Monday, February 5, 2018

WHEREAS the Marion County Board of Education is aware of the struggle by our employees to seek an
long overdue increase in pay and improved insurance benefits, and

WHEREAS the West Virginia Legislature has not yet responded with appropriate legislation to address
these issues;

THEREFORE be it resolved - the Marion County Board of Education fully supports our employees in these
requests and pleads with the West Virginia Legislature to address their requests appropriately and in a
timely manner.

Mary Jo Thomas
Richard Kellogg
Blair Montgomery
Becky Johnson
Thomas Besch
The Marion County Board of Education met in a Regular session on Monday, February 5, 2018 at 6:00 pm.

Mr. Pellegrin gave the invocation and Logan Decker led the pledge of allegiance.

Ms. Thomas called the meeting to order at 6:01 pm.

MEMBERS PRESENT: Mr. Montgomery, Mr. Richard Pellegrin, Dr. Simms, and Ms. Mary Jo Thomas
(Mr. Dragich was absent)

28- 1000 INFORMATION – RECOGNITIONS – RECOMMENDATIONS – REPORTS

Stacey Strawderman – Pay Increase and Medical Insurance
Allyson Perry – Pay Increase and Medical Insurance
John Pheasant – Marion County Technical Center – Request to Purchase a truck

Ms. Mary Jo Thomas gave a statement on behalf of the Board Members Support of Marion County Board of Education Employees

"WHEREAS the Marion County Board of Education is aware of the struggle by our employees to seek a long overdue increase in pay and improved insurance benefits, and

WHEREAS the West Virginia Legislature has not yet responded with appropriate legislation to address these issues;

THEREFORE, be it resolved – the Marion County Board of Education fully supports our employees in these requests and pleads with the West Virginia Legislature to address their requests appropriately and in a timely manner.”
Mr. Montgomery made a motion, seconded by Mr. Thomas to approve the following:

28- 2000 MINUTES – AGREEMENTS – CONTRACTS

2232 MINUTES
The approval of the Official Proceedings for December 8, 2018.

2233 MINUTES
The approval of the Official Proceedings for December 18, 2018.

2234 MINUTES

2235 HPS – PURCHASE – SERVING COUNTER - FSHS
The approval of the quote from HPS to purchase a Cold Food Serving Counter for Fairmont Senior High School, in the amount of $6,324.26. FUNDING: Child Nutrition.

2236 HPS – PURCHASE – DIRECT STEAM TITLING KETTLE - FSHS
The approval of the quote from HPS to purchase a Direct Steam Tilting Kettle for Fairmont Senior High School, in the amount of $18,433.03. FUNDING: Child Nutrition.

2237 RENMARK – ANNUAL SERVICE AGREEMENT - NOC
The approval of the annual service agreement with Renmark Inc. for the NOC at West Fairmont Middle School, in the amount of $12,645.00. FUNDING: Technology

2238 EMCOR SERVICES – HEAT EXCHANGER - NMHS
The approval of the quote from EMCOR Services to Install a heat exchanger at North Marion High School, in the amount of $8,444.00. FUNDING: Maintenance

2239 SHERRI STRATING – TRAINING
The approval Sherri Strating to provide three days of additional writing consultant/coaching in the elementary schools, in the amount of $9,800.00. FUNDING: Title I Carry-over Funds

2240 CHAPERONE LIST – THESPIAN TROUPE - FSHS
The approval chaperone list for the Thespian Troupe at Fairmont Senior High School for the 2017-18 SY.

YEAS: Montgomery, Pellegrin, Simms & Thomas  NAYS: 0
Mr. Montgomery made a motion, seconded by Mr. Pellegrin to approve the following:

28-3000 CONSENT

3024 OUT OF COUNTY TRANSFER REQUEST
The approval of the requested student transfers deemed to be in the best interest of the child.
YEAS: Montgomery, Pellegrin, Simms & Thomas  NAYS: 0

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to approve the following:

28-4000 FINANCIAL

YEAS: Montgomery, Pellegrin, Simms & Thomas  NAYS: 0

Mr. Montgomery made a motion, seconded by Mr. Pellegrin to go into executive session for personnel issues at 6:44 pm.
YEAS: Montgomery, Pellegrin, Simms & Thomas  NAYS: 0

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to return to regular session at 6:44 and NOTING that Dr. Simms Left the meeting.
YEAS: Montgomery, Pellegrin, & Thomas  NAYS: 0

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to approve the following:

28 - 5000 PERSONNEL
5282 Field Trip – Private Auto/Air Travel
The approval of the following:
Fairmont Senior High School and West Fairmont Middle School, Student Council, requests permission to travel to Chicago, IL, to participate in the NASSP LEAD Conference.
Dates: February 15 – 18, 2018
Approximate number of students: 7
Chaperone(s): Nathy Janes and Lisa Stern.
Approximate Cost: $400.
Source of funds: Parents, WVASE, FSHS Student Council
Number of school days lost: 1
5283 Field Trip – Commercial Carrier
The approval of the following:
North Marion High School, Holocaust Class APUSH, requests permission to travel to Washington, DC, to tour the Holocaust Museum, Smithsonian Museum and National Monuments.
Dates: March 29, 2018
Approximate number of students: 55
Chaperones: Sheila Hawkins, BJ Shackleford, Jeff Crane, Brooks Russell, and Debbie Wilfong.
Approximate Cost: $5000.
Source of funds: Students
Number of school days lost: 1

5284 Employment – Paid Coaches
The approval of the following paid coaching positions effective with the 2017-18 season pending sufficient participation for a team:
Fairmont Senior High
Ethan Brown Asst. Softball Sub Permit
Jonathan Deligatti Asst. Boys Track Sub Teacher
Mark Giorcelli Girls / Boys Tennis SSAC
Dayron McVicker Girls Track SSAC
Robert Raymond Softball SSAC
Zachary Wilmeth Boys Track Sub Permit

West Fairmont Middle
J.D. Murphy Softball SSAC
Matthew Shepherd Asst. Softball SSAC
5285 **Employment – Non-paid - Coaches**

The approval of the following non-paid coaching positions effective with the 2017-18 season pending sufficient participation for a team:

