DATE</td>
<td>$156,950.00</td>
<td></td>
</tr>
<tr>
<td>(Column F total on Progress Estimates)</td>
<td>$156,950.00</td>
<td></td>
</tr>
<tr>
<td>5. RETAINAGE:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. X $156,950.00 Work Completed</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>b. 10% X - Stored Material</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>c. Total Retainage (Line 5.a + Line 5.b)</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)</td>
<td>$156,950.00</td>
<td></td>
</tr>
<tr>
<td>7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>8. AMOUNT DUE THIS APPLICATION</td>
<td>$156,950.00</td>
<td></td>
</tr>
<tr>
<td>9. BALANCE TO FINISH, PLUS RETAINAGE</td>
<td>(Column G total on Progress Estimates + Line 5.c above)</td>
<td>$</td>
</tr>
</tbody>
</table>

## Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

1. All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
2. Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
3. All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor's Signature

By: [Signature] Date: 5/21/2019

Payment of: $156,950.00

(Line 8 or other - attach explanation of the other amount)

Payment of: $156,950.00

(Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] (Engineer) Date: 5/29/2019

is approved by: [Signature] (Owner) Date: 6/11/19

Approved by: Funding or Financing Entity (if applicable)
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>B (Scheduled Value ($)</th>
<th>C (From Previous Application (C+D))</th>
<th>D (This Period)</th>
<th>E (Materials Previously Stored (not in C or D))</th>
<th>F (Total Completed and Stored to Date (C + D + E))</th>
<th>G (% (F / B))</th>
<th>Balance to Finish (B - F)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mobilization / Demobilization</td>
<td>8,000.00</td>
<td>-</td>
<td>8,000.00</td>
<td>-</td>
<td>8,000.00</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td>2</td>
<td>Erosion and Sediment Control</td>
<td>4,000.00</td>
<td>-</td>
<td>4,000.00</td>
<td>-</td>
<td>4,000.00</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td>3</td>
<td>8” PVC SDR-35 Gravity Sewer</td>
<td>5,400.00</td>
<td>-</td>
<td>5,400.00</td>
<td>-</td>
<td>5,400.00</td>
<td>100%</td>
<td>-</td>
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<tr>
<td>4</td>
<td>1 1/2” HDPE DR9 Force Main</td>
<td>15,500.00</td>
<td>-</td>
<td>15,500.00</td>
<td>-</td>
<td>15,500.00</td>
<td>100%</td>
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<tr>
<td>5</td>
<td>Sanitary Sewer Manhole, Base, Cone Top</td>
<td>15,000.00</td>
<td>-</td>
<td>15,000.00</td>
<td>-</td>
<td>15,000.00</td>
<td>100%</td>
<td>-</td>
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<tr>
<td>6</td>
<td>60” Diameter Sanitary Sewer Manhole Riser Pipe</td>
<td>3,600.00</td>
<td>-</td>
<td>3,600.00</td>
<td>-</td>
<td>3,600.00</td>
<td>100%</td>
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<tr>
<td>7</td>
<td>Inside Manhole Drop Connection</td>
<td>6,000.00</td>
<td>-</td>
<td>6,000.00</td>
<td>-</td>
<td>6,000.00</td>
<td>100%</td>
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<tr>
<td>8</td>
<td>E-One Duplex Grinder Pump Station #1</td>
<td>32,000.00</td>
<td>-</td>
<td>32,000.00</td>
<td>-</td>
<td>32,000.00</td>
<td>100%</td>
<td>-</td>
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<tr>
<td>9</td>
<td>E-One Duplex Grinder Pump Station #2</td>
<td>34,000.00</td>
<td>-</td>
<td>34,000.00</td>
<td>-</td>
<td>34,000.00</td>
<td>100%</td>
<td>-</td>
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<tr>
<td>10</td>
<td>1 1/2” Force Main Cleanout</td>
<td>8,000.00</td>
<td>-</td>
<td>8,000.00</td>
<td>-</td>
<td>8,000.00</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td>11</td>
<td>Tie-Into Existing Manhole</td>
<td>3,000.00</td>
<td>-</td>
<td>3,000.00</td>
<td>-</td>
<td>3,000.00</td>
<td>100%</td>
<td>-</td>
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<tr>
<td>12</td>
<td>HMA Road Repair</td>
<td>4,000.00</td>
<td>-</td>
<td>4,000.00</td>
<td>-</td>
<td>4,000.00</td>
<td>100%</td>
<td>-</td>
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<tr>
<td>13</td>
<td>HMA Sidewalk Repair</td>
<td>1,000.00</td>
<td>-</td>
<td>1,000.00</td>
<td>-</td>
<td>1,000.00</td>
<td>100%</td>
<td>-</td>
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<tr>
<td>14</td>
<td>Rock Ditch Repair</td>
<td>250.00</td>
<td>-</td>
<td>250.00</td>
<td>-</td>
<td>250.00</td>
<td>100%</td>
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<tr>
<td>15</td>
<td>Gravel Road Repair</td>
<td>2,400.00</td>
<td>-</td>
<td>2,400.00</td>
<td>-</td>
<td>2,400.00</td>
<td>100%</td>
<td>-</td>
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<tr>
<td>16</td>
<td>4” Steel Castings w/ Casing Spacers</td>
<td>7,200.00</td>
<td>-</td>
<td>7,200.00</td>
<td>-</td>
<td>7,200.00</td>
<td>100%</td>
<td>-</td>
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<tr>
<td>17</td>
<td>Concrete Sidewalk Repair</td>
<td>2,000.00</td>
<td>-</td>
<td>2,000.00</td>
<td>-</td>
<td>2,000.00</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td>18</td>
<td>Reclamation of Disturbed Area</td>
<td>5,600.00</td>
<td>-</td>
<td>5,600.00</td>
<td>-</td>
<td>5,600.00</td>
<td>100%</td>
<td>-</td>
</tr>
</tbody>
</table>

