Mr. Pellegrin gave the invocation and Mr. Wade led the Pledge of Allegiance.

The Marion County Board of Education met in a Regular Session on Monday, October 1, 2018 at 6:03 pm.

President Ms. Thomas called the meeting to order at 6:03 pm.

**MEMBERS PRESENT:** Mrs. Costello, Mr. Dragich, Mr. Montgomery, Mr. Pellegrin, and Ms. Thomas

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**14-1000 INFORMATION – RECOGNITIONS – RECOMMENDATIONS – REPORTS**

*Tane Toothman – "Stay Put"*

Mr. Dragich made a motion, seconded by Mr. Montgomery to approve the following:

**14-2000 MINUTES – AGREEMENTS – CONTRACTS**

**2177 MINUTES**
The approval of the Official Proceedings for the Regular meeting on September 17, 2018.

**2178 MINUTES**
The of the Official Proceedings for the Work Session on September 18, 2018.

**2179 ZONES – DELL LATITUDE LAPTOPS – MULTIPLE SCHOOLS**
The approval to purchase Dell Latitude Laptops for multiple schools, in the amount of $43,953.12. FUNDING: Tools for Schools Grant

**2180 MOU – MOUNTAINEER MATH ENRICHMENT PROGRAM – MONONGAH ELEMENTARY**
The approval of the Memorandum of Understanding with Mountaineer Math Enrichment Program to provide services for Monongah Elementary. FUNDING: Title I
2181 **MOU – HIGH SCHOOLS THAT WORK – NMHS**
The approval of the Memorandum of Understanding with High Schools that Work Program (HSTW) for North Marion High School for the 2018-19 SY.

2182 **CHAPERONE LIST – CHEERLEADING – WFMS**
The approval of the Booster Group for Cheerleading at West Fairmont Middle School, for the 2018-19 SY.

2183 **POMEROY – COMPUTERS – MULTIPLE SCHOOLS**
The approval of the purchase of All-in-One Computers for multiple schools, in the amount of $103,360.00. FUNDING: Tools for Schools Grants

2184 **STOUT COMPANY, INC. – PASS THRU REFRIGERATOR – BLACKSHERE**
The approval to purchase a Pass Thru Refrigerator for Blacksheare, in the amount of $4,475.00. FUNDING: Child Nutrition

2185 **BOOSTER – GOLF – EFHS**
The approval of the Booster Group Golf at East Fairmont High School, for the 2018-19 SY.

2186 **BOOSTER – VOLLEYBALL - WFMS**
The approval of the Booster Group Volleyball at West Fairmont Middle School, for the 2018-19 SY.

2187 **BOOSTER – FOOTBALL – EFHS**
The approval of the Booster Group Football at East Fairmont High School, for the 2018-19 SY.

2188 **BOOSTER – EFHS FOUNDATION – EFHS**
The approval of the Booster Group East Fairmont High School Foundation, for the 2018-19 SY.

2189 **MOU – WVDE - WV MATH4LIFE**
The approval of the Memorandum of Understanding for the WV math4life campaign, for the 2018-19 SY.

2190 **AGREEMENT – WVU TEACHER-IN RESIDENCE**
The approval of the WVU Teacher-in Residence Partnership Agreement, for the 2018-19 SY.

2191 **CITYNET, LLC – LIVEPAGES K12**
The approval to renew the LivePagesk12 through Citynet, LLC, in the amount of $13,200.00. FUNDING: County
2192 JAMES & LAW COMPANY – PSYCHOLOGY 3E TEXT BOOKS
The approval to purchase Psychology 3E Text Books, in the amount of $6,695.60. FUNDING: County

2193 MCBOE LIBRARY REPRESENTATIVE
The approval of Joni Schoering as the Marion County Board of Education representative of the Library Board.

2194 CORWIN FORD – PURCHASE 2019 F550 SUPER CAB AND CHASSIS
The approval to purchase a 2019 F550 Super Cab and Chassis, in the amount of $40,971.00. FUNDING: Maintenance
OTHER BIDS: Wilson Ford

2195 WVU TEEN LIFE PROJECT
The approval of Recruitment Flyer for the WVU Teen Life Project for the 2018-19 SY.

2196 CONTRACT DONNA METZ – TASC EXAMINER
The approval of the Contract with Donna Metz as a TASC Examiner for the 2018-19 SY.

2197 CONTRACT BRIANA WIMBISH – TASC EXAMINER ALTERNATE
The approval of the Contract with Briana Wimbish as a TASC Examiner Alternate for the 2018-19 SY.