**Fairmont Senior High**

- **Troy Bigelow**  
  Boys Track  
  SSAC

- **David Blair**  
  Asst. Baseball  
  SSAC

- **Jonathan Cain**  
  Girls Lacrosse Coach  
  SSAC

- **Wayne Cochran**  
  Girls Lacrosse  
  SSAC

- **Jerry Gardner**  
  Girls Lacrosse  
  SSAC

- **Jonathan Lilley**  
  Softball  
  SSAC Pending

- **Ryann Moore**  
  Girls Lacrosse  
  SSAC

- **Susan Raymond**  
  Softball  
  SSAC

- **Ken Scherich**  
  Track Coach  
  Prof

- **Eric Shaw**  
  Boys Lacrosse  
  SSAC

- **Anthony Stingo**  
  Boys Lacrosse  
  SSAC

5286 **Resignation –Coaches**

- **Lacey Parker**  
  North Marion High  
  Asst. Softball  
  Effective: January 19, 2018

- **Lisa Spears**  
  Barrackville  
  Head Softball  
  Effective: January 23, 2018

5287 **Employment - Substitute Teachers**

The approval of the following pending WV certification and CIB verification:

- **Tonya Barber**  
  Sub Permit

- **Michael Byard**  
  Sub Teacher

- **Justin Carey**  
  Student Teacher Permit
Stacie Farcin  Sub Permit
Misty Poe  Sub Permit
Abigaille Quinn  Sub Permit
Deborah Roda  Sub Teacher
Mary Sinisi  Sub Permit
Woodrow Taylor  Student Teacher Permit

5288 Leave of Absence – Professional Personnel
The approval of the following:
Hollyanne Haeder  3rd Grade  Rivesville Elem/Mid
Requests a maternity leave of absence for twelve weeks returning May 10, 2018 using 21 sick days and the remainder unpaid leave.

Stephanie Ledsome  PK  Jayenne/MCACEC
Requests an extension of her leave of absence to April 3, 2018, without pay after exhausting sick days.

5289 Employment - Substitute Service Personnel
The approval of the following pending WV certification and CIB verification:
April Hughes  Substitute LPN

5290 Resignation – Substitute Service Personnel
The approval of the following:
Roger Braham  Substitute Bus Operator
Effective: January 4, 2018

Tina Corwin  Substitute Aide (ONLY)
Effective: January 24, 2018

Kristina Ervin  Substitute Bus Operator (ONLY)
Effective: January 22, 2018

Angie Napalo  Substitute Secretary
Effective: January 22, 2018
5291 Leave of Absence – Service Personnel
The approval of the following:

Trina Caputo  Custodian  West Fairmont Middle
Requests a FMLA beginning January 22, 2018 through the remainder of the
2017-2018 school year without pay as needed.

Shawna Orloff  Cook  Rivesville Elem/Mid
Requests a maternity leave from January 31, 2018 – March 15, 2018, without
pay after exhausting all but 4.5 sick days.

5292 Retirement – Service Personnel
The approval of the following:

William Campbell  Bus Operator  Transportation
  200 Days
  Effective: June 30, 2018

L.Pauline Raikes  Accounts Payable  Central Office
  Supervisor
  261 Days
  Effective: March 31, 2018

Charlotta Tuttle  Custodian  Marion County Tech Center
  210 Days
  Effective: June 30, 2018

5293 Professional Leave
The approval of the following:

Sandra Cress  Art Teacher  Fairview
Requests permission to attend the 2018 National Art Education Association
Convention in Seattle, WA, March 21-23, 2018
Funding: Title V

Jamie Deane  Social Studies Teacher  East Fairmont High

Anna Emery  Math Teacher  East Fairmont High

Mariam Straka  Math Teacher  East Fairmont High
Annalese Weldy Teacher East Fairmont High
Requests permission to attend the Marine Corps Educator Workshop
Funding: MCBOE and Marine Corps

Joseph Woods Pro Start Teacher Marion County Tech Center
Requests permission to attend the National Restaurant Association Hospitality Expo in Columbus, Ohio, January 27 – 29, 2018.
Funding: MCTC and WVDE

5294 Retirement – Professional – CORRECTON
The approval of the following correction from the September 18, 2017 Board Meeting:
Lisa Medina Media Specialist East Dale
Effective: Changing effective date from November 1, 2017 to October 31, 2017

5295 Reassignment – Service Personnel
The approval of the following:

From: To:
Emily Coffman
Bus Aide Special Ed Aide
Transportation Itinerant HB Rivesville
8:00 am – 2:00 pm
200 Days 200 Days
Effective: 2018-19 School Year

Pam Gray
Cook I/II Cook I/II
East Park Monongah Elementary
6:00 am – 1:30 pm 6:00 am – 1:30 pm
200 Days 200 Days
Effective: 2018-2019 School Year

Karlin Post
Custodian I/II Custodian I/II
East Fairmont High Monongah Elementary
3:00 pm – 10:30 pm 3:00 pm – 10:30 pm
210 Days 210 Days
Effective: February 7, 2018
5296 Employment – Service Personnel

The approval of the following:

**Rochelle Price**
Cook I/II (1/2 time)  
Fairmont Senior High  
200 Days  
9:00 am – 12:30 pm  
Effective: February 7, 2018

**Rudolph Jefferson**
Custodian I/II (1/2 time)  
Monongah Middle  
210 Days  
6:15 am – 9:45 am  
Effective: 2018-2019 School Year

**Keaton Newell**
Custodian I/II (1/2 time)  
East Fairmont Middle  
210 Days  
8:00 pm – 11:30 pm  
Effective: February 7, 2018