Totals: 156,950.00

---

EJCDC© C-620 Contractor's Application for Payment
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ABNORMAL WEATHER CONDITIONS  
(MONTHLY CALCULATION SHEET)

This Monthly Calculation Sheet shall be completed and provided by the General Contractor with each Periodic Pay Estimate, regardless of whether a claim for additional contract time due to "Abnormal Weather Conditions" is made or not.

Periodic Pay Estimate Dates: From 04/04/2019 Through 05/21/2019

Claims for "Abnormal Weather Condition" days must meet the following requirements:

1. Claims shall be consistent with the definition of the term "Abnormal: as written in Article 12 - Change of Contract Price; Change of Contract Times, Paragraph 12.04 - Delays Specific to Abnormal Weather Conditions, Sub-Paragraph A.

2. Claims shall be consistent with the definition of the term "Day" as written in Article 12 - Change of Contract Price; Change of Contract Times, Paragraph 12.04 - Delays Specific to Abnormal Weather Conditions, Sub-Paragraph B; furthermore, a claim for a "Day" shall be further defined as a day by which no work was conducted in that specific twenty-four (24) hour period by either the General Contractor or any General Contractor's Sub-Contractors.

NUMBER OF DAYS CLAIMED

0

ANTICIPATED ALLOWABLE DAYS

4

The total number of days being claimed by the General Contractor shall be the number of days claimed minus the number of anticipated allowable days. There will not be a decrease in contract construction time if the General Contractor loses less than the anticipated allowable days of work per month.

TOTAL NUMBER OF DAYS REQUESTED

0

APPROVAL SIGNATURES:

OWNER: [Signature]

CONTRACTOR: [Signature]

ENGINEER: [Signature] May 29, 2019

FUNDING AGENCY: [Signature]
AFFIDAVIT

STATE OF WEST VIRGINIA,
COUNTY OF Harrison, TO-WIT:

This day personally appeared before the undersigned, a Notary Public in and for the County and State aforesaid, Thomas H. Michel, who after being first duly sworn on his solemn oath, states as follows:

1. My name is Thomas H. Michel. I am the President of Michel, Inc.

2. This Affidavit is submitted with Partial Pay Estimate #1 Application for Payment, for payment under Contract #1, North Marion High School Football Field Sanitary Sewer Collection System Improvements, between Marion County BOE and Michel, Inc.