2198 FIELD TRIP – OVERNIGHT – COMMERCIAL CARRIER
The approval of the following:
Fairmont Senior High School, requests permission to use T.A. Nelson (Commercial Carrier) to travel to the Chapmanville, WV, December 21-22, 2018 for basketball games.
Approximate number of students: 20
Chaperone(s): Dave Retton, Frank Skubis, Brian Cole, & Jason Morris
Approximate Cost: $1,500.00
Source of funds: Boys Basketball Boosters
Number of school days lost: 1/2

2199 FIELD TRIP – OVERNIGHT – PRIVATE AUTO
The approval of the following:
North Marion High School Golf Team, requests permission to use Private Auto to travel to the Wheeling, WV, October 1-3, 2018 for the State Golf Tournament.
Approximate number of students: 10
Chaperone(s): Chance Hearn, Tina Gump, Craig Gump, Jennifer Ice, Mariah Carr, Casey Harris, Mike Harris, Carla Luketic, Doug Luketic, Rob Shaffer, Sharon Shaffer, Gina Runner, Michael Runner, Tisha Rhoades, Jason Rhoades,
Anitra Martin, Scott Martin, Mendy Holbert, Billy Holbert, Buffy Tarley, Michael Tarley
Approximate Cost: $1,000.00
Source of funds: Golf Boosters
Number of school days lost: 3

2200 FIELD TRIP – OVERNIGHT – PRIVATE AUTO
The Superintendent recommends approval of the following:
Fairmont Senior High School Student Council, requests permission to use
Private Auto (PARENTS are only permitted to drive their own children) to travel
to the Jackson’s Mill, WV, October 14-16, 2018 for the WVASC Fall Conference
Approximate number of students: 44
Chaperone(s): Nathy Janes, Ryann Moore
Approximate Cost: $125.00 Per student
Source of funds: Parents
Number of school days lost: 2
YEAS: Costello, Dragich, Montgomery, Pellegrin, & Thomas

N/A
14-3000 CONSENT

Mr. Pellegrin made a motion, seconded Mr. Montgomery to approve the following:

14-4000 FINANCIAL
4013 Vendor List Dated September 24, 2018.

4014 Supplements and Transfers Dated September 24, 2018.
YEAS: Costello, Dragich, Montgomery, Pellegrin, & Thomas

Mr. Dragich Made a motion, seconded by Mr. Montgomery to approve the following:

14-5000 PERSONNEL
The approval of the following:

5143 Professional Leave
East Fairmont High School requests permission for Tyrone Asterino to attend
the Nike Championship Basketball Clinic in Cleveland, Ohio, September 14, 15,
and 16, 2018.
To be funded by: Individual

5144 Employment - Substitute Teachers
Pending WV certification and CIB verification if needed:
Herbert Baker Sub Permit
Britney Ross Sub Permit
Twyla Tustin Sub Permit

5145 **Leave of Absence - Professional Personnel (Revised)**

**Kristy Moore**  Grade 1  Jayenne
Requests an unpaid maternity leave of absence after exhausting sick
days from September 17, 2018 – April 1, 2019.

5146 **Reassignment – Professional Personnel**

**April Phillips**
From:  
Grade 6  
West Fairmont Middle  
200 Days  
Effective:  2019-2020 School Year

To:  
Grade 5  
Barrackville  
200 Days

**Robin Salai**
Business Instructor  Substitute Teacher
Fairmont Senior High  
200 Days  
Effective:  September 17, 2018

5147 **Employment – Service Personnel**

**Melyssa Duckworth**  Sign Support Specialist Itinerant
Boys and Girls Club  
Effective:  October 3, 2018

**Melanie Hughes**  LPN/Aide
Watson  
200 Days  
8:20 am - 2:20 pm  
Effective:  October 3, 2018

5148 **Reclassification – Service Personnel**

**Jodi Henderson**
From:  
Secretary II  
Effective:  2018-2019 School Year

To:  
Secretary III

**Joni Latocha**
Special Ed Aide  Autism Mentor/Supervisory  
Effective:  August 16, 2018
5149 **Resignation – Substitute Service Personnel**

- **Savannah Hixenbaugh**  Substitute Custodian ONLY
  Effective:  September 14, 2018

- **Carol Layman**  Substitute Custodian ONLY
  Effective:  September 5, 2018

- **Scott Taylor**  Substitute Bus Operator
  Effective:  September 18, 2018

5150 **Reassignment – Service Personnel**

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pam Gray</strong></td>
<td><strong>Monongah Elem</strong></td>
</tr>
<tr>
<td><strong>Cook II</strong></td>
<td><strong>Fairview Middle</strong></td>
</tr>
<tr>
<td>6:00 am – 1:30 pm</td>
<td>5:30 am – 1:00 pm</td>
</tr>
<tr>
<td>Until return, retirement,</td>
<td></td>
</tr>
<tr>
<td>or resignation of employee</td>
<td></td>
</tr>
<tr>
<td>Effective:  October 3, 2018</td>
<td></td>
</tr>
</tbody>
</table>

| **Vicky Hillberry**             | **Cook II**              |
| **NMHS**                        | **Bus Operator #19**      |
| 5:30 am – 1:00 pm               | Transportation           |
| 200 Days                        | 200 Days                 |
| Effective:  October 3, 2018     |                          |