*YEAS: Montgomery, Pellegrin, & Thomas  NAYS: 0*

*THIS WAS THE SECOND REVIEW*

**28- 6000 DISCUSSION – NEW POLICIES AND REVISIONS**
Reviewed 01-22-18, 02-05-18

**6004 REVISION - 4220.01 EVALUATION OF COACHES/ASSISTANT COACHES/VOLUNTEER COACHES**
Reviewed 01-22-18, 02-05-18

**6005 REVISION - 8220.01 - RECOVERY OF LOST TIME DUE TO LATE ARRIVALS AND EARLY DISMISSALS**

**28- 7000 SUPERINTENDENT’S REPORT**

**28- 8000 MATTERS FROM THE BOARD**
N/A
28-9000 **FUTURE MEETINGS**

<table>
<thead>
<tr>
<th>DATE</th>
<th>PURPOSE</th>
<th>TIME</th>
<th>PLACE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb 5</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Feb 12</td>
<td>Mon SPECIAL SESSION</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Feb 19</td>
<td>Mon Calendar Review</td>
<td>5:30 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Mar 6</td>
<td>Tue Calendar Review</td>
<td>5:30 pm</td>
<td>NMHS Library</td>
</tr>
<tr>
<td>Mar 6</td>
<td>Tue Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
<tr>
<td>Mar 19</td>
<td>Mon Regular Session</td>
<td>6:00 pm</td>
<td>Central Office</td>
</tr>
</tbody>
</table>

**FUTURE MEETING WITH FSU PRESIDENT AND PEIRPONT

ADJOURNED

Mr. Pellegrin made a motion, seconded by Mr. Montgomery to adjourn at 6:57 pm.

YEAS: Montgomery, Pellegrin, & Thomas

NAYS: 0

Thomas Dragich, President

Gary L. Price, Superintendent/Secretary

Robin Haught, Executive Secretary
February 19, 2018

Mrs. Audra Blackwell
Business Development Manager
Energy Systems Group
2211 Washington St., East
Charleston, WV 25311


Dear Mrs. Blackwell:

Based upon Energy Systems Group, LLC’s (ESG) demonstrated competence and qualifications in the design, implementation and installation of energy-conservation measures, Marion County Schools (MCS) hereby requests and authorizes ESG to proceed with detailed engineering analyses and the preparation of a formal, written energy-savings contract proposal for all MCS facilities consistent with West Virginia Statute § 18-5-9a.

It is expected that ESG will work diligently to accomplish the following:

- Analyze and engineer solutions to upgrade the HVAC systems
- Analyze and engineer solutions to upgrade the temperature control systems
- Analyze and engineer solutions to upgrade the lighting systems
- Analyze and engineer solutions to upgrade the water systems
- Obtain and analyze our current utility and maintenance cost records
- Estimate utility savings, maintenance savings and other positive impacts
- Define specific costs for the implementation of solutions
- Develop a guarantee of utility savings for the term of the project financing
- Prepare a final proposal to include a detailed scope of work, all costs, guaranteed utility savings, operational savings impacts and an implementation schedule

It is expected that the Marion County Schools (MCS) will assist ESG by providing its employees and agents:

- Access to all facilities as deemed necessary by ESG
- Assistance from school staff as available and within staff’s capabilities
- Complete and accurate data (or causing its energy suppliers to provide, where appropriate) three years of energy usage and maintenance cost data
- Timely feedback on project scope decisions and contract evaluation
- Assistance in identifying and structuring project financing
MCS agrees to work diligently to provide full and accurate information to facilitate ESG's provision services and proposal requested by this letter. MCS expects ESG to assess validity of the information provided by MCS and to confirm or correct information as needed.

Upon receipt of a favorable proposal that is compliant with the requirements of this letter and WV St. § 18-5-9a, and in a manner not otherwise inconsistent with MCS’s local purchasing policies, adopted pursuant to West Virginia Code of State Rules § 126-202, it is the intent of MCS to proceed by entering into an energy-savings contract with ESG based on the following project criteria:

Financial criteria:
- The project should demonstrate significant short-term and long-term costs savings from energy, maintenance and revenue enhancement
- ESG will provide a financing structure to allow payments for the project to be spread over a term that allows principal and interest cost to be balanced with identified funding sources
- ESG will provide an annual guarantee of utility savings for the term of project financing

The anticipated project scope may include, but will not be limited to the following:
- HVAC upgrades
- Control system upgrades
- Lighting system upgrades
- Water conservation upgrades
- Envelope improvements
- Ongoing energy analysis/ guarantee reporting services
- Other items which are mutually agreed upon

The final proposal will include the base comprehensive audit that can be used to select project scope. The anticipated implementation timeline is indicated in Exhibit A. The list of facilities is attached in Exhibit B.

Based on the above criteria being met, it is the intent of the MCS to enter into good faith negotiations for a contract following completion of the detailed engineering and final proposal. If a contract is executed, all development costs will become part of the overall project cost. If a contract is not executed by August 31, 2018, provided ESG has delivered a final proposal which meets the criteria stated in this letter of intent, MCS agrees to compensate ESG for the detailed engineering costs associated with the work and services authorized by this letter in the amount of $90,000.

Please begin your engineering efforts as soon as possible and schedule your work to meet the overall timeline of events that will be mutually agreed to by ESG and the MCS at the project.
kickoff meeting. Additionally, we ask that you please acknowledge receipt and confirm your acceptance of this letter by executing where indicated, below.

Sincerely,

________________________
Mr. Gary Price
Superintendent

ACKNOWLEDGED AND AGREED:

Energy Systems Group, LLC

By: _________________________

Title: _________________________

Date: _________________________

Enclosed:
   Exhibit A – Implementation Timeline
   Exhibit B – Facilities List
Exhibit A: Implementation Timeline

<table>
<thead>
<tr>
<th>Activity</th>
<th>Anticipated Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of Letter of Intent</td>
<td>February 19, 2018</td>
</tr>
<tr>
<td>Audit Kickoff Meeting</td>
<td>February 26, 2018</td>
</tr>
<tr>
<td>Audit Progress Review</td>
<td>April 6, 2018</td>
</tr>
<tr>
<td>Audit Review Meeting</td>
<td>May 4, 2018</td>
</tr>
<tr>
<td>Audit Review Complete</td>
<td>May 25, 2018</td>
</tr>
<tr>
<td>Identify and Secure Financing</td>
<td>May 30, 2018</td>
</tr>
<tr>
<td>Agreement Execution</td>
<td>June 4, 2018</td>
</tr>
<tr>
<td>Construction Kickoff Meeting</td>
<td>June 11, 2018</td>
</tr>
</tbody>
</table>
## Exhibit B: Facilities List