3. Pursuant to Section 14.02.A.2 of said Contract #1, I hereby certify that all previous progress payments received on account of the Work (as defined in said Contract #1) have been applied on account to discharge the legitimate obligations of Michel, Inc. associated with prior applications for payment.

And further affiant sayeth naught.

Thomas H. Michel, President

Taken, subscribed and sworn to before me this 21st day of May, 2019.

My commission expires:

September 26, 2021
MEMORANDUM

To: Mr. Gary Price  
   Superintendent
From: Randy Farley  
Subject: Board Agenda  
Date: 6/5/2019

Please request approval to enter into an agreement between The Family Service of Marion and Harrison Counties, Inc. and Marion County Board of Education for the support of the Marion County Healthy Grandfamilies Program. The program would be implemented June 1, 2019 through June 1, 2021.

Funding
County - $38,440.00
United Way - $96,354.00
West Virginia State University Extension Service – Providing training at no cost to Marion County Board of Education
The Family Service of Marion and Harrison Counties, Inc.
1313 Locust Avenue, Suite 1
Fairmont, West Virginia 26554

Agency Telephone Number: 304-366-4750
Agency Fax Number: 304-366-4753

Agency Service Areas: Marion, Harrison and Monongalia, Taylor

Type of Agency: Private Non-Profit

FEIN: 550363850

Grant Amount Requested: $38,440

Grant Period: June 1, 2019 thru June 1, 2021

Program Request: Marion County Healthy Grandfamilies Program
Position: Part-time Program Coordinator

Delivery Area: Marion County

Grant Contact Person: Carolyn Jones

Telephone Number: 304-366-4750

Grant Contact Person Email: cJones@wvfamilyservices.org

Authorized Signature: ___________________________ Date: ______________________

Name: _______________________________________

Title: _________________________________________
Summary

The Healthy Grandfamilies project is designed as a psychosocial and educational approach to improve overall wellbeing, improve health outcomes for grandparents and improvement of social supports through better connections to community resources. The goal is to educate grandparents and provide the support services that are necessary to facilitate long and short term changes and improved outcomes for themselves and the children for whom they provide primary care.

The County Program Coordinator for the Healthy Grandfamilies project will oversee the implementation and delivery of the programs in the county. The Healthy Grandfamilies program is a non-traditional community based educational programming of particular interest to West Virginia’s grandparents who are raising grandchildren.

The part-time coordinator will work with the WVSUHGP County Coalition to identified partners, stakeholders and community experts throughout their county but may not be limited to their specific county. This person will be responsible for organizing a community based program that will offer these families a series of 8 discussion groups which will address the following 10 topics: Parenting in the 21st Century, Communication Techniques, Family Relationships, Healthy Lifestyles, Stress Management, Social Media, Navigating County School Systems, Legal Assistance, Nutrition, Family Response to Addition and Trauma Informed Care. A light meal and childcare will be provided at each discussion group. The Coordinator will recruit working through the county school system in addition to reaching out to parochial and homeschooled, plan preparation for the sessions, plan for the conducting of sessions such as speakers, printed materials, child care etc. The Coordinator will also meet weekly with the Social Worker to review progress and to plan upcoming events as well as provide reports and presentations to board of education and superintendent and other stakeholders within the county.

The Family Services currently has programs that address needs of the senior population, mental health needs of the general population as well as services that work within the foster care system. Staff have experience working with many family structures, conducting group sessions and providing case management to address unmet needs. The Family Services currently employs four staff members who have Master degrees in Social Work and one staff who has a Master’s degree in Counseling. We also supervise multiple students who are completing study in bachelor and master degree programs of social work. The Family Service is also presently collaborating with the United Way of Harrison County to provide the Grandfamilies project. The Family Service has been a part of the Grandfamilies project in Harrison County since its conception in 2017.