5151 **Employment – Substitute Aide/LPN**

- **Lisa Giordano**  Effective:  October 3, 2018

- **Violet Hastings**  Effective:  October 3, 2018

- **Alisha Poling**  Effective:  October 3, 2018

5153 **Employment – Enrichment Instructors Boys and Girls Club 2018-2019 Only**

- **Rebecca Butler**  Blacksheere

- **Brittany Marcavage**  Watson

5154 **Employment – Title I Positions 2018-2019 Only**

- **Mary Jolliffe**  After School Rivesville

- **Collin Petonick**  After School Tutor Alternative Education
Mr. Pellegrin made a motion, seconded by Mr. Dragich to approve the following:

14-6000 DISCUSSION – NEW POLICIES, REVISIONS & DELETIONS
6008 REVISION POLICY – 3120.12 Substitutes in Areas of Critical need and shortage.

YEAS: Costello, Dragich, Montgomery, Pellegrin, & Thomas

14-7000 SUPERINTENDENT’S REPORT

Mr. Dragich made a motion, seconded by Mr. Pellegrin to approve the following:

14-8000 MATTERS FROM THE BOARD
8001 STUDENT EXPULSION
  The approval of a student to be expelled for one calendar year for violation of the Safe Schools Act.

YEAS: Costello, Dragich, Montgomery, Pellegrin, & Thomas

14-9000 FUTURE MEETINGS

<table>
<thead>
<tr>
<th>DATE</th>
<th>PURPOSE</th>
<th>TIME</th>
<th>PLACE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct 08</td>
<td>Mon Work Session</td>
<td>5:30 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Oct 15</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Nov 05</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Nov 19</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
</tbody>
</table>

ADJOURNED

Mr. Dragich made a motion, seconded by Mr. Pellegrin to adjourn at 6:46 pm.

YEAS: Costello, Dragich, Montgomery, Pellegrin & Thomas

NAYS: 0

Mary Jo Thomas, President

Gary L. Price, Superintendent/Secretary

Robin Haught, Executive Secretary
Also please add
Molly Holt to the list

thanks
Steve

On Wed, Sep 26, 2018 at 1:37 PM Steve Malnick <c甘nick@甘msil.com> wrote:
Robin---please add the following names to the next board agenda for approval. I have a copy of license and insurance at the school.

Monongah Cross Country approved chaperon/transportation list.

Jessica Canfield
Ruth Littleton
Jamie Richards
Mendi Cummins
Mary Fleming
Quintessa Scott
Lisa Pavich
Kristin Hess
Paula McIntire
Jennifer Sayers
Amanda Hayes

thanks
Steve Malnick
Please place the following item on the **Monday, October 15**th Marion County Board of Education Agenda for board consideration and approval. **This initiative will add to the number of mobile devices for students. My suggestion is that these devices be placed in the Science Department.**

a) **North Marion High School** - 60 Dell Latitude 3380, i3, 4G, 128 GB Solid State HD, 13.3 display, Win 10, Gorilla Glass. - $32,558.40

b) **East Fairmont High School** - 60 Dell Latitude 3380, i3, 4G, 128 GB Solid State HD, 13.3 display, Win 10, Gorilla Glass. - $32,558.40

c) **Fairmont Senior High School** - 60 Dell Latitude 3380, i3, 4G, 128 GB Solid State HD, 13.3 display, Win 10, Gorilla Glass. - $32,558.40

**Vendor:** Zones

**Account:** Technology – Allocated WVDE Tools for Schools Funding

**Total Dollar amount:** $97,675.20

**Additional Information:** Charging carts have been purchased to provide each of The three high schools 2 complete mobile labs
<table>
<thead>
<tr>
<th>SKU Number</th>
<th>Qty</th>
<th>Make</th>
<th>Description</th>
<th>P/N</th>
<th>Unit</th>
<th>Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>ZON-005-0017</td>
<td>1</td>
<td>Dell</td>
<td>Dell Latitude 3380, 13.3&quot; HD, i5-6200U, 4GB, 128GB SSD, Win 10</td>
<td>210-ALWB</td>
<td>60</td>
<td>$541.64</td>
<td>$32,558.40</td>
</tr>
</tbody>
</table>

Total: $32,558.40

Shipping Terms: For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven-day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume and are subject to change without notice. Products sold by Zones are third-party products and are subject to the warranties and representations of the applicable manufacturers.

RETURNS: No returns will be accepted without a Return Authorization (RA) Number, requested within 14 days from the invoice date. Software licenses and special-order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Model</th>
<th>Description</th>
<th>P/N</th>
<th>QTY</th>
<th>Price Each</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>ZON-005-0127</td>
<td>Dell</td>
<td>Dell Latitude 3380, 13.3&quot; 128GB Solid State HD, 33.3&quot; display, Win 10, Gorilla Glass</td>
<td>210-ALWB</td>
<td>60</td>
<td>$542.64</td>
<td>$32,558.40</td>
</tr>
</tbody>
</table>

**Total:** $32,558.40

**CERTIFIED**

**as an NMSDC MINORITY BUSINESS ENTERPRISE**

by the NMSDC

Shipping Terms: For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven-day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third-party products and are subject to the warranties and representations of the applicable manufacturers.