<table>
<thead>
<tr>
<th>Facility</th>
<th>Approximate Size (SQ.FT.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BARNES LEARNING CENTER</td>
<td>35,470</td>
</tr>
<tr>
<td>BARRACKVILLE ELEMENTARY</td>
<td>45,263</td>
</tr>
<tr>
<td>BLACKSHERE ELEMENTARY</td>
<td>44,775</td>
</tr>
<tr>
<td>EAST DALE ELEMENTARY</td>
<td>38,500</td>
</tr>
<tr>
<td>EAST FAIRMONT HIGH</td>
<td>226,027</td>
</tr>
<tr>
<td>EAST FAIRMONT MIDDLE</td>
<td>92,966</td>
</tr>
<tr>
<td>EAST PARK ELEMENTARY</td>
<td>50,775</td>
</tr>
<tr>
<td>FAIRMONT SENIOR HIGH</td>
<td>154,065</td>
</tr>
<tr>
<td>FAIRVIEW ELEMENTARY</td>
<td>22,050</td>
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<tr>
<td>FAIRVIEW MIDDLE</td>
<td>50,905</td>
</tr>
<tr>
<td>JAYENNE ELEMENTARY</td>
<td>32,775</td>
</tr>
<tr>
<td>MANNINGTON MIDDLE</td>
<td>127,193</td>
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<tr>
<td>MONONCAH ELEMENTARY</td>
<td>30,035</td>
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<tr>
<td>MONONCAH MIDDLE</td>
<td>40,532</td>
</tr>
<tr>
<td>NORTH MARION HIGH</td>
<td>210,250</td>
</tr>
<tr>
<td>PLEASANT VALLEY ELEMENTARY</td>
<td>29,486</td>
</tr>
<tr>
<td>RIVESVILLE ELEM/MIDDLE</td>
<td>42,192</td>
</tr>
<tr>
<td>WATSON ELEMENTARY</td>
<td>34,993</td>
</tr>
<tr>
<td>WEST FAIRMONT MIDDLE</td>
<td>97,449</td>
</tr>
<tr>
<td>WHITE HALL ELEMENTARY</td>
<td>24,270</td>
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<tr>
<td>MCAEOC</td>
<td>30,936</td>
</tr>
<tr>
<td>MCTC</td>
<td>80,166</td>
</tr>
<tr>
<td><strong>TOTAL SQUARE FOOTAGE</strong></td>
<td><strong>1,541,073</strong></td>
</tr>
</tbody>
</table>
Mrs. Haught, this is the outline to the class and the student permission slip that we use in schools now.

Thank you,
Sgt. James M. Crawley, RTO
District One

From: DNR_Farmington@wv.gov
Sent: Monday, February 12, 2018 1:15 PM
To: Crawley, James M <James.M.Crawley@wv.gov>
Subject: Message from KM_454e
Division of Natural Resources
Law Enforcement Section
324 Fourth Avenue
South Charleston, WV 25303-1228
Telephone 304-558-2784
Alternate Telephone 304-747-6310
Fax 304-558-1170
TDD 304-558-1439
TDD 1-800-354-6087

Jim Justice
Governor

Stephen S. McDaniel
Director

Dear Middle School Administrator,

I wanted to take this opportunity to send out a formal request and share some information that is a true passion for myself as well as the WV Division of Natural Resources Law Enforcement Section. The WV Hunter Education Program has existed since July 1, 1968, and has evolved into an extremely successful program. The reason for the program’s inception was a need to educate a safe and ethical hunter within the State of West Virginia. Hunting related “incidents” and injuries were on the rise, and West Virginia needed a program that educated hunters, while reducing the number of hunting related fatalities. Immediately after the program began, hunting incidents and injuries decreased dramatically, but the number of students certified has increased.

The West Virginia Hunter Education Program is evaluated by the International Hunter Education Association, The Association of Game and Fish Agencies, and The U.S. Fish and Wildlife Service. These evaluations are to ensure a quality course of instruction which complies with federal aid requirements along with maintaining reciprocal agreements with other States, Canadian Provinces, and Mexico.

During the 1994 Legislature, a law was revised to read: “Anyone born on or after January 1, 1975 must complete the Hunter Education Course prior to the purchase of a hunting license.” This Agency understands that not every Hunter Education student will purchase a hunting license or would ever hunt for that matter, but by teaching a young man or woman safe firearm handling is a benefit on its own. Statistics show that there are as many guns in West Virginia homes as there are West Virginia residents.

Currently, the WV Division of Natural Resources teaches Hunter Education in 64 schools throughout the State. The agency administration and the Hunter Education Training Staff would embrace the opportunity to teach in every middle school in West Virginia. Natural Resources Police Officers could schedule a mandatory 10 Hour block of instruction in your school once per year. All teaching materials and equipment will be supplied by our agency at no cost to the school system. We would love the opportunity to bring an extremely valuable program to your school.

Respectfully,

Lt. Warren E. Goodson
State Hunter Education Administrator
STUDENT LEARNING OBJECTIVES

A. General Program Objectives

1. Graduate a more safe and ethical hunter
2. Maintain the educational standards set forth by the International
   Hunter Education Association (IHEA)
3. Reduce the number of hunting incidents and achieve zero fatalities

B. Introduction to Hunter Education

1. Give two reasons why Hunter Education is important
2. Name three hunting related projects for which the Federal Aid in
   Wildlife Restoration Act (Pittman-Robertson Act) funds are used
3. Describe the behavior of a responsible hunter
4. Give examples of how you can be involved in making hunting a
   respected sport

C. Know Your Firearm Equipment

1. Define “firearm”
2. Identify the basic parts of a rifle, shotgun and handgun
3. Identify the basic components of rifle and shotgun ammunition
4. Explain how ammunition is fired from a firearm
5. Identify six types of firearm actions
6. Demonstrate proper loading and unloading of firearms with two
   different types of actions
7. Identify the location(s) of safety on firearms and explain how they
   are used
8. Name five types of sights found on firearms
9. Describe how a rifle is different from other firearms
10. Identify and explain a rifle’s caliber and a shotgun’s gauge
11. Name the four, common shotgun chokes and explain how they differ
12. Explain the difference between lead shot and steel shot
13. Correctly match ammunition with firearms
14. Explain the danger of mixing different gauge of shot shells
15. Explain why it is important to know your firearm’s range
16. Demonstrate cleaning procedures for a firearm
17. Demonstrate how to make a firearm safe for storage
D. **Basic Shooting Skills**