Over the past 25 years there has been a significant increase in the number of grandfamilies; these families are defined as a household where one or more grandparents are the primary caregiver of their grandchildren. The US national average of grandchildren living with grandparents is 7.4%; WV averages
between 8.3-15.8%. West Virginia is now rank second in the nation for percentage of children being raised by their grandparents.

In Marion County, specifically, 27% of children are being raised by grandparents. These statistics show that Marion County WV exceeds the national average of grand families by double.

Grandfamilies face a number of challenges due to their unique family structure. Grandparents raising grandchildren experience disproportionately high poverty levels, have poorer health outcomes (increases of hypertension and diabetes in comparison to other grandparents), 41% report unmet service needs, have less social connections, experience higher rates of depression and “custodial grandparents seek health services less frequently and experience higher levels of distress, emotional problems, clinical depression and insomnia” (Sampson & Hertlein, 2015).

The Healthy Grandfamilies program is designed to reduce challenges these grandparents face and provide on-going support through a trained and licensed social worker. The use of social services support has been associated with improved sense of wellbeing (Neely-Barnes & Graff, 2010; Sands, Goldberg-Glen & Thorton, 2005), decreased psychological distress and improved mental health (Kelley & Whitley, 2003).

The Family Service Work Plan

The above is accomplished with 8-9 weekly sessions that focus on topics most relevant to challenges grandparents face and connecting grandparents to needed resources through an agency social worker dedicated to identifying needs and assisting with practical solutions. The project is designed to develop and deliver healthy living curriculum to families who are caring for one or more grandchildren and expand the pool of resources available to families. Onsite childcare will be provided to alleviate a barrier to participation in workshops. The project coordinator will be responsible for hosting the workshops, arranging speakers, planning logistics and communicating with the collaborative. The licensed social worker will affect change through follow-up home visits to assist grandfamilies to create and implement their Action Plans, refer families to community resources, assist in revising Action Plans, transition families to community programs and services specific to their Action Plans to foster independence and also will attend meeting and trainings to continually improve on case management services, linkage and referrals.

This program will be marketed through social media (Facebook), printed materials such as brochures and flyers, radio and TV media ads and partnership with area agencies who can provide direct referrals to the program. All materials will include The Family Service, United Way of Marion County and the Marion County Board of Education logo. There will be no charge to the participants of the group.

Grandparent Support Groups have shown to reduce depressive symptoms, increase empowerment, increase caregiver mastery, improve health outcomes and prevent chronic diseases, increase parental self-efficacy and improve their relationship with their grandchildren as well as reduced parental role and financial strains. West Virginia State University reports that with their specific program 97.6% of participants report “being better prepared to raise their grandchildren”, have a 15% decrease in sleep problems and a 10% increase in living a healthier lifestyle.

Families will learn how to navigate relationships with biological parents of grandchildren, explore their own feelings of guilt and shame and how to create healthy boundaries. Participants are often a generation removed from current parenting practices; this project will educate on effective parenting.
assist in developing a plan for discipline and guidance as well as establishing a routine that is consistent with clear, age-appropriate rules. Many grandparents lack an understanding of social media and the impact it has on children. Through the course of the project grandparents will receive education on different social media, safety online and how to access resources online that are beneficial to grand families.

This project will be a collaboration between the United Way, Family Resource Network, The Family Services, WV State University, Marion County Board of Education, WVU Extension Services, Legal Aid of WV and community businesses. It is proposed that 832 service hours will be provided with this funding, with an estimate of 80 grandparents will be served. There are no other agencies providing this service in Marion County. This service however, has been implemented in Kanawha County and Harrison County with successful results.

To date the comment and response (attachment I) from the participants has been overwhelmingly positive. Out of the success of the Grandfamilies project a peer support group has been established in Harrison County and it is anticipated that this will also be established in Marion County.

Family Service Work Plan will be reviewed by Management on a monthly basis to monitor for revision, addition concerning the program. Timelines maybe modified based on grant approval and need of the participants.

