

**Marion County Board of Education
1516 Mary Lou Retton Drive
Fairmont, WV 26554**

TO: Qualified Personnel
FROM: Andy Neptune, Administrative Assistant
SUBJECT: VACANCIES
DATE: February 5, 2019

The following substitute service position is being considered:

Five (5) Substitute LPNs S19 02 05 05

Qualification:

1. High school diploma or equivalent
2. Ability to communicate, read and write, make basic calculations and follow written and oral communications. Competency examination will be administered.
3. Availability to accept substitute assignments when called during the school year (county policy)
4. **Applicants must possess a valid WV license as a Licensed Practical Nurse (LPN)**

Job Responsibilities:

1. To perform job-related duties as assigned to accommodate the individual needs of students
2. To assist feeding, medical needs, and personal hygiene to accommodate the individual needs of students.

Salary: As per 2018-19 Marion County Schools pay scale

Posting numbers MUST be on all vacancy forms.

Appointment will be made in accordance with West Virginia school law. Therefore, priority consideration will be given to those persons presently employed by Marion County Schools. Anyone interested in applying for the vacancies as posted, should submit an Application for Vacancy form to the Personnel Office, Marion County Schools, 1516 Mary Lou Retton Drive, Fairmont, WV 26554. **All applications must be received by 5:00 p.m. on February 28, 2019.**

“No person in the United States shall, on the grounds of race, color or national origin, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

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