1. Define "good marksmanship" and explain why it is important
2. List the three fundamentals of good marksmanship
3. Define "sight alignment" and "sight picture"
4. Demonstrate how to determine your master eye
5. Explain the basic steps to sight-in a rifle
6. Explain four rifle firing techniques that will help improve accuracy
7. Demonstrate four proper positions for rifle shooting
8. List the four common shotgun chokes, and give an example of when you would use each
9. Explain the basic steps for patterning a shotgun
10. Explain four shotgun firing techniques that will improve accuracy
11. Demonstrate proper shotgun shooting stance
12. Explain the difference between swing-through and sustained lead when hunting with a shotgun
13. Demonstrate proper handgun shooting stance and grip

E. **Practical Firearm Handling**

1. Demonstrate proper muzzle control
2. Demonstrate proper loading and unloading procedures
3. Demonstrate the safe crossing of obstacles while alone and with a companion

F. **Primitive Hunting Equipment and Techniques**

1. Identify the basic parts of a muzzleloader
2. Explain why you should use only black powder or a synthetic substitute in muzzleloaders
3. State three safety practices when using muzzleloaders
4. Demonstrate safe loading and unloading of muzzleloader
5. Demonstrate safe firing of a muzzleloader
6. Identify the common bow types and their basic parts
7. Identify the basic parts of an arrow
8. List the different types of arrowheads and the primary use of each
9. State three safety practices for archers
10. Explain additional precautions that must be practiced when using broad heads
11. Explain the safety rules that should be followed when using a crossbow
12. Demonstrate how to nock an arrow and how to draw and anchor the bow
13. Demonstrate how to use a bow sight and how to aim a bow instinctively
G. **Be a Safe Hunter**

1. State three practices for handling and storing firearms safely in a home.
2. Name the four main causes of hunting incidents.
3. Demonstrate the four primary rules of firearm safety.
4. Demonstrate six field carries for a rifle or shotgun.
5. Demonstrate proper field carries while walking two or three abreast and while walking two or three single file.
6. Demonstrate the safe method for crossing an obstacle if hunting alone and if hunting with a partner.
7. Explain how to check safely to see that the barrel of a firearm is free of obstructions.
8. List the steps to load and unload a firearm safely.
9. Explain how to transport firearms safely in vehicles and in boats.
10. Demonstrate proper spacing between hunters and the safe zone-of-fire when hunting in a group.
11. Explain why self-control, target identification, and accuracy are critical for hunting safely.
12. State five functions needed for hunting that are impaired if the hunter consumes alcohol or drugs.
13. List advantages and disadvantages of hunting from an elevated stand.
14. Name the accessory you should wear at all times when climbing a tree and when on a tree stand.
15. Demonstrate how to haul a firearm into an elevated stand safely.
16. Demonstrate a safe position and the zone-of-fire when hunting with a partner in a boat.
17. Name the necessity you should wear at all times when hunting from a boat.
18. Demonstrate what to do to help retain body heat if you are stranded in chilly water.
19. List seven rules for safe and ethical operation when hunting with all-terrain vehicle.

H. **Be a Responsible and Ethical Hunter**

1. Give five reasons why we have hunting laws.
2. State how the “father of wildlife management” defined ethical behavior.
3. Describe how responsible and ethical hunters show respect for natural resources.
4. Describe how responsible and ethical hunters show respect for other hunters.
5. Describe how responsible and ethical hunters show respect for landowners.
6. Describe how responsible and ethical hunters show respect for non-hunters.
7. Identify public and private land where you go hunting.
8. List and describe the five stages of hunter development
9. Give three examples of what you can do to be involved in making hunting a respected sport

I. Preparation and Survival Skills

1. List and describe four ways to prepare properly for hunting
2. Prepare a sample hunting plan
3. List three conditions that affect a hunter's physical ability to perform safely and responsibly
4. Describe how to dress for hunting in cold weather
5. State why hunters should wear daylight fluorescent orange clothing
6. Demonstrate how to read a topographic map and use a compass
7. List the five primary requirements for survival
8. List the eight basic survival rules
9. Describe three ways to signal for help when lost in the outdoors
10. Give the causes and symptoms of hypothermia and explain how to prevent and treat hypothermia
11. Give the causes and symptoms of heat exhaustion and explain how to prevent and treat heat exhaustion
12. Give three examples of why it is important for every hunter to attend first-aid and CPR training courses
13. Demonstrate how to stop bleeding
14. Explain what to do if someone breaks a bone
15. Describe how to recognize first, second and third degree burns and how to treat them
16. Explain what to do immediately if a person suffers a chest wound

J. Wildlife Conservation

1. Define "wildlife conservation" and explain how it differs from preservation
2. List the five essential elements for wildlife habitat
3. Define "carrying capacity"
4. List the factors that limit wildlife populations
5. Explain the role of hunting in wildlife conservation
6. Give five examples of wildlife management practices and explain how each helps conserve wildlife populations
7. Explain why the correct identification of wildlife is crucial for hunting
8. List the five groups commonly used to divide wildlife
9. Give one example of a large mammal and some of its distinguishing features
10. Tell where to find more information on identifying characteristics, habitat and range of common wildlife species
PROGRAM OVERVIEW

CLASS/GROUP LECTURES

Talks, movies, etc. are given to various clubs, groups and organizations on Hunter Education and firearm safety.