<table>
<thead>
<tr>
<th>Goal 1: Recruit and Hire</th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Key Action Steps</strong></td>
<td><strong>Timeline</strong></td>
</tr>
<tr>
<td>Staff Recruitment and hire</td>
<td>June 1, 2019 to June 21, 2019</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Goal 2: Staff Training</th>
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<tbody>
<tr>
<td><strong>Staff Training</strong></td>
<td><strong>Timeline</strong></td>
</tr>
<tr>
<td>Coordinator will have knowledge of job expectations</td>
<td>June 24, 2019 to July 1, 2019</td>
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<table>
<thead>
<tr>
<th>Goal 3: Participant Recruitment and Enrollment</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Key Action Steps</strong></td>
<td><strong>Timeline</strong></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Recruiting Participants and Enrolling participants in the program</td>
<td>July 1, 2019 to August 30, 2019</td>
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<tr>
<td><strong>Goal 4: Workshop Coordination</strong></td>
<td></td>
</tr>
<tr>
<td>Coordination of Workshop</td>
<td>August 5, 2019 to October 29, 2019</td>
</tr>
<tr>
<td><strong>Goal 5: Workshop Implementation</strong></td>
<td></td>
</tr>
<tr>
<td>Action Planning/Follow up/Case Management</td>
<td>November 4, 2019 to January 30, 2020</td>
</tr>
<tr>
<td><strong>Goal 6: Participant Recruitment/Coordination</strong></td>
<td></td>
</tr>
<tr>
<td>Participant Recruitment</td>
<td>February 7, 2010 to April 28, 2020</td>
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</table>
### Goal 7: Workshop Coordination

<table>
<thead>
<tr>
<th>Key Action Steps</th>
<th>Timeline</th>
<th>Expected Outcome</th>
<th>Data Source and Evaluation Method</th>
<th>Person/Area Responsible</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>Coordination of Workshop</td>
<td>March 10, 2020 to April 28, 2020</td>
<td>Identification of presenters in the specific curriculum areas; identify location; organize food donation and other necessary equipment etc.</td>
<td>FRN, Legal Aide, Local business, Marion Co. Board of Education and other community resources.</td>
<td>Program Coordinator</td>
<td></td>
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</table>

Year two of the funding will follow the same timelines; adjustments maybe necessary based on participant needs and available resources.

**Budget Summary**

*June 1, 2019 thru June 1, 2021*

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary/Rate</th>
<th>Percent of Time</th>
<th>Duration</th>
<th>Total Cost</th>
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</thead>
<tbody>
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<td>Salary</td>
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<td>FICA</td>
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<td>2years</td>
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<td>Workman Comp</td>
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<td>Training</td>
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<td></td>
<td>2years</td>
<td>$ 1,250.00</td>
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<tr>
<td>Mileage</td>
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<td></td>
<td></td>
<td>$ 1,400.00</td>
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<tr>
<td>Administrative Cost</td>
<td>1,745</td>
<td></td>
<td>2years</td>
<td>$ 3,490.00</td>
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</tbody>
</table>

Total $38,440.00

Grant is requesting in-kind donation such as copying of brochures, flyers and group materials needed to implement program.
THE FAMILY SERVICE BOARD OF DIRECTORS
2018-2019

Richard Anderson
611 Rivendell Drive
Bridgeport, West Virginia 26330
(304) 842-4628
Rich3andr@aol.com
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United Way of Marion and Taylor County, Inc.  
112 Adams Street Suite 201  
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(304) 366-4550  
(304)366-4695 fax  
brett@uwmarion.org

Healthy Grandfamilies Grant  
Application for Funding Year  
June 1, 2019—June 1, 2021

Agency Name: The Family Service of Marion and Harrison Counties, Inc.

