

**Marion County Board of Education
1516 Mary Lou Retton Drive
Fairmont WV 26554
304-367-2104**

Position applying for: Substitute Bus Operator Posting number: _____

Name _____ Home Phone _____

Address _____ Cell Phone _____

City/State/Zip _____

 Yes **No** **Have you ever worked for Marion County Schools?**

Driver's License Number _____ Has your license ever been revoked? _____

Do you possess a commercial driver's license (CDL)? _____

Have you been involved in a traffic accident in the last three years? _____

If yes, date and cause _____

(All traffic violations and accidents are on file at the State Police headquarters in Charleston)

 Please list your last two employers:

Employers Name	Address	Phone	Supervisor

Educational Background:

School	Address	Grade Level Completed	Graduate

Yes No Have you ever been convicted of or are you currently charged with or under indictment for a felony?

Yes No Have you ever been convicted of or currently charged with a misdemeanor? (For purposes of this application, minor traffic citations should not be reported. Charges or convictions for driving while intoxicated (DWI) or driving under the influence of alcohol or other drugs (DUI), must be reported.)

 Applicants are advised that State Board Policy 14, effective June 27, 1989, requires that the Board of Education shall not employ for the first time any person who has not obtained a high school diploma or General Education Certificate (G.E.D.) or who is not enrolled in an approved adult education course by the date of employment in preparation for obtaining a G.E.D. (continued employment is contingent upon continued enrollment and successful completion of the program)."

_____ Yes, I have obtained a high school diploma or G.E.D. certificate.

_____ Yes, I am currently enrolled in an approved adult education course.

(verification must be provided prior to employment)

 Give two references who would have first hand knowledge of your qualifications (do not use relatives):

 Name Address Phone

 Name Address Phone