RETURNs: No returns will be accepted without a Return Authorization (RA) Number, requested within 30 days from the invoice date. Software licensing and special order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Price/Unit</th>
<th>Qty</th>
<th>Total/Unit</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ZON-003-017</td>
<td>Dell Latitude 3180, 13.3&quot; display, Win 10, Gorilla Glass</td>
<td>210-ALWB</td>
<td>60</td>
<td>5542.64</td>
<td>3,32,558.40</td>
</tr>
</tbody>
</table>

**Total:** 3,32,558.40

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**CERTIFIED**

as an NMBC MINORITY BUSINESS ENTERPRISE

by the NMSDC

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**Shipping Terms:** For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third-party products and are subject to the warranties and representations of the applicable manufacturers.

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**WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!
October 8, 2018

Please place the following item on the **Monday, October 15th** Marion County Board of Education Agenda for board consideration and approval. This initiative will be placed under providing a safe and secure environment for staff and students.

A) **East Fairmont Middle School** – 66 six button phones to be placed in classrooms and a NEC SV9100 Communications server to enhance communication and improve overall school safety. $19,406.34

B) **West Fairmont Middle School** – 54 six button phones to be placed in classrooms and a NEC SV9100 Communications server to enhance communication and improve overall school safety. - $20,557.92

C) **East Fairmont High School** - 68 six button phones to be placed in classrooms and a NEC SV9100 Communications server to enhance communication within the building and improve school safety. - $26,842.65

**Vendor:** Tate Communication

**Account:** Technology

**Total Dollar amount:** $66,806.91

**Additional Information:** North Marion High School and Fairmont Senior High School will be submitted for board consideration and after the completion of the above schools.
October 8, 2018

Mr. Chad Norman
Marion County Board of Education
1516 Mary Lou Retton Drive
Fairmont, WV 26554

Dear Mr. Norman:

On behalf of Tate Communications, I am pleased to present this telecommunications proposal for your review and consideration.

Based on the information we were provided regarding your telecommunications requirements, I am recommending the UNIVERGE SV9100 Communications Server. The SV9100 Communications Server offers a scalable, reliable, full-featured communications solution to meet a growing business’s needs.

- Converged communications – data, multimedia and voice over one network
- Enhanced management
- Investment protection
- Pure IP with the flexibility to support TDM - providing a clear migration path
- Easily accessed, customizable advanced productivity applications and collaboration tools
- Easy-to-learn and use interfaces and applications
- Streamlined business processes
- Ability for staff/customers to reach the right resources with one call
- Security with a high-level of Quality of Service
## EFMS Configuration

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NEC SV9100 Communications Server configured for 72 digital station ports and</td>
<td>$8,925.77</td>
</tr>
<tr>
<td></td>
<td>8 CO dial tone trunks with InMail Voice Mail with 72 mailboxes with Email</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Notification</td>
<td></td>
</tr>
<tr>
<td>66</td>
<td>6-Button Display Telephones</td>
<td>$7,531.52</td>
</tr>
<tr>
<td>1</td>
<td>Installation Labor</td>
<td>$4,215.00</td>
</tr>
<tr>
<td>1</td>
<td>NEC Discount (Existing NEC Customer)</td>
<td>-$1,265.95</td>
</tr>
</tbody>
</table>

**Direct Purchase Price:** $19,406.34

Note: We will use the existing (6) NEC telephones where they are located now.

### 6-Button Display

![6-Button Display](image-url)
# EFHS Configuration

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NEC SV9100 Communications Server configured for 80 digital station ports and 8 CO dial tone trunks with InMail Voice Mail with 76 mailboxes with Email Notification</td>
<td>$9,533.61</td>
</tr>
<tr>
<td>68</td>
<td>6-Button Display Telephones</td>
<td>$7,759.48</td>
</tr>
<tr>
<td>8</td>
<td>24-Button Display Telephone</td>
<td>$1,282.40</td>
</tr>
<tr>
<td>1</td>
<td>Installation Labor</td>
<td>$3,745.00</td>
</tr>
<tr>
<td>1</td>
<td>NEC Discount (Existing NEC Customer)</td>
<td>-$1,395.15</td>
</tr>
<tr>
<td>1</td>
<td>** (Cabinets and Cabling)</td>
<td>$5,917.31</td>
</tr>
</tbody>
</table>

**Direct Purchase Price:** $26,842.65

---

**6-Button Display**

6-button display phone

**24-Button Display**

24-button display phone

**The existing data cabinets are completely full with no room to add patch panels. We will add a small wall cabinet beside existing data cabinet to mount the new patch panel. We will run a patch cord form the communication system port to the existing data cable port. Each wall cabinet will have a feeder cable going back to the communications server. This will eliminate the need of putting the telephones on the existing data network.**
Warranty Information

General Notes

- The above prices include a 5-YEAR Equipment Warranty and 5-YEAR NEC Software Assurance.
- The above prices include a 1-YEAR Telecom Service Plan

Equipment Warranty

Tate Communications, LLC shall repair or replace all hardware components found to be defective to ensure that such components are performing in good working order. Parts which are replaced shall become Tate Communications, LLC property. Replacement components may be new or reconditioned in accordance with all procedures or requirements of NEC. All replacement components shall be warranted for the remaining selected term.