FORMAL TRAINING

The Hunter Education course consists of a minimum of (10) hours. Instructors have the option to exceed the minimum required hours upon the approval of the Regional Training Officer. ONE DAY COURSES ARE NOT PERMITTED

COURSE CONTENT

1. Mandatory subjects and classroom hours

   Introduction to Hunter Education               0.5 hrs.
   Basic Hunting Skills                           0.5 hrs.
   Be a Responsible and Ethical Hunter            1.0 hrs.
   Firearms
   - Know Your Firearm Equipment                  1.0 hrs.
   - Basic Shooting Skills                        1.0 hrs.
   - Be a Safe Hunter                             1.5 hrs.
   - Practical Firearms Handling                  1.0 hrs.
   - Primitive Hunting Equipment and Techniques (Muzzleloader) 0.5 hrs.
   - Primitive Hunting Equipment and Techniques (Bow) 0.5 hrs.
   - Preparation and Survival Skills              0.5 hrs.
   - Wildlife Conservation                        1.0 hrs.
   - Review and Test                              1.0 hrs.
Dear Parents/Guardians:

The West Virginia Division of Natural Resources Law Enforcement Section will be presenting a Hunter Education Course at _____________________________
Dates for the class will be _____________________________

Student can register for class at this web address: _____________________________

This class is offered on a voluntary basis, free of charge and taught by WV Natural Resources Police Officers and Certified Volunteer Instructors. West Virginia State Law mandates that any person born on or after January 1, 1975 must successfully complete a Division Approved Hunter Education course before purchasing a hunting license in West Virginia. Some of the topics of this course include: Hunter Ethics and Responsibility; Wildlife Conservation and Management; Firearms Safety and Handling; Game Care; Muzzleloader and Archery Safety; Reasons for Hunting Laws/Regulations; First aid and Survival.

Each student must be at least 10 years of age and attend all hours, all days of the 10 Hour (minimum) course to be certified. Any student who enrolls in the course is expected to be attentive and follow all directions of the instructors. If a student is disruptive or inattentive during any part of the course, he/she will be removed from the class and lose the opportunity to complete the course. Students must pass a written test with at least a 70% and a "Hands On" practical exam to demonstrate proper loading, unloading and handling of firearms. ALL FIREARMS AND AMMUNITION USED IN THE COURSE HAVE BEEN DISABLED.

If you wish for your child to attend the course, please complete the form below in its ENTIRETY and LEGIBLY. Please return it by: _____________________________

_________________________________________________________ AGE
STUDENT’S NAME (GIVEN) ____________________________________
ADDRESS__________________________________________________________________________
CITY__________________ STATE________ ZIP__________________________
LAST 4 OF SOCIAL SECURITY NO. ___________________ DATE of BIRTH _____________________________
MALE/FEMALE (CIRCLE ONE)

I HEREBY, AS PARENT/GUARDIAN, GIVE PERMISSION FOR MY CHILD TO ENROLL AND PARTICIPATE IN THIS WEST VIRGINIA HUNTER EDUCATION COURSE (SIGN AND DATE BELOW)

SIGNED ___________________________________________________________________________ DATE __________
TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: February 6, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

POMEROY $3,614 from IDEA federal funds

Approval to purchase from Pomeroy a SMART 6265 Interactive Display 65” with cables and installation/support for the Watson Elementary School Special Education Department.
MARION COUNTY BOARD OF EDUCATION
1516 Mary Lou Retton Drive, Fairmont, WV 26554

Special Services Department
Gia Deasy, Administrative Assistant  gdeasy@k12.wv.us
304-367-2139  Fax: 304-367-8976

TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: February 6, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

POMEROY $7,288 from IDEA federal funds

Approval to purchase from Pomeroy two SMART 6265 Interactive Displays 65" with cables and installation/support for the East Fairmont Middle School Special Education Department.
MARION COUNTY BOARD OF EDUCATION
1516 Mary Lou Retton Drive, Fairmont, WV 26554

Special Services Department
Gia Deasy, Administrative Assistant  gdeasy@k12.wv.us
304-367-2139   Fax: 304-367-8976

TO:         Mr. Price
FROM:   Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE:    February 6, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

POMEROY $3,614 from IDEA federal funds

Approval to purchase from Pomeroy a SMART 6265 Interactive Display 65" with cables and installation/support for the Pleasant Valley Elementary School Special Education Department.
TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: February 6, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

**POMEROY** $3,614 from IDEA federal funds

Approval to purchase from Pomeroy a SMART 6265 Interactive Display 65" with cables and installation/support for the Fairview Middle School Special Education Department.
TO: Mr. Price  
FROM: Gia Deasy, Administrative Assistant for Special Education  
SUBJECT: Board Agenda Item  
DATE: February 6, 2018  

Please consider the following item for the upcoming Marion County Board Agenda.

**POMEROY $3,614 from IDEA federal funds**

Approval to purchase from Pomeroy a SMART 6265 Interactive Display 65" with cables and installation/support for the Rivesville Elementary/Middle School Special Education Department.
TO: Mr. Price

FROM: Gia Deasy, Administrative Assistant for Special Education

SUBJECT: Board Agenda Item

DATE: February 6, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

POMEROY $3,614 from IDEA federal funds

Approval to purchase from Pomeroy a SMART 6265 Interactive Display 65" with cables and installation/support for the Jayenne Elementary School Special Education Department.
TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: February 6, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

**POMEROY**  $7,288 from IDEA federal funds

Approval to purchase from Pomeroy two SMART 6265 Interactive Displays 65" with cables and installation/support for the West Fairmont Middle School Special Education Department.
TO: Mr. Price
FROM: Gia Deasy, Administrative Assistant for Special Education
SUBJECT: Board Agenda Item
DATE: February 6, 2018

Please consider the following item for the upcoming Marion County Board Agenda.

**POMEROY $3,614 from IDEA federal funds**

Approval to purchase from Pomeroy a SMART 6265 Interactive Display 65" with cables and installation/support for the Blacksheare Elementary School Special Education Department.
FYI for Loan Closing (Req. #08)

-----Original Message-----
From: Sheena Hunt
Sent: Wednesday, January 31, 2018 11:24 AM
To: Wade Kim (khwade@k12.wv.us) <khwade@k12.wv.us>
Subject: RE: Mannington_Loan_Closing
Importance: High

Good Morning, Mr. Wade:

Please find attached a drawdown from the Mannington Sanitary Board loan closing on the WWTP and North Marion High School sewer project respectfully requesting $7,500.00 from the board of education money. The $7,500.00 is a split payment to the accountant. The USDA RUS funds paid the $25,000.00 difference owed to the accountant.

If you have any questions, please let me know.