CEO: Carolyn G. Jones

Address: 1313 Locust Avenue, Fairmont, West Virginia 26554

Phone: 304-366-4750   Fax: 304-366-4753

Email: cjones@wvfamilyservices.org

Program Contact: Carolyn Jones

Amount of Request: $ 96,354

Type of Program: Direct Service/Education  
(i.e. Prevention, Education, Direct Service)

ASSURANCES:

• All information contained in this application is accurate and complete.
• Acknowledgement will be given to the United Way of Marion County, Inc. in all promotional materials and media outlets.
• I agree to provide a summary of funds expended and project outcomes on or before Quarterly.

Executive Director

Date
Marion and Taylor County Healthy Grandfamilies Grant

1. Provide a detailed description of the program or service to be provided.

The Healthy Grandfamilies project is designed as a psychosocial and educational approach to improve overall wellbeing, improve health outcomes for grandparents and improvement of social supports through better connections to community resources. The goal is to educate grandparents and provide the support services that are necessary to facilitate long and short term changes and improved outcomes for themselves and the children for whom they provide primary care.

A licensed social worker will collaborate with stakeholders to identify grandfamilies in the community. The social worker will travel to each family and conduct a psychosocial assessment to identify needs and barriers; after completion the grandparent caregiver will be invited to participate in a series of 9 workshops over a 3 month period. These workshops will include the following topics: nutrition, parenting, family relationships, communication, technology and social media, legal issues, health literacy, stress management and navigating the school system. The workshops will include an action plan to encourage participants to develop their own goals and work toward meeting these goals. The social worker will be engaged with participants throughout the workshops to support them toward reaching their goals and providing targeted case management. After completing the educational workshops grandparents will continue to receive case management services through the social worker for a period of at least 3 months. The services offered will be tailored to meet the specific needs of each family.

Initially, the project will be launched in Marion and Taylor County communities.

2. Describe your experience in providing this or similar services.

The Family Services currently has programs that address needs of the senior population, mental health needs of the general population as well as services that work within the foster care system. Staff have experience working with many family structures, conducting group sessions and providing case management to address unmet needs. The Family Services currently employs four staff members who have Master degrees in Social Work and one staff who has a Master's degree in Counseling. We also supervise multiple students who are completing study in bachelor and master degree programs of social work. The Family Service is also presently collaborating with the United Way of Harrison County to provide the Grandfamilies project. The Family Service has been a part of the Grandfamilies project in Harrison County since its conception in 2017.

3. Identify the specific needs(s) and/or problem(s) addressed by this program. Explain how the program is designed to address these need(s) and or problem(s).

Over the past 25 years there has been a significant increase in the number of grandfamilies; these families are defined as a household where one or more grandparents are the primary caregiver of their grandchildren. The US national average of grandchildren living with grandparents is 7.4%; WV averages between 8.3 -15.8%. West Virginia is now rank second in the nation for percentage of children being raised by their grandparents.
In Marion County, specifically, 27% of children and Taylor County 32% of the children are being raised by grandparents. These statistics show that Marion and Taylor County WV exceeds the national average of grand families by double.

Grandfamilies face a number of challenges due to their unique family structure. Grandparents raising grandchildren experience disproportionately high poverty levels, have poorer health outcomes (increases of hypertension and diabetes in comparison to other grandparents), 41% report unmet service needs, have less social connections, experience higher rates of depression and “custodial grandparents seek health services less frequently and experience higher levels of distress, emotional problems, clinical depression and insomnia” (Sampson & Hertlein, 2015).

The Healthy Grandfamilies program is designed to reduce challenges these grandparents face and provide on-going support through a trained and licensed social worker. The use of social services support has been associated with improved sense of wellbeing (Neely-Barnes & Graff, 2010; Sands, Goldberg-Glen & Thorton, 2005), decreased psychological distress and improved mental health (Kelley & Whitley, 2003)

It accomplishes this with 8-9 weekly sessions that focus on topics most relevant to challenges they face and connecting grandparents to needed resources through an agency social worker dedicated to identifying needs and assisting with practical solutions. The project is designed to develop and deliver healthy living curriculum to families who are caring for one or more grandchildren and expand the pool of resources available to families. Onsite childcare will be provided to alleviate a barrier to participation in workshops. A project coordinator will be responsible for hosting the workshops, arranging speakers, planning logistics and communicating with the collaborative. The licensed social worker will affect change through follow-up home visits to assist grandfamilies to create and implement their Action Plans, refer families to community resources, assist in revising Action Plans, transition families to community programs and services specific to their Action Plans to foster independence and also will attend meeting and trainings to continually improve on case management services, linkage and referrals.