NEC Software Assurance at a Glance:

- Protects your investment
- Ensures your software is always current
- Provides priority access to support services and technical resources
- Supports software lifecycle

Telecom Service Plan Features:

- 8-5, M-F Service – excluding Holidays
- Priority queue for service requests
- Guaranteed Emergency Response – 4 business hrs
- Guaranteed non-emergency response – 24 business hours
- Remote System Changes – Must be provided access to system via LAN
- Annual System Review (preventive maintenance) once per year
- Annual Network Audit (covers all transmission issues) upon request
- Annual System Audit (covers all system enhancements and application developments)
- 10% discount on moves, adds, and changes.
- All labor costs associated with diagnosing and replacing parts are covered.
- Diagnosing software related problems is fully covered.
- Electronic user guides at no charge.
- New designation strips for NEC Digital Phones (phone labels) at no charge.
Marion County Schools – BOOSTER INFO / 2018-2019

School    East Fairmont High School

Booster Group    EFHS Girls Softball Boosters

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group:  EFHS Girls Softball Boosters

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

3) Date of the election of booster officers: May Booster Meeting, June 1st - May 30th

4) Name of booster President: Caroline Bartholomew Phone #304-629-1369

5) Name of booster Vice President: Odna Lambert Phone #304-282-7986

6) Name of booster Secretary: Deborah Criss Phone #304-604-3463

7) Name of booster Treasurer: Lari Ennis Phone #304-677-1431

8) Booster fundraisers listed on school fundraiser calendar in the main office:  yes

9) Proof of booster Liability Insurance to principal:  yes Date submitted: Aug 25, 2018
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season:  yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. yes

13) All items provided to athletes and coaches to be returned at the end of the year. yes

Signatures

Principal  Mary Smith  (Submit to Superintendent prior to June 1)

Superintendent  (To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2018-2019

School **East Fairmont High School**

Booster Group **Busy Bee Band Boosters**

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
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- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money **cannot be deposited** into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: **Busy Bee Band Boosters**

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

3) Date of the election of booster officers: **6/14/18**

4) Name of booster President: **Jason Oreskovich** Phone # 304-694-3318

5) Name of booster Vice President: **Jim Nichols** Phone # 304-362-9077

6) Name of booster Secretary: **Crystal Rakosky** Phone # 304-366-4062

7) Name of booster Treasurer: **Pam Thorne** Phone # 304-694-4134

8) Booster fundraisers listed on school fundraiser calendar in the main office: **Yes**

9) Proof of booster Liability Insurance to principal: **Yes** Date submitted: **8-22-18**
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: yes

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: yes

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal: yes

13) All items provided to athletes and coaches to be returned at the end of the year: 

Signatures

Principal [Signature]  
(Submitt to Superintendent prior to June 1)

Superintendent [Signature]  
(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
Marion County Schools – BOOSTER INFO / 2018-2019

School: East Fairmont High School

Booster Group: EFHM Cheri Booster

Aligning County Booster Organizations with WV State Accounting Procedures

- All booster groups must follow the "Accounting Procedures Manual For The Public Schools In The State Of West Virginia".
- All booster groups must have approved by-laws with a president, vice president, secretary, and treasurer. All booster groups must have voted on and approved officers.
- The date of the election of officers is to be submitted to the school principal.
- All booster fundraisers must be approved and placed on the school fundraiser calendar.
- All booster groups must have their own one million dollar liability insurance policy.
- Documentation of liability insurance policy must be submitted to school principal.
- Booster organizations may elect to deposit monies in the school account with a separate title. If money is in school account with FEIN number they do not need liability insurance.
- Elimination dinner money cannot be deposited into school account.
- Booster groups must provide financial records at the end of the year to principal.