Thanks,
Sheena

Sheena Hunt
Executive Director
Region VI Planning & Development Council
34 Mountain Park Drive
White Hall, WV 26554
Phone: 304-366-5693, ext. 114
Fax: 304-367-0804
Website: www.regionvi.com

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RESOLUTION OF THE CITY OF MANNINGTON APPROVING INVOICES RELATING TO SERVICES FOR THE SEWER PROJECT AND AUTHORIZING PAYMENT THEREOF,

WHEREAS, the City of Mannington has reviewed the invoices attached hereto and incorporated herein by reference relation to the financing provided by the United States Department of Agriculture (USDA) and Marion County School Board and find as follows:

a) That none of the items for which payment is proposed has been requested from another funding source.

b) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a Cost of the project.

c) That each of such costs has been otherwise properly incurred.

d) That the payment for each of the items proposed is due and owing.

NOW, THEREFORE, BE IT RESOLVED the City of Mannington by as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

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<thead>
<tr>
<th>Vendor</th>
<th>Total</th>
<th>USDA Loan</th>
<th>USDA Grant</th>
<th>Marion County Schools</th>
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ADOPTED BY the City of Mannington, at the meeting held on the 2nd day of January, 2018.

City of Mannington

By: Mayor

Ph. D. Castelloe, USDA Rural Development 1/17/18

*Approved as corrected above. $11,775.00 payment not approved due to lack of proper documentation.*
### CITY OF MARRINGTON

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<th>USDA Loan &amp; Grant</th>
<th>Per Budget</th>
<th>Adjustments</th>
<th>Revised Budget</th>
<th>Requested Prior to Draw</th>
<th>Requested This Draw</th>
<th>Total Requested</th>
<th>Remaining</th>
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<th>Requested This Draw</th>
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<th>Remaining</th>
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<td>PROJECT CONTINGENCY / FEES</td>
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| **TOTAL**            | **2,840,000.00** | **0.00**  | **2,840,000.00**| **151,400.00**          | **198,734.31**      | **369,134.31** | **2,488,865.69** |
## DRAFT POST- BID BUDGET

**December 7, 2017**

**Project Construction Budget**  
**City of Mannington**  
**Wastewater Treatment Plant Upgrade and Extension to North Marion High School**

<table>
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<tr>
<th>Project Cost</th>
<th>USDA Loan</th>
<th>USDA Grant</th>
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<td>$1,400,000.00</td>
<td>$820,000.00</td>
<td>$620,000.00</td>
<td>$2,840,000.00</td>
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</tbody>
</table>

C:\Users\shunt\AppData\Roaming\Microsoft\Excel\Mannington (S) Draft Post Bid Budget 12 07 17 formatted (version 1)
Scott Reider

From: Sheena Hunt <sheenahunt@regionvi.com>
Sent: Thursday, February 8, 2018 11:28 AM
To: Scott Reider
Subject: RE: Mannington_REQ.#09
Attachments: Mannington_REQ.#09.pdf

Importance: High

FYI. Requisition #09.

-----Original Message-----
From: Sheena Hunt
Sent: Thursday, February 08, 2018 10:51 AM
To: Wade Kim (khwade@k12.wv.us) <khwade@k12.wv.us>
Subject: RE: Mannington_REQ.#09
Importance: High

Good Morning, Mr. Wade:

Please find attached another Requisition (#09) for processing. If you have any questions, please let me know.

Thanks,
Sheena

Executive Director
Region VI Planning & Development Council
34 Mountair Park Drive
White Hall, WV 26554
Phone: 304-366-5693, ext. 114
Fax: 304-367-0804
Website: www.regionvi.com

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CITY OF MANNINGTON
SEWER PLANT UPGRADE NORTH MARION HIGH SCHOOL SEWER PROJECT
REQUISITION #09

<table>
<thead>
<tr>
<th>Payee</th>
<th>Marion County Board of Education</th>
<th>RUS Loan</th>
<th>RUS Grant</th>
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<td>Study &amp; Report Phase</td>
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<tr>
<td>Preliminary Design</td>
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<tr>
<td>Final Design</td>
<td>$</td>
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<tr>
<td>Bidding &amp; Negotiation</td>
<td>$4,400.00</td>
<td>$1,600.00</td>
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<tr>
<td>Engineering during Construction</td>
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<tr>
<td>Inspection</td>
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<tr>
<td>Additional Services</td>
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<tr>
<td>Administration</td>
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<td>$9,168.02</td>
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<tr>
<td>Robert C. Grover (ROWs attorney)</td>
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<td>Additional Services</td>
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<td>Lease</td>
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<tr>
<td>Matthews just comp(reimburse Thresher)</td>
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<td>$2,000.00</td>
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<tr>
<td>Morgan Haymond (ROW Agent)</td>
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<td>$11,750.00</td>
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<tr>
<td>Morgan Haymond (ROW Agent)</td>
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<td>Permit</td>
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<td>CSX (reimburse to Thresher)</td>
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<td>WV DOH (reimburse to Thresher)</td>
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<td>REMAINING FUNDS</td>
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<td>$2,652,371.42</td>
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</tbody>
</table>

Submitted By: Sheena Hunt, Project Administrator

RESOLUTION

WHEREAS, the City of Mannington/Sanitary Board has reviewed the attached invoices in relation to its sewer system upgrade project and finds as follows:

1. That none of the items for which payment is proposed under this requisition has formed the basis for any disbursement heretofore made.
2. That each item for which the payment is proposed to be made is or was necessary in connection with the Project and constitutes a cost of the Project.
3. That each of such costs has been otherwise properly incurred; and
4. That payment for each of the items proposed is then due and owing.

NOW, THEREFORE, BE IT RESOLVED by the City of Mannington/Sanitary Board that payment of the attached invoices as summarized above is hereby authorized and directed for payment.

APPROVED by the City of Mannington/Sanitary Board on the 8th day of February 2018.