4. Describe how you will market the availability of this service.
This program will be marketed through social media (Facebook), printed materials such as brochures and flyers, radio and TV media ads and partnership with area agencies who can provide direct referrals to the program. All materials will include the United Way of Marion County logo.

5. Will fees be charged to program participants?  ☒Yes  ☐No
If yes, what is the fee scale, and how are the fees assessed?

6. Describe how the programs' participants will benefit from this program. Quantify the benefit and give examples.
Grandparent Support Groups have shown to reduce depressive symptoms, increase empowerment, increase caregiver mastery, improve health outcomes and prevent chronic diseases, increase parental self-efficacy and improve their relationship with their grandchildren as well as reduced parental role and financial strains. West Virginia State University reports that
with their specific program 97.6% of participants report “being better prepared to raise their grandchildren”, have a 15% decrease in sleep problems and a 10% increase in living a healthier lifestyle.

Families will learn how to navigate relationships with biological parents of grandchildren, explore their own feelings of guilt and shame and how to create healthy boundaries. Participants are often a generation removed from current parenting practices; this project will educate on effective parenting, assist in developing a plan for discipline and guidance as well as establishing a routine that is consistent with clear, age-appropriate rules. Many grandparents lack an understanding of social media and the impact it has on children. Through the course of the project grandparents will receive education on different social media, safety online and how to access resources online that are beneficial to grand families.

7. Are you collaborating with another agency, program or community group? Explain
   This project will be a collaboration between the United Way, Family Resource Network, The Family Services, WV State University, Marion County Board of Education, Taylor County Board of Education, WVU Extension Services, Legal Aid of WV and community businesses in Marion and Taylor County

8. Describe a Unit of Service: A unit is one (1) hour

9. How many units of service do you propose providing with this funding?
   1664

10. How many unduplicated individuals will you serve?
    130 in Marion and Taylor

11. Will this funding be matched with existing agency funds? ☐ Yes ☒ No
    Explain:

12. Are any other programs/agencies offering this or a similar service in Marion County?
    ☐ Yes ☒ No
    Explain.
    There are no other agencies providing this service in Marion County. This service however, has been implemented in Kanawha County and Harrison County with successful results.

13. Provide any additional information for the Committee's review. ????

   To date the comment and response from the participants has been overwhelmingly positive. Out of the success of the Grandfamilies project a peer support group has been established in Harrison County and it is anticipated that this will also be established in Marion County.
What has been your favorite part of this discussion series?

- Topics of discussion are very pertinent to the situations of the audience.
- Behavior of different generations.
- Legal information.
- All the knowledge.
- To handle stress.
- All of the material covered has been extremely helpful.
- People being open with things they face daily raising grandchildren.
- Legal advice.
- Everything.
- All the information was helpful.
- Learning proper techniques on caring for myself.
- Text, and internet knowledge.
- All — Lot of knowledge.
- Learning all the support though the BOE.
- Wealth of information — very useful!
- Loved the program. Would recommend it to all grandparents raising their grandchildren. I have learned a lot of stuff I didn’t know about.
- I didn’t get to attend all the sessions, however I feel I have gained a lot for having take part, and my grandson thoroughly enjoyed play time with the other kids.

What has been your least favorite part?

- None
- N/A
- Nothing
- The legal aspect is still a little scary to me.
- Not long enough. Should be 6-9.
- Missing programs.

Please list any suggestions or comments to help us improve this series in the future.

- Excellent Job! Thank you! I really appreciate the time and effort you are putting into this program.
- More help with difficult children.
- More political names and numbers to get more done for our children. Change policies, enforce law by changing law.
- Great job, thank you!