1) Name of booster Group: EFHM Cheri Booster

2) Booster Group by-laws submitted by September 1st of each year: (UPDATED)

3) Date of the election of booster officers: 9/24/18

4) Name of booster President: Missy Stowers Phone #: 304 293 4279

5) Name of booster Vice President: Debra Grier Phone #: 304 604 3363

6) Name of booster Secretary: Leah Tucker Phone #: 304 291 6215

7) Name of booster Treasurer: Karen Morgan Phone #: EFHM

8) Booster fundraisers listed on school fundraiser calendar in the main office: 

9) Proof of booster Liability Insurance to principal: Date submitted: 9/24/18
(COMPLETE BACK OF THIS FORM)

10) Financial records submitted to the principal at the conclusion of the season: __________

11) Principal is to receive 2 copies of the annual financial statements by each school support organization: ________________________________

12) An inventory of all uniforms, equipment, and other team merchandise has been submitted to the school principal. __________

13) All items provided to athletes and coaches to be returned at the end of the year. __________

Signatures

Principal ________________________________
(Submit to Superintendent prior to June 1)

Superintendent ________________________________
(To be approved by Board first meeting in July)

FILE WITH TREASURER OF MARION COUNTY BOARD OF EDUCATION.
9/25/2018

Mr. Price,

Please place this request on the next board agenda. Approval of quote for 4 Gym windows replaced by S & M Glass Inc. These are the windows on the score board side of the gym. Money will come from the school improvement fund which we already have.

Quotes were for 4 white double pane windows, grid included inside the glass, with screens.

S & M Glass $7,112

This is the same company that installed the other windows in the gym. Also this will complete the window project in the gym.

Thank You,

Steve Rodriguez
Principal Fairview Middle
## Proposal

**S&M Glass Inc.**

204 MORGANTOWN AVENUE
FAIRMONT, WV 26554
367-1602

WV001833

**Proposed to:** Fairview Middle School  
**Phone:**  
**Date:** 9-28-18

**Job Name:** Gym Windows  
**Job Location:** Gym Windows

---

We hereby submit specifications and estimates for:

- 4 Double Hung Windows White - Low E Glass
- Grids top & Bottom
- 1/2 Screen
- Safety Glass on Interior Side
- 41 x 180

---

**THIS QUOTE DOES NOT INCLUDE CLEANING OF GLASS OR FRAMING.**

We propose to furnish materials and labor complete in accordance with above specifications, for the sum of

Payment to be made as follows:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

|  |  |
|  |  |
|  |  |
|  |  |

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, liability and other necessary insurance. Our workers are fully covered by Workers’ Compensation Insurance.

Glass and metal cleaning not included.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Signature:**

**Authorized:**

**Note:** This proposal may be withdrawn by us if not accepted within **days.**

---

**Composed Print:**

**Contact:**

**Phone:**
**PARTIAL BILL**
Materials ONLY
Amount Due: $20,000.00
WEST VIRGINIA DEPARTMENT OF EDUCATION
U.S. DEPARTMENT OF AGRICULTURE
NON-COLLABORATION AFFIDAVIT

State of: West Virginia  Contract/Bid No.: BID # Milk 2019
County of: Marion

I state that:

I am: Branch Manager  Name of Firm (Vendor): United Dairy, Inc.
Title: Name of Firm (Vendor): United Dairy, Inc.

and that I am authorized to make this affidavit on behalf of the firm and its owners, directors, and officers. I am the firm’s representative responsible for the price(s) and the amount of this bid.

I state that:

1. The price(s) and amount of this bid have been arrived at independently and without consultation communication or agreement with any other contractor, bidder or potential bidder.

2. Neither the price(s) nor the amount of this bid, nor the approximate price(s) or approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.

3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.

4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.

5. The above named firm (vendor), its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency, and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction involving conspiracy or collusion with respect to bidding on any public contract except as follows:

I state that the firm (vendor) mentioned above understands and acknowledges the above representations are material and important, and will be relied on by

Terri Altha  Name of Child Nutrition Sponsor

In awarding the contract(s) for which this bid is submitted, I understand and the firm (vendor) understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the Child Nutrition Sponsor of the true facts relating to the submission of bids for this contract.

Branch Manager: Charles Zinn  Name of Firm’s (Vendor’s) Representative

My Commission Expires: 3/15/23

Notary Public

COLETTI A. MELTON

My Commission expires March 13, 2022
## CONTRACT SECTION IV
### PRODUCT DESCRIPTIONS AND ESTIMATED QUANTITIES

COMPLETE IN INK. ANY ERASURES OR CORRECTIONS MUST BE CROSSED OUT AND INITIALED. ALL PRODUCTS MUST CONTAIN LESS THAN FORTY (40) PERCENT TOTAL SUGARS AND SWEETENERS. NO IMPORTED PRODUCTS WILL BE ACCEPTED.