By: [Signature]

Chairman
# Expenditures Progress Report #09

## City of Manningtown

**WWTP Upgrade Project & North Marion High School Extension**

### Expenditures Progress Report #09

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual Budget (as of Prior Reporting)</th>
<th>Revenues</th>
<th>Revised Budget</th>
<th>Other Request Totals Due</th>
<th>Requested This Year</th>
<th>Requested Next Year</th>
<th>Remaining Funds</th>
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<tbody>
<tr>
<td>A) Construction Costs</td>
<td>$35,000.00</td>
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<td>$35,000.00</td>
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</tr>
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<tr>
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<tr>
<td>3) Construction Contingency (6.53%)</td>
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<tr>
<td>B) Professional Services</td>
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<tr>
<td>1) Engineering</td>
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<td>a) Planning, Study &amp; Report</td>
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<td>$60,000.00</td>
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<tr>
<td>b) Preliminary Design</td>
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<tr>
<td>c) Final Design</td>
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<td>d) Construction Docs.</td>
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<td>e) Construction Management</td>
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<td>f) RPR/Inspection</td>
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<td>$38,425.00</td>
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<td>g) Post Construction</td>
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<tr>
<td>h) Special Services</td>
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<td>C) Legal</td>
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<td>1) Attorney</td>
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<td>b) General Rights of Way</td>
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<tr>
<td>2) Publications</td>
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<td>E) Lands &amp; Rights-of-Way</td>
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<td>F) Sites &amp; Other Lands</td>
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<td>G) Administrative (Region VI)</td>
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### Construction Contingency Summary

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### Other Summary

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</tbody>
</table>

Filename: Expenditure Tracking No. 09 — 02-08-18 — Manningtown WWTP Project
Date: 2/8/2018
Marion County Schools  
Order of Making-up Lost Instructional Time

Days will be made up on the proposed calendars in ascending order (top to bottom of column) as listed. Faculty Senate days, Early Dismissals and Delays will be made up with accrued instructional time.

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<th>2017-2018 Days Lost</th>
<th>2017-2018 Make-up Days</th>
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<td>December 29</td>
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</table>

Note: June 20 will be celebrated as WV Day and is not reflected in the make-up days.
4220.01 - EVALUATION OF COACHES/ASSISTANT COACHES/VOLUNTEER COACHES

The primary purpose of the evaluation is to provide information necessary to make an objective assessment of the performance of coaches, assistant coaches AND VOLUNTEER COACHES and to assure that quality coaching is provided to the student athlete.

A minimum of one (1) written evaluation per coach's, assistant coach's AND VOLUNTEER COACH'S contract period is required each year.

Principals, assistant principals, or athletic directors who hold an administrative certificate according to West Virginia Code §18A-2-12 shall evaluate coaches and assistant coaches.

The principal, assistant principal or athletic director shall conduct observations and evaluations of head coaches. A minimum of two (2) observations is required for each evaluation.

The principal, assistant principal or athletic director with input from the head coach, shall conduct observations and evaluations of assistant coaches. A minimum of two (2) observations is required for each evaluation.

The principal, assistant principal or athletic director shall share the evaluation with the coach/assistant coach/VOLUNTEER COACH during a scheduled conference and within a four (4) week period at the conclusion of each sport’s season as defined by West Virginia Secondary School Activities Commission (WVSSAC).

The coaches, assistant coaches AND VOLUNTEER COACHES have the right to include a written statement as an addendum to the evaluation.

The coach, assistant coach AND VOLUNTEER shall sign the evaluation form denoting that the supervisor has reviewed the evaluation with the coach and the coach has received a copy. The signature shall not imply concurrence with the findings.

An improvement plan shall be developed by the principal, assistant principal or athletic director who holds an administrative certificate, when a coach’s performance is unsatisfactory in an area of the job description.

The improvement plan shall designate how the coach shall meet performance criteria. The improvement plan shall:

A. identify the deficiency(ies);

B. specify the corrective action to remediate the deficiencies;
C. contain the time frame for monitoring and deadlines for meeting the criteria, and in no case shall an improvement plan be for more than one (1) semester in length; and

D. describe the resources and assistance available to assist in correcting the deficiency(ies).

After a coach has successfully corrected deficiencies the coach must continue to meet standards.

A referral to an improvement team for a coach whose evaluation is unsatisfactory may occur when the supervisor determines s/he needs such assistance. The coach may request the assistance of an improvement team.

The improvement team shall be comprised of the coach's immediate supervisor, one (1) additional administrator and one (1) coach in the same or related sport. The coach who will serve as a member of the improvement team shall be selected by the coach and approved by the county superintendent. The selection of the other members of the improvement team shall be based upon county administrative procedures.

The improvement team shall serve only as a resource to the immediate supervisor who shall retain authority for the evaluation.

The improvement team shall monitor the improvement plan and may:

A. conduct observations and conferences;

B. provide training to assist the coach in meeting the performance criteria outlined in the plan; and

C. identify additional resources.

Release time may be provided for employees who serve on the improvement team.

In addition to established laws, rules, policies and regulations, job descriptions for coaching shall include the following responsibilities:

A. communicating with parents and the educational community (Professional and Interpersonal Relations):

1. cooperates with building principal,
2. cooperates with athletic director,
3. develops rapport with coaching staff within the school,
4. organizes coaching staff,
5. develops positive relationship with participants,
6. develops positive relationship with student body,
7. develops positive relationship with faculty,
8. develops positive relationship with parents and community,
9. develops positive relationship with game officials,
10. develops positive relationship with news media,
11. develops positive relationship with opponents,
12. employs appropriate conduct during games,
13. employs appropriate conduct during practices,
14. attends league, conference and WVSSAC meetings,
15. participates in activities that foster professional growth and development,
16. motivates staff and players toward desired goals, and
17. commands respect by example in appearance, manners, behavior and language.

B. implementing fundamental sports skills and sports management systems (Coaching and Related Areas):

1. develops high caliber and quality instruction,
2. teaches fundamental skills,
3. handles athletic injuries,
4. cares for equipment,
5. supervises participants and disciplines teams appropriately,
6. designs quality organization of practice sessions,
7. designs pre-season planning,
8. supervises managers and other support personnel,
9. manages budget,
10. follows purchasing procedures,

11. initiates game organization skills,

12. follows league, conference, and WVSSAC policies,

13. devotes time and energy to coaching duties, and

14. follows end of season procedures.

**Volunteer Coaches May Work Directly with Students Only When Being Supervised by a Paid Coach or Assistant Coach.**

West Virginia Board of Education Policy 5310