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<tr>
<th>ITEM NO.</th>
<th>DESCRIPTIONS</th>
<th>BID UNIT</th>
<th>EST. # UNITS</th>
<th>UNIT COST</th>
<th>EXTENDED COST</th>
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<tr>
<td>003</td>
<td>Milk, White - 1%, paper cartons</td>
<td>1/2 pt</td>
<td>150,000</td>
<td>1.68</td>
<td>25,320.00</td>
</tr>
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<td>004</td>
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<td>54,000</td>
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<td>7,900.20</td>
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<td>005</td>
<td>Milk, Chocolate - Skim, paper cartons</td>
<td>1/2 pt</td>
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<td>148,880.00</td>
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<tr>
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<td>Milk - Strawberry - Skim, Paper Carton</td>
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<td>102,000</td>
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<td>012</td>
<td>Milk, Skim</td>
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<td>750</td>
<td>2.80</td>
<td>2,100.00</td>
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<td>016</td>
<td>Buttermilk - Low Fat</td>
<td>1/2 gal</td>
<td>650</td>
<td>2.60</td>
<td>1,625.00</td>
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<td>030</td>
<td>Sour Cream - Low Fat</td>
<td>5#</td>
<td>200</td>
<td>6.00</td>
<td>1,200.00</td>
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<tr>
<td>035</td>
<td>Yogurt, lowfat, plain</td>
<td>5#</td>
<td>75</td>
<td>7.00</td>
<td>525.00</td>
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<td>100</td>
<td>100% Juice, Apple - paper carton</td>
<td>4oz</td>
<td>25,000</td>
<td>0.14</td>
<td>3,500.00</td>
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<td>103</td>
<td>100% Juice, Orange - paper carton</td>
<td>4oz</td>
<td>22,000</td>
<td>0.15</td>
<td>3,300.00</td>
</tr>
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</table>

**Total** 211,118.20

END SECTION
WEST VIRGINIA DEPARTMENT OF EDUCATION  
U.S. DEPARTMENT OF AGRICULTURE  

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CRF Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

United Dairy, Inc.  
Name of Firm (Vendor)  

BID # Milk 2019  
PR/Award Number or Project Name

Charles Zinn, Branch Manager  
Name and Title of Authorized Representative

Signature  
June 14, 2018  
Date
BID PROPOSAL

Date issued: May 15, 2018
Date Submitted: June 14, 2018

Submitted to: Marion County
Attn: Terri Atta
100 Naomi Street
Fairmont, WV 26554-

Submitted by:
Name of Firm: United Dairy
Address: 6 Garvin Dairy Road
          Fairmont, WV 26554
Telephone: 304-363-6400

Our bottom line proposal(s) for products included in this bid proposal is $ 211,118.20

Addendum Numbered ____ through ____ were received prior to my signing this proposal document.

I certify by my signature below that the costs quoted in this proposal are correct and that I have
the authority to obligate the company to perform under the conditions outlined in Contract
Sections II through IV.

[Signature]

Print or Type:

       June 14, 2018
Date

       Charles Zinn
Name

       Branch Manager
Title/Position

       304-363-6400
Telephone
MARION COUNTY BOARD OF EDUCATION
1516 Mary Lou Retton Drive, Fairmont, WV 26554
Special Services Department
Gia Deasy, Administrative Assistant  gdeasy@k12.wv.us
304-367-2139 Fax: 304-367-8978

TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: October 8, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

The following item is from IDEA Funds Carryover

**iPad WiFi 128 GB 10 Pack with 3 year AppleCare+ and Powersync Cart** $6129.95

**Vendor: Apple Inc.**

Purchase of 10 iPads with warranty and Powersync charging cart for East Dale Elementary Special Education.
Proposal 2103447968

Proposer: TONYA BOORE

Thank you for your proposal dated 10/08/2018. The details we’ve provided below are based on the terms assigned to account 51326, MARION COUNTY SCHOOLS.

To access this proposal online, please search by referencing proposal number 2103447968.

Comments from Proposer:

<table>
<thead>
<tr>
<th>Part Number</th>
<th>Description</th>
<th>Total Quantity</th>
<th>Unit Price</th>
<th>Total Price</th>
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<tr>
<td>BN592LL/A</td>
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<td>4,730.00 USD</td>
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<tr>
<td>PR8E2LL/A</td>
<td>Personalized iPad Wi-Fi 128GB - Space Gray (10-pack) Engraving: MCBOE SPECIAL EDUCATION 304-367-2139</td>
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<td>4,730.00</td>
<td>4,730.00 USD</td>
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<tr>
<td>S6560LL/A</td>
<td>3-Year AppleCare+ for iPad / iPad mini</td>
<td>10</td>
<td>1,399.95</td>
<td>1,399.95 USD</td>
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<tr>
<td>HB718LL/A</td>
<td>Bretford PowerSync Roller 10 for iPad (Lightning)</td>
<td>1</td>
<td>1,399.95</td>
<td>1,399.95 USD</td>
</tr>
</tbody>
</table>

Subtotal          6,129.95 USD
Estimated Tax      0.00 USD
Total              6,129.95 USD

Please note that your order subtotal does not include Sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into the Apple Store for Education Institution [https://ecommerce.apple.com] and click on Proposals. Then search for this Proposal by entering the Proposal number referenced above.

Note: A Purchaser login is required to order. To request Purchaser access for your Apple Account, log into Apple Store for Education Institution and select the ‘Register’ link from the store login page. Purchases under a Proposal are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

Please contact us at 800-800-2775, if you have further questions or need assistance.

The prices and specifications above correspond to those valid at the time the proposal was created and are subject to change.

Copyright © 2018 Apple Inc. All rights reserved.
TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: October 8, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

The following item is from IDEA Funds Carryover

**iPad WiFi 128 GB 10 Pack with 3 year AppleCare+ and Powersync Cart** $6129.95

**Vendor:** Apple Inc.

Purchase of 10 iPads with warranty and Powersync charging cart for East Park Elementary Special Education.
Proposal 2103447968

Proposer: TONYA BOORE

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<td>S6580LL/A</td>
<td>3-Year AppleCare+ for iPad / iPad mini</td>
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Subtotal: 6,129.95 USD
Estimated Tax: 0.00 USD
Total: 6,129.95 USD

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TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: October 8, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

The following item is from IDEA Funds Carryover

**iPad WiFi 128 GB 10 Pack with 3 year AppleCare+ and Powersync Cart** $6129.95

**Vendor:** Apple Inc.

Purchase of 10 iPads with warranty and Powersync charging cart for Blackshee Elementary Special Education.
Apple Store for Education Institution

Proposal 2103447968

Proposer: TONYA BOORE

Thank you for your proposal dated 10/08/2018. The details we've provided below are based on the terms assigned to account 51326, MARION COUNTY SCHOOLS.

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<td>HB718LL/A</td>
<td>Brevett PowerSync Roller 10 for iPad (Lightning)</td>
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</table>

Subtotal                                               | 6,129.95 USD
Estimated Tax                                           | 0.00 USD
Total                                                   | 6,129.95 USD

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Please contact us at 800-800-2775, if you have further questions or need assistance.

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Copyright © 2018 Apple Inc. All rights reserved.
TO: Mr. Price  
FROM: Gia Deasy, Administrative Assistant for Special Education  
SUBJECT: Board Agenda Item  
DATE: October 8, 2018  

Please consider the following item for the upcoming Marion County Board Agenda.

The following item is from IDEA Funds Carryover

**iPad WiFi 128 GB 10 Pack with 3 year AppleCare+ and Powersync Cart** $6129.95  
Vendor: Apple Inc.  
Purchase of 10 iPads with warranty and Powersync charging cart for Watson Elementary Special Education.
TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: October 8, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

The following item is from IDEA Funds Carryover

**iPad WiFi 128 GB 10 Pack with 3 year AppleCare+ and Powersync Cart**  $6129.95

**Vendor:** Apple Inc.

Purchase of 10 iPads with warranty and Powersync charging cart for Barrackville School Special Education.
App Store for Education Institution

Proposal 2103447968

Proposer: TONYA BOORE

Thank you for your proposal dated 10/08/2018. The details we've provided below are based on the terms assigned to account 51328, MARION COUNTY SCHOOLS.

To access this proposal online, please search by referencing proposal number 2103447968.

Comments from Proposer:

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<th>Part Number</th>
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<td></td>
<td>(10-pack) with 3- Engraving: MCBOE SPECIAL EDUCATION 304-367-2139</td>
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<td>3-Year AppleCare+ for iPad / iPad mini</td>
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<td>Bretford PowerSync Roller 10 for iPad (Lightning)</td>
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<td>1,395.95</td>
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Subtotal 6,129.95 USD

Estimated Tax 0.00 USD

Total 6,129.95 USD

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How to Order

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Note: A Purchaser login is required to order. To request Purchaser access for your Apple Account, log into Apple Store for Education Institution and select the 'Register' link from the store login page. Purchases under a Proposal are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

Please contact us at 800-800-2775, if you have further questions or need assistance.

The prices and specifications above correspond to those valid at the time the proposal was created and are subject to change.

Copyright © 2018 Apple Inc. All rights reserved.
TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: October 8, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

The following item is from IDEA Funds Carryover

(Qty 2) iPad WiFi 128 GB 10 Pack with 3 year AppleCare+ $9,460

Vendor: Apple Inc.

Purchase of 20 iPads with warranty to update iPads for Speech Language Therapists.
Apple Store for Education Institution

Proposal 2103447967

Proposer: TONYA BOORE

Thank you for your proposal dated 10/08/2018. The details we've provided below are based on the terms assigned to account 51326, MARION COUNTY SCHOOLS.

To access this proposal online, please search by referencing proposal number 2103447967.

Comments from Proposer:

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<td>Personalized iPad Wi-Fi 128GB - Space Gray (10-pack) Engraving: MCBOE SPECIAL EDUCATION 304-367-2139</td>
<td>20</td>
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<td>S6560LL/A</td>
<td>3-Year AppleCare+ for iPad / iPad mini</td>
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Subtotal: 9,460.00 USD
Estimated Tax: 0.00 USD
Total: 9,460.00 USD

Please note that your order subtotal does not include Sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed.

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If you would like to convert this Proposal to an order, log into the Apple Store for Education Institution (https://ecommerce.apple.com/) and click on Proposals. Then search for this Proposal by entering the Proposal number referenced